



DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, October 8, 2024

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

MOTION TO ALLOW FOR REMOTE PARTICIPATION

A motion was made by Member DeSart and seconded by Member Childress to allow for remote participation. Upon a voice vote, the motion passed.

2. ROLL CALL

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Gustin, LaPlante, and Ozog

Member Yoo arrived at 8:03 AM.

3. PUBLIC COMMENT

3.A. [24-2727](#)

Online Public Comment.

All online submissions for public comment for the October 8, 2024 DuPage County Finance Committee meeting are included for the record in their entirety. They are found in the meeting packet and at the link above.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

Chair Chaplin reminded the Committee that there would be a grant reception following the Finance Committee meeting.

5. APPROVAL OF MINUTES

5.A. [24-2622](#)

Finance Committee - Regular Meeting - Tuesday, September 24, 2024

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, Rutledge, Schwarze, Tornatore, and Zay
ABSENT:	Gustin, LaPlante, Ozog, and Yoo

6. BUDGET TRANSFERS**6.A. [24-2665](#)**

Transfer of funds from 1000-1180-53828 (contingencies) to 1000-1110-52100 (IT equipment-small value), in the amount of \$229,123, for laptop replacements to relieve pressure on FY2025 budget.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

6.B. [24-2700](#)

Transfer of funds from 1000-5700-50040 (part time help) and 1000-5700-52000 (furniture/machine/equipment small value) to 1000-5700-50000 (regular salaries), 1000-5700-51010 (employer share IMRF), and 1000-5700-51030 (employer share social security), in the amount of \$23,174, to cover salary adjustments for two staff members in ROE. (Regional Office of Education)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Sheila Rutledge

6.C. [24-2669](#)

Budget Transfers 10-08-2024 - Various Companies and Accounting Units

A motion was made by Member Krajewski and seconded by Member DeSart to pull the Judicial & Public Safety budget transfer for \$65,000. Upon a voice vote, the motion passed.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7. PROCUREMENT REQUISITIONS**A. Finance - Chaplin**

7.A.1. [24-2676](#)

Change Order to extend PO 6496-0001 SERV, issued to OnActuate Consulting U.S., Inc. to July 31, 2025 to allow for the change to the go-live timeline to accomplish all of the implementation requirements. This request will not result in an increase to the original budget. (Human Resources)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Sheila Rutledge

B. Human Services - Schwarze7.B.1. [HS-CO-0002-24](#)

Amendment to County contract 7187-0001 SERV, issued to Carahsoft Technology Corporation, to increase encumbrance in the amount of \$2,630.90, for the addition of five user licenses, resulting in an amended contract total not to exceed \$29,050.90, an increase of 9.96%. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.B.2. [HS-P-0034-24](#)

Recommendation for the approval of a contract purchase order issued to Pulmonary Exchange, Ltd., for rental of respiratory care equipment for the DuPage Care Center, for the period of November 20, 2024 through November 19, 2025, for a total contract not to exceed \$40,000; per bid renewal #21-072-CARE, third and final option to renew.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Cynthia Cronin Cahill

C. Judicial and Public Safety - Evans

7.C.1. [JPS-CO-0009-24](#)

Amendment to Purchase Order 5567-0001 SERV, issued to Advent Systems, DBA Allied Universal Technology Services, to increase the contract in the amount of \$75,000 for one-time parts and labor for cameras and access control equipment, for a new contract total amount of \$217,080, an increase of 52.79%. (Office of Homeland Security and Emergency Management)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

7.C.2. [JPS-P-0024-24](#)

Recommendation for the approval of a contract to Monterrey Security Consultants, for physical security services for the County Campus and the Health Department, for the period of March 1, 2025 to November 30, 2025, for a total contract amount not to exceed \$1,352,612.32; per renewal option under RFP #22-115-OHSEM, second and final option to renew. (Office of Homeland Security and Emergency Management)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Jim Zay
AYES:	Chaplin, Childress, Covert, Cronin Cahill, Eckhoff, Evans, Galassi, Garcia, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay
NAY:	DeSart
ABSENT:	Gustin, LaPlante, and Ozog

7.C.3. [JPS-P-0026-24](#)

