

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 1000
 Company #

FACILITIES MANAGEMENT
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
1100	54110		EQUIPMENT AND MACHINERY	\$ 135,855.00	150,000.00	14,145.00	3/18/24	1000-9100
Total				\$ 135,855.00				

To: 1000
 Company #

FACILITIES MANAGEMENT
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
1100	52000		FURN/MACH/EQUIP SMALL VALUE	\$ 135,855.00	100,625.88	236,480.88	3/18/24	1000-9100
Total				\$ 135,855.00				

Reason for Request:

Budget transfer needed due to the revised capital threshold finance policy for Facilities Management.

Department Head

Chief Financial Officer

Activity _____
 (optional)

3/18/24
 Date
 3/19/24
 Date

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

PW - 4/2/24
 FIN/LB - 4/9/24

[Handwritten mark]