



**DUPAGE  
COUNTY**

## COMMUNITY SERVICES

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**TO:** Greg Schwarze, Chairman and Committee Members  
Human Services Committee

**FROM:** Mary A. Keating, Director,  
Department of Community Services

**DATE:** October 13, 2023

**SUBJECT: Community Project Funding Memorandum of Understanding –  
Environmental Review Records**

**Community  
Development**  
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**Family Center**  
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**Housing Supports  
and Self-Sufficiency**  
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**Intake and Referral**  
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**Senior Services**  
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**Action Requested:** The Community Development Commission staff recommends approval of a Memorandum of Understanding (MOU) between DuPage County and three Community Project Funding (CPF) Awardees; Village of Addison, Wood Dale Park District, and the City of Wheaton, to allow for completion of Environmental Review Records (ERR) under 24 CFR Part 58.

**Details:** HUD's Office of Community Planning and Development, Congressional Grants Division is responsible for the administration of congressionally-directed spending under the Economic Development Initiative - Community Project Funding (CPF). CPF grants are selected through a congressionally-directed application process. HUD does not facilitate the grant application process.

CPF grants, like all awards funded by HUD, are subject to requirements under the National Environmental Policy Act (NEPA), HUD's NEPA-implementing regulations at 24 CFR Part 50 or 24 CFR Part 58, and all appropriate federal environmental and historic preservation laws, regulations, and Executive Orders. All projects must have a completed environmental review, and where applicable, an approved Request for Release of Funds/Certification, prior to committing Federal or non-Federal funds for choice-limiting actions or undertaking such actions on the project. HUD's Region 5 Office of Environment and Energy has requested DuPage County act as the Responsible Entity and complete CPF ERRs under Part 58 to alleviate the burden of HUD completing the ERR under Part 50. To accommodate HUD's request, an MOU has been prepared outlining responsibilities of the County and CPF Awardee, along with reimbursement requirements to County staff for time put forth completing each ERR.

Of note, CPF has been allocated directly to each CPF Awardee and has not been appropriated to DuPage County.