



DU PAGE COUNTY

CDC - Executive Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, June 3, 2025

11:35 AM

ROOM 3500B

or immediately following HAG

1. CALL TO ORDER

11:35 AM meeting was called to order by Chair Lynn LaPlante at 11:35 AM.

2. ROLL CALL

Staff Present: Mary Keating, Community Services Director; Julie Hamlin, Community Development Administrator; Ashley Miller, Community Development Manager; Alyssa Jaje, Community Development Planner and Amish Kadakia, Senior Accountant (remote); Evan Shields and Jeremy Custer, County Board
Assistant State's Attorney - Katherine Fahy

People in attendance: Matthew Downing, Little Friends, Inc.; Amy LaFauce, Catholic Charities

PRESENT	Cronin Cahill, Crandall, Haider, Honig, Krajewski, LaPlante, Schwarze, and Bastian
ABSENT	Bricks, and Flint
LATE	Hennerfeind

3. PUBLIC COMMENT

No public comments were offered.

4. APPROVAL OF MINUTES

4.A. [25-1398](#)

CDC-Executive Committee - Regular Meeting Minutes - Tuesday, May 6, 2025.

RESULT:	APPROVED
MOVER:	Saba Haider
SECONDER:	Andrew Honig

5. COMMITTEE VOTE REQUIRED

5.A. [25-1399](#)

Recommendation for approval of the Community Development Block Grant-Coronavirus (CDBG-CV) Hanover Park Park District Hollywood Park Playground Replacement project recommendation and for approval of the 2019 Action Plan Amendment #8 – Substantial to reprogram CDBG-CV funds to add a neighborhood investment project.

Mary Keating discussed the prior proposal to use remaining corona virus relief funds for a Community Development Block Grant (CDBG) project. After confirming interest, the plan was presented to proceed. To finalize the fund allocation, an amendment to the 2019 Action Plan is necessary.

There were no questions.

On a Voice Vote, all Ayes, the Motion passed.

RESULT:	APPROVED
MOVER:	Saba Haider
SECONDER:	Andrew Honig

5.B. [25-1400](#)

Recommendation for approval to combine two 2025-2026 Community Development Block Grant (CDBG) Public Service applications originally submitted by Catholic Charities, Diocese of Joliet, into one comprehensive application, resulting in one CDBG Public Service project recommendation for Catholic Charities, Diocese of Joliet in program year 2025.

There were no questions.

On a Voice Vote, all Ayes, the Motion passed.

RESULT:	APPROVED
MOVER:	Saba Haider
SECONDER:	Andrew Honig

5.C. [25-1401](#)

Recommendation for approval of program year 2026 Community Development Block Grant (CDBG) Capital Improvement Application updates and affected CDC policy update.

Julie Hamlin provided an update on the committee's request to move forward with the capital improvement application. As part of this process, the department must review existing policies and previous applications to identify necessary changes. The overview includes a slight policy adjustment to facilitate the implementation of the recommendations. Mary Keating provided additional details on the minimum funding requirements for neighborhood investment projects have a minimum ask of \$200,000 while nonprofit projects have a lower threshold of \$100,000. To streamline administration and compliance with federal regulations, each agency is limited to a

single application for a single location. This prevents complications from managing scattered site projects, which would require extensive environmental reviews for each site. Additionally, agencies must complete a needs assessment. A mandatory information session on the assessment process will be required to ensure at least one representative from each agency attends and the webinar will be recorded for those unable to participate live.

There were no questions.

On a Roll Call Vote, all Ayes, the Motion passed.

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Brian Krajewski
AYES:	Cronin Cahill, Crandall, Haider, Honig, Krajewski, LaPlante, Schwarze, Bastian, and Hennerfeind
ABSENT:	Bricks, and Flint

6. OTHER BUSINESS

No other business was discussed.

7. ADJOURNMENT

With no further business, the meeting was adjourned at 11:42 AM.

8. NEXT MEETING DATE - JULY 1, 2025



Minutes

421 N. COUNTY FARM
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File #: 25-1398

Agenda Date: 6/3/2025

Agenda #: 4.A.



