



DU PAGE COUNTY

Finance Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, February 28, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

2. ROLL CALL

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	LaPlante, and Ozog

3. PRESENTATION

American Rescue Plan Act (ARPA) Presentation

Mary Catherine Wells, Deputy Chief Financial Officer, provided the Committee with an overview of the American Rescue Plan Act ("ARPA"). Grant funds must be obligated by 12/31/2024 and spent by 12/31/2026. The County's five main ARPA budget categories with funds allocated to them are: Public Health (\$33.9M), Water & Sewer (\$24.9M), Community Assistance (\$32.4M), Campus Projects (\$54.9M), and Economic Stimulus (\$21.5M). \$11.6M in funds are currently unallocated. ARPA funding has been broken down into three buckets: ARPA General, ARPA Standard Allowance, and ARPA Investment Income. Each bucket has separate reporting requirements and restrictions on the use of funds. Nick Kottmeyer, Chief Administrative Officer, reviewed pending ARPA requests next. Committee members were in favor of a project that would support small non-profits, and were also in favor of performing a feasibility study regarding cultural amenities and sports facilities. Staff will work on developing these projects and proposals will be brought before the Committee for approval at a later date.

4. PUBLIC COMMENT

No public comment was offered.

5. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

No remarks were offered.

6. APPROVAL OF MINUTES

6.A. [23-0911](#)

Finance Committee - Regular Meeting - Tuesday, February 14, 2023

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Patty Gustin

7. BUDGET TRANSFERS**7.A. [FI-R-0087-23](#)**

Budget Transfers 02-28-2023 - Various Companies and Accounting Units

A motion was made by Member Krajewski and seconded by Member Cahill to discharge the Human Services Committee for budget transfers regarding Aging Case Coordination Unit Grants, US Treasury Emergency Assistance Fund, and Employee Benefits; the Judicial and Public Safety Committee for the budget transfer regarding MICAP; and, the Public Works Committee for the budget transfer regarding Water Operations.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Cynthia Cronin Cahill

8. PROCUREMENT REQUISITIONS**A. Finance - Chaplin****8.A.1. [23-0798](#)**

Decrease and close Purchase Order 5330-0001 SERV, issued to Mesirow (an Alliant company), in the amount of \$54,000. Contract has expired.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.A.2. [23-0799](#)

Approval of an extension to Purchase Order 5607-0001 SERV, issued to Rock Fusco & Connelly LLC, to extend through March 31, 2023. (State's Attorney's Office)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin

8.A.3. [23-0800](#)

Approval of an extension to Purchase Order 4139-0001 SERV, issued to Rock Fusco & Connelly LLC, to extend through November 30, 2023. (State's Attorney's Office)

RESULT:	APPROVED
MOVER:	Brian Krajewski

SECONDER: Paula Garcia

8.A.4. [23-0924](#)

Approval of an agreement with O'Hagan Meyer, LLC, to provide legal services as Special Assistant State's Attorneys, for the time period January 1, 2023 through December 31, 2023, for the State's Attorney's Office, for an amount not to exceed \$25,000. (State's Attorney's Office - Case 1:21-cv-06894)

RESULT: APPROVED
MOVER: Brian Krajewski
SECONDER: Paula Garcia

8.A.5. [23-0970](#)

Informational Only - Purchase of one (1) Ford Transit 250, for the DuPage County Election Commission, for a contract total not to exceed \$52,555.26. (Election Division)

RESULT: APPROVED

B. Animal Services - Krajewski8.B.1. [AS-P-0047-23](#)

Recommendation for the approval of a purchase order to Turner Vet Services LLC to provide mobile veterinary and backup veterinary services for the Animal Services Department for the period of March 1, 2023 to February 29, 2024, for a contract total amount not to exceed \$55,725.00. Professional services not subject to competitive bidding per 55 ILCS 5/5-1022(c) has been negotiated in accordance with 2-353(1)(b) of the DuPage County Purchasing Ordinance. All expenses paid for via grant from DuPage Animal Friends (5000-1310).

RESULT: APPROVED
MOVER: Brian Krajewski
SECONDER: Cynthia Cronin Cahill

C. Economic Development - LaPlante8.C.1. [ED-R-0016-23](#)

DuPage Convention & Visitors Bureau Designation of Representation for Grant Purposes

RESULT: APPROVED
MOVER: Kari Galassi
SECONDER: Sadia Covert

D. Human Services - Schwarze**8.D.1. [HS-CO-0008-23](#)**

Amendment to contract purchase order 5974-0001 SERV, issued to Packaging Hero, for corrugated disposable trays for the DuPage Care Center, for the period of August 26, 2022 through August 25, 2023, to increase encumbrance in the amount of \$13,960, resulting in a new contract total amount of \$27,920, a 100% increase. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Patty Gustin

8.D.2. [HS-P-0048-23](#)

