

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 1000
Company #

DUI EVALUATION PROGRAM
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
5110	50040		PART TIME HELP	\$ 5,000.00	53,788.87	48,788.87	4/4/24	1000-9100
Total				\$ 5,000.00				

To: 1000
Company #

DUI EVALUATION PROGRAM
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
6130	52040		INTERPRETER SERVICES	\$ 5,000.00	97.50	5,097.50	4/4/24	1000-9100
Total				\$ 5,000.00				

Reason for Request:

Need to transfer funds to cover interpreting services for DUI evaluation appointments for FY 2024.

Department Head

4/3/2024
Date

Activity

(optional)

Chief Financial Officer

4-10-24
Date

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

SPS - 4/16/24

FIN/CB - 4/23/24

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DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 1000
Company #

JAIL OPERATIONS
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
4410	53090	0000	OTHER PROFESSIONAL SERVICES	\$ 220,000.00	284,280.00	64,280.00	4/9/24	1000-9100
4405	50010	0000	OVERTIME	\$ 15,000.00	396,630.15	381,630.15	4/9/24	1000-9100
4415	50010	0000	OVERTIME	\$ 5,000.00	759,767.82	754,767.82	4/9/24	1000-9100
Total				\$ 240,000.00				

To: 1000
Company #

JAIL OPERATIONS
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
4410	50040	0000	PART TIME HELP	\$ 125,000.00	534,557.76	659,557.76	4/9/24	1000-9100
4410	50050	0000	TEMPORARY SALARIES	\$ 95,000.00	26,579.04	121,579.04	4/9/24	1000-9100
4405	50011	0000	SHERIFF-SPECIAL DUTY O/T	\$ 15,000.00	68,719.89	6,280.11	4/9/24	1000-9100
4415	50011	0000	SHERIFF-SPECIAL DUTY O/T	\$ 5,000.00	268,166.39	273,166.39	4/9/24	1000-9100
Total				\$ 240,000.00				

Reason for Request:

Jail Part-Time and Temporary - Budget transfer necessary due to increased use of Part Time and Temporary Registered Nurses, not Agency Nurses (53090 - Professional Services) as budgeted.
Transfers from OT to Special Duty OT for a Moot Court event (Court Security) and Election Detail (Court Security and Law Enforcement). Sheriff's Office is reimbursed for these special details.

Department Head

4/9/24
Date

Activity

(optional)

Chief Financial Officer

4-10-24
Date

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Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS-4/16/24

FIN/CB-4/23/24

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FY23

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 1000
Company #

SHERIFF ADMINISTRATION
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4400	53610		INSTRUCTION & SCHOOLING	\$ 62,014.00	148,757.83	86,743.83	4/2/24
4405	53610		INSTRUCTION & SCHOOLING	\$ 1,123.00	5,100.00	3,977.00	4/2/24
4410	53610		INSTRUCTION & SCHOOLING	\$ 68,400.00	68,452.61	52.61	4/2/24
4410	53807		SUBSCRIPTION IT ARRANGEMENTS	\$ 83,481.00	115,516.92	32,035.92	4/2/24
Total				\$ 215,018.00			

To: 1000
Company #

SHERIFF ADMINISTRATION
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4400	50000		REGULAR SALARIES	\$ 52,620.00	(52,619.37)	0.61	4/2/24
4400	51010		EMPLOYER SHARE I.M.R.F.	\$ 5,368.00	(5,367.04)	0.96	4/2/24
4400	51030		EMPLOYER SHARE SOCIAL SECURITY	\$ 4,026.00	(4,025.05)	0.95	4/2/24
4405	51010		EMPLOYER SHARE I.M.R.F.	\$ 642.00	(641.26)	0.74	4/2/24
4405	51030		EMPLOYER SHARE SOCIAL SECURITY	\$ 481.00	(480.32)	0.68	4/2/24
4410	50000		REGULAR SALARIES	\$ 128,877.00	(128,876.91)	0.09	4/2/24
4410	51010		EMPLOYER SHARE I.M.R.F.	\$ 13,145.00	(13,144.88)	0.12	4/2/24
4410	51030		EMPLOYER SHARE SOCIAL SECURITY	\$ 9,859.00	(9,858.15)	0.85	4/2/24
Total				\$ 215,018.00			

Reason for Request:

Budget transfer to move funds to cover Regular Salaries, I.M.R.F., and Social Security for anticipated Retro Pay for Sheriff, Court Security, and Jail Operations for on-going union contract negotiations for FY2023.

Department Head

Chief Financial Officer

Activity

(optional)

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Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 4/16/24
FIN/CB - 4/23/24

X

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 5000
Company #

WORKFORCE INVEST ACT PROG GRTS
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2840	53400	0000	RENTAL OF OFFICE SPACE	\$ 392,636.00	315,077.69	(77,558.31)	4/10/24	5000-9105
Total				\$ 392,636.00				

To: 5000
Company #

WORKFORCE INVEST ACT PROG GRTS
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2840	54000	0700	LEASE OF BUILDINGS	\$ 392,636.00	0	392,636.00	4/10/24	5000-9105
Total				\$ 392,636.00				

Reason for Request:

To cover monthly rent expense for Workforce Development Division. Transfers total budget from 53400-0000 to 54000-0700 in accordance with new County-adopted lease policy.

The budget transfer will be submitted temporarily generating a negative balance. Once approved, AP will unmatch the invoices that have been processed to this account and PO during FY2024, and then AP will add invoices to account 54000-0700.

[Redacted Signature]
Department Head

4/10/24
Date

Activity 23-681006
(optional)

[Signature]
Chief Financial Officer

4-10-24
Date

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Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

ED - 4/16/24
FIN/CB - 4/23/24

[Signature]

FY23

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 1000
Company #

HUMAN SERVICES
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
1750	50000		REGULAR SALARIES	\$ 1,000.00	129,019.92	128,019.92	4/9/24	1000-9100
Total				\$ 1,000.00				

To: 1000
Company #

HUMAN SERVICES
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
1750	51010		EMPLOYER SHARE I.M.R.F.	\$ 500.00	368.29	868.29	4/9/24	1000-9100
1750	51030		EMPLOYER SHARE SOCIAL SECURITY	\$ 500.00	330.44	830.44	4/9/24	1000-9100
Total				\$ 1,000.00				

Reason for Request:

Transfer so that payroll can be moved from a grant into the General Fund. Matching amount of expense will instead be reimbursed by the PY24 grant in 2024, but cannot be paid for in 2023 as the State's 2023 fiscal year has closed.

Dep

Date

Activity

(optional)

Chief Financial Officer

4-10-24
Date

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Finance Department Use Only		
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Entered By/Date _____	Released & Posted By/Date _____	

HS - 4/16/24

FIN/CRS 4/23/24

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DuPage County, Illinois
BUDGET ADJUSTMENT
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From: 1500
Company #

DOT FLEET SERVICE
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
3520	53828		CONTINGENCIES	\$ 250,000.00	251,800.00	1,800.00	4/9/24	1500-9100
Total				\$ 250,000.00				

To: 1500
Company #

DOT FLEET SERVICE
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
3520	54110		EQUIPMENT AND MACHINERY	\$ 250,000.00	116,976.88	416,976.88	4/9/24	1500-9100
Total				\$ 250,000.00				

Reason for Request:

Funds needed due to an anticipated replacement of one mechanic lift/hoist that was deemed unsafe, with repairs not an option.

Department Head

4/9/2024
Date

Activity

(optional)

Chief Financial Officer

4-10-24
Date

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Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

DOT - 4/16/24

FIN/CB - 4/23/24

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