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CDC - Executive Committee

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Tuesday, May 6, 2025

11:35 AM

ROOM 3500B

or immediately following HAG

1. CALL TO ORDER

11:35 AM meeting was called to order by Chair LaPlante at 11:42 AM.

2. ROLL CALL

Staff Present: Mary Keating, Community Services Director; Julie Hamlin, Community Development Administrator; Ashley Miller, Community Development Manager; Rebecca DeLaura, Housing & Community Development Planner; Momina Baig, Housing & Community Development Planner (Remote); Chloe Harrington, Housing & Community Development Planner (Remote); Alyssa Jaje, Harrington, Housing & Community Development Planner (Remote); Amish Kadakia, Senior Accountant (Remote); County Board member Yeena Yoo; Assistant State's Attorney - Katherine Fahy

PRESENT	Haider, Honig, LaPlante, Schwarze, Bastian, and Bricks
ABSENT	Cronin Cahill, Crandall, Krajewski, Flint, and Hennerfeind

3. PUBLIC COMMENT

No public comments were offered.

4. APPROVAL OF MINUTES

4.A. [25-1192](#)

CDC-Executive Committee - Regular Meeting Minutes - Tuesday, February 4, 2025.

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Saba Haider

5. COMMITTEE VOTE REQUIRED

5.A. [25-1193](#)

Request for direction as to whether a 2026 program year Community Development Block Grant (CDBG) Capital Improvement application round should be held.

Mary Keating, Director of Community Services, explained the Community Development Commission aims to support both municipal infrastructure projects and nonprofit capital improvements. Our process for capital for nonprofits requires nonprofits to conduct an assessment to ensure well-developed applications. Many lack internal resources for this, making external evaluations necessary. The challenge for us is that nonprofit projects incur unexpected costs due to complex funding processes to meet federal guidelines. Nonprofit applications for the 2026 program year must be submitted by October of 2025 requiring nonprofits to complete assessments in the coming months. CDBG funding is uncertain. While past attempts to eliminate the program have failed, current discretionary spending cuts make 2026 funding unpredictable. Community Development Commission must determine whether to move forward with nonprofit funding applications despite uncertainty or reallocate funds to municipal projects. Many members had questions regarding the future funding of CDBG projects and ways to ensure the projects are funded. Mary Keating reiterated that the funding is extremely important due to the types of projects that may not attract private funding. Many organizations are inquiring about the funding available and our plans to have a capital improvement application round for 2026.

Chair LaPlante made the motion for roll call vote: Proceed with the grant process as planned with the acknowledgment that conditions remain volatile and unpredictable and to continue communications with community partners.

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Greg Schwarze
AYES:	Haider, Honig, LaPlante, Schwarze, Bastian, and Bricks
ABSENT:	Cronin Cahill, Crandall, Krajewski, Flint, and Hennerfeind

6. OTHER BUSINESS

No other business was discussed.

7. ADJOURNMENT

With no further business, the meeting was adjourned at 12:01 PM.

8. NEXT MEETING DATE - JUNE 3, 2025



Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-1399

Agenda Date: 6/3/2025

Agenda #: 5.A.



**DUPAGE
COUNTY**

**Community
Development**
630-407-6600
Fax: 630-407-6601

Family Center
422 N. County Farm Rd.
Wheaton, IL 60187
630-407-2450
Fax: 630-407-2451

**Housing Supports
and Self-Sufficiency**
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COMMUNITY SERVICES

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Fax: 630-407-6501
csprograms@dupagecounty.gov
www.dupagecounty.gov/community

TO: Community Development Commission
Executive Committee

FROM: Mary A. Keating, Director,
Department of Community Services

DATE: May 7, 2025

SUBJECT: Community Development Block Grant – Coronavirus Funding (CDBG-CV) Recommendation & Amendment #8 – Substantial to the 2019 Action Plan

Action Requested: CDC staff recommend approval of CDBG-CV public facility improvement funding in the amount of \$335,136 for a project with the Hanover Park Park District, for improvements to the Hollywood Park Playground, located in the DuPage County portion of Hanover Park, and approval of Amendment #8 – Substantial to the 2019 Action Plan to reprogram CDBG-CV funding to the public facility improvement project.

