



DU PAGE COUNTY

Human Services

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, June 17, 2025

9:30 AM

Room 3500A

1. CALL TO ORDER

9:30 AM meeting was called to order by Acting Chair Garcia at 9:35 AM.

Acting Chair Garcia appointed county board Member Saba Haider to serve as a member of the Human Services Committee for purposes of a quorum.

2. ROLL CALL

Member DeSart arrived at 9:42 AM, delayed due to another committee meeting she attended ran late.

Other Board members present: Member Yeena Yoo (9:41)

Staff in attendance: Nick Kottmeyer (Chief Administrative Officer) (9:40), Renee Zerante (State's Attorneys Office) Henry Kocker (Finance), Natasha Belli, Julie Hamlin, and Gina Strafford-Ahmed (Community Services Administrators), Mary Keating (Director of Community Services), and Janelle Chadwick (Administrator of the DuPage Care Center).

PRESENT	Cronin Cahill, Galassi, Garcia, and Haider
ABSENT	LaPlante, and Schwarze
LATE	DeSart

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. [25-1545](#)

Human Services Committee - Regular Meeting - Tuesday, June 3, 2025

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

6. COMMUNITY SERVICES - MARY KEATING**6.A. [FI-R-0099-25](#)**

Acceptance and appropriation of additional funding for the Aging-Case Coordination Unit Fund PY25, Company 5000 - Accounting Unit 1660, in the amount of \$120,000. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

6.B. [FI-R-0102-25](#)

Acceptance and appropriation of the HUD 2024 and 2025 Continuum of Care Homeless Management Information System Grant Agreement No. IL0306L5T142417, Company 5000 - Accounting Unit 1480, in the amount of \$199,080. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Saba Haider
SECONDER:	Cynthia Cronin Cahill

6.C. [FI-R-0103-25](#)

Acceptance and appropriation of the HUD 2024 and 2025 Continuum of Care Homeless Management Information System Agreement No. IL1886L5T142401, Company 5000 - Accounting Unit 1480, in the amount of \$84,800. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

6.D. [HS-P-0026-25](#)

Recommendation for the approval of a contract purchase order to A Lugan Contractors, LLC, to provide architectural and mechanical services for multi-family homes for the Weatherization grant program, for Community Services, for the period of July 1, 2025 through June 30, 2026, for a contract total not to exceed \$1,800,000; per RFP 25-023-WEX. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider

6.E. [25-1546](#)

Recommendation for the approval of a contract issued to Benevate, LLC, dba Neighborly Software, to support the grant application and management process within the Community Development division and the CoC HUD grants, for the period of July 1, 2025 through June 30, 2026, for a contract total amount of \$16,000; per RFP #25-033-CS.

RESULT:	APPROVED
MOVER:	Kari Galassi
SECONDER:	Cynthia Cronin Cahill
AYES:	Cronin Cahill, Galassi, Garcia, and Haider
ABSENT:	LaPlante, and Schwarze
LATE:	DeSart

7. **COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING**7.A. [HS-R-0013-25](#)

Recommendation for approval to combine two 2025-2026 Community Development Block Grant (CDBG) Public Service applications originally submitted by Catholic Charities, Diocese of Joliet, into one comprehensive application, resulting in one CDBG Public Service project recommendation for Catholic Charities, Diocese of Joliet in program year 2025.

RESULT:	APPROVED AT COMMITTEE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

7.B. [HS-R-0014-25](#)

Recommendation for approval of the Community Development Block Grant-Coronavirus (CDBG-CV) Hanover Park Park District Hollywood Park Playground Replacement project recommendation and for approval of the 2019 Action Plan Amendment #8 – Substantial to reprogram CDBG-CV funds to add a neighborhood investment project.

RESULT:	APPROVED AT COMMITTEE
MOVER:	Saba Haider
SECONDER:	Cynthia Cronin Cahill

8. DUPAGE CARE CENTER - JANELLE CHADWICK**8.A. [HS-P-0025-25](#)**

Recommendation for the approval of a contract to Medline Industries, Inc., for various linens for the DuPage Care Center, for the period August 10, 2025 through August 9, 2026, for a contract total not to exceed \$72,000; contract pursuant to the Intergovernmental Cooperation Act (OMNIA Contract #2021003157).