Recommendation for the approval of a contract purchase order to Real Time Networks, Inc., for the purchase of an AssetTracer Locker Management System, for the Sheriff's Office, for the period of October 9, 2024 through October 8, 2025, for a contract total not to exceed \$93,524. Per Quote #21354646324 / Sourcewell Contract #110923-DBM. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Jim Zay

7.C.4. [JPS-P-0027-24](#)

Recommendation for the approval of a contract purchase order to Verizon Wireless, to provide service for tablets, for the Sheriff's Office, for the period of August 15, 2024 to October 2, 2025, for a contract total not to exceed \$98,000; per Joint Purchase Master Contract #CMS793372P. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Cynthia Cronin Cahill

7.C.5. [JPS-P-0028-24](#)

Recommendation for the approval of a contract purchase order to AT&T Mobility, to provide wireless service, for the Sheriff's Office, for the period of August 15, 2024 to July 24, 2027, for a contract total not to exceed \$404,000, per NASPO Master Agreement #MA149. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Cynthia Cronin Cahill

7.C.6. [JPS-P-0029-24](#)

Recommendation for the approval of a contract purchase order to AT&T to provide wired service for the Sheriff's Office for the period of September 1, 2024 to February 16, 2026, for a contract total not to exceed \$292,200, per lowest responsible bid #21-104-IT. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Paula Garcia

7.C.7. [JPS-P-0030-24](#)

Recommendation for the approval of a contract purchase order to Comcast Business to provide ethernet service for the Sheriff's Office for the period of September 1, 2024 to March 31, 2027, for a contract total not to exceed \$162,240, per lowest responsible bid #21-104-IT. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Cynthia Cronin Cahill

D. Public Works - Garcia**7.D.1. [FM-CO-0001-24](#)**

Second Amendment to County Contract 6571-0001 SERV, issued to Fox Valley Fire & Safety Company, Inc., for preventative maintenance, testing and repair of the Non-Edwards System Technology Fire Alarm and Life Safety Systems and for 5-year hydrostatic testing and repairs on campus, for Facilities Management, for a change order to increase the contract in the amount of \$16,260 (\$15,000 Facilities Management and \$1,260 DOT), taking the amended contract amount of \$93,250 and resulting in an amended contract amount not to exceed \$109,510, an increase of 17.44%

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.D.2. [FM-P-0036-24](#)

Recommendation for the approval of a contract to Trane U.S. Inc., to provide a preventative / full-service maintenance program for the three (3) electric water chillers in the power plant, for a three (3) year period, October 9, 2024 through October 8, 2027, for a contract total amount not to exceed \$406,619. Contract pursuant to the Intergovernmental Cooperation Act – OMNIA Partners Cooperative Quote Contract Number: Racine #3341.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.D.3. [FM-P-0037-24](#)

Recommendation for the approval of a contract purchase order to Nicor Gas, for natural gas utility and distribution services for County facilities, for Facilities Management, for the four-year period of October 1, 2024 through September 30, 2028, for a total contract amount not to exceed \$1,400,046. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids – Public Utility. (Facilities Management portion is \$1,147,656, the DuPage Care Center's portion is \$188,079 and the Health Department's portion is \$64,311)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Cynthia Cronin Cahill

7.D.4. [FM-P-0038-24](#)

Recommendation for the approval of a contract to SNI Solutions, Inc., to furnish and deliver Deicing Solids (22) Eco Salt, for Facilities Management - Grounds, for the period of November 1, 2024 through October 31, 2025, for a contract total amount not to exceed \$96,320; per renewal option under bid award #22-099-FM, second of three options to renew.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.D.5. [PW-P-0024-24](#)

Recommendation for the approval of a contract purchase order to Olsson Roofing Company, Inc., for repair and replacement of roofing on building 8 at the WGV Treatment Plant, for the period of October 8, 2024 to June 30, 2025, for a total contract amount not to exceed \$42,267.50. Contract pursuant to the Intergovernmental Cooperation Act, per the TIPS Contract #23010402.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.D.6. [PW-P-0025-24](#)