Details: As authorized under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the U.S. Department of Housing and Urban Development (HUD) allocated a total of \$6,688,051 in Community Development Block Grant – Coronavirus (CDBG-CV) funding to DuPage County. These funds were allocated as a result of a Presidential declaration of a nationwide emergency, pursuant to section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5191(b)). This declaration was in response to the COVID-19 pandemic. CDBG-CV funds may only be used for projects that clearly prevent, prepare for, and/or respond to coronavirus. The performance period for these funds began 06/04/2021 and ends 06/04/2027.

Previously awarded public service and capital improvement projects are complete and there is a balance CDBG-CV funding available to complete one final project. CDC staff propose to award CDBG-CV funding to the Hanover Park Park District (HPPD), which applied for park/recreational improvements in October 2024 in response to a call for neighborhood investment applications. The project proposed improvements to Hollywood Park which would add a new state-of-the-art play structure and safety surface, and include ADA accessible ramps, swings and fall surfaces as well as stimulating sensory objects, targeting those ages 2-12. The project location and service area are within a residential neighborhood that is 86.60% low-moderate income. Per HUD guidance outdoor parks and recreational facilities assist in both prevention and preparation for coronavirus by providing suitable outdoor fitness and social space to support social distancing guidance.

HPPD has submitted an application addendum demonstrating the proposed project is CDBG-CV eligible. The addendum includes a prevention, preparation, and/or response to COVID-19 tieback (PPR tieback) as well as duplication of benefits information, as required under the CDBG-CV program.

CDC staff have drafted Amendment #8 – Substantial to the 2019 Action Plan to reprogram CDBG-CV funds as follows:

1. Reduce CDBG-CV Administration funds by \$55,845 to a total of \$190,388; and
2. Reduce CDBG-CV Public Service funds by \$259,541 to a total of \$1,282,277; and
3. Reduce CDBG-CV Special Needs Facilities funds by \$19,750.00 for a total of \$1,880,250.00; and
4. Add CDBG-CV Municipal Infrastructure funds in the amount of \$335,136.00.

The draft 2019 Action Plan Amendment #8 – Substantial public comment period begins 06/05/2025 and runs through 07/07/2025. A public hearing is scheduled for 06/18/2025. The draft 2019 Action Plan Amendment #8 – Substantial can be found on our website at [Planning and Reporting | DuPage Co, IL](#) under the Action Plan drop down option. The approval schedule is outlined below:

06/05/2025 – Start of public comment period
06/17/2025 – Draft plan to Human Services Committee
06/18/2025 – Public Hearing
07/07/2025 – End of public comment period
07/08/2025 – Approval by County Board

Applicant	Project	Timeline	Total Cost	Grant Request	Location	Project Details	Census Tract	Block Group	Low-Mod %	PPR Tieback
Hanover Park Park District	Hollywood Park Playground Replacement	<p>Begin Construction: 06/01/2026</p> <p>Complete Construction: 11/30/2026</p>	\$418,920.00	\$335,136.00	1529 West Celebrity Circle, Hanover Park, IL 60133	<p>On behalf of the Hanover Park Park District, I would like to extend our sincere gratitude to the staff at DuPage County for their dedication in distributing these essential funds to communities in need of infrastructure improvements, such as the Village of Hanover Park. Our community, characterized by a diverse population, faces significant challenges in providing essential recreational and leisure services to our residents. Despite these adversities, we take pride in our creative and resourceful budgeting practices, which allow us to offer basic services that enrich our community.</p> <p>However, when it comes to larger infrastructure projects, such as park and playground improvements, we encounter obstacles that our more affluent neighbors can more easily overcome. It is in this context that we submit our letter of intent to request a \$300,000 Block Grant for playground improvements at Hollywood Park, located at 1529 West Celebrity Circle, Hanover Park, IL, for the fiscal year 2026. This project, to be partially funded by the Block Grant, is slated for completion by October 31, 2026.</p> <p>The agency's goal is to replace the current 30-year-old playground located in a low-income neighborhood with a new state of the art play structure and safety surface to add much needed equity to the neighborhood residents and home values. Our vision is a playground with vibrant colors and accessibility that provides a stimulating play environment for ages 2-12. These features will include ADA accessible ramps, swings and fall surfaces as well as stimulating sensory objects. The residential neighborhood it serves has seen an influx recently in young families and they are eager for high quality playgrounds that directly serve their community and we are ready to provide. The current structure is dangerously outdated and well past its useful life. The Hanover Park Park District will arrange all engineering, material procurement, labor and permitting associated with the project with an anticipated completion date of October 31st, 2026.</p> <p>We recognize that funding is limited and the demand is high. Nevertheless, we respectfully ask you to consider the unique needs of Hanover Park, which has the lowest average household income of any municipality in DuPage County. We would be deeply honored by your consideration of our request.</p> <p>COVID-19 Application Addendum: The project will provide a safe outdoor environment that promotes social distancing and the minimization of the spread of infectious disease, including COVID-19. Long-term benefits to address COVID-19 including promoting outdoor leisure and social distancing.</p>	841108	1	86.60%	<p>Prevention and preparation for COVID-19: The project will provide additional suitable outdoor fitness and social space encourage physical distancing, serving a low-moderate income area.</p> <p>Funding will be used for construction costs associated with improvements to Hollywood Park.</p>



