



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Judicial and Public Safety Committee

Final Regular Meeting Agenda

Tuesday, October 17, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIR REMARKS - CHAIR EVANS

5. APPROVAL OF MINUTES

5.A. [23-3306](#)

Judicial and Public Safety Committee - Regular Meeting - Tuesday, October 3, 2023.

6. RESOLUTIONS

6.A. [FI-R-0238-23](#)

Additional appropriation for the Detention Screening Transport Fund, Company 1400, Accounting Unit 6130, \$254,000. (Probation and Court Services)

7. ACTION ITEMS

7.A. [23-3308](#)

Sentinel Offender Services, LLC - Contract expiration date has been extended from October 29, 2023, to January 31, 2024, due to covering the invoices beyond the contract original ending date. There is no change in the contract total. (Probation and Court Services)

8. OLD BUSINESS

9. NEW BUSINESS

10. ADJOURNMENT



Minutes

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File #: 23-3306

Agenda Date: 10/17/2023

Agenda #: 5.A.



DU PAGE COUNTY

Judicial and Public Safety Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
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Tuesday, October 3, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Lucy Evans at 8:05 AM.

2. ROLL CALL

Staff Present:

Nick Kottmeyer (Chief Administrative Officer), Joan Olson (Chief Communications Officer), Conor McCarthy (Assistant State's Attorney), Lisa Smith (Chief - Civil Bureau), Paul Bruckner (Assistant State's Attorney), Jason Blumenthal (Policy and Program Manager), Jeff Martynowicz (Chief Financial Officer) and Evan Shields (Public Information Officer).

PRESENT	Chaplin, Eckhoff, Evans, Gustin, Krajewski, Schwarze, Tornatore, Zay, and Yoo
ABSENT	Childress, DeSart, and Ozog

3. PUBLIC COMMENT

No public comment was offered.

4. CHAIR REMARKS - CHAIR EVANS

Chair Lucy Evans welcomed all and hoped that everyone had a great weekend.

5. APPROVAL OF MINUTES

5.A. [23-3165](#)

Judicial and Public Safety Committee - Regular Meeting - Tuesday, September 19, 2023.

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Liz Chaplin
SECONDER:	Patty Gustin

6. PROCUREMENT REQUISITIONS

6.A. [JPS-P-0065-23](#)

Recommendation for the approval of a contract to Axon Enterprise, Inc., for the purchase of Officer Safety Plan 10 Premium to allow for upgraded taser devices, for the Sheriff's Office, for a contract total not to exceed \$3,400,000; per Sourcewell Contract #070720-AXN. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Patty Gustin
SECONDER:	Liz Chaplin

6.B. [JPS-P-0066-23](#)

Recommendation for the approval of a contract to Axon Enterprise, Inc., for the purchase of the Fleet 3 System to provide updated technology in all patrol and prisoner transport vehicles, for the Sheriff's Office, for a contract total not to exceed \$1,515,000; per Sourcewell Contract #070720-AXN. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Patty Gustin
SECONDER:	Liz Chaplin

7. RESOLUTIONS

7.A. [FI-R-0227-23](#)

Additional appropriation for the Public Defender, Company 1000, Accounting Unit 6300, \$33,000. (Public Defender's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.B. [FI-R-0228-23](#)

Recommendation for approval to change the annual compensation for the members of the Sheriff's Merit Commission. (Sheriff's Merit Commission)

Member Schwarze brought forward the topic of eliminating the education requirements currently in place in order to be considered as a candidate for a sheriff's deputy position. He proposed recommending this idea to members of the Sheriff's Merit Commission. Member Krajewski agreed with this recommendation which he feels will expand the pool of candidates to chose from. Further, Member Krajewski proposed increasing the Sheriff's Merit Commission from the current three members up to five members. Policy and Program Manager Jason Blumenthal commented that it was his understanding that discussions are underway to increase the membership. Members Zay, Tornatore and Eckhoff were of the opinion that while these are important topics, it would be more appropriate to discuss them at a future Committee meeting. Chair Evans agreed and informed the Committee that this topic will be discussed at an upcoming meeting.

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Liz Chaplin
SECONDER:	Sam Tornatore

8. BUDGET TRANSFERS

8.A. [23-3166](#)

Transfer of funds from account no. 1000-6510-50000 (Regular Salaries) to account nos. 1000-6510-53040 (Interpreter Services) and 1000-6510-53817 (Jurors/Witness Fees) in the amount of \$39,000 to pay for anticipated translation/transcription costs for a case going to trial. Also needed to pay for anticipated witness costs for two cases going to trial in FY23 that involve out-of-state witnesses. (State's Attorney's Office/Children's Advocacy Center)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Liz Chaplin

8.B. [23-3167](#)

Transfer of funds from account no. 1000-1180-53828 (Contingencies) to account no. 1000-6300-50000 (Regular Salaries) in the amount of \$40,000 needed for unfilled public defender positions due to the SAFE-T Act which were budgeted for in Contingencies. (Public Defender's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Liz Chaplin

8.C. [23-3168](#)

Transfer of funds from account no. 5000-6570-51010 (Employer Share I.M.R.F.) to account no. 5000-6570-51050 (Flexible Benefit Earnings) in the amount of \$250 needed to cover an FY23 shortage for an employee that receives a flex benefit in lieu of taking health insurance coverage. (State's Attorney's Office)

Member Krajewski inquired if there could be a threshold placed on budget transfers under \$251 so they could be approved by the Finance Department without having to bring them before the Committee. Chief Financial Officer Jeff Martynowicz responded that, per guidance from the Attorney General's office, any budget transfer involving personnel must be brought before the Committee for their approval.