Recommendation for the approval of a contract purchase order to Altorfer Industries, Inc., for a Caterpillar 910 Front End Wheel Loader for the Woodridge Greene Valley Wastewater Treatment Plant, for the period of October 8, 2024 to June 30, 2025, for a total contract amount not to exceed \$156,130. Contract pursuant to the Intergovernmental Cooperation Act, per the Sourcewell Cooperative Contract #011723-CAT.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Jim Zay

7.D.7. [PW-P-0026-24](#)

Recommendation for the approval of an agreement between the County of DuPage, Illinois and Strand Associates, Inc., for Design Services and Bidding Documentation Consultation of the direct replacement of existing hot water boilers and a biogas reuse evaluation at the Woodridge Greene Valley Wastewater Treatment Plant, for the period of October 8, 2024 to November 30, 2025, for a total contract amount not to exceed \$170,400. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/et seq.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Cynthia Cronin Cahill

E. Stormwater - Zay7.E.1. [SM-P-0024-24](#)

Recommendation for the approval of a contract issued to V3 Companies, for On Call Drainage Professional Engineering Services, for Stormwater Management, for the period of October 8, 2024 through November 30, 2025, for a contract total amount not to exceed \$75,000. Professional Services in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et seq. vetted through a qualification based selection process (Architects, Engineers and Land Surveyors).

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Greg Schwarze

7.E.2. [SM-P-0025-24](#)

Recommendation for the approval of a contract issued to Black and Veatch Corporation, for Professional Engineering Services for the Elmhurst Quarry Highwall Engineering Services, for Stormwater Management, for the period of October 8, 2024 through November 30, 2025, for a contract total not to exceed \$350,000. Professional Services (Architects, Engineers, and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

F. Technology - Yoo**7.F.1. [TE-P-0015-24](#)**

Recommendation for the approval of a contract purchase order to SHI International Corp, for the procurement of laptops, docks, and monitors, for Information Technology, for the period of October 8, 2024 through November 30, 2024, for a contract total amount of \$229,123, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - Sourcewell Contract #121923-SHI.

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Paula Garcia

7.F.2. [TE-P-0016-24](#)

Recommendation for the approval of a contract purchase order to Infor (US) Inc., for ERP software maintenance and support, for Information Technology, for the period of November 13, 2024 through November 30, 2025, for a contract total amount of \$247,856.83. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - this is proprietary software that must be maintained by the vendor, Infor (US) Inc.)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Dawn DeSart

G. Transportation - Ozog**7.G.1. [DT-P-0048-24](#)**

Recommendation for the approval of a purchase order issued to Priority Products, Inc., to furnish and deliver Weatherhead Hydraulic Fittings, Hoses and Connectors, as needed for the Division of Transportation, for the period of November 1, 2024 through October 31, 2025, for a contract total not to exceed \$35,000. First of three optional renewals per bid award #23-089-DOT.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.G.2. [DT-P-0049-24](#)

Recommendation for the approval of a contract to Ciorba Group, Inc., for Professional Phase I Preliminary Engineering Services for improvements along CH 40/College Road at CH 17/Maple Ave, Section 23-00250-02-CH, for a contract total not to exceed \$290,142.24. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.G.3. [DT-R-0037-24](#)

Awarding Resolution issued to Triggi Construction, Inc., for the CH 47 Illinois Prairie Path-Carlton Avenue Improvements, Section 23-00047-01-BT, for an estimated County cost of \$394,472.65, per low bid.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Paula Garcia

7.G.4. [DT-R-0038-24](#)

Intergovernmental Agreement between the County of DuPage and the Illinois Department of Transportation, for improvements along US 34 at Wolf Road, at Saratoga Avenue and Main Street in Downers Grove; with a total estimated cost of engineering and construction of \$1,131,612, and an estimated County cost of \$12,794.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Paula Garcia

7.G.5. [DT-R-0040-24](#)

Intergovernmental Agreement between the County of DuPage and the Illinois Department of Transportation, for bridge aesthetic improvements on IL 38 at IL 53; with a total estimated cost of engineering and construction of \$2,428,527, and an estimated County cost of \$48,730.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.G.6. [DT-R-0041-24](#)