Action Item

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File #: 25-1400

Agenda Date: 6/3/2025

Agenda #: 5.B.



**DUPAGE
COUNTY**



COMMUNITY SERVICES

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Fax: 630-407-6501

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www.dupagecounty.gov/community

TO: Community Development Commission Executive Committee

FROM: Mary A. Keating, Director,
Department of Community Services

DATE: May 14, 2025

**SUBJECT: Catholic Charities, Diocese of Joliet 2025/2025 CDBG Public
Service Application Update**

**Community
Development**
630-407-6600
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Family Center
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Senior Services
630-407-6500
Fax: 630-407-6501

Action Requested: CDC staff recommend approval to combine two 2025-2026 Community Development Block Grant (CDBG) Public Service applications originally submitted by Catholic Charities, Diocese of Joliet, into one comprehensive application.

Details: In October of 2024, the CDC accepted applications for CDBG Public Service projects for the 2025 and 2026 program years. Catholic Charities, Diocese of Joliet submitted two applications, one for a project known as Emergency Services/Homeless Prevention & Daybreak Transitional Housing and one for a project known as Tenant Based Rental Assistance.

2025 funding recommendations were approved by this committee on 01/07/2025, then by Human Services Committee on 01/21/2025, and by the County Board as part of the 2025-2029 Consolidated Plan and 2025 Annual Action Plan on 02/11/2025.

Catholic Charities has since requested to combine their two separate CDBG public service applications into one, to ensure the project is comprehensive and includes all housing navigation/rental assistance case management that will be provided. The project will be known as Emergency Services/Homeless Prevention/Rapid Rehousing and Daybreak Transitional Housing. The estimated total project costs and CDBG ask remain the same. The only change is combining what would have been two projects into one comprehensive project.