Recommendation for the approval of a contract purchase order to UNITED Pharmacy Staffing, to provide supplemental pharmacy staffing to the DuPage Care Center, Pharmacy Department, for the period March 1, 2023 through February 29, 2024, for a total contract not to exceed \$30,000.00, per Bid #23-030-DCC.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Patty Gustin

8.D.3. [HS-P-0049-23](#)

Recommendation for the approval of a contract purchase order to SpotOn, for Point of Sale System, for the DuPage Care Center Dining Services and other cafes on County Campus, for three one-year periods, March 1, 2023 through February 28, 2026, for a total contract not to exceed \$47,713.45, per bid #23-002-DCC.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Michael Childress

8.D.4. [HS-P-0050-23](#)

Recommendation for the approval of a contract purchase order to Cook's Direct, Incorporated, to furnish and deliver various kitchen equipment for the JTK Administration Building and the Judicial Office Facility Cafeterias, for the period March 1, 2023 through November 30, 2023, for a contract not to exceed \$169,765.64, per Cooperative Government Joint Purchasing, Sourcewell contract #063022.

RESULT:	APPROVED
MOVER:	Greg Schwarze

SECONDER: Sadia Covert

8.D.5. [HS-P-0051-23](#)

Recommendation for the approval of a contract to Performance FoodService, for secondary food supplier and chemicals, for the DuPage Care Center, for the period March 1, 2023 through February 29, 2024, for a contract total not to exceed \$122,000; per bid #23-020-DCC.

RESULT: APPROVED
MOVER: Greg Schwarze
SECONDER: Paula Garcia

E. Judicial and Public Safety - Evans8.E.1. [JPS-P-0046-23](#)

Recommendation for the approval of a contract issued to Conference Technologies, Inc. (“CTP”), for the purchase, installation and programming of equipment for three courtrooms at the Henry J. Hyde Judicial Office Facility, for the period March 1, 2023 through June 30, 2023, for a total contract amount not to exceed \$87,964.91, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids – sole source working with proprietary software built specifically for the courthouse. Grant Funded. (18th Judicial Circuit Court)

A motion was made by Member Evans and seconded by Member Gustin to discharge the Judicial and Public Safety Committee for item 8.E.1. under Judicial and Public Safety.

RESULT: APPROVED
MOVER: Lucy Evans
SECONDER: Yeena Yoo

F. Public Works - Garcia8.F.1. [23-0816](#)

Final renewal of the Steeple Run Water Tower Lease Agreement with T-Mobile.

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Yeena Yoo

8.F.2. [PW-P-0025-23](#)

Recommendation for the approval of a contract to Rowell Chemical Corporation, for Sodium Hypochlorite for the Woodridge Greene Valley Treatment Plant and Knollwood

Wastewater Treatment Facility, for Public Works, for the period of April 1, 2023, to March 31, 2024, for a total contract amount not to exceed \$100,000; per low bid #23-014-PW.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Cynthia Cronin Cahill

8.F.3. [PW-P-0026-23](#)

Recommendation for the approval of a contract to Univar Solutions USA, Inc., to provide Sodium Bisulfite to the Woodridge Greene Valley Treatment Plant and Knollwood Wastewater Treatment Facility, for Public Works on an as-needed basis, for the period of April 1, 2023, to March 31, 2024, for a contract total amount not to exceed \$40,000; per most qualified offer, per bid #21-105-PW, first option to renew.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Cynthia Cronin Cahill

G. Technology - Yoo

8.G.1. [TE-P-0051-23](#)

Recommendation for the approval of a contract purchase order to SHI International Corp, Inc., for annual licensing of the Zendesk customer service solution, for Information Technology. This contract covers the period of March 17, 2023 through March 16, 2024, for a total contract amount of \$59,287.41, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - National Joint Powers Alliance / Sourcewell Contract #081419-SHI.

A motion was made by Member Yoo and seconded by Member Tornatore to discharge the Technology Committee for item 8.G.1. under Technology.

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Sheila Rutledge

H. Transportation - Ozog

8.H.1. [DT-P-0053-23](#)

Recommendation for the approval of a contract to Applied Research Associates, Inc., for Pavement Condition Rating and Annual Maintenance and Support Services for the DuPage County Pavement Management Program, for a contract total not to exceed \$125,125.55; Other Professional Services not subject to competitive bidding per 55 ILCS

5/5-1022(c). Vendor selected pursuant to DuPage County Code Section 2-353(1)(b). (Proprietary Software/Maintenance).

