



FACILITIES MANAGEMENT

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MEMORANDUM

TO: Sheila Rutledge, Chair
Environmental Committee Members

FROM: Joy Hinz, Environmental & Sustainability Programs Manager

DATE: December 11, 2024

RE: 2025 Document Shredding Program

Action Requested: Approve a sponsorship program for local government partner document shredding events in a total amount not to exceed \$8,500.

The attached program proposes to continue sponsorship funding for document shredding events held by local governments. Communities are offered up to \$500 per event contingent upon the event being made available to any DuPage County resident. Cool DuPage Partners are eligible to receive an additional \$150 not to exceed a total sponsorship of \$650.

In 2024, the funding supported 13 events throughout the County.