



DU PAGE COUNTY

Transportation Committee

Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, January 21, 2025

10:00 AM

Room 3500B

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR'S REMARKS - CHAIR OZOG

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [25-0261](#)

DuPage County Transportation Committee Minutes-Tuesday January 7th, 2025.

6. PROCUREMENT REQUISITIONS

6.A. [25-0190](#)

Recommendation for the approval of a contract to Kaplan Liquid Solutions, to furnish and deliver an 800 gallon Ice-Master T-Series de-icing sprayer with Eco Max Electric Pump, as needed, for the Division of Transportation, for the period of January 21, 2025 through November 30, 2025, for a contract total not to exceed \$22,676.50. Contract pursuant to the Government Joint Purchasing Act (Sourcewell contract #031423-EDP).

6.B. [25-0191](#)

Recommendation for the approval of a contract with Monroe Truck Equipment, Inc., to furnish and deliver two (2) KM International Infrared Asphalt Heaters, for the Division of Transportation, for the period of January 21, 2025 through November 30, 2025, for a contract total not to exceed \$23,800. Contract pursuant to the Government Joint Purchasing Act (Sourcewell #080521-KMI).

6.C. [DT-P-0004-25](#)

Recommendation for the approval of a contract to RTA Fleet Success, for fleet management software, for the Division of Transportation, for the period of February 1, 2025 through January 31, 2026, for a contract total not to exceed \$46,317.75. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell contract #020221-RTA).

6.D. [DT-P-0005-25](#)

Recommendation for the approval of a contract to Sutton Ford, Inc., to furnish and deliver two (2) Ford F-550 Super Cab Chassis, for the Division of Transportation, for the period of January 28, 2025 through November 30, 2025, for a contract total not to exceed \$144,260. Contract pursuant to ILCS 525/2 "Governmental Joint Purchasing Act" (Suburban Purchasing Cooperative Contract # 227).

6.E. [DT-P-0006-25](#)

Recommendation for the approval of a contract with Monroe Truck Equipment, Inc., to furnish and install two (2) dump bodies on (2) Ford F-550 chassis, for the Division of Transportation, for the period of January 28, 2025 through November 30, 2025, for a contract total not to exceed \$74,797. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #062222-AEB).

7. **OLD BUSINESS**8. **NEW BUSINESS**9. **ADJOURNMENT**



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0261

Agenda Date: 1/21/2025

Agenda #: 5.A.



DU PAGE COUNTY

Transportation Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, January 7, 2025

10:00 AM

Room 3500B

1. CALL TO ORDER

10:00 AM meeting was called to order by Vice Chair Sam Tornatore at 10:00 AM.

2. ROLL CALL

PRESENT	Covert, Evans, Tornatore, and Zay
ABSENT	Ozog
LATE	Garcia

3. CHAIR'S REMARKS - VICE CHAIR TORNATORE

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-0010](#)

DuPage County Transportation Committee Minutes-Tuesday December 3, 2024.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Jim Zay

6. BUDGET TRANSFERS

6.A. [25-0083](#)

Budget Transfer of \$100,061 from FY2024 1500-3510-50080-Salary & Wage Adjustments to 1500-3510-50000- Regular Salaries-\$46,568, 1500-3510-50010-Overtime-\$20,205 and 1500-3510-51000-Benefits payments-\$33,288, funds needed for remainder of FY2024.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Sadia Covert

7. **PROCUREMENT REQUISITIONS**

7.A. [25-0070](#)

Recommendation for the approval of a contract to Roland Machinery Company, to furnish and deliver OEM Wirtgen & Hamm certified repair and replacement parts, as needed, for the Division of Transportation, for the period of January 8, 2025 through January 31, 2026, for a contract total not to exceed \$20,000; per 55 ILCS 5/5-1022(c) “not suitable to competitive bids”. Sole Source - direct replacement of compatible equipment parts.

Member Paula Deacon-Garcia Joined the meeting at 10:04 AM.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Jim Zay

7.B. [DT-P-0002-25](#)

Recommendation for the approval of a contract to Standard Equipment Company, to furnish and deliver one (1) LHD Elgin Regen X1 Air Street Sweeper, for the Division of Transportation, for the period of January 15, 2025 through November 16, 2025, for a contract total not to exceed \$417,590. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell contract # 093021-ELG).

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sadia Covert
SECONDER:	Jim Zay

7.C. [DT-P-0003-25](#)

Recommendation for the approval of a contract to Traffic Control Corporation, for expansion of software licensing for the Division of Transportation’s Centrac’s ATMS software system, for the period of January 14, 2025 through November 30, 2025, for a contract total not to exceed \$49,680, (Village of Lombard to reimburse the County \$32,788.80 for their participation); Per 55 ILCS 5/5-1022 (c) not suitable for competitive bids. Sole source - proprietary software license.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sadia Covert
SECONDER:	Paula Garcia

8. CHANGE ORDERS

MOTION TO COMBINE ITEMS

Member Zay moved and Member Covert seconded a motion to combine items 8.A. through 8.E. The motion was approved on voice vote, all "ayes".

PRESENT	Covert, Evans, Garcia, Tornatore, and Zay
ABSENT	Ozog

- 8.A. [25-0011](#)
WSP USA, Inc. PO #5393-0001 SERV - Decrease remaining encumbrance and close contract to provide professional environmental screening services for the Division of Transportation; contract expired on November 30, 2021.
- 8.B. [25-0074](#)
Mandel Metals PO #7393-0001 SERV - Contract purchase order to furnish and deliver aluminum signs, for the Division of Transportation - decrease Line 1 encumbrance \$35,000 due to fiscal year obligations of funds.
- 8.C. [25-0076](#)
Lightle Enterprises PO #7394-0001 SERV - Contract purchase order to furnish and deliver rolled goods, for the Division of Transportation - decrease Line 1 encumbrance \$80,000 due to fiscal year obligations of funds.
- 8.D. [25-0077](#)
Lightle Enterprises PO #7395-0001 SERV - Contract purchase order to furnish and deliver roll-up signs, for the Division of Transportation - decrease Line 1 encumbrance \$15,000 due to fiscal year obligations of funds.
- 8.E. [25-0078](#)
Lightle Enterprises PO #7396-0001 SERV - Contract purchase order to furnish and deliver sign faces, for the Division of Transportation - decrease Line 1 encumbrance \$55,000 due to fiscal year obligations of funds.

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Paula Garcia
SECONDER:	Sadia Covert
AYES:	Covert, Evans, Garcia, Tornatore, and Zay
ABSENT:	Ozog

9. AMENDING RESOLUTIONS

MOTION TO COMBINE ITEMS

Member Garcia moved and Member Evans seconded a motion to combine items 9.A. through 9.D. The motion was approved on voice vote, all "ayes".

9.A. [25-0014](#)
 DT-R-0071A-20 – Amendment to Resolution DT-R-0071-20, issued to Sebert Landscaping Company, for the 2020-2021 Highway Landscape Maintenance Program, Section 20-HWYLS-00-LS, to decrease the funding in the amount of \$154,941.05, resulting in a final County cost of \$108,208.95, a decrease of 58.81%.

9.B. [25-0013](#)
 DT-R-0070A-20 – Amendment to Resolution DT-R-0070-20, issued to Sebert Landscaping Company, for the 2020-2021 Vegetative Maintenance Program, Section 20-LSMTC-02-LS, to decrease the funding in the amount of \$22,224.15, resulting in a final County cost of \$278,998.85, a decrease of 7.38%.

Discussion held.

9.C. [25-0018](#)
 DT-R-0017A-24 – Amendment to Resolution DT-R-0017-24, issued to Builders Paving, LLC, for the 2024 Pavement Maintenance (North) Program, Section 24-PVMTC-22-GM, to increase the funding in the amount of \$150,000, resulting in an amended contract total of \$4,633,656.81, an increase of 3.35%.

Discussion held.

9.D. [25-0061](#)
 DT-R-0012A-24 - Amendment to DT-R-0012-24 for a Joint Funding Agreement with the Illinois Department of Transportation, for the improvements of CH3/Warrenville Road, Section # 14-00124-04-BR, for a County increase of \$176,406.86, and a Federal increase of \$705,629.44; for a final total cost of \$9,221,184.30. (Final County cost of \$1,852,092.86).

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Paula Garcia
SECONDER:	Sadia Covert
AYES:	Covert, Evans, Garcia, Tornatore, and Zay
ABSENT:	Ozog

10. PRESENTATION

10.A. [25-0133](#)
 Status Report on Safe Travel for All (SS4A) Safety Action Plan.

John Loper gave an overview of the Safety Action Plan, which is an initiative to eliminate traffic fatalities and serious injuries in northeastern Illinois. Discussion was held.

11. OLD BUSINESS

No old business was discussed.

12. NEW BUSINESS

No new business was discussed.

13. ADJOURNMENT

With no further business, a motion was made by Member Zay and seconded by Member Evans to adjourn the meeting at 10:35 AM. The motion carried on voice vote, all "ayes".



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0190

Agenda Date: 1/21/2025

Agenda #: 6.A.



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0190	RFP, BID, QUOTE OR RENEWAL #: Sourcewell #031423-EDP	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$22,676.50
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 01/21/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$22,676.50
	CURRENT TERM TOTAL COST: \$22,676.50	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Kaplan Liquid Solutions	VENDOR #:	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: John Kolkman	VENDOR CONTACT PHONE: 630-538-9933	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: jkolkman@kaplanliquidsolutions.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-07	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). DOT is requesting a purchase order to Kaplan Liquid Solutions, to furnish and deliver a 800-gallon Ice Master T-Series with Eco-Max Electric Pump, for a contract total not to exceed \$22,676.50, per sourcewell contract #031423-EDP.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished This anti-icing and de-icing spray systems is designed for spraying liquid salt brine and beet juice on roadways before and during winter weather operations. Liquid deicers help to reduce the amount of salt used on our roadways which in turn benefits the environment.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source. This contract was setup using the cooperative Sourcewell Contract #031423-EDP.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to Kaplan Liquid Solutions, using Sourcewell Contract #031423. 2. The Sourcewell Cooperative has proven to be a cost savings over going out to bid.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Kaplan Liquid Solutions	Vendor#:	Dept: Division of Transportation	Division: Accounts Payable
Attn: John Kolkman	Email: jkolkman@kaplanliquidsolutions.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 34523 N. Wilson Road	City: Ingleside	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60041	State: IL	Zip: 60187
Phone: 630-538-9933	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: same as above.	Vendor#:	Dept: Division of Transportation	Division: Hwy Maintenance
Attn:	Email:	Attn: David Koehler	Email: david.koehler@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6926	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jan 21, 2025	Contract End Date (PO25): Nov 30, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		800-gallon Ice Master T-Series w/Eco-Max Electric Pump	FY25	1500	3510	54130		22,676.50	22,676.50
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 22,676.50

Comments

HEADER COMMENTS	<p>Provide comments for P020 and P025.</p> <p>To furnish and deliver a 800-gallon Ice Master T-Series - Eco-Max Electric Pump for the DOT.</p>
SPECIAL INSTRUCTIONS	<p>Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.</p> <p>Email Approved PO to John Kolkman, David Koehler and Mike Figuray.</p>
INTERNAL NOTES	<p>Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.</p> <p>see above.</p>
APPROVALS	<p>Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.</p>



Liquid De-icing Equipment Proposal

12/27/2024

DuPage County DOT
140 N. County Farm Rd
Wheaton, IL
David Koehler
David.koehler@dupagecounty.gov
630-346-2338

Source Well Contract # 031423-EDP

Application Equipment

I. 800 Gal Ice Master T-Series - EcoMax Electric Pump

- EcoMax Stainless Steel Electric Pump
- **Storm Commander GPS Flow Controller**
- **12 Nozzle Ice Control Boom** - (T-Series)
- 35" adjustable Boom Mount
- Hose Reel w/ 100' hose & Stainless Steel Spray Gun
- Baffle Balls (included)
- Truck Mount Brackets- Stainless Steel
- LED Light Kit
- **Tail Gate Locking Pins Set**

Qty	Cost Per Unit	Total
1	\$23,870.00	\$23,870.00



DuPage County DOT
 140 N. County Farm Rd
 Wheaton, IL
 David Koehler
David.koehler@dupagecounty.gov
 630-346-2338

12/27/24

Source Well Contract # 031423-EDP

Order Summary

Description	Unit Cost	Qty	Amount	Initial Acceptance
800 Gal T-series EcoMax	\$23,870.00	1	\$23,870.00	
Minus Source Well Discount	5%		-\$1,193.50	
Initial Training	N/C			
	Sub Total			
	Sales Tax	7%	N/A	
	Freight/Delivery		Free	
		Total	\$22,676.50	

Kaplan Liquid Solutions is the authorized dealer using the Camion Source-Well contract #031423-EDP

PROPOSAL ACCEPTANCE. Proposals are subject to acceptance by the signing of a contract and issuance of an appropriate purchase order at any time within sixty (60) days after the receipt of quotes unless otherwise stipulated.