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Liz Chaplin
SECONDER:	Jim Zay

9. ACTION ITEMS

9.A. [23-3169](#)

Thomson Reuters, Purchase Order #3727-0001 SERV - This Purchase Order is decreasing in the amount of \$12,207.20 and closing because the contract has expired. (Law Library)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Liz Chaplin
SECONDER:	Jim Zay

9.B. [23-3170](#)

Insight Public Sector, Inc., 6528-0001 SERV - This Purchase Order is decreasing in the amount of \$11,912 and closing due to lower pricing after the original bid. (Clerk of the Circuit Court)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Liz Chaplin
SECONDER:	Yeena Yoo

9.C. [23-3171](#)

HOV Services, INC 5970-0001 SERV - Contract expiration has been extended from August 22, 2023 to November 30, 2024 due to vendor and Circuit Court Clerk manpower limitations. There is no change in the contract total amount. (Clerk of the Circuit Court)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Liz Chaplin
SECONDER:	Yeena Yoo

9.D. [23-3172](#)

Logicalis 5040-0001 SERV - Contract expiration date has been extended from January 1, 2024 to March 31, 2024 due to services starting two months after the purchase order start date. There is no change in contract total amount. (Clerk of the Circuit Court)

Member Yoo asked what type of services Logicalis provides. Director Kevin Vaske from the Circuit Court Clerk's office responded that Logicalis provides managed services for the IT infrastructure for the case management system at the courthouse as well as for their DR environment which is hosted in Phoenix.

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Liz Chaplin
SECONDER:	Patty Gustin

10. INFORMATIONAL

10.A. [23-3173](#)

Public Defender's Office Monthly Statistical Reports for July and August, 2023. (Public Defender's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Sam Tornatore
SECONDER:	Liz Chaplin

11. OLD BUSINESS

Member Krajewski referred back to item number 9.C. on the agenda. He wanted to know why this contract extension is being brought forward at this time if the contract expiration date was back on August 22, 2023. Director Kevin Vaske with the Circuit Court Clerk's office explained that this was an ARPA contract to scan a large number of old case files into their case management system. His office thought they would be able to finish scanning the documents by the original contract end date. However, they were not able to which necessitated extending the contract to November 30, 2024. Director Vaske indicated his office will continue to work towards completing the project before the new contract end date. Member Krajewski emphasized the importance of bringing these type of items forward for the Committee's approval in advance of the contract expiration date.

Member Chaplin brought forward the topic of the reporting of inmate deaths. She went on to say that the SAFE-T Act mandates that the Illinois Criminal Justice Information Authority collects data pertaining to deaths while in custody from various agencies. It then compiles a quarterly report which is posted on their website. She asked for consideration that this quarterly report be sent to the Committee members for their review. Member Zay commented that it would be more appropriate to discuss this topic in a closed session meeting.

12. NEW BUSINESS

No new business was offered.

13. ADJOURNMENT

With no further business, Member Zay moved, seconded by Member Yoo to adjourn the meeting at 8:26 AM. The next meeting is scheduled for Tuesday, October 17, 2023 at 8:00 AM.



Finance Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
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File #: FI-R-0238-23

Agenda Date: 10/17/2023

Agenda #: 6.A.

ADDITIONAL APPROPRIATION FOR THE
DETENTION SCREENING TRANSPORT FUND
COMPANY 1400, ACCOUNTING UNIT 6130
\$254,000

WHEREAS, appropriations for the DETENTION SCREENING TRANSPORT FUND for Fiscal Year 2023 were adopted by the County Board pursuant to Ordinance FI-O-0059-22; and

WHEREAS, there is a need for an additional appropriation in the DETENTION SCREENING TRANSPORT FUND - COMPANY 1400, ACCOUNTING UNIT 6130 for the DuPage County juvenile population at Kane County due to the increase in the average daily population, the increase in per diem to \$175, and an increase in salaries and fringe benefits due to union increases agreed per collective bargaining agreement in the amount of \$254,000 (TWO HUNDRED FIFTY-FOUR THOUSAND AND NO/100 DOLLARS); and

WHEREAS, there is sufficient unappropriated cash in the DETENTION SCREENING TRANSPORT FUND - COMPANY 1400, ACCOUNTING UNIT 6130 to support an additional appropriation of \$254,000 (TWO HUNDRED FIFTY-FOUR THOUSAND AND NO/100 DOLLARS); and

