

FY24

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective January 22, 2024

From: 1200  
Company #

CAFETERIA - 421 BUILDING  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2100	50080	0	SALARY & WAGE ADJUSTMENTS	\$ 8,100.00	8,103.00	3.00	1/8/25	1200-9100
2100	50000		REGULAR SALARIES	\$ 2,250.00	4,300.53	2,050.53	1/8/25	1200-9100
2100	50040		PART TIME HELP	\$ 8,500.00	8,957.19	457.19	1/8/25	1200-9100
2100	50050		TEMPORARY SALARIES	\$ 15,000.00	15,154.01	154.01	1/8/25	1200-9100
Total				\$ 33,850.00				

To: 1200  
Company #

CAFETERIA - 421 BUILDING  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2100	50010	0	OVERTIME	\$ 500.00	(408.07)	91.93	1/8/25	1200-9100
2100	50020	0	HOLIDAY PAY	\$ 50.00	(30.90)	19.10	1/8/25	1200-9100
2100	51000	0	BENEFIT PAYMENTS	\$ 32,500.00	(32,040.91)	459.09	1/8/25	1200-9100
2100	51010	0	EMPLOYER SHARE I.M.R.F.	\$ 800.00	(795.90)	4.10	1/8/25	1200-9100
Total				\$ 33,850.00				

Reason for Request:

Transfer funds within Care Center's Cafeteria's department Payroll budget to "true up" budget lines for Payroll categories where Overtime, Holiday Pay, Benefit payments and IMRF are over while Salary & Wages Adjustment, Regular, Part time and Temporary Salaries are under budget.

Signature on File

*[Signature]*

Signature on File

1/7/25  
1/10/25

Activity \_\_\_\_\_  
(optional)

Chief Financial Officer

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 24 Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

HS - 1/21/25  
FIN/CB - 1/28/25