DuPage County DOT

 Approval Signature

 Date

 Title



Solicitation Number: RFP #031423

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Enduraplas LLC, 2320 FM1516, San Antonio, TX 78209 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Salt, Brine, and Anti-Icing or De-Icing Agents, and Brine Production and Storage Systems from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires May 30, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

Enduraplas LLC

DocuSigned by:
Signature on file
 C0FD2A139D06489...

By: _____
 Jeremy Schwartz
 Title: Chief Procurement Officer
 Date: 5/17/2023 | 6:42 PM CDT

DocuSigned by:
Signature on file
 66F614F14153427...

By: _____
 Joseph Symington
 Title: Sales Director
 Date: 5/17/2023 | 1:05 PM PDT

Approved:

DocuSigned by:
Signature on file
 7E42B8F817A64CC...

By: _____
 Chad Coauette
 Title: Executive Director/CEO
 Date: 5/17/2023 | 9:23 PM CDT



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12-30-24

Bid/Contract/PO #: _____

Company Name: <u>Kaplan Liquid Solutions</u>	Company Contact: <u>John Kolkman</u>
Contact Phone: <u>630-538-9933</u>	Contact Email: <u>JKolkman@Kapbuliquidolutions.com</u>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on file**

Printed Name John Kolkman

Title Lead Product Specialist

Date 12-30-24

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-0191

Agenda Date: 1/21/2025

Agenda #: 6.B.



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0191	RFP, BID, QUOTE OR RENEWAL #: Sourcewell #080521-KMI	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$23,800.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 01/21/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$23,800.00
	CURRENT TERM TOTAL COST: \$23,800.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Monroe Truck Equipment, Inc.	VENDOR #: 10352	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Kendall Blumeyer	VENDOR CONTACT PHONE: 800-892-7052	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: kendal.blumeyer@aebi-schmidt.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-03	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). DOT is requesting a purchase order to Monroe Truck Equipment, to furnish and deliver (2) KM International Infrared Asphalt Heaters, for a contract total not to exceed \$23,800.00, per Sourcewell Contract #080521-KMI.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The purchase of the two new KM Infrared Asphalt Heaters will be used for repairing and maintaining the DuPage County roads and highway systems. Both Asphalt Heaters will replace (E-239 & E-240) both have exceeded their useful life.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source. This contract was setup using the Sourcewell Contract #080521-KMI.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to Monroe Truck Equipment, using the Sourcewell Contract #080521-KMI. 2. The Sourcewell Contract #080521-KMI. has proven to be cost savings over going out for bid locally.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Monroe Truck Equipment, Inc.	Vendor#: 10352	Dept: Division of Transportation	Division: Accounts Payable
Attn: Kendall Blumeyer	Email: kendal.blumeyer@aebi-schmidt.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1051 W. 7th Street	City: Monroe	Address: 421 N. County Farm Road	City: Wheaton
State: WI	Zip: 53566	State: IL	Zip: 60187
Phone: 800-892-7052	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Monroe Truck Equipment, Inc.	Vendor#: 10352	Dept: Division of Transportation	Division: Hwy Maintenance
Attn:	Email:	Attn: Jason Walsh	Email: jason.walsh@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6925	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jan 21, 2025	Contract End Date (PO25): Nov 30, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		(2) KM International Infrared Asphalt Heaters	FY25	1500	3510	52000		23,800.00	23,800.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 23,800.00

Comments

HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver two (2) KM Infrared Asphalt Heaters for the DOT.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to Kendall Blumeyer, Jason Walsh, William Bell and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



812 Draper Avenue
 Joliet, IL 60432
 Sales Rep: Kendall Blumeyer
 Ph:
 www.MonroeTruck.com

J.O. #
 Quotation ID: 4BD0006430
 Date: 12/13/2024
 Valid thru: 01/31/2025
 Terms: NET 30
 Quoted by: Bob Drews
 Ph/Fax: 815-280-4237 / 815-727-5429

Quoted to:
 DUPAGE COUNTY HWY DEPT (ATTN:)
 180 N COUNTY FARM RD
 WHEATON, IL 60187
 Ph: 630-407-6930 / Fax: 630-407-6962
 Email:

INFRARED ASPHALT RECYCLER

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
Monroe is the authorized dealer to KM International using the sourcewell coop contract	
#080521-KMI	
K M INTERNATIONAL INFRARED ASPHALT RECYCLER - LB 2-16 C2M3 - 4' X 4' HEATING PANEL - 12 VOLT OPERATED - BATTERY - (2) 30 LB CYLINDER-LP	\$11,165.00
DELIVERED TO COUNTY GARAGE	
K M INTERNATIONAL INFRARED ASPHALT RECYCLER - KM 2-18X C2M2 - 3'5" X 6'5" HEATING PANEL - (2) 30 LB CYLINDER-LP	\$12,635.00
DELIVERED TO COUNTY GARAGE	
Quote Total: \$23,800.00	

Terms & Conditions

- Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- Restocking fees may be applicable for cancelled orders.
- MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

Re-Assign (Required for all pool units):	<input type="checkbox"/> Fleet	<input type="checkbox"/> Retail	Customer P.O. Number:	Dealer Code:	Sourcewell Member Number:
MSO/MCO (ONLY check if legally required):	<input type="checkbox"/> MCO	<input type="checkbox"/> MSO			3182
Customer Signature:				Date of Acceptance:	

**General Terms and Conditions for the Sale of Goods
 by Subsidiaries of ASH North America, Inc.**



Solicitation Number: RFP #080521

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Keizer-Morris International, Inc. dba KM International, 6561 Bernie Kohler Dr., North Branch, MI 48461 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Roadway Maintenance Equipment from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.
- B. EXPIRATION DATE AND EXTENSION. This Contract expires October 11, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

Keizer-Morris International, Inc.,
dba KM International

DocuSigned by:
Signature on file

By: _____

Jeremy Schwartz

Title: Chief Procurement Officer

10/5/2021 | 8:32 PM CDT

Date: _____

DocuSigned by:
Signature on file

By: _____

Michael Blake

Title: VP of Sales and Marketing

10/7/2021 | 7:43 AM CDT

Date: _____

Approved:

DocuSigned by:
Signature on file

By: _____

Chad Coauette

Title: Executive Director/CEO

10/7/2021 | 7:48 AM CDT

Date: _____



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/13/2024

Bid/Contract/PO #: 080521-KMI

Company Name: <u>Monroe Truck Equipment</u>	Company Contact: <u>Brandon Olin</u>
Contact Phone: <u>608-329-8466</u>	Contact Email: <u>brandon.olin@aebi-schmidt.com</u>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name Brandon Olin

Title HR Manager

Date 12/13/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0004-25

Agenda Date: 1/21/2025

Agenda #: 6.C.

AWARDING RESOLUTION
ISSUED TO RTA FLEET SUCCESS
FOR FLEET MANAGEMENT SOFTWARE
FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED \$46,317.75)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Intergovernmental Purchasing Alliance (Sourcewell), the County of DuPage will contract with RTA Fleet Success; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to RTA Fleet Success for Fleet management software, for the Division of Transportation, for the period February 1, 2025 through January 31, 2026.

NOW, THEREFORE, BE IT RESOLVED that said contract for Fleet management software, for the Division of Transportation, for the period February 1, 2025 through January 31, 2026, is hereby approved for issuance to RTA Fleet Success, 17437 N. 71st Drive, Suite 110, Glendale, AZ 85383, for a contract total not to exceed \$46,317.75.

Enacted and approved this 28th day of January, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0194	RFP, BID, QUOTE OR RENEWAL #: Sourcewell #020221-RTA	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$46,317.75
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 01/21/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$46,317.75
	CURRENT TERM TOTAL COST: \$46,317.75	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: RTA Fleet Success	VENDOR #:	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Ben Krutzfeldt	VENDOR CONTACT PHONE: 623-259-1068	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: bkrutzfeldt@rtafleet.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-06	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). DOT Fleet is requesting a purchase order to RTA Fleet for Fleet Management Software for a contract total not to exceed \$46,317.75, per sourcewell contract #020221-RTA.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished RTA Fleet360 will be utilized to manage DuPage County's fleet of vehicles and heavy equipment, including assets, inspections, preventative maintenance, invoicing, work orders, parts inventory, vehicle mileage, and fuel usage.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source. This contract was setup using the Sourcewell Contract #020221-RTA.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to RTA Fleet360, using the Sourcewell Contract #020221-RTA. 2. The Sourcewell Contract #020221-RTA. has proven to be cost savings over going out for bid locally.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: RTA Fleet Success	Vendor#:	Dept: Division of Transportation	Division: Accounts Payable
Attn: Ben Krutzfeldt	Email: bkrutzfeldt@rtafleet.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 17437 N. 71st Dr., Suite 110	City: Glendale	Address: 421 N. County Farm Road	City: Wheaton
State: AZ	Zip: 85383	State: IL	Zip: 60187
Phone: 623-259-1068	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: RTA Fleet Success	Vendor#:	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Feb 1, 2025	Contract End Date (PO25): Jan 31, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	RTA Fleet360	Software & Maintenance Agreement	FY25	1500	3510	53807		46,317.75	46,317.75
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 46,317.75

Comments

HEADER COMMENTS	Provide comments for P020 and P025. For Preventive Maintenance (PM) and Consulting Services for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to Ben Krutzfeldt, William Bell and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



RTA THE FLEET
SUCCESS COMPANY

DUPAGE COUNTY

#20240814-112841683

Issued

August 14, 2024

Expires

February 14, 2025

RTA

17437 N 71st Dr.
Suite 110
Glendale, AZ 85308

Ben Krutzfeldt

bkrutzfeldt@rtafleet.com
+16232591068

Prepared for

DuPage County

421 North County Farm Road
Wheaton, IL 60187
United States

Michael Figuray
michael.figuray@dupagecounty.gov

Michael with DuPage County,

RTA: The Fleet Success Company is pleased to submit this quote for your review.

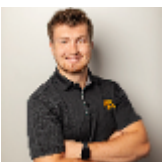
Since 1979, RTA has been the leading and most trusted partner for over thousands of public and private fleets across North America. Our Fleet Management Information Systems (FMIS) and consulting services, proudly serve government, transit, transportation, waste disposal, and school bus fleets with unmatched experience and expertise.

