



# Decision Memo

## Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Nov 4, 2024

MinuteTraq (IQM2) ID #: \_\_\_\_\_

Department Requisition #: \_\_\_\_\_

Requesting Department: DuPage County Public Works	Department Contact: Drew Cormican
Contact Email: drew.cormican@dupagecounty.gov	Contact Phone: 630.985.7400
Vendor Name: Insituform Technologies, LLC	Vendor #: 44767

**Action Requested** - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Approve contract time extension until 6/30/2025 to complete outstanding work that has been delayed due to material supply issues.

**Summary Explanation/Background** - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

A time extension until 6/30/2025 is necessary to complete outstanding work that has been delayed due to material supply issues. Due to the scope of the projects and natural disasters outside of their control, Insituform Technologies has been unable to obtain enough material to complete the scope of work.

**Strategic Impact**

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Relining water and sewer pipes through the Trenchless Rehabilitation extends the useful life of underground piping. Maintenance of the pipeline infrastructure is a more cost effective option than digging up and replacing pipe.

**Source Selection/Vetting Information** - Describe method used to select source.

Omnia Contract # 23-065-PW with the County of DuPage as the lead agency for Trenchless Rehabilitation and Maintenance of Pipeline Infrastructure.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve time extension until 6/30/2025 to complete outstanding work that has been delayed due to material supply issues.
2. Do not approve time extension. Not recommended due to the work that is still outstanding.
3. Complete work under new contract. Not recommended due to the scope of work already being approved by Public Works Committee and DuPage County Board.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

There is no fiscal impact. Time extension only.