



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Human Services

Final Regular Meeting Agenda

Tuesday, November 5, 2024

9:30 AM

Room 3500A

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. CHAIR REMARKS - CHAIR SCHWARZE
5. APPROVAL OF MINUTES
 - 5.A. [24-2951](#)
Human Services Committee - Regular Meeting - Tuesday, October 15, 2024
6. COMMUNITY SERVICES - MARY KEATING
 - 6.A. [FI-R-0205-24](#)
Acceptance and appropriation of the Section 5310 Regional Transportation Authority (RTA) Grant PY24, Agreement No. S5310-2024-04, Company 5000 - Accounting Unit 1710, in the amount of \$607,086. (Community Services)
 - 6.B. [FI-R-0207-24](#)
Acceptance and appropriation of additional funding for the Low Income Home Energy Assistance Program (LIHEAP), HHS Grant PY24 Inter-Governmental Agreement No 24-224028, Company 5000 - Accounting Unit 1420, from \$2,948,471 to \$3,298,471 (an increase of \$350,000), for the period of October 1, 2023 through August 31, 2025. (Community Services)
 - 6.C. [HS-R-0020-24](#)
Approval of issuance of payments by DuPage County to energy assistance providers through the Low-Income Home Energy Assistance Program (LIHEAP) HHS Grant PY24 Inter-Governmental Agreement No. 24-224028 in the amount of \$301,000 for the period of October 1, 2023 through August 31, 2025. (Community Services)
 - 6.D. [HS-P-0046-24](#)
Awarding resolution issued to Chicago United Industries, LTD., to furnish, deliver and install Energy Star Appliances, for the Weatherization Program, for Community Services, for the period of October 29, 2024 through June 30, 2025, for a contract total of \$67,367, per bid #22-065-CS, second of three optional renewals.

6.E. [HS-P-0047-24](#)
Awarding Resolution issued to Optimum Management Resources, Inc., to provide technical assistance and consultation services to the DuPage County Homeless Continuum of Care (CoC), for Community Services, for the period of January 1, 2025 through December 31, 2025, for a contract total amount not to exceed \$30,660.

6.F. [HS-CO-0003-24](#)
Amendment to Purchase Order 6640-0001 SERV, issued to Benevate, Inc. D/B/A Neighborly Software, for grants management software, to increase the contract in the amount of \$99,000, resulting in an amended contract total of \$241,000. (Community Services)

7. DUPAGE CARE CENTER - JANELLE CHADWICK

7.A. [HS-P-0048-24](#)
Recommendation for the approval of a contract purchase order issued to Symbria Rehab, Inc., for Community Wellness Partner for the Wellness Center staffing and management for Outpatient Center at the DuPage Care Center, for the period December 1, 2024 through November 30, 2025, for a contract total not to exceed \$66,000; per renewal under RFP #21-073-CARE, third and final optional renewal.

7.B. [HS-P-0049-24](#)
Recommendation for the approval of a contract purchase order issued to Symbria Rehab, Inc., for Physical, Occupational, Speech and Respiratory Therapy and Consulting Services at the DuPage Care Center, for the period December 1, 2024 through November 30, 2025, for a contract total not to exceed \$700,000; per renewal under RFP #21-057-CARE, third and final optional renewal.

7.C. [HS-P-0050-24](#)
Recommendation for the approval of a contract purchase order issued to Sysco Chicago, Inc., for primary food, supplies and chemicals, for the DuPage Care Center, for the period December 1, 2024 through November 30, 2025, for a total contract amount not to exceed \$1,297,000; under bid renewal #22-082-DCC, second of three one-year optional renewals.

7.D. [HS-P-0051-24](#)
Recommendation for the approval of a contract purchase order issued to Professional Medical & Surgical, to provide examination gloves, for the DuPage Care Center, for the Period January 1, 2025 through December 31, 2025, for a total contract amount not to exceed \$95,000; under bid renewal #23-102-DCC, first of three one-year optional renewals.

7.E. [HS-P-0052-24](#)

Recommendation for the approval of a contract purchase order issued to National Auto Fleet Group, for a 2024 Ford Super Duty F-550 XL Bus (6 passenger & 7 wheelchairs), for the DuPage Care Center, for the period of November 13, 2024 through November 30, 2025, for a contract not to exceed \$202,044.27. Contract pursuant to the Intergovernmental Cooperation Act - Sourcewell Cooperative Contract #091521-NAF.