Since July 2017, RTA has collectively saved its customers over \$230 Million, while saving each fleet an average of 96 workdays per year when using our solutions and services. It's one of the many ways we carry out our mission to help fleets succeed.

Using RTA Fleet360 to manage all asset types, inspections, work orders, preventive maintenance, parts, fuel, and motor pool will empower you to increase asset availability, keep costs under control, boost operational efficiency, and improve organization-wide communications.

Once you've reviewed the proposal, please reach out to me with any questions or feel free to sign if you're ready! We sincerely appreciate the opportunity to partner with DuPage County on your path to fleet success.

Helping Fleets Succeed,



Ben Krutzfeldt

+1 623-259-1068

bkrutzfeldt@rtafleet.com

<https://meetings.hubspot.com/ben-krutzfeldt>

To schedule a follow-up meeting to discuss this quote or anything else, please see my calendar link: <https://meetings.hubspot.com/ben-krutzfeldt>

Proposed Fleet Management Solution

Quantity	Per Unit	Products & Services	Price
1	\$5,990.00	Fleet Kickstart Includes: White glove account setup Unlimited role-based trainings Tech Support included at no additional cost Up to 6 Hours of Virtual Implementation**	\$5,690.50 after 5% discount
<p>** \$250 an hour for additional dedicated implementation, dedicated virtual training, or professional services.</p>			
1	\$4,000.00	CFA Data Conversion SQL Database conversion from CFA to RTA	\$4,000.00
1	\$655.00	LI4278 Wireless Scanner	\$622.25

Quantity	Per Unit	Products & Services	Price
			after 5% discount
1	\$820.00	CL-S621 Printer Small printer. Comes included with 1000 basic labels and 1 standard ribbon	\$779.00 after 5% discount
485	\$72.00 / year	RTA Platinum Tier SaaS - Assets (Unlimited Users) Track your organization's assets, and UNLIMITED user logins with our Platinum Tier FMIS software. RTA FMIS Includes: Vehicle Information Preventive Maintenance (PM) Scheduling Parts Inventory Tracking Parts-Kit Functionality Purchase Orders Work Orders Repair Histories Mechanic Productivity Tracking RTA Mobile App Customizable Dashboards Over 40+ Reports. Platinum Tier Benefits: SSO Motor Pool Shop Scheduler RTA Inspect Annual Fleet Health Review (1-Hour) FREE Ticket(s) to RTA Conferences. Always Included: RTA Technical Support Updates & Enhancements Simultaneous Backups Webinar Access Unlimited Virtual Training Classes Embedded Guided Tours & Tutorials.	\$33,174.00 / year after 5% discount

Quantity	Per Unit	Products & Services	Price
180	\$12.00 / year	RTA Special Equipment Assets These assets will have the ability to track parts, labor, and fueling, and have the ability to be billed out internally.	\$2,052.00 / year after 5% discount
Annual subtotal			\$35,226.00
			after \$1,854.00 discount
One-time subtotal			\$11,091.75
			after \$373.25 discount
Total			\$46,317.75

Comments

Sourcewell ID #020221-RTA
Sourcewell discount applied.

Terms & Conditions

See separate executed MSA.

Proposal Acceptance

Signature

Before you sign, you must verify your identity by clicking "Verify to sign" and then following the prompts in the verification email.

Michael Figuray

michael.figuray@dupagecounty.gov

[sig|req|signer1]

Download

Services Agreement for RTA Fleet Management Software-as-a-Service by Ron Turley Associates Inc

This Services Agreement for RTA Fleet Management System (“Agreement”) is between Ron Turley Associates, Inc. (“RTA or “Seller”), 17437 N 71st Drive, Suite 110, Glendale, AZ 85308, and DuPage County (“COMPANY” or “Customer”) 421 North County Farm Road, Wheaton, IL 60187. RTA or COMPANY may modify this Agreement from time to time, subject to the terms in Section 10 (Changes to this Agreement).

1. RTA’s Service Provided and COMPANY’s Use of the Service

- a. RTA will allow COMPANY to access software provided by RTA through use of encrypted and password protected Web Application, Mobile Application and API’s (collectively the “Service”).
- b. COMPANY is hereby granted a non-exclusive, non-transferable, limited license to access and use the Service subject to the terms and conditions contained in this Agreement.
- c. RTA does not review or pre-screen the contents of electronic data uploaded or posted to the Service (“Content”) by the COMPANY, and RTA claims no intellectual property rights with respect to the Content.
- d. COMPANY agrees not to reproduce, duplicate, copy, sell, resell, or exploit access to the Service, use of the Service, or any portion of the Service, including, but not limited to the HTML or any visual design elements without the express written permission from RTA.
- e. COMPANY agrees not to modify, reverse engineer, adapt or otherwise tamper with the Service or modify another website so as to falsely imply that it is associated with the Service, RTA, or any other software or service provided by RTA.
- f. COMPANY agrees not to use the Service in any manner which may infringe copyright or intellectual property rights or in any manner which is unlawful, offensive, threatening, libelous, defamatory, pornographic, and obscene or in violation of this Agreement.
- g. The Service is protected by United States and international copyright laws and treaties, as well as other laws and treaties. Except for the non-exclusive license granted pursuant to this Agreement, COMPANY acknowledges and agrees that all ownership, license, intellectual property and other rights and interests in and to the Service shall remain solely with RTA.
- h. RTA reserves the rights at any time, and from time to time, to modify or discontinue, temporarily or permanently, any feature associated with the Service, with 30 day written notice.
- i. RTA reserves the right to temporarily suspend access to the Service for operational purposes, including, but not limited to, maintenance, repairs, or

installation of upgrades, and will endeavor to provide 24-hour notice prior to any such suspension, as detailed in section 8.

- j. COMPANY understands and acknowledges that while the software application is not certified, the data center and network equipment provided by AWS holds multiple certifications, viewable at <https://aws.amazon.com/compliance/programs/>.
- k. RTA will provide access to data backups on an automated, scheduled interval should COMPANY desire to archive a local copy of the data backup files. Email support@rtafleet.com to request this additional service option. No additional fee is charged for this optional service.
- l. The COMPANY understands and agrees that RTA cannot and does not control the flow of data to or from the network or on other portions of the internet. At times, actions or inactions of third parties may impair or disrupt COMPANY's connections to the internet or portions thereof.

2. Payment

- a. COMPANY will pay RTA invoices pursuant to Local Government Prompt Payment Act, 50 ILCS 505/1 et. seq. apply to all purchases made by DuPage County. The Act provides that the County must approve or disapprove of an invoice for goods or services within 30 days of the presentation of the invoice or delivery of the goods or services – whichever is later. The County then has 30 days after approval to pay any portion of the invoice which it has not disapproved. Interest, when permitted under the Act, accrues on a monthly basis at 1%.
- b. Such invoices will begin upon execution of this Agreement in accordance with the payment terms enumerated in Section 2(a) above and will continue on the recurring basis as specified in the pricing proposal attached to this Agreement.
- c. No refunds or credits will be issued for partial months that COMPANY utilizes the Service.
- d. If COMPANY fails to pay any payment in accordance with the payment terms enumerated in Section 2(a) above, RTA shall have the right to suspend the COMPANY's access to the Service or take any other steps necessary to ensure payment.
- e. COMPANY may purchase upgrades to the software or service at any time during the term of this Agreement, such as additional vehicle asset licenses, additional user licenses, or software add-on modules. Applicable pricing increase for the upgrades will be applied to the next billing cycle or the following month, whichever is closest.

3. Term of Service

- a. If COMPANY should wish to cancel the Agreement, it may do so by providing thirty (30) days' notice to RTA of intent to cancel and paying all outstanding charges.

- b. The Agreement shall be for an initial term of one (1) year, with an optional renewal up to one (1) year at a time subject to mutual cancellation at any time upon thirty (30) day written notice from one party to the other.
- c. RTA, in its sole discretion, has the right to suspend or discontinue providing the Service to COMPANY, with 30 days' notice, for non-compliance with this Agreement, and pursue any other remedy legally available to it.
- d. Upon cancellation or termination of this Agreement, RTA will provide a system backup which will be made available for download by COMPANY.
- e. Upon cancellation or termination of this Agreement, all Content associated with such subscription will be irrevocably deleted from the Service after 90 days, and RTA will have no obligations to maintain such Content thereafter.
- f. All outstanding balances must be paid in full prior to data backups being delivered to COMPANY.

4. COMPANY Obligations

- a. COMPANY shall designate, in writing, contact information for at least two representatives, including emergency contact information. Such representatives shall be notified via e-mail or phone in the event of any emergency related to the Service such as cyber security breach, data loss, or complete service outage. Any obligation of RTA related to any emergency shall be completed once RTA contacts either of the representatives either by telephone message or by sending an email message to a representative. If COMPANY fails to designate such emergency contacts, RTA shall have no obligation in an emergency.
- b. COMPANY shall comply with all reasonable requests of RTA, including, but not limited to, delivering information to RTA such as is necessary to perform the Service. RTA shall not be liable for any failure to deliver the Service that is caused by the failure of COMPANY to comply herewith.

5. Representations of the Parties

- a. Each party hereto represents and warrants that as of now, and at all times throughout this Agreement, (1) it is duly organized and has the legal right and authority to enter into this Agreement and to perform its obligations under this Agreement; and (2) the performance of its obligations under this Agreement does not violate any laws or regulations and does not breach any agreements with third parties.

6. Warranty and Limitation of Liability

- a. RTA warrants that the Services and intellectual property rights provided by RTA or used by RTA to provide the Services do not infringe on the intellectual property rights of any third party in the United States.
- b. RTA and its officers, employees and affiliates shall not be liable for any direct, indirect, incidental, special, consequential or exemplary damages, including but not limited to, damages for loss of profits, damage to COMPANY's equipment,

goodwill, use, data or other intangible losses, regardless of whether RTA had notice of the possibility of such damages, resulting from the use of the Service, except in the event of such damages arising out of or relating to the willful or negligent act, or willful or negligent omission of RTA, its officers, employees, agents or affiliates, or a breach of RTA's warranty in section 6(a), above.