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

8.H.2. [DT-P-0054-23](#)

Recommendation for the approval of a contract to Christopher B. Burke Engineering, Ltd., to provide Phase II Professional Design Engineering Services for the Flashing Yellow Arrow Corridor Project along CH 38/63rd Street, from Suffield Court to Americana Drive, Section 20-00288-05-TL, for a contract total not to exceed \$254,905.15; Professional Services (Architects, Engineers & Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Paula Garcia

9. **FINANCE RESOLUTIONS**

9.A. [FI-R-0077-23](#)

Authorization to transfer \$169,766 in budget to General Fund Special Accounts for Fiscal Year 2023. (Care Center)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9.B. [FI-R-0078-23](#)

Additional appropriation for the DuPage Care Center Fund, Company 1200, Accounting Unit 2000, \$169,766. (Care Center)

A motion was made by Member Krajewski and seconded by Member Zay to combine items under 9.B., 9.C. and 9.D. under Finance Resolutions.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9.C. [FI-R-0079-23](#)

Additional appropriation for the Special Service Area Number 35 (Lakes of Royce Renaissance) Unlimited Ad Valorem Tax Bonds, Series 2012A Debt Service Fund, Company 7100, Accounting Unit 7500, for Fiscal Year 2023, in the amount of \$100.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9.D. [FI-R-0080-23](#)

Acceptance and Appropriation of the Illinois Court Technology Modernization Program Grant FY23 - Agreement No. TM23-045 - Company 5000 - Accounting Unit 5925 - \$142,726. (18th Judicial Circuit Court)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9.E. [FI-R-0081-23](#)

County Board Rules Recommended Changes (First Reading)

RESULT:	FIRST READING
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9.F. [FI-R-0082-23](#)

Authorization to transfer and appropriate \$10,000,000 in additional funds from the General Fund to the County Infrastructure Fund for Fiscal Year 2022.

A motion was made by Member Krajewski and seconded by Member Garcia to combine items 9.F., 9.G., 9.H. and 9.I. under Finance Resolutions.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9.G. [FI-R-0083-23](#)

Authorization to transfer and appropriate \$2,500,000 in additional funds from the General Fund to the Building & Zoning Fund for Fiscal Year 2022.

RESULT:	APPROVED
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MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9.H. [FI-R-0084-23](#)

Authorization to transfer and appropriate \$4,000,000 in additional funds from the General Fund to the County Infrastructure Fund for Fiscal Year 2022.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9.I. [FI-R-0085-23](#)

Authorization to transfer and appropriate \$1,800,000 in additional funds from the General Fund to the Tort Liability Fund for Fiscal Year 2022.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9.J. [FI-R-0086-23](#)

Revision of FI-R-0466-22 - Compensation Structure and Wage Adjustment Guidelines.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin

10. INFORMATIONAL

A motion was made by Member Krajewski and seconded by Member Tornatore to receive and place on file: Payment of Claims and Appointments.

A. Payment of Claims10.A.1. [23-0779](#)

02-10-2023 Paylist

10.A.2. [23-0797](#)

02-14-2023 Paylist

10.A.3. [23-0889](#)

02-16-2023 Public Works Refunds Paylist

10.A.4. [23-0892](#)

02-16-2023 Auto Debit Paylist

10.A.5. [23-0903](#)

02-17-2023 Paylist

B. Appointments

10.B.1. [CB-R-0052-23](#)

Appointment of Donald E. Puchalski to the DuPage Airport Authority.

10.B.2. [CB-R-0053-23](#)

Appointment of Bryan Hacker to the DuPage Airport Authority.

10.B.3. [CB-R-0054-23](#)

Appointment of Michael Tillman as a Member (Emergency Services) of the Emergency Telephone System Board for 9-1-1.

10.B.4. [CB-R-0055-23](#)

Appointment of Joseph Maranowicz as a Member (Municipal) of the Emergency Telephone System Board for 9-1-1.

10.B.5. [CB-R-0056-23](#)

Appointment of Saba Haider - Public Member to the Board of Health.

10.B.6. [CB-R-0057-23](#)

Appointment of David Russo to the DuPage Water Commission District 6.

10.B.7. [CB-R-0058-23](#)

Appointment of James F. Zay Jr. as Chairman of the DuPage Water Commission.

10.B.8. [CB-R-0059-23](#)

Appointment of Daniel F. Hanlon as Ethics Adviser of DuPage County.

10.B.9. [CB-R-0060-23](#)

Appointment of Gregory Vaci as the DuPage County Investigator General.

10.B.1 [CB-R-0061-23](#)

0. Appointment of Jenna Fahey Heller as Weed Control Superintendent.

10.B.1 [CB-R-0062-23](#)

1. Appointment of Melody E. Coleman to the Board of Directors of the DuPage County Historical Museum Foundation.

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Brian Krajewski
SECONDER:	Sam Tornatore
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay

ABSENT: LaPlante, and Ozog

11. OLD BUSINESS

A request was made by the Committee for an update on ARPA funds that have been allocated but which may be left unspent. An analysis of the unspent funds will be prepared closer towards the end of 2023.

12. NEW BUSINESS

No new business was offered.

13. EXECUTIVE SESSION

A motion was made by Member Gustin and seconded by Member Evans to enter into Executive Session.

Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (2) - Collective Negotiating Matters

A motion was made by Member Garcia and seconded by Member Yoo to adjourn Executive Session.

14. ADJOURNMENT

A motion was made by Member Tornatore and seconded by Member Yoo to adjourn at 9:45 AM.