8. BUDGET TRANSFERS8.A. [24-2952](#)

Transfer of funds from account no. 1200-2035-52000 (furniture/machinery/equipment small value) to 1200-2035-54110 (equipment and machinery) in the amount of \$3,800, to allow for the purchase of Advanced Sanitation Verification System for the DuPage Care Center.

8.B. [24-2953](#)

Transfer of funds from account no. 5000-1495-53807 (Subscription IT arrangements) to account no. 5000-1495-54107 (Software) in the amount of \$1,500, to comply with the Generally Accepted Accounting Principles (GAAP). Total contract with renewal will be greater than \$30,000 and longer than one year, necessitating all budget related to Carahsoft Survey software and implementation to be recorded to Capital Outlays in 54107, for the Low Income Home Energy Assistance Program (LIHEAP). (Community Services)

8.C. [24-2954](#)

Transfer of funds from account no. 5000-1555-53807 (Subscription IT Arrangements) and from account no. 5000-1555-53090 (Other Professional Services) to account no. 5000-1555-54107 (Software) in the amount of \$9,341, to comply with the Generally Accepted Accounting Principles (GAAP). Total contract with renewal will be greater than \$30,000 and longer than one year, necessitating all budget related to Carahsoft Survey software and implementation to be recorded to Capital Outlays in 54107, for the Income Eligible Retrofits Program Grant. (Community Services)

8.D. [24-2955](#)

Transfer of funds from account no. 5000-1720-53807 (Subscription IT Arrangements) to account no. 5000-1720-54107 (Software) in the amount of \$6,317, to comply with the Generally Accepted Accounting Principles (GAAP). Total contract with renewal will be greater than \$30,000 and longer than one year necessitating all budget related to Carahsoft Survey software and implementation to be recorded to Capital Outlays in 54107, for the Aging Case Coordinator Unit Grant. (Community Services)

8.E. [24-2956](#)

Transfer of funds from account no. 5000-1650-53807 (Subscription IT Arrangements) to account no.5000-1650-54107 (Software) in the amount of \$7,000, to comply with the Generally Accepted Accounting Principles (GAAP). Total contract with renewal will be greater than \$30,000 and longer than one year necessitating all budget related to Carahsoft Survey software and implementation to be recorded to Capital Outlays in 54107, for the Community Services Block Grant (CSBG). (Community Services)

8.F. [24-2957](#)

Transfer of funds from account no. 5000-1420-53090 (Other Professional Services) to account no. 5000-1420-54107 (Software) in the amount of \$1,500, to comply with the Generally Accepted Accounting Principles (GAAP). Total Contract with renewal will be greater than \$30,000 and longer than one year, necessitating all budget related to Carahsoft Survey software and implementation to be recorded to Capital Outlays in 54107, for the Low Income Home Energy Assistance Program (LIHEAP). (Community Services)

9. TRAVEL9.A. [24-2958](#)

Community Services Administrator to attend the 2025 National Community Action Partnership Management and Leadership Training Conference in New Orleans, Louisiana, travel from January 27, 2025 through January 31, 2025. Expenses to include registration, transportation, lodging, and per diems, for approximate total of \$3,199. Grant funded.

9.B. [24-2959](#)

Community Services Director to attend the NACCED and NACo Legislative conferences in Washington D.C. from February 27, 2025 through March 4, 2025. Expenses to include registration , transportation, lodging, and per diems for approximate total of \$3,635. Grant funded.

10. CONSENT ITEMS10.A. [24-2960](#)

Direct Supply, Inc., Contract 6576-0001 SERV - this purchase order is decreasing in the amount of \$16,710.05 and closing due to purchase order has expired.

10.B. [24-2961](#)

Medline Industries, Contract 6518-0001 SERV - this purchase order is decreasing in the amount of \$22,012.94 and closing due to purchase order has expired.

10.C. [24-2962](#)

Prescription Supply, Contract 6481-0001 SERV - this purchase order is decreasing in the amount of \$23,796.93 and closing due to purchase order has expired.

10.D. [24-2963](#)

Professional Medical & Surgical Supply, Inc., Contract 6530-0001 SERV - this purchase order is decreasing in the amount of \$27,057.57 and closing due to the purchase order has expired.

10.E. [24-2964](#)

The Standard Companies, Contract 6484-0001 SERV - this purchase order is decreasing in the amount of \$32,555.50 and closing due to purchase order has expired.

- 11. **RESIDENCY WAIVERS - JANELLE CHADWICK**
- 12. **DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**
- 13. **COMMUNITY SERVICES UPDATE - MARY KEATING**
- 14. **OLD BUSINESS**
- 15. **NEW BUSINESS**
- 16. **ADJOURNMENT**