- c. Notwithstanding anything to the contrary in this Agreement, RTA shall abide by all of its established security procedures and its online privacy policy, if applicable, in all respects; shall at all times comply with its privacy policy and all applicable laws, rules and regulations, and shall use commercially reasonable efforts to prevent the accidental unauthorized use, copying or disclosure of COMPANY's personal information. RTA shall maintain reasonable security measures designed to ensure the confidentiality of such personally identifiable data and to protect it from unwarranted, accidental or unauthorized access, disclosure, modification or destruction.
- d. **LIMITATION OF**
- e. **LIABILITY IN NO EVENT SHALL SELLER BE LIABLE TO CUSTOMER, ITS CUSTOMERS, EMPLOYEES, AGENTS, AND OTHER REPRESENTATIVES FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, REVENUE, GOODWILL, OR USE, WHETHER IN AN ACTION IN CONTRACT, TORT, STRICT LIABILITY, OR IMPOSED BY STATUTE, OR OTHERWISE, EVEN IF SELLER WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NOTWITHSTANDING ANY OF THE TERMS CONTAINED HEREIN, SELLER'S LIABILITY FOR ANY CLAIM – WHETHER BASED UPON CONTRACT, TORT, EQUITY, NEGLIGENCE, OR ANY OTHER LEGAL CONCEPT – SHALL IN NO EVENT EXCEED THE PURCHASE PRICE PAID BY THE CUSTOMER FOR THE PRODUCTS, GIVING RISE TO SUCH CLAIM. CUSTOMER HEREBY ACKNOWLEDGES AND AGREES THAT THE PROVISIONS OF THESE TERMS FAIRLY ALLOCATE THE RISKS BETWEEN SELLER AND CUSTOMER, THAT SELLER'S PRICING REFLECTS THIS ALLOCATION OF RISK, AND BUT FOR THIS ALLOCATION AND LIMITATION OF LIABILITY, SELLER WOULD NOT HAVE ENTERED INTO AN AGREEMENT WITH CUSTOMER FOR THE SALE OF THE PRODUCTS.**
- f. **Seller shall not be liable for, and Customer assumes responsibility and shall indemnify, defend, and hold Seller harmless, to the extent permitted by law, for any and all claims, including without limitation claims for personal injury or property damages, resulting from (a) the improper or inadequate use, storage, handling, operation, assembly, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, or repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following the delivery of the Products, € Customer's failure to properly**

communicate Seller's instructions and warnings to users of the Products, or (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles). Seller acknowledges that the Customer has made no representations, assurances, or guaranties regarding the Customer's legal capacity to indemnify Seller as provided for in this Contract. In the event a court of competent jurisdiction holds that Customer is deemed to lack the lawful authority or ability to indemnify, defend or hold harmless the Seller, or any person or entity claiming a right through Seller, or in the event of changes in the laws of the State of Illinois governing Customer's indemnification authority, such occurrence(s) shall not affect the validity and enforceability of the remainder of this Contract or the parties' rights and obligations provided for therein.

In jurisdictions that limit or preclude limitations or exclusion of remedies, damages, or liability, such as liability for gross negligence or willful misconduct or do not allow implied warranties to be excluded, the limitation or exclusion of warranties, remedies, damages, or liability set forth in these Terms are intended to apply to the maximum extent permitted by applicable law, and these Terms shall be deemed amended to comply with such limitations or exclusions. Customer may also have other rights that vary by state, country or other jurisdiction.

7. Database Access Provisions

- a. In consideration for using the SQL Database format of RTA, RTA is offering this section as a Letter of Understanding concerning the DATA and issues that may arise in connection with an open database system. If COMPANY has requested direct access to the database, be it understood that:
- b. To provide direct connection to the COMPANY SQL database, making it available for connection from SQL Management Studio, Crystal Reports, or integrating with other SQL-aware applications, RTA must place the database on a SQL database server that is connected to the internet. The SQL server connection string listens on a non-standard port and is protected by standard SQL Server security features. A user account specific to COMPANY will be provided and is used solely to access the database. For additional security, a firewall prevents anonymous entities from connecting to the database server. COMPANY will need to provide RTA with the public IP address(es) from which COMPANY will be connecting to the database so that we may allow the connection.
- c. All database connections are read only.
- d. COMPANY is hereby notified that if a data element in a table is deemed to be invalid, RTA will use all diligence to determine the nature of the source of the invalidity. If source of the error is determined to be from an outside query operation or user modification to the data, RTA can assist in correcting the data at our standard professional services rate of \$250/hour.
- e. RTA is requesting that write access to the data be limited (e.g., Not available to non-technical users) to only certain users of the Service.

- f. RTA recognizes the value of using database systems to enhance data availability, access, and reporting. RTA Tech support will support the normal database access questions (field definitions, linkage relationships) but cannot assist in writing queries, forms, or other data-access objects and methods without a formal engagement for those services.
- g. COMPANY will specify static IP addresses that will be connecting to the RTA database by emailing Company Name and IP address(es) to support@rtafleet.com. Connections from all other addresses outside the Service will be blocked.

8. Service Level Agreement (SLA)

- a. **Service Scope.** The following Services are covered by this section:
 - 1. Staffed telephone support
 - 2. Monitored email support
 - 3. Software monitoring
 - 4. Data Center monitoring
 - 5. Service Uptime

b. **COMPANY Requirements.** COMPANY responsibilities and/or requirements in support of this Agreement include:

1. Payment for service-related invoices at the agreed interval.
2. Reasonable availability of COMPANY representative(s) and/or COMPANY IT staff when resolving a service-related incident or request.
3. COMPANY IT staff is responsible for local computers, printers, and local network infrastructure maintenance.
4. COMPANY IT staff is responsible for maintaining a suitable internet connection and communication with applicable Internet Service Providers.
5. COMPANY will notify RTA by email (support@rtafleet.com) of changes in staff requiring addition or deletion of server user accounts within 1 business day.
6. COMPANY maintains user accounts and user privileges within the RTA Fleet Management Software.
7. Provide information about hours of operation to assist service administrators in scheduling planned maintenance for minimal disruption to COMPANY.
8. If hours of operation coincide with RTA business hours, work with service administrators to accommodate necessary maintenance during business hours.

c. **RTA Requirements.** RTA's responsibilities and/or requirements in support of this Agreement include:

1. Installing, configuring, and maintaining servers and network infrastructure related to the service.
2. Maintaining disk storage related to the service.
3. Appropriate notification to COMPANY for scheduled maintenance which would occur during COMPANY's normal operating hours (operating hours provided by COMPANY to RTA during initial setup of the service).
4. Appropriate notification to COMPANY for major data or system architecture changes.
5. Install upgrades and updates to the Fleet Management Software.
6. Provide access to downloadable data backups on an automated, scheduled interval should COMPANY desire to archive a local copy of the data backup files. COMPANY will submit request to service administrators (support@rtafleet.com) if access to data backups is desired.
7. Service Commitment. Use commercially reasonable efforts to make the service available with a Monthly Uptime Percentage of at least 99.8%, in each case during any calendar month.
 1. In the event RTA does not meet the Service Commitment, COMPANY will be eligible to request a Service Credit.
 2. If the monthly uptime is between 99.5% and 99.79%, COMPANY may request up to 10% of the monthly service charge.
 3. If the monthly uptime is less than 99.5%, COMPANY may request a credit of 50% of the monthly service charge.
 4. Ensure that data backups are encrypted using 256-bit Advanced Encryption Standard (AES-256).

5. Ensure that 3 copies of data backups are retained for 90 days, then permanently deleted.
 6. Ensure that backups are stored in separate physical data center campuses.
 7. Use commercially reasonable efforts to achieve the following Recovery Point Objective:
 - If SQL data needs to be restored as a result of a data entry error or other issue not related to storage media failure, the data can be recovered to any recent point in time within 1 minute of the problem.
 - If SQL data needs to be restored as a result of physical storage media failure, the data can be restored with a maximum loss of 15 minutes of data.
 - If images, documents, saved reports, data export files, etc. need to be restored, the data can be restored with a maximum loss of 2 hours. If Vision format data needs to be restored, the data can be restored with a maximum loss of 4 hours.
- d. **Exclusions.** The Service Commitment does not apply to any unavailability, suspension or termination of service or performance issues: (i) that result from a suspension of the Agreement; (ii) caused by factors outside of RTA’s reasonable control, including any force majeure event or Internet access or related problems beyond the physical point at which the private network of Ron Turley Associates’ data center connects to the public network; (iii) that result from COMPANY equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within RTA’s direct control); (iv) that result from any scheduled maintenance, with at least one business day notice provided to COMPANY via email; (v) that result from any routine scheduled maintenance outside of COMPANY’s normal business hours; (vi) arising from RTA’s suspension and termination of COMPANY’s right to use the Fleet Management Software service in accordance with the Agreement. If availability is impacted by factors other than those used in RTA’s Monthly Uptime Percentage calculation, then RTA may issue a Service Credit considering such factors at RTA’s discretion.
- e. **Service Availability.** Coverage parameters specific to the service(s) covered in this Agreement are as follows:
- Access to the service: 24/7 (99.8% uptime)
 - Telephone support: 5:00 A.M. to 5:00 P.M. Monday – Friday Arizona Time
 - Calls received out of office hours will be handled on the next business day
 - Calls received on holidays will be handled on the next business day
 - Email support: Monitored 5:00 A.M. to 5:00 P.M. Monday – Friday
 - Emails received outside of office hours handled on the next business day
 - Software monitoring: Monitored 5:00 A.M. to 5:00 P.M. Monday – Friday

- RTA Fleet Management Software records error conditions to a log file when possible. RTA service administrators monitor the logs and perform necessary actions during business hours.
 - Data Center monitoring: 24/7
 - Server hardware and data center network are monitored with industry standard tools 24/7 by RTA service administrators as well as technicians on duty at the contracted Network Operations Center where RTA servers are located.
- f. **Service Requests.** In support of services outlined in this Agreement, the RTA will respond to service-related incidents and/or requests submitted by the COMPANY within 0-4 hours (during business hours) and provide an incident status to COMPANY staff.

9. Miscellaneous Provisions

- a. COMPANY shall not assign this Agreement without the express written consent of RTA, which shall not be unreasonably withheld. Any assignment contrary to this provision will be null and void.
- b. Any notice required to be given under this Agreement shall be in writing and may be made either by over-night mail or by electronic mail with return receipt requested. Such notice will be deemed given the following business day regardless of the manner in which it was sent. Notice to COMPANY shall be delivered to the email address for COMPANY's primary contact on file. Notice to RTA shall be given to the following email address: support@rtafleet.com.
- c. RTA may not use the name of COMPANY in its marketing efforts or any other use of the name of COMPANY without prior written consent from COMPANY.
- d. **Dispute Discussion.** In the event of a dispute between the Parties arising out of this Agreement, representatives of each Party shall meet (either in person or by telephone), within 10 days after receipt of a notice from either Party specifying the nature of the dispute, to review a Party's claims for the basis of such dispute and attempt to resolve in all such claims. Thereafter, if the Parties are unable to resolve the dispute within such time period, the matter shall be escalated to a Vice President (or a more senior officer) of each party, who will meet, either in person or by telephone, within 15 days of such escalation. If the dispute remains unresolved after such escalation, then the Parties may proceed with all remedies available at law or equity.
- e. **Severability; Waiver.** If any provisions of this Agreement are held to be invalid, illegal, or unenforceable under present or future laws, such provisions will be struck from this Agreement or amended, but only to the extent of their invalidity, illegality, or unenforceability. The parties remain legally bound by the remaining terms of this Agreement, and this Agreement will be deemed reformed in a manner as consistent as reasonably possible with the original intent of the parties as expressed in this Agreement. Failure of either party to enforce any right under this Agreement will not be deemed a waiver of such right and will not constitute a waiver of its future enforcement of such right or any other rights.

- f. Integration; Modification. This Agreement expresses the complete and final understanding of the parties with respect to the subject matter hereof, and supersedes all prior communications between the parties, whether written or oral, with respect to the subject matter hereof. No modification of this Agreement will be binding upon the parties hereto, unless in writing and executed by COMPANY and RTA.
- g. Headings; Number and Gender. All headings and captions are for convenience only and are of no meaning in the interpretation or effect of this Agreement. Words in the singular include the plural and words in the plural include the singular, according to the requirements of the context. Words importing a gender, or no gender include all genders.
- h. The respective rights and obligations of RTA and COMPANY, which by their nature would continue beyond the termination or expiration of this Agreement, including without limitation, the rights and obligations regarding payment, ownership, confidentiality, limitation of liability, indemnification, cybersecurity, and data access and ownership, shall survive the termination or expiration of this Agreement.

10. Changes to this Agreement

- a. RTA or COMPANY may update or modify this Agreement from time to time. Any updates or modifications must be done in writing and mutually executed. If the parties mutually agree to modify this Agreement during the License Term or Subscription Term, the modified version will be effective upon the next renewal of a License Term, Support and Maintenance term, or Subscription Term, as applicable.
- b. This Agreement remains valid until superseded by a revised agreement mutually agreed upon by RTA and COMPANY. This Agreement *supersedes* and replaces any prior *agreements*, representations, or understandings, whether written, oral, or implied, between RTA and COMPANY regarding the agreement described herein.

