



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: East Branch DuPage River Trail Project; Sec No 23-00002-08-BT

Company Name: Testing Service Corporation	Company Contact: Tim Peceniak	23-00002-08-BT
Contact Phone: 630-784-4079	Contact Email: trp@tscorp.com	

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on File

Printed Name

/ John Massa

Title

President

Date

10/24/2023



Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

Vendor Ethics Disclosure Form - Completion Information

The County's ethics ordinance requires that certain information be provided by vendors / consultants / contractors who contract with or are seeking to contract with the County to provide goods or services.

If you wish to view the full text for the County's ethics and procurement policies and ordinances, they are available at: <http://www.dupageco.org/CountyBoard/Policies/>.

A required Vendor Ethics Disclosure Statement is provided for completion and submission to the County.

FORM HEADING:

For DOT purposes, in the top right corner where form has "Bid/Contract/PO# _____" , *please leave this line blank.*

FOR #1 AND #2:

Only contributions made within the current and previous calendar year are to be reported.

Please note that if no contributions have been made, the NONE box must be checked.

Only contributions to DU PAGE county board members, or county board chair currently holding office, should be reported on the form.

If your contract is being approved by the County for the benefit of any other elected official or their departments, you must also report all contributions to that elected official.

Please check the following link to ensure that only incumbent DU PAGE county board members are reported on the form: https://www.dupagecounty.gov/government/county_board/county_board_members/

Please check the following link to ensure that only DU PAGE countywide elected officials are reported on the form: https://www.dupagecounty.gov/elected_officials/

Vendors should state either "*cash*" or "*check*" or "*credit card*" in the Description box of the contributions table. No further explanation needed.

The Lobbyist table is to be completed at the discretion of vendors.

However, if no contacts have been made, the Lobbyist NONE box must be checked.

The Signature and Date must be within 60 days prior to approval by the County Board.