Applicant	Project Name	Program Year	Grant Request	Total Cost	Activity	Project Details	Score (Max 127)
Catholic Charities, Diocese of Joliet	Emergency Services/Homeless Prevention/Rapid Rehousing and Daybreak Transitional Housing	2025/2026	\$165,000.00	\$1,468,368.00	Public Service to provide housing support through case management by securing financial assistance to maintain or obtain housing - CDBG	Catholic Charities' Emergency Services, Homeless Prevention, Rapid Rehousing (ES/HP/RRH) and Daybreak Transitional Housing (TH) address the needs of low-income households who are homeless or at risk of homelessness in DuPage County. The total project cost is \$1,468,638 and Catholic Charities requests \$165,000 to partially support salaries of case managers providing direct client services. ES/HP clients receive case management, rent, security deposit, utility and other assistance to maintain or move into new housing. RRH and TH provide up to 2 years of affordable housing and support services. These projects also provide food, prescription, transportation and other basic needs assistance to shorten or avoid homelessness. Clients eligible for ES/HP must have an income of 50% of MFI or lower, and be homeless/at-risk of homelessness. The project expects to serve 1,495 low income clients in FY25 and 1,496 FY26. TH participants are homeless families with children under age 18. The project expects to serve 40 individuals in FY25 and FY26. Rapid Rehousing expects to serve 27 individuals in FY25 and 28 in FY26. The total between all projects expected to serve in FY25 is 1,562 individuals and in FY26, 1,564 individuals.	Applications Combined - See below.
Catholic Charities, Diocese of Joliet	Tenant Based Rental Assistance	2025/2026	Applications combined. See above.		Public Service to provide housing support through case management by securing financial assistance to maintain or obtain housing - CDBG	<i>Catholic Charities Tenant Based Rental Assistance (TBRA) proposes to rapidly rehouse and provide supportive services to literally and chronically homeless individuals and families in DuPage County who are referred through the Coordinated Entry System (CES), with an income of 50% of MFI or lower, and a VI-SPDAT score between 6-8. The total project cost is \$270,830 and Catholic Charities requests \$65,000 to partially support the salary of the program's case manager and emergency services supervisor who both provide direct client services to participants.</i> <i>The TBRA project has low barriers for program entry and rapidly places households in scattered site housing of their choice to address complex issues that would otherwise prolong the homeless experience. Direct services include intensive case management support needed to maximize self-sufficiency and better access to other basic need resources that are critical for breaking the cycle of homelessness, securing affordable housing, and goal planning. The case manager also serves as a liaison between participants and landlords to help ensure housing is maintained. In FY25 and FY26, the program projects it will receive a minimum of 25 CES referrals and will complete eligibility screenings to maintain 20 enrolled households annually.</i>	121.5
Catholic Charities, Diocese of Joliet	Emergency Services/Homeless Prevention & Daybreak Transitional Housing	2025/2026			Public Service to provide housing support through case management by securing financial assistance to maintain or obtain housing - CDBG	<i>Catholic Charities' Emergency Services & Homeless Prevention (ES/HP) and Daybreak Transitional Housing (TH) address the needs of low-income households who are homeless or at risk of homelessness in DuPage County. The total project cost is \$1,418,056 and Catholic Charities requests \$100,000 to partially support salaries of case managers providing direct client services. ES/HP clients receive case management, rent, security deposit, utility and other assistance to maintain or move into new housing. TH provides up to 2 years of affordable housing and support services. These projects also provide food, prescription, transportation and other basic needs assistance to shorten or avoid homelessness. Clients eligible for ES/HP must have an income of 50% of MFI or lower, and be homeless/at-risk of homelessness. The project expects to serve 1,495 low income clients in FY25 and 1,496 FY26. TH participants are homeless families with children under age 18. The project expects to serve 40 individuals in FY25 and FY26. The total between both projects expected to serve in FY25 is 1,535 individuals and in FY26, 1,536 individuals.</i>	112
People's Resource Center	Homelessness Prevention	2025/2026	\$100,000.00	\$2,294,279.00	Public Service to provide housing support through case management by securing financial assistance to maintain or obtain housing - CDBG	PRC's Homelessness Prevention Program (HPP) prevents homelessness for low-income residents of DuPage County by distributing financial assistance and issuing referrals for related services and resources. When a client comes to PRC for a service and a housing need is identified during the intake process, the client is contacted to complete a "pre-screening" for initial eligibility. Clients who call directly for housing assistance are connected to PRC's Homeless Prevention Hotline, with a recorded message detailing eligibility requirements. HPP staff, a social work intern, or a trained volunteer will return their call and conduct a pre-screening. Households that may be eligible for assistance after the pre-screen schedule an in-person or virtual appointment to complete a housing assessment. They receive a verbal, written or emailed explanation of the documentation required for the appointment. During the pre-screen, referrals for any other immediate needs are provided. Eligible households can receive assistance with rent, mortgage, security deposit, HOA fees and utility assistance to avoid eviction or foreclosure or secure affordable housing. As needed, families receive case management support. Clients are also directed to other PRC services to help alleviate financial strain, such as free food, clothing & SNAP assistance. The total cost of HPP in FY2025 is \$2,294,279.	109.5