DUPAGE COUNTY

RON TURLEY ASSOCIATES INC

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

**Solicitation Number: 020221****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Ron Turley Associates, Inc., 17437 N. 71st Drive, Suite 110, Glendale, AZ 85308 (Vendor).

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Fleet Management Technologies with Related Software Solutions from which Vendor was awarded a contract.

Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires March 26, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended up to one additional one-year period upon request of Sourcewell and with written agreement by Vendor.
- C. **SURVIVAL OF TERMS.** Articles 11 through 14 survive the expiration or cancellation of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Vendor will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Vendor's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

22. CANCELLATION

Sourcewell or Vendor may cancel this Contract at any time, with or without cause, upon 60 days’ written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Vendor’s Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

Ron Turley Associates, Inc.

DocuSigned by:
Signature on file

By: C0FD2A139D06489...

Jeremy Schwartz

Title: Chief Procurement Officer

Date: 3/24/2021 | 1:58 PM CDT

Signature on file

By: F8CC5DB4AA1041E...

Josh Turley

Title: CEO

Date: 3/24/2021 | 11:29 PM PDT

Approved:

DocuSigned by:
Signature on file

By: 7E42B8F817A64CC...

Chad Coauette

Title: Executive Director/CEO

Date: 3/25/2021 | 6:26 AM CDT



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/27/2024

Bid/Contract/PO #: _____

Company Name: Ron Turley Associates Inc	Company Contact: James Mwesige
Contact Phone: 623-581-2447	Contact Email: Invoices@rtafleet.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name James Mwesige

Title Accounting Specialist

Date 12/27/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0005-25

Agenda Date: 1/21/2025

Agenda #: 6.D.

AWARDING RESOLUTION
ISSUED TO SUTTON FORD, INC.
TO FURNISH AND DELIVER TWO (2)
FORD F-550 SUPER CAB CHASSIS
FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED \$144,260.00)

WHEREAS, Section 2 of the Governmental Joint Purchasing Act authorizes the County of DuPage to jointly purchase personal property, supplies and services jointly with one or more other governmental units when such purchases were made by competitive selection as provided in Section 4 of the Act; and

WHEREAS, the Suburban Purchasing Cooperative (SPC) #227, a governmental unit as defined by the Governmental Joint Purchasing Act, has let a contract for the purchase of Two (2) Ford F-550 Super Cab Chassis through a competitive process and has authorized the County to make procurements in accordance with the terms of such contract; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Sutton Ford, Inc., to furnish and deliver two (2) Ford F-550 Super Cab Chassis for the Division of Transportation.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver two (2) Ford F-550 Super Cab Chassis for the Division of Transportation is hereby approved for issuance to Sutton Ford, Inc., 21315 Central Avenue, Matteson, Illinois 60443, for a contract total not to exceed \$144,260.00.

Enacted and approved this 28th day of January, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0197	RFP, BID, QUOTE OR RENEWAL #: SPC Contract #227	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$144,260.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 01/21/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$144,260.00
	CURRENT TERM TOTAL COST: \$144,260.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Sutton Ford, Inc.	VENDOR #:	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Scott Ourednik	VENDOR CONTACT PHONE: 708-720-8040	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: sourednik@suttonford.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-04	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). DOT Fleet is requesting a purchase order to Sutton Ford, to furnish and deliver two (2) FY25 F550 Super Cab Chassis, for a contract total not to exceed \$144,260.00, per Suburban Purchasing Cooperative Contract #227.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Purchase of the two new trucks will be used for repairing and maintaining DuPage County's roadways and trails. These trucks will replace H-52 & H-53. Both trucks have exceeded their useful life.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This contract was setup using the Suburban Purchasing Cooperative Contract #227.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to Sutton Ford, using Suburban Purchasing Cooperative Contract #227. 2. The Suburban Purchasing Cooperative Contract #227 has proven to be cost savings over going out for bid locally.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Sutton Ford, Inc.	Vendor#:	Dept: Division of Transportation	Division: Accounts Payable
Attn: Scott Ourednik	Email: sourednik@suttonford.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 21315 Central Avenue	City: Matteson	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60443	State: IL	Zip: 60187
Phone: 708-720-8040	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Sutton Ford, Inc.	Vendor#:	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jan 28, 2025	Contract End Date (PO25): Nov 30, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	2	EA		FY25 Ford F550 4x4 Super Cab Chassis (License & Title Included)	FY25	1500	3520	54120		72,130.00	144,260.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 144,260.00

Comments

HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver two (2) FY25 F550 Super Cab Chassis for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to Scott Ourednik, William Bell and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



**COMMERCIAL
& FLEET**

SUTTON FORD INC.

21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Monday, December 16, 2024

DATE

PURCHASER'S NAME

DUPAGE COUNTY DOT

STREET ADDRESS

180 N. COUNTY FARM ROAD

CITY

WHEATON

STATE

IL

ZIP

60187

BUS PHONE

630-407-6931

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW

USED

SUV

TRUCK

CAR

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2025	FORD	F550	SUPER CAB	WHITE	XL	ORDER
VIN NO.	MILES	SALES REP	Scott Ourednik			
2025 FORD F550 4X4 SUPER CAB CHASSIS			\$71,957.00	TRADE-IN INFORMATION		
84" CA - 192" WB				MAKE OF USED VEHICLE		
				YEAR		
				MODEL		
				VEHICLE IDENT. NO.		
				MILEAGE		
				TRADE VALUE		
SUBTOTAL			\$71,957.00	FLEET SALES INFORMATION		
ELECTRONIC FILING FEE			\$0.00	ORDERING FIN	QB382	
DOCUMENTATION FEE			\$0.00	END USER FIN	QB382	
ILLINIOS SALES TAX 7.25%			\$0.00	SALES TYPE	3	
COUNTY TAX- COOK 1.00%			\$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%			\$0.00	GPC REF #		
COOK COUNTY WHEEL TAX			\$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE			\$173.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT			\$0.00	RETAIL REBATE #		
TOTAL PRICE			\$72,130.00			
CASH DOWN PAYMENT			\$0.00			
REBATE			\$0.00			
TOTAL DOWN PAYMENT			\$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY			\$72,130.00	2 UNIT TOTAL:	\$144,260.00	

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby **THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS. WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.**

Signature on file

ACCEPTED BY:

ACCEPTED

PURCHASER'S SIGNATURE

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

12/16/2024

DATE

12/16/2024



2025 FORD F550 DRW CHASSIS CONTRACT #227



WWW.SUTTONTRUCKS.COM

CONTACT: SCOTT OUREDNIK

PHONE 708-720-8040

EMAIL: sourednik@suttonford.com

25 FORD F550 REG CAB 4X2 60 CA

BASE PRICE \$51,016



Please enter the following information:

Agency Name & Address	DuPage County DOT
	180 N. County Farm Road
	Wheaton, IL 60187
Contact Name	William Bell
Contact phone number	630-407-6931
Purchase order number	
Total Dollar amount	\$144,260.00
Total number of units	2
Tax Exempt #	E99974551
Delivery Address	180 N. County Farm Road
	Wheaton, IL 60187
FIN CODE	QB382

PLEASE SUBMIT P.O. & TAX EXEMPT LETTER WITH VEHICLE ORDER

Sutton Ford Commercial Truck Center

21315 Central Ave

Matteson, IL 60443

Contact : Scott Ourednik

Phone# 708-720-8040

E-Mail: sourednik@suttonford.com

MAJOR PRODUCT CHANGES

OVERVIEW

The 2025 Super Duty® Chassis Cab reinforces the long tradition of F-Series toughness and continues to meet the needs of a multitude of commercial vocations, as well as personal use towing customers. Trademark "Built Ford Tough®" attributes such as capability to get the job done, quality, reliability, power, breadth and depth of product choices are solidly behind Chassis Cab users.

To learn more about the features on this vehicle, go to www.fordsourcebook.com

MODEL/SERIES/AVAILABILITY

- XL, XLT, Lariat

MECHANICAL

- ★ **New/Changed**
 - None
 - **Deleted**
 - None

EXTERIOR

- ★ **New/Changed**
 - Halogen fog lamps – standard on XLT
- ★ **New Colors**
 - Avalanche (DR)
 - Ruby Red Metallic Tinted Clearcoat (RR)
- **Deleted Colors**
 - Iconic Silver Metallic
 - Rapid Red Metallic Tinted Clearcoat

INTERIOR/COMFORT

- ★ **New/Changed**
 - ActiveX® Seating Material – standard on Lariat
 - Wrapped Steering Wheel – standard on Lariat

SAFETY/SECURITY

- ★ **New/Changed**
 - Ford Security Package (1-year included with activation)
- **Deleted**
 - None

FORD CO-PILOT360™ TECHNOLOGY

- ★ **New/Changed**
 - None

FUNCTIONAL

- ★ **New/Changed**
 - SecuriCode™ keyless entry keypad (DIO)
 - Trailer Brake Controller (52B) – optional on XL; standard on XLT and Lariat
 - Ford Pro Upfit Integration System name changed to Vehicle Integration System 2.0 – standard

PACKAGES

- ★ **New/Changed**
 - None

Product Changes and Features Availability

Features, options, and package content subject to change. Please check www.fmcdealer.com for the most current information.

★ = New for this model year

**2025 SUPER DUTY® CHASSIS CAB
(F-350CC / F-450CC / F-550 / F-600)
STANDARD EQUIPMENT**

The following features are standard on every 2025 SUPER DUTY® Chassis Cab vehicle:

MECHANICAL

- Brakes – Four-wheel Disc Brakes with Anti-Lock Brake System (ABS)
- Operator Commanded Regeneration (OCR) (6.7L Power Stroke® Diesel Engine Only)
- Transmission Power Take-Off Provision

EXTERIOR

- Doors
 - Two (Regular Cab only)
 - Four (SuperCab/Crew Cab only)
- Fuel Tank
 - 40 gallon aft axle
 - Diesel Exhaust Fluid (DEF) Tank Location:
 - Aft-of-axle fuel tank is paired with the DEF tank located in the mid ship location, between the frame rails.
 - Mid ship fuel tank is paired with the DEF tank located outside of the frame rail
 - Dual tanks are paired with the DEF tank located outside of the frame rail
- Glass
 - Solar-tinted complete (Std. on XL)
 - Privacy (Std. on XLT and Lariat; NA front-seat windows)
- Manual Locking Hub (4x4)
- Scuff plates – front, color-coordinated
- “Three-Blink” lane change signal
- Tow hooks – front, (two) (2)
- Trailer wiring – 7 wire harness w/relays, blunt cut and labeled
- Windshield wipers – intermittent

INTERIOR/COMFORT

- Convenience
 - Coat hooks, LH/RH color-coordinated
 - Dash top tray
 - Dome lamp – LH/RH door activated & I/P switch operated w/delay
 - Handles, grab – driver & front-passenger
 - Handles, roof ride – front-passenger (also over rear-doors on Crew Cab)
 - Map lights – dual (front and rear w/Crew Cab)
 - 12V Powerpoint, auxiliary
- Door-trim – color-coordinated molded w/grab handle & reflector
- Gauges and Meters – Fuel, Transmission Temperature, Engine Coolant Temperature, Oil Pressure (Gas engine) and Turbo (Diesel engine) Gauges; Speedometer, Odometer and Tachometer
- Headliner – color-coordinated cloth
- Instrument panel – color-coordinated w/ glove box, four (4) air registers w/positive shut-off and powerpoint
- Instrumentation Center
 - 4.2” LCD Productivity Screen in IP Cluster (standard on XL and XLT)
 - 12” LCD Productivity Screen in IP Cluster (Standard on Lariat)

