



# DU PAGE COUNTY

## Sheriff's Merit Commission

### Meeting Minutes 2

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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Thursday, December 5, 2024

8:30 AM

Room 3500A

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1. **CALL TO ORDER**

Meeting called to order by Chairman Reyes at 8:30 a.m.

2. **ROLL CALL**

Upon roll call, Chairman Reyes and Commissioner Kachiroubas were present. Commissioner Gravina was absent.

Staff members in attendance: Paul Bruckner (Assistant State's Attorney), Lindsey Stern (Sheriff's Office), Debbie Krygowski (Merit Commission Assistant)

3. **PUBLIC COMMENT**

No public comment was offered.

4. **APPROVAL OF MINUTES**

a. Regular Meeting Minutes from November 7, 2024, and November 21, 2024

Commissioner Kachiroubas moved and Chairman Reyes seconded the motion to approve Regular Meeting Minutes from November 7, 2024, and November 21, 2024. Roll call vote: all ayes.

<b>RESULT:</b> APPROVED
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b. Executive Session Minutes from November 7, 2024, and November 21, 2024

Commissioner Kachiroubas moved and Chairman Reyes seconded the motion to approve Executive Session Minutes from November 7, 2024, and November 21, 2024. Roll call vote: all ayes.

<b>RESULT:</b> APPROVED
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5. **OLD BUSINESS**

a. Budget Status

Ms. Krygowski presented the current Revenues & Expenditures Reports from FY2024 and FY2025.

b. Bills Payable

Commissioner Kachiroubas moved and Chairman Reyes seconded the motion to approve the 12/5/2024 Bills Payable list. Roll call vote: all ayes.

<b>RESULT:</b> APPROVED
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c. Candidate Status

Discussion on the status of the candidates currently in the testing and application process.

d. Bid for Background Investigative Services

Four bids for background investigative services were received. Chairman Reyes instructed Ms. Krygowski to contact references for these firms and add a discussion to the agenda at the January 9, 2025 meeting.

**6. NEW BUSINESS**

a. Corrections Promotional Exam Score Requests

Ms. Krygowski had received a request for scores from a deputy who had taken the recent promotional exam for Sergeant in the Corrections bureau. The Commission approved the score request; Ms. Krygowski will send the deputy the scores.

b. Budget Transfer of \$50.00 from "Operating Supplies & Materials" to "Food & Beverage"

Commissioner Kachiroubas moved and Chairman Reyes seconded the motion to approve a transfer of \$50.00 from account 52200 "Operating Supplies & Materials" to 52210 "Food & Beverage" for FY2024. Roll call vote: all ayes.

**RESULT: APPROVED**

**7. REPORT FROM SHERIFF'S OFFICE**

No report was shared.

**8. EXECUTIVE SESSION**

Commissioner Kachiroubas moved and Chairman Reyes seconded the motion to enter into Executive Session. Roll call vote: all ayes.

Paul Bruckner and Lindsey Stern left the room.

a. Pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act for the appointment, compensation, performance, discipline, or dismissal of a specific employee, one-on-one interviews.

The Commission entered into Executive Session at 8:48 a.m.

The Commission returned to Open Session at 9:45 a.m.

**9. MATTERS TO BE REFERRED FROM EXECUTIVE SESSION (IF ANY)**

a. Action on the certification of candidates subject to one-on-one interviews on December , 2024.

No candidates were certified.

**10. ADJOURNMENT**

Commissioner Kachiroubas moved and Chairman Reyes seconded the motion to adjourn. Voice vote: all ayes.

Meeting adjourned at 9:47 a.m.