Applicant	Project Name	Program Year	Grant Request	Total Cost	Activity	Project Details	Score (Max 127)
DuPage Homeownership Center dba H.O.M.E. DuPage, Inc.	Foreclosure Prevention Program/Counselor in the Court	2025/2026	\$32,000.00	\$402,000.00	Public Service to provide housing support through case management by securing financial assistance to maintain or obtain housing - CDBG	<p>H.O.M.E. DuPage (HOME) is requesting \$64,000 (\$32,000 annually) in CDBG funding for its Foreclosure Prevention/Counselor in the Court Program, which has an annual cost of \$402,000. The services provided under this program are offered free of charge for clients and include the following:</p> <ul style="list-style-type: none"> - Counselor in the Court: In partnership with DuPage County Circuit Court, a HOME housing counselor and bilingual assistant work on-site in foreclosure court to provide homeowners in crisis with guidance and information about HOME foreclosure prevention services. - Foreclosure Prevention Workshops: These workshops aim to educate homeowners about the foreclosure process, potential mortgage rescue scams, and options to avoid foreclosure. - Foreclosure Prevention Housing Counseling: This involves individualized housing counseling to assist homeowner clients in preventing foreclosure. HOME will work with clients and identify assistance programs, seek loan modifications with lenders, and pursue options to avoid foreclosure that would be best for their individualized situation 	106
DuPage County Community Services	Housing Supports HRU	2025/2026	\$160,000.00	\$765,943.00	Public Service to provide rent assistance - CDBG	<p>DuPage County Community Services (DCS) is requesting partial salary and benefits of three staff providing direct services and housing resources to low- and moderate-income households. Staff will process incoming calls and emails from DuPage households requesting assistance with housing or supportive services, assess and link these households to the service which will best meet their needs, assist households to document eligibility for housing assistance, enter data into HMIS, secure grant funded or community assistance to assist families to stabilize housing, and track payments. Staff may develop a comprehensive case plan for individual clients which will include goals and means to achieve housing stability, access mainstream resources, and increase income. Staff will review such plans with clients, discuss expectations and assist families to achieve goals. Staff will be expected to provide direct assistance to individuals with varying backgrounds and problems. Staff will promote awareness of services, provide resource information, and engage persons referred through the CES system. Staff will coordinate with community agencies, participate in CoC committees and activities, and attend trainings as beneficial to the development and implementation of best practices to low- and moderate-income households who lack housing stability. At least 51% of persons served will report income which does not exceed the low- and moderate-income limits.</p>	105

Public Services - CDBG					
Applicant	Project	Total Costs	CDBG Request	2025 Recommendation	Score
Catholic Charities, Diocese of Joliet	Emergency Services/Homeless Prevention/Rapid Rehousing and Daybreak Transitional Housing	\$1,468,368.00	\$165,000.00	\$165,000.00	See Below
<i>Catholic Charities, Diocese of Joliet</i>	<i>Tenant Based Rental Assistance</i>	<i>Projects combined into one. See above.</i>			121.50
<i>Catholic Charities, Diocese of Joliet</i>	<i>Emergency Services/Homeless Prevention & Daybreak Transitional Housing</i>				112.00
Peoples Resource Center	Homelessness Prevention	\$2,294,279.00	\$100,000.00	\$100,000.00	109.50
DuPage County Community Services	Housing Supports HRU	\$765,943.00	\$160,000.00	\$160,000.00	105.00
*DuPage Homeownership Center dba HOME DuPage Inc	Foreclosure Prevention Program/Counselor in the Court	\$402,000.00	\$32,000.00	\$0.00	106.00
Total		\$4,930,590	\$457,000	\$425,000	

Applications were solicited for 2025 and 2026 program year funding. 2025 funding recommendations are contingent upon receipt of funds from HUD and receipt of required requested updated information/documentation from each applicant.

**Project did not meet the minimum CDBG request requirement of \$60,000.*



**catholic
charities**

Diocese of Joliet

Downers Grove Office

3040 Finley Road, Suite 200
Downers Grove, IL 60515
p: 630.495.8008
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Administrative Office

16555 Weber Road
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f: 815.723.3452

Kankakee Office

100 College Drive
Kankakee, IL 60901
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f: 815.933.4601

Morris Office

519 W. Illinois Street
Morris, IL 60450
p: 815.774.4663

Daybreak Center

611 East Cass Street
Joliet, IL 60432
p: 815.774.4663
f: 815.726.1083

Head Start

203 N. Ottawa Street
Joliet, IL 60432
p: 815-723-3053
f: 815-726-9484

catholiccharitiesjoliet.org



May 16, 2025

DuPage County Community Development Commission
421 N. County Farm Road
Wheaton, IL 60187