INTERIOR/COMFORT (continued)

- Power Equipment Group – 1st row (front-seat) windows w/ one-touch up/down, power 2nd row (rear-seat) windows (Super/Crew Cab); power/door-locks w/backlit switches & accessory delay
- Overhead Console with 6 Upfitter Switches
- Steering – power
- Steering damper

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
 - Driver and Passenger frontal and side airbag/curtain
 - Passenger side airbag deactivation switch
- Child tethers (Regular Cab front-passenger and all rear-seating positions)
- Lamps – LED Roof marker/clearance
- Safety Belts
 - Belt-Minder® (front safety belt reminder) – chime and flashing warning lights on I/P if belts not buckled
 - Color-coordinated safety belts w/height adjustment (front-outboard seating positions only)
- SecuriLock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control (SEIC)
- Ford Security Package (1-year included with activation)

FORD CO-PILOT360™ TECHNOLOGY

- AutoLamp – Auto On/Off Headlamps
- Cruise Control (steering wheel-mounted)

FUNCTIONAL

- Alternator
 - XL:
 - 7.3L 2 Valve Gas – 190 AMP
 - 6.7L 4 Valve Diesel – 250 AMP
 - XLT:
 - 7.3L 2 Valve Gas – 410 AMP Dual
 - 6.7L 4 Valve Diesel – 350 AMP Dual
 - Lariat:
 - 7.3L 2 Valve Gas – 410 AMP Dual
 - 6.7L 4 Valve Diesel – 350 AMP Dual
- Vehicle Integration System 2.0 (includes Grp65 68AH 750 CCA AGM battery when equipped with 7.3L gas engine and 250 amp single alternator)
- Hood release
- Horn – dual electric
- Intelligent Oil-Life Monitor® (6.7L Power Stroke® Diesel engine)
- Oil minder system
- Shock absorbers – heavy-duty gas
- Springs, rear auxiliary
- Stabilizer bar – front and rear

The following features are standard on selected 2025MY SUPER DUTY® Chassis Cab vehicles:

MECHANICAL	XL	XLT	LARIAT
Engine			
7.3L 2V DEVCT NA PFI V8 Gas (F-350/F-450/F-550/F-600)	●	●	●
Transmission			
Ten-Speed 10R140 with Neutral Idle Automatic Transmission with Selectable Drive Modes: Normal, Tow/Haul, Eco, Deep Sand/Snow & Slippery	●	●	●
Base Alternator			
190 Amp (F-350/F-450/F-550/F-600 Std. on 7.3L Gas Engine)	●		
250 Amp (F-350/F-450/F-550/F-600 w/ 6.7L Diesel Engine)	●		
350 Amp Dual (F-350/F-450/F-550/F-600 w/ 6.7L Diesel)		●	●
410 Amp (F-350/F-450/F-550/F-600 w/ 7.3L Engine)		●	●
Axle			
Monobeam front axle w/coil spring suspension (F-350 4x4, F-450, F-550 and F-600)	●	●	●
Independent Twin-I-beam front axle w/coil spring suspension (F-350 4x2)	●	●	

★ = New for this model year
● = Available

1 = Regular Cab only, 2 = SuperCab only, 3 = Crew Cab only

2025 SUPER DUTY® CHASSIS CAB
(F-350CC / F-450CC / F-550 / F-600)
STANDARD EQUIPMENT

MECHANICAL (continued)	XL	XLT	LARIAT
Battery			
750 CCA, Dual (7.3L Gas F-450 and F-550 XLT & Lariat)		•	•
Fuel Tanks			
40 gallon aft axle	•	•	•
KEY EXTERIOR FEATURES			
Bumper – Front			
Black painted steel w/grained MIC top cover and black lower air dam	•		
Chrome w/grained MIC top cover and black lower air dam		•	•
Grille			
Black MIC	•		
Bright Chrome – two (2) bar		•	
Chrome – two (2) bar (includes additional chrome inserts)			•
Handles – Door and Tailgate			
Black	•	•	
Body-color			•
Headlamps/Taillamps/Lamps			
Quad-beam halogen jewel effect	•	•	
LED Reflector			•
Halogen Taillamps	•	•	•
Halogen Fog Lamps		•	
LED Fog lamps			•
LED Roof Marker/Clearance Lamps	•	•	•
Utility Lighting System (LED Side-mirror Spotlights) (see mirror descriptions below)			•
Mirrors			
Manually telescoping/folding trailer tow with power/heated glass, heated convex spotter mirror, Integrated Clearance Lamps/Turn Signals	•	•	
Power-folding with Autofold, PowerScope® Telescoping, Power Glass Trailer Tow Mirrors with Heat, Turn Signal, High-Intensity LED Security Approach Lamps, Utility Lighting System (LED Side-mirror Spotlights)			•
Wheels (SRW)			
18" Argent Painted Steel w/painted hub covers/center ornaments (F-350)	•		
18" Sparkle Silver Painted Cast Aluminum w/bright hub covers/center ornaments (F-350)		•	
18" Bright Machined Cast Aluminum w/Carbonized Gray Painted Pockets and bright hub covers/center ornaments (F-350)			•
Wheels (DRW)			
17" Argent Painted Steel (hub covers/center ornaments not included (F-350)	•	•	
17" Forged Polished Aluminum w/bright hub covers/center ornaments (F-350)			•
19.5" Argent Painted Steel (F-450/F-550/F-600)	•	•	
19.5" Forged Polished Aluminum w/bright hub covers/center ornaments (F-450/F-550)			•
Windows and Glass			
1 st Row (front-seat) – Power w/one-touch up/down	•	•	•
2 nd Row (rear-seat) – Power	•(2,3)	•(2,3)	•(2,3)
Rear (backlight) – Fixed	•	•	
Rear (backlight) – Fixed w/defrost			•
Solar-tinted glass (complete)	•		
Privacy glass, (rear backlight on all cabs; 2 nd Row (rear-seat) windows on SuperCab and Crew Cab. Other glass is solar-tinted.)		•	•
KEY INTERIOR/COMFORT FEATURES			
Air Conditioning			
Manual, Single Zone	•	•	
Dual-Zone Electronic Automatic Temperature Control (DEATC)			•

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 ● = Available

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**2025 SUPER DUTY® CHASSIS CAB
(F-350CC / F-450CC / F-550 / F-600)
STANDARD EQUIPMENT**

KEY INTERIOR/COMFORT FEATURES (continued)	XL	XLT	LARIAT
Audio			
AM/FM stereo MP3 player (speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab)	•	•	
★ SiriusXM® with 360L Radio Note: Includes a three (3)-month prepaid subscription. Service is not available in Alaska and Hawaii. Note: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com . All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc			•
B&O® Sound System by Bang & Olufsen w/ HD Radio™ (eight (8) speakers including subwoofer)			•
SYNC® 4 – 8" LCD Capacitive Touchscreen with Swipe Capability – Wireless Phone Connection – Cloud Connected – AppLink® w/ App Catalog – 911 Assist® – Apple CarPlay™ and Android Auto™ Compatibility – Digital Owner's Manual	•	•	
★ SYNC® 4 with Enhanced Voice Recognition – 12" LCD Capacitive Touchscreen with Swipe Capability – Information On Demand Panel – Wireless Phone Connection – Cloud Connected – AppLink® w/ App Catalog – 911 Assist® – Apple CarPlay® and Android Auto™ Compatibility – Digital Owner's Manual – Conversational Voice Command Recognition			•
FordPass™ Connect 5G – Wi-Fi Modem – Wi-Fi® hotspot connects up to 10 devices ¹ – Remotely start, lock and unlock vehicle ² – Schedule specific times to remotely start vehicle ² – Locate parked vehicle ² – Check vehicle status ² Note: Ford Telematics™ and Data Services Prep included for Fleet Only: FordPass™ Connect 5G Wi-Fi Modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCS-FORD or 833-327-3673.	•	•	•
Cupholders			
Dual, instrument panel-mounted	•	•	•
Integrated w/armrest on rear-seat			•(3)
Door-Trim			
Armrest, grab handle and reflector	•		
Soft armrest, grab handle, power window/lock switches and reflector; front map pockets on Regular Cab and SuperCab; front and rear map pockets on Crew Cab		•	
Soft armrest, grab handle, power window/lock switches, upper applique, reflector; front and rear map pockets on Crew Cab			•
Floor Covering			
Black vinyl	•		
Color-coordinated carpet and carpeted floor mats (includes rear mats on SuperCab & Crew Cab) (deleted when all-weather floor mats are ordered)		•	•
Instrumentation Center			
4.2' Productivity Screen display includes menus for Gauge Setup, Trip Computer, Fuel Economy and Towing/Off-Road applications five (5) button message control on steering wheel (included with the SYNC® and SYNC® Services)	•	•	
12" Productivity Screen display includes menus for Gauge Setup, Trip Computer, Fuel Economy and Towing/Off-Road applications; five (5) button message control on steering wheel			•
Overhead Console – with storage bin and map lights	•	•	•

¹ Includes a trial subscription of 3 months or 3 gigabytes – whichever comes first, Wireless Service Plan required after trial subscription ends

² Includes Service for one year from the vehicle sale date as recorded by the dealer

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• = Available

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2025 SUPER DUTY® CHASSIS CAB
(F-350CC / F-450CC / F-550 / F-600)
STANDARD EQUIPMENT

KEY INTERIOR/COMFORT FEATURES (continued)	XL	XLT	LARIAT
Power Equipment			
Accessory delay	•	•	•
Door-locks w/backlit switches	•	•	•
Windows w/backlit switches	•	•	•
Powerpoint and 120V/400W Outlet			
One (1) Powerpoint in front center under-seat storage		•	
Two (2) Powerpoints in instrumentation center	•	•	•
Two (2) Powerpoints in rear side of Flow-through Console			•
120V/400W Outlet dash mounted		•	•
120V/150W Outlet in rear side of Flow-through Console			•
120V/150W Inverter outlet in IP		•	•
Rearview Mirror			
11.5" day/night	•	•	
Electrochromic self-dimming			•
Remote Start System			•
Seats (Front)			
HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage	•		
Cloth, 40/20/40 split bench, 20% center under-seat storage, w/center armrest, cupholder and storage		•	
ActiveX® Seating Material, 40/Console/40			•
Manual lumbar support, driver's side	•	•	
8-way power driver & power front-passenger seats (four-way power-adjustable track, two-way power recline and two-way power lumbar)			•
Two-way adjustable driver/passenger headrests	•	•	•
Easy Entry Driver's Seat w/ Memory			•
Seats (Rear) SuperCab			
Vinyl, 60/40 fold-up bench seat	•		
Cloth, 60/40 fold-up bench seat		•	
Seats (Rear) Crew Cab			
60/40 bench w/flip-up/fold-down w/2 outboard head restraints and a center head restraint	•		
60/40 bench w/flip-up seats & fold-down backrests, two (2) outboard head restraints and a center head restraint.		•	
60/40 bench w/flip-up seats & fold-down backrests w/under-seat lockable fold-flat storage, two (2) outboard head restraints and a center head restraint. Dual integrated cupholders in armrest			•
Vinyl	•		
Cloth		•	
Leather			•
Steering Wheel			
Urethane – Black – w/redundant audio and SYNC® controls	•	•	
Wrapped – w/redundant audio and SYNC® controls			•
Heated Steering Wheel			•
Cruise Control (steering wheel-mounted)	•	•	•
Tilt and Telescoping steering wheel/column (Manual)	•	•	•
Sun Visors			
Color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror	•		
Color-coordinated Cloth, both driver and passenger w/covered mirrors		•	
Color-coordinated Cloth; both driver and passenger w/covered illuminated visor vanity mirror			•
SAFETY/SECURITY	XL	XLT	LARIAT
AdvanceTrac® with RSC® (Roll Stability Control™)	•	•	•
AutoLamp (Auto On/Off Headlamps), Rainlamp Wiper Activated Headlamps	•	•	•
Autolock, Auto unlock	•	•	•
Ford Security Package (1-year included with activation)	•	•	•
Remote Keyless Entry	•	•	•
SecuriLock® Passive Anti-Theft System (PATS)	•	•	•
Trailer Sway Control and Hill Start Assist	•	•	•
Airbags			
Driver & Passenger side	•	•	•
Passenger-side deactivation switch	•	•	•