Additional Appropriation for Impact Fee Service Area 4 Fund (Winfield Township) Company 1500, Accounting Unit 3644 (\$200,000) for Fabyan Parkway Improvements Section 08-00210-03-FP.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Sheila Rutledge

8. FINANCE RESOLUTIONS

8.A. [FI-R-0170-24](#)

Acceptance and appropriation of additional funding and extension of time for the Comprehensive Law Enforcement Response to Drugs Grant PY24 - Inter-Governmental Agreement No. 421021 - Company 5000 - Accounting Unit 6615, from \$150,000 to \$187,500 (an increase of \$37,500). (State's Attorney's Office)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Greg Schwarze

8.B. [FI-R-0171-24](#)

Acceptance of an extension of time for the DuPage County Health Department Heroin Opioid Prevention and Education (HOPE) First Offender Court Unified for Success (FOCUS) Court Grant FY21, Company 5000 - Accounting Unit 5905, from December 31, 2021 to June 30, 2025. (Probation & Court Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.C. [FI-R-0173-24](#)

Acceptance and appropriation of the DuPage Housing Authority Family Self-Sufficiency Program PY24, Agreement No. FSS24IL, Company 5000 - Accounting Unit 1740, in the amount of \$127,812. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Cynthia Cronin Cahill

8.D. [FI-R-0175-24](#)

Acceptance of extension of time and appropriation of additional funding for the DuPage Animal Friends Foundation Coordinator Grant PY24, Company 5000 - Accounting Unit 1310, from \$5,000 to \$10,000. (Animal Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.E. [FI-R-0176-24](#)

Renewal of Group Insurance Programs. (Human Resources)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Kari Galassi

8.F. [FI-R-0177-24](#)

Approval of an amendment to the intergovernmental agreement between the County of DuPage and DuPage County Park Districts for the use of ARPA funds for the Local American Rescue Plan Act Program. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

8.G. [FI-R-0178-24](#)

Approval of a second amendment to the intergovernmental agreement between the County of DuPage and DuPage County Fire Protection Districts for the use of ARPA funds for the Local American Rescue Plan Act Program. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

9. INFORMATIONAL

A motion was made by Member Krajewski and seconded by Member Garcia to receive and place on file: Payment of Claims, Appointments, and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. Payment of Claims9.A.1. [24-2571](#)

09-20-2024 Paylist

9.A.2. [24-2573](#)

09-20-2024 Auto Debit Paylist

9.A.3. [24-2619](#)

09-24-2024 Paylist

9.A.4. [24-2633](#)

09-26-2024 Auto Debit Paylist

9.A.5. [24-2635](#)

09-27-2024 Paylist

9.A.6. [24-2657](#)

10-01-2024 Paylist

B. Appointments9.B.1. [CB-R-0047-24](#)

Appointment of Marilu Hernandez to the Emergency Telephone System Board (Addison Consolidated Dispatch Center) for 9-1-1.

C. Grant Proposal Notifications9.C.1. [24-2615](#)

GPN 037-24: Metropolitan Mayors' Caucus, U.S. Environmental Protection Agency, Recycling Education & Outreach, \$83,338.00 (Facilities Management).

9.C.2. [24-2632](#)

GPN 038-24 Family Self-Sufficiency Program PY24, DuPage Housing Authority, U.S. Department of Housing and Urban Development - \$127,812. (Community Services)

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Brian Krajewski

SECONDER: Paula Garcia

AYES: Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay

ABSENT: Gustin, LaPlante, and Ozog

10. DISCUSSION**10.A. FY2025 Budget Discussion**

Jeff Martynowicz, Chief Financial Officer, provided the Committee with an update on the County's revenues and projections. Economic revenue streams are looking strong overall. The County Board Chair's budget recommendations were also reviewed again. The FY2025 budget resolutions will be brought before the Committee for a vote at the October 22nd Finance Committee meeting. The budget resolutions will be brought before the Board for a final vote at the November 26th County Board meeting. The full budget is available on the County's website for viewing.

11. OLD BUSINESS

No old business was discussed.

12. NEW BUSINESS

No new business was discussed.

13. ADJOURNMENT

The meeting was adjourned at 9:18 AM.