Re: 2025 CDBG Public Service Application

Dear Committee and County Board Members,

Catholic Charities, Diocese of Joliet, respectfully submits this formal request to combine two previously submitted 2025 CDBG Public Service applications into a single, comprehensive project application. We are requesting to merge: the Tenant-Based Rental Assistance application (\$65,000) and the Emergency Services/Homeless Prevention & Daybreak Transitional Housing application (\$100,000) into one unified CDBG Public Service project titled: Emergency Services/Homeless Prevention/Rapid Rehousing and Daybreak Transitional Housing totaling (\$165,000).


This request is being made to ensure the proposed project reflects the full scope of housing-related services Catholic Charities provides, aligning all components of housing navigation, rental assistance, and case management under one project umbrella. This unified structure better represents how these services are delivered in practice, promotes administrative efficiency, and clarifies the intended outcomes of our work with individuals and families experiencing housing instability.

Please note that the total project costs and the CDBG funding request have not changed as a result of this consolidation. The restructured application reflects a more accurate and integrated description of the services being provided.

Thank you for considering this request. We respectfully ask for your approval through the required committee and County Board reviews.

Should you require any additional information or documentation, please do not hesitate to contact us.

Sincerely,

 Duane Russell
Interim Executive Director

We are a faith-based organization providing service to people in need and calling others of good will to do the same.



Action Item

421 N. COUNTY FARM
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File #: 25-1401

Agenda Date: 6/3/2025

Agenda #: 5.C.



**DUPAGE
COUNTY**



COMMUNITY SERVICES

630-407-6500

Fax: 630-407-6501

csprograms@dupagecounty.gov

www.dupagecounty.gov/community

TO: Community Development Commission Executive Committee

FROM: Mary A. Keating, Director,
Department of Community Services

DATE: May 23, 2025

SUBJECT: 2026 Community Development Block Grant Capital Improvement
Application Updates and Affected Community Development
Commission Policy Update

**Community
Development**
630-407-6600
Fax: 630-407-6601

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Senior Services
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Fax: 630-407-6501

Action Requested: CDC staff recommend approval of program year 2026
Community Development Block Grant (CDBG) Capital Improvement
Application updates and affected CDC policy updates.

Details: Per CDC policy, federal funds received by the County are awarded to
eligible Subrecipients based on a competitive application process. CDC staff
have reviewed the previous capital improvement grant application and propose
the following updates:

1. Require a minimum CDBG ask of \$100,000.
2. Limit to one application per organization.
3. Limit to one site, identified by an address and a parcel index number, per
application, per organization. No scattered site projects will be accepted.
4. Enforce CDC policy requiring a comprehensive assessment, known as a
Capital Needs Assessment, of a facility in which CDBG funding will be
applied for.
5. Require interested applicants to attend an informational training/overview of
Capital Needs Assessments to be eligible to apply for funding. This
requirement would be scored.
6. Incorporate a scoring value for new applicants.

CDC staff have reviewed existing policies pertaining to CDBG capital
improvement applications and propose the following update:

1. Update the Application Process – Neighborhood Investment/CDBG Capital
Applications, Number Submitted policy to allow for a maximum of one
application, per applicant, per program year.

NEIGHBORHOOD INVESTMENT/-CDBG CAPITAL/APPLICATIONS –

NUMBER SUBMITTED (Approved by the CDC Executive Committee on 08/09/11; Revised and Approved by CDC Executive Committee on xx/xx/2025)

Program applications for submission to the CDC will be limited to a maximum of one~~two (2)~~ Capital and/or Neighborhood Investment ~~project requests and any applicants that submit more than one are required to rank their requests in priority order.~~application, per applicant, per program year.

NEIGHBORHOOD INVESTMENT/CDBG CAPITAL/APPLICATIONS –

NUMBER SUBMITTED (Approved by the CDC Executive Committee on 08/09/11; Revised and Approved by CDC Executive Committee on xx/xx/2025)

Program applications for submission to the CDC will be limited to a maximum of one Capital and/or Neighborhood Investment application, per applicant, per program year.