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SELECT	OPTION CODE	TRUCK MODEL	PRICE
<i>F550 XL REGULAR CHASSIS CAB DRW</i>			
<input type="checkbox"/>	F5G	4X2 REG CAB 60" CA - 145" WB	\$51,016
<input type="checkbox"/>	F5G	4X2 REG CAB 84" CA - 169" WB	\$53,024
<input type="checkbox"/>	F5G	4X2 REG CAB 108" CA - 193" WB	\$53,182
<input type="checkbox"/>	F5G	4X2 REG CAB 120" CA - 205" WB	\$53,336
<input type="checkbox"/>	F5H	4X4 REG CAB 60" CA - 145" WB	\$55,488
<input type="checkbox"/>	F5H	4X4 REG CAB 84" CA - 169" WB	\$55,641
<input type="checkbox"/>	F5H	4X4 REG CAB 108" CA - 193" WB	\$55,796
<input type="checkbox"/>	F5H	4X4 REG CAB 120" CA - 205" WB	\$55,954
<i>F550 XL SUPER CHASSIS CAB DRW</i>			
<input type="checkbox"/>	X5G	4X2 SUPER CAB 60" CA - 168" WB	\$54,003
<input type="checkbox"/>	X5G	4X2 SUPER CAB 84" CA - 192" WB	\$54,157
<input type="checkbox"/>	X5H	4X4 SUPER CAB 60" CA - 168" WB	\$57,157
<input checked="" type="checkbox"/>	X5H	4X4 SUPER CAB 84" CA - 192" WB	\$57,316
<i>F550 XL CREW CHASSIS CAB DRW</i>			
<input type="checkbox"/>	W5G	4X2 CREW CAB 60" CA - 179" WB	\$54,956
<input type="checkbox"/>	W5G	4X2 CREW CAB 84" CA - 203" WB	\$55,114
<input type="checkbox"/>	W5H	4X4 CREW CAB 60" CA - 179" WB	\$58,114
<input type="checkbox"/>	W5H	4X4 CREW CAB 84" CA - 203" WB	\$58,277
<u>POWERTRAINS</u>			
<input checked="" type="checkbox"/>	99T	6.7L POWER STROKE V8 TURBO DIESEL	\$9,551
<input checked="" type="checkbox"/>	X4N	AXLE, LIMITED SLIP 4.10 RATIO (6.7L)	\$360
<input type="checkbox"/>	X4L	AXLE, LIMITED SLIP 4.30 RATIO (6.7L)	\$360
<input type="checkbox"/>	X8L	AXLE, LIMITED SLIP 4.88 RATIO (6.7L OR 7.3L)	\$360
<u>TIRES</u>			
<input type="checkbox"/>	TGM	LT225/70RX19.5G BSW TRACTION (4) A/P (2)	\$173
<input checked="" type="checkbox"/>	TGK	LT225/70RX19.5G BSW TRACTION (6) 4X4	\$195
<input checked="" type="checkbox"/>	512	SPARE TIRE, JACK, & WHEEL	\$319

SEATS			
REGULAR & SUPER CAB			
<input type="checkbox"/>	AS	VINYL 40/20/40	STD
<input checked="" type="checkbox"/>	LS	VINYL 40/CONSOLE/40	\$323
<input type="checkbox"/>	1S	CLOTH 40/20/40	\$91
<input type="checkbox"/>	4S	CLOTH 40/CONSOLE/40	\$468
CREW CAB			
<input type="checkbox"/>	AS	VINYL 40/20/40	STD
<input type="checkbox"/>	LS	VINYL 40/CONSOLE/40	\$323
<input type="checkbox"/>	1S	CLOTH 40/20/40	\$286
<input type="checkbox"/>	4S	CLOTH 40/CONSOLE/40	\$559
OPTIONS			
<input type="checkbox"/>	96V	XL CHROME VALUE PACKAGE	\$205
<input checked="" type="checkbox"/>	473	SNOWPLOW PACKAGE (N/A W/ 67X, 67H, 47A, 47L, 47J)	\$228
<input type="checkbox"/>	67X	SUSPENSION PACKAGE, EXTRA HEAVY SERVICE	\$114
<input type="checkbox"/>	67H	SUSPENSION PACKAGE, HEAVY SERVICE	\$114
<input type="checkbox"/>	67P	EXTRA HD FRONT END SUSPENSION - GAWR 7,500# (REQ 4.30 OR 4.88 AXLE) (N/A W/ 67H, 67X, 473)	\$260
<input type="checkbox"/>	68D	PAYLOAD DOWNGRADE PACKAGE - 17,500 GVWR	N/C
<input type="checkbox"/>	68U	PAYLOAD UPGRADE PACKAGE (ONLY ON 7.3L GAS W/ 145" WB)	\$741
<input checked="" type="checkbox"/>	68M	PAYLOAD PLUS UPGRADE PACKAGE (REQUIRES 6.7L DIESEL-99T)	\$1,051
<input type="checkbox"/>	98G	CNG/PROPANE GASEOUS ENGINE PREP PACKAGE (7.3L REG CAB ONLY)	\$286
<input type="checkbox"/>	18B	PLATFORM RUNNING BOARDS (REG CAB)	\$291
<input checked="" type="checkbox"/>	18B	PLATFORM RUNNING BOARDS (SUPER/CREW CAB)	\$405
<input type="checkbox"/>	65M	FUEL TANK, 26.5 GAL MIDSHIP	\$114
<input type="checkbox"/>	65C	FUEL TANK, DUAL DIESEL (26.5 & 40 GAL)	\$569
<input type="checkbox"/>	41H	HEATER, ENGINE BLOCK	\$173

<input checked="" type="checkbox"/>	41P	SKID PLATE PACKAGE (4X4 ONLY)	\$91
<input type="checkbox"/>	86S	LOW DEFLECTION PACKAGE (NA W/ 145" WB 4X4)	\$100
<input checked="" type="checkbox"/>	52B	TOW COMMAND INTEGRATED BRAKE CONTROLLER	\$273
<input checked="" type="checkbox"/>	61J	TIRE JACK, HYDRAULIC	\$50
<input checked="" type="checkbox"/>	535	HIGH CAPACITY DUTY TRAILER TOW (DIESEL)	\$528
<input type="checkbox"/>	41A	RAPID-HEAT SUPPLEMENTAL CAB HEATER (DIESEL)	\$228
<input checked="" type="checkbox"/>	61L	FRONT WHEEL WELL LINERS	\$164
<input checked="" type="checkbox"/>	872	REAR VIEW CAMERA & PREP PACKAGE	\$377
<input checked="" type="checkbox"/>	59H	CENTER HIGH MOUNT STOP LAMP - CHMSL	N/C
<input checked="" type="checkbox"/>	76C	EXTERIOR BACK UP CHIME	\$200
<input type="checkbox"/>	52S	INTERIOR WORK SURFACE (REQ 40/20/40 SEATS)	\$128
<input type="checkbox"/>	43K	2kW PRO POWER (REQ 86M DUAL BATTERY)	\$897
<input type="checkbox"/>	60X	AUTOMATED EMERGENCY BRAKING (AEB) REMOVAL	N/C
<input type="checkbox"/>	86K	PROGRAMMABLE ENGINE IDLE SHUTDOWN TIMER	\$228
<input checked="" type="checkbox"/>	86M	DUAL BATTERIES	\$191
<input checked="" type="checkbox"/>	43C	110V / 400W OUTLET (REQ 86M DUAL BATTERIES W/ 7.3L GAS)	\$160
<input type="checkbox"/>	63C	AFT-AXLE FRAME EXTENSION (BEYOND WHEEL BASE) (REQ 145" OR 169" WHEEL BASE)	\$104
<input type="checkbox"/>	67B	DUAL EXTRA HEAVY-DUTY ALTERNATOR	\$104
<input type="checkbox"/>	47A	AMBULANCE PREP PACKAGE - LIMITED PRODUCTION	\$1,096
<input type="checkbox"/>	47L	AMBULANCE PREP PACKAGE (SPECIAL EMISSIONS) (REQ 6.7L DIESEL) - LIMITED PRODUCTION	\$1,096
<input type="checkbox"/>	47J	FIRE RESCUE PREP PACKAGE (SPECIAL EMISSIONS) (REQ 6.7L DIESEL) - LIMITED PRODUCTION	\$1,096

FLEET OPTIONS			
<input type="checkbox"/>	927	CUSTOMIZABLE SPEED LIMIT (75 MPH)	\$73
<input type="checkbox"/>	91G	360-DEGREE DUAL BEACON LED WARNING STROBES - AMBER-WHITE (REQ 59H CHMSL)	\$592
<input type="checkbox"/>	91S	360-DEGREE DUAL BEACON LED WARNING STROBES - AMBER (REQ 59H CHMSL)	\$592
COLOR			
<input type="checkbox"/>	UM	AGATE BLACK METALLIC	N/C
<input type="checkbox"/>	M7	CARBONZIED GRAY METALLIC	N/C
<input type="checkbox"/>	DR	AVALANCHE	N/C
<input checked="" type="checkbox"/>	Z1	OXFORD WHITE	N/C
<input type="checkbox"/>	PQ	RACE RED	N/C
<input type="checkbox"/>	GR	GREEN (FLEET)	\$600
<input type="checkbox"/>	W6	GREEN GEM (FLEET)	\$600
<input type="checkbox"/>	MB	ORANGE (FLEET)	\$600
<input type="checkbox"/>	BY	SCHOOL BUS YELLOW (FLEET)	\$600
<input type="checkbox"/>	E4	VERMILLION RED (FLEET)	\$600
<input type="checkbox"/>	AT	YELLOW (FLEET)	\$600
<input type="checkbox"/>	95K	SCHOOL BUS YELLOW W/ AGATE BLACK HOOD (FLEET)	\$150
DELIVERY/REGISTRATION			
<input checked="" type="checkbox"/>	DELIVERY	DELIVERY TO CUSTOMER / UPFIT	\$175
<input checked="" type="checkbox"/>	PLATE	TITLE & PLATES	\$173



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/16/2024

Bid/Contract/PO #: _____

Company Name: Sutton Ford	Company Contact: Scott Ourednik
Contact Phone: 219-670-9099	Contact Email: sourednik@suttonford.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on file** _____

Printed Name Scott Ourednik

Title Commercial Account Executive

Date 12/16/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0006-25

Agenda Date: 1/21/2025

Agenda #: 6.E.