WHEREAS, the need to provide an additional appropriation in the amount of \$254,000 (TWO HUNDRED FIFTY-FOUR THOUSAND AND NO/100 DOLLARS); in the DETENTION SCREENING TRANSPORT FUND - COMPANY 1400, ACCOUNTING UNIT 6130 creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that an additional appropriation (Attachment) in the amount of \$254,000 (TWO HUNDRED FIFTY-FOUR THOUSAND AND NO/100 DOLLARS); in the DETENTION SCREENING TRANSPORT FUND - COMPANY 1400, ACCOUNTING UNIT 6130 is hereby approved and added to the Fiscal Year 2023 Appropriation Ordinance.

Enacted and approved this 24th day of October, 2023 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

ADDITIONAL APPROPRIATION FOR THE
DETENTION SCREENING TRANSPORT FUND
COMPANY 1400, ACCOUNTING UNIT 6130
\$254,000

FUNDING SOURCE

30000-0000 – Fund Balance – Unassigned	\$254,000
TOTAL FUNDING SOURCE	<u>\$254,000</u>

EXPENDITURES

PERSONNEL

50000-0000 – Regular Salaries	\$51,000
51040-0000 – Employee Med & Hosp Insurance	\$21,000

TOTAL PERSONNEL \$72,000

CONTRACTUAL

53090-0000 – Other Professional Services	\$182,000
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TOTAL CONTRACTUAL \$182,000

TOTAL ADDITIONAL APPROPRIATION \$254,000



Action Item

421 N. COUNTY FARM
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File #: 23-3308

Agenda Date: 10/17/2023

Agenda #: 7.A.

Consent
JPS 10/17
CB 10/24



Request for Change Order
Procurement Services Division
 Attach copies of all prior Change Orders

Date: Sep 29, 2023
 MinuteTraq (IQM2) ID #: 23-3190

Purchase Order #: 6062-0001 SERV	Original Purchase Order Date: Oct 1, 2022	Change Order #: 2	Department: Probation and Court Services
Vendor Name: Sentinel Offender Services, LLC		Vendor #: 13392	Dept Contact: Sharon Donald
Background and/or Reason for Change Order Request:	Amendment to County Contract #6062-0001 SERV, issued to Sentinel, to provide GPS device or electronic monitoring services to juveniles and indigent adult offenders and their victims for the Probation Division, to extend the contract through January 31, 2024. No change in the contract dollar amount.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$306,000.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$306,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	
E	New contract amount (C + D)	\$306,000.00
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%
DECISION MEMO NOT REQUIRED		

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED	
<input checked="" type="checkbox"/>	Increase (greater than 29 days) contract expiration from: <u>Oct 30, 2023</u> to: <u>Jan 31, 2024</u>
<input type="checkbox"/>	Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____
<input checked="" type="checkbox"/>	OTHER - explain below: <div style="border: 1px solid black; padding: 5px; margin-top: 5px;">There is no change in the contract total amount.</div>

DHS	8411	Sep 29, 2023	SAD	8413	Sep 29, 2023
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer		Date	Procurement Officer		Date
		<u>10/5/23</u>			
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Oct 2, 2023

MinuteTraq (IQM2) ID #: 23-3190

Department Requisition #: _____

Requesting Department: Probation and Court Services	Department Contact: Sharon Donald
Contact Email: sharon.donald@dupageco.org	Contact Phone: 630-407-8413
Vendor Name: Sentinel Offender Services, LLC	Vendor #: 13392

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

To approve a change order to extend the contract #6062-0001 SERV, issued to Sentinel, over 29 days through January 31, 2024. No change in the contract dollar amount.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The service provide for GPS monitoring devices or electronic monitoring services offenders. Sentinel Offender Services LLC Cooperative Agreement with NASPO has a program that allows for offenders to pay for their serves.

Strategic Impact

Financial Planning Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Statute 582870 states the following: "Third Party Electronic Monitoring (SB 2870): Provides that the Chief Judge may enter an administrative order to establish a program for electronic monitoring or drug-related and alcohol related offenses, in which a vendor, approved by the County Board, supplies and monitors the electronic monitoring device and collects the fees on behalf of the county". Department would continue to be financially responsible for juveniles, victims and a small fraction of indigent participants per the agreement.

Source Selection/Vetting Information - Describe method used to select source.

This contract is under the National Association of State Procurement Officers (NASPO) and offers an Offender Pay Program.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

- 1) Approve this change order ensuring GPS monitoring devices will be available through January 31, 2024, at no additional cost to the contract.
- 2) Probation and Court Services required to extend this contract otherwise will have to find another GPS provider, creating a gap in services for individuals required to wear GPS monitoring per court order in the interim.
- 3) Allow the contract to expire and have no GPS monitoring services.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Funds are available in Probation Fees 1400-6120-53410 to cover the expenses through 1/31/24.