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Kari Galassi
SECONDER:	Cynthia Cronin Cahill

8.B. [HS-P-0024-25](#)

Recommendation for the approval of a contract purchase order to Alpha Baking Company, to provide assorted sliced breads, rolls and sandwich buns, for the DuPage Care Center and Cafes on County Campus, for the period of August 5, 2025 through August 4, 2026, for a contract total not to exceed \$43,200; under bid renewal #22-055-DCC, third and final option to renew.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Saba Haider
SECONDER:	Kari Galassi

8.C. [HS-R-0012-25](#)

Amendment to Resolution HS-P-0024-25, issued to Alpha Baking Company, to provide assorted sliced breads, rolls and sandwich buns, for the DuPage Care Center and Cafe's on County Campus, for a one-time price increase of specific products. (DuPage Care Center)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Saba Haider
SECONDER:	Cynthia Cronin Cahill

9. INFORMATIONAL**9.A. [FM-P-0029-25](#)**

Recommendation for the approval of a contract to Commonwealth Edison Company, for electric utility supply and distribution services for the connected County facilities, for Facilities Management, for the period of June 29, 2025 through June 28, 2027, for a total contract amount not to exceed \$7,711,220. Per 55 ILCS 5/5-1022 (c) not suitable for competitive bids – Public Utility. (\$5,560,560 for Facilities Management, \$62,695 for Animal Services, \$1,401,875 for the Care Center, \$231,960 for the Division of Transportation, and \$454,130 for the Health Department)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Saba Haider
SECONDER:	Kari Galassi

10. RESIDENCY WAIVERS - JANELLE CHADWICK

No residency waivers were offered.

11. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Janelle Chadwick, Administrator of the DuPage Care Center, stated there is no covid in the building and they are out of outbreak status. She clarified the age restriction statement made at the previous Human Services Committee meeting regarding residents under 65 not being eligible for covid vaccines was incorrect. All residents are considered compromised, so regardless of their age they are all eligible under the Illinois Department of Public Health (IDPH) guidelines to receive the covid vaccines. There are many vaccine variations that come out with different age guidelines. The vaccination rate for residents is currently about 86% vaccinated. There is another current vaccine (booster) available which will be administered to residents on June 18. Member Cronin asked if there are resident activities for the summer. Ms. Chadwick replied that they have a new bus, and bowling is a popular resident activity. Ms. Chadwick added that the activity program is very robust, stronger than any of the facilities that she has been part of in her career.

Member Garcia asked about the replacement of the garden boxes. Ms. Chadwick replied that some of the boxes have been repaired, and they are all flowing with garden items. The Foundation is taking on the task of fundraising for the replacement of the flower boxes. They have already received bids for the project.

12. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, announced the passing of Jan Kay, a dedicated advocate and community leader. She was a frequent attendee at County Board and Human Services Committee meetings, a longtime member of the League of Women Voters, and served as the statewide advocacy chair during a period of her impactful career. She was heavily involved in numerous boards and initiatives.

Ms. Keating stated the Community Services' budget request is due to Finance by the end of next week. After speaking with Nick Kottmeyer, Chair Schwarze, and the budget team, and considering the uncertainty of the grants, Ms. Keating will be submitting a status quo budget from 2025 to 2026. Hopefully when the House and Senate do their budget markups later in the summer, they will have a better indication of future funding at the federal level.

Mary presented an update to the strategic plan for Community Services. The five initiatives she discussed are outlined in the PowerPoint, which is attached hereto and made part of the minutes packet.

County Board member Yeena Yoo inquired about the outreach regarding the Senior Fair as one of the agencies she works with was not aware of the event. Natasha Belli replied that this was the second fair planned by APS staff in their spare time and the capacity of the auditorium will be a consideration. She added that it will always coincide with the World Elder Abuse Awareness Day on June 15. Mary Keating added that next year they will utilize the outreach staff to increase the public awareness.

12.A. 25-1566

Community Services update on the department activities that support the "Community Well-Being" section of the Strategic Plan.

13. OLD BUSINESS

No old business was discussed.

14. NEW BUSINESS

No new business was discussed.

15. ADJOURNMENT

With no further business, the meeting was adjourned at 9:55 AM.