AWARDING RESOLUTION
ISSUED TO MONROE TRUCK EQUIPMENT, INC.
TO FURNISH AND INSTALL
TWO (2) 11' DUMP BODIES ON (2) FORD F-550 CHASSIS
FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED \$74,797.00)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Joint Powers Association (Sourcewell), the County of DuPage will contract with Monroe Truck Equipment; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Monroe Truck Equipment, to furnish and install two (2) dump bodies on (2) Ford F-550 chassis, as needed for the Division of Transportation.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and install two (2) dump bodies on (2) Ford F-550 chassis for the Division of Transportation is hereby approved for issuance to Monroe Truck Equipment, 1051 West 7th Street, Monroe, Wisconsin 53566, for a contract total not to exceed \$74,797.00.

Enacted and approved this 28th day of January, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0195	RFP, BID, QUOTE OR RENEWAL #: Sourcewell #062222-AEB	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$74,797.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 01/21/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$74,797.00
	CURRENT TERM TOTAL COST: \$74,797.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Monroe Truck Equipment, Inc.	VENDOR #: 10352	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Kendall Blumeyer	VENDOR CONTACT PHONE: 800-892-7052	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: kendal.blumeyer@aebi-schmidt.com	VENDOR WEBSITE:	DEPT REQ #: 25-1500-05	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). DOT Fleet is requesting a purchase order to Monroe Truck Equipment, to furnish and install 11' Dump Bodies on (2) Ford F-550 Chassis's, for a contract total not to exceed \$74,797.00, per Sourcewell Contract #062222-AEB.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished These Dump Bodies will be installed on (2) Ford F-550 Chassi's. The upfitting will allow DOT to use these vehicles for transporting construction materials for DOT roadway and path repair projects.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source. This contract was setup using the Sourcewell Contract #062222-AEB.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to Monroe Truck Equipment, using the Sourcewell Contract #062222-AEB. 2. The Sourcewell Contract #062222-AEB has proven to be cost savings over going out for bid locally.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Monroe Truck Equipment, Inc.	Vendor#: 10352	Dept: Division of Transportation	Division: Accounts Payable
Attn: Kendall Blumeyer	Email: kendal.blumeyer@aebi-schmidt.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1051 W. 7th Street	City: Monroe	Address: 421 N. County Farm Road	City: Wheaton
State: WI	Zip: 53566	State: IL	Zip: 60187
Phone: 800-892-7052	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Monroe Truck Equipment, Inc.	Vendor#: 10352	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jan 28, 2025	Contract End Date (PO25): Nov 30, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		FY25 Ford F-550 11' Dump Body's	FY25	1500	3510	54120		74,797.00	74,797.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 74,797.00

Comments

HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver two (2) F-550 11' Dump Body for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to Kendall Blumeyer, William Bell and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



812 Draper Avenue
 Joliet, IL 60432
 Sales Rep: Kendall Blumeyer
 Ph:
 www.MonroeTruck.com

J.O. #

Quotation ID: 4BD0006446
 Date: 12/12/2024
 Valid thru: 2/11/2025
 Terms: NET 30
 Quoted by: Bob Drews
 Ph/Fax: 815-280-4237 / 815-727-5429

Quoted to:
 DUPAGE COUNTY HWY DEPT (ATTN: BILL BELL)
 180 N COUNTY FARM RD
 WHEATON, IL 60187
 Ph: 630-407-6930 / Fax: 630-407-6962
 Email:

SOURCEWELL PROGRAM

Chassis Information

<i>Year:</i> 2025	<i>Make:</i> FORD	<i>Model:</i> F-550	<i>Chassis Color:</i>	<i>Cab Type:</i> EXTENDED
<i>Single/Dual:</i> DRW	<i>CA:</i> 84.0	<i>CT:</i> -1.0	<i>Wheelbase:</i> 192.0	<i>Engine:</i> DIESEL
			<i>F.O. Number #:</i>	<i>Vin:</i>

Notes: FOLD-DOWN SIDES

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
SOURCEWELL CONTRACT # 062222-AEB	

- 11' DUMP BODY, STAINLESS STEEL, 3-4 YD CAPACITY, FOLD-DOWN SIDES
- 96" OD & 87" ID
- 3/16" AR FLOOR (ABRASIVE RESISTANCE)
- 10 GA., 304 #4 STAINLESS STEEL SIDES & ENDS
- 16" H SIDES, 24" H TAILGATE
- 7 GA. 201 STAINLESS STEEL LONGSILLS WITH WESTERN UNDERSTRUCTURE
- HEAVY DUTY FRONT BULKHEAD WITH INTEGRAL 12" TAPERED CAB SHIELD & TAPERED LASER CUT WINDOW
- INTERNAL DIRT SHEDDING TOP RAILS & TAILGATE
- SINGLE-LEVER RELEASE, QUICK DROP TAILGATE
- 7" X 15" CENTER SLIDING PATCHGATE WITH OFFSET HANDLE
- LED FMVSS108 LIGHTS & REFLECTORS
- DUAL OVAL CUTOUTS IN EACH REAR PILLAR
- LONG LIFE & CORROSION RESISTANT
- UNDERCOATED

HYDRAULIC SCISSOR W/ SUBFRAME HOIST

FULL POLY FENDERS WITH SMALL RUBBER FLAP ATTACHED AT REAR

- 2-1/2" RECEIVER IN 1/2" PLATE
- 1800 TONGUE CAPACITY / 18,000 TOWING CAPACITY
- BACKUP ALARM
- TRAILER RECEPTACLE, 7 WAY RV STYLE

BLACK POLY SIDE BOARDS

- MTE/FORCE AMERICA HYDRAULICS PACKAGE FOR DUMP BODY
- STAINLESS STEEL TANK & ENCLOSURE

- LIGHTING AND ELECTRICAL
- (1) WHELEN RESPONDER SERIES L.E.D. MINI LIGHT BAR; AMBER/CLEAR W/ CLEAR DOME
- SELF-LEVELING BRACKET FOR MINI LIGHT BAR
- (2) AMBER/CLEAR LED STROBES ON FRONT GRILL (SEPARATE SWITCH FROM OTHER STROBES)
- (2) WHELEN RECESSED OVAL AMBER/CLEAR L.E.D. WARNING LIGHTS - REAR POSTS
- (2) STOP/TURN/TAIL LIGHTS: L.E.D. RECESSED OVAL FOR REAR POSTS
- REPLACE OEM TAIL LIGHTS WITH L.E.D. VERSION

BUYERS 36" X 18" X 18" BLACK ALUMINUM UNDERBODY TOOL BOX (1725105)

Quote Total: **\$37,934.00**

Terms & Conditions

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

Re-Assign (Required for all pool units):	<input type="checkbox"/> Fleet	<input type="checkbox"/> Retail	Customer P.O. Number:	Dealer Code:	Sourcewell Member Number:
MSO/MCO (ONLY check if legally required):	<input type="checkbox"/> MCO	<input type="checkbox"/> MSO			58791
Customer Signature:				Date of Acceptance:	



812 Draper Avenue
 Joliet, IL 60432
 Sales Rep: Kendall Blumeyer
 Ph:
 www.MonroeTruck.com

J.O. #

Quotation ID: 4BD0006444
 Date: 12/11/2024
 Valid thru: 2/10/2025
 Terms: NET 30
 Quoted by: Bob Drews
 Ph/Fax: 815-280-4237 / 815-727-5429

Quoted to:
 DUPAGE COUNTY HWY DEPT (ATTN: BILL BELL)
 180 N COUNTY FARM RD
 WHEATON, IL 60187
 Ph: 630-407-6930 / Fax: 630-407-6962

Email: SOURCEWELL PROGRAM

Chassis Information

Year: 2025	Make: FORD	Model: F-550	Chassis Color:	Cab Type: EXTENDED
Single/Dual: DRW	CA: 84.0	CT: -1.0	Wheelbase: 192.0	Engine: DIESEL
			F.O. Number #:	Vin:

Notes: RIGID SIDES

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
-------------	--------

SOURCEWELL CONTRACT # 062222-AEB

- 11' DUMP BODY, STAINLESS STEEL, 3-4 YD CAPACITY, RIGID SIDES
- 96" OD & 87" ID
- 3/16" AR FLOOR (ABRASIVE RESISTANCE)
- 10 GA., 304 #4 STAINLESS STEEL SIDES & ENDS
- 16" H SIDES, 24" H TAILGATE
- 7 GA. 201 STAINLESS STEEL LONGSILLS WITH WESTERN UNDERSTRUCTURE
- HEAVY DUTY FRONT BULKHEAD WITH INTEGRAL 12" TAPERED CAB SHIELD & TAPERED LASER CUT WINDOW
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- SINGLE-LEVER RELEASE, QUICK DROP TAILGATE
- 7" X 15" CENTER SLIDING PATCHGATE WITH OFFSET HANDLE
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- DUAL OVAL CUTOUTS IN EACH REAR PILLAR
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HYDRAULIC SCISSOR W/ SUBFRAME HOIST

FULL POLY FENDERS WITH SMALL RUBBER FLAP ATTACHED AT REAR

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- BACKUP ALARM
- TRAILER RECEPTACLE, 7 WAY RV STYLE

BLACK POLY SIDE BOARDS

- MTE/FORCE AMERICA HYDRAULICS PACKAGE FOR DUMP BODY
- STAINLESS STEEL TANK & ENCLOSURE

- LIGHTING AND ELECTRICAL
- (1) WHELEN RESPONDER SERIES L.E.D. MINI LIGHT BAR; AMBER/CLEAR W/ CLEAR DOME
- SELF-LEVELING BRACKET FOR MINI LIGHT BAR
- (2) AMBER/CLEAR LED STROBES ON FRONT GRILL (SEPARATE SWITCH FROM OTHER STROBES)
- (2) WHELEN RECESSED OVAL AMBER/CLEAR L.E.D. WARNING LIGHTS - REAR POSTS
- (2) STOP/TURN/TAIL LIGHTS: L.E.D. RECESSED OVAL FOR REAR POSTS
- REPLACE OEM TAIL LIGHTS WITH L.E.D. VERSION

BUYERS 36" X 18" X 18" BLACK ALUMINUM UNDERBODY TOOL BOX (1725105)

Quote Total: \$36,863.00

Terms & Conditions

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

Re-Assign (Required for all pool units):	<input type="checkbox"/> Fleet	<input type="checkbox"/> Retail	Customer P.O. Number:	Dealer Code:	Sourcewell Member Number:
MSO/MCO (ONLY check if legally required):	<input type="checkbox"/> MCO	<input type="checkbox"/> MSO			58791
Customer Signature:				Date of Acceptance:	

**Solicitation Number: 062222****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and ASH North America, Inc., dba Aebi Schmidt North America, 201 M-B Lane, Chilton, WI 53014 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Snow and Ice Handling Equipment, Supplies, and Accessories from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires August 15, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

ASH North America, Inc., dba
Aebi Schmidt North America

Signature on file

Signature on file

By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 8/11/2022 | 1:04 PM CDT

By: EEA41C97ACAA48F...
Steffen Schewerda
Title: CEO - North America
Date: 8/15/2022 | 7:32 AM CDT

Approved:

Signature on file

Signature on file

By:
Chad Coquette
Title: Executive Director/CEO
Date: 8/22/2022 | 11:46 AM CDT

By: 13E4347365294F6...
Sarah Blashe
Title: CFO – North America
Date: 8/22/2022 | 10:49 AM CDT



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/13/2024

Bid/Contract/PO #: 080521-KMI

Company Name: <u>Monroe Truck Equipment</u>	Company Contact: <u>Brandon Olin</u>
Contact Phone: <u>608-329-8466</u>	Contact Email: <u>brandon.olin@aebi-schmidt.com</u>

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1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

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Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

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http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name Brandon Olin

Title HR Manager

Date 12/13/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)