



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Nov 21, 2023

MinuteTraq (IQM2) ID #: _____

Department Requisition #: 950900/1914-1

Requesting Department: ETSB	Department Contact: Eve Kraus
Contact Email: etsb911@dupageco.org	Contact Phone: 630-550-7743
Vendor Name: Intergraph dba Hexagon	Vendor #: 25029

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Recommendation for approval of Change Order #25 to Hexagon Safety & Infrastructure PO 950900/1914-1 to document an exchange of licensing from I/CADLink to IPCUSTOM04 for the Computer Aided Dispatch (CAD) upgrade. This is a non-monetary change order.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

I/CADLink was utilized by an agency with the 9-1-1 System to connect import CAD data into their agency owned Records Management System. During the implementation process Hexagon customized the I/CADLink product to make it work more efficiently. The customized interface is named IPCUSTOM04. Since that time Hexagon has updated their licensing model and needed to change the name of the product in the ETSB system to the customized interface.

Strategic Impact

Financial Planning Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

The net effect of the software exchange contemplated herein will remain at \$0 for the remainder of the above referenced agreement. The contractual amounts for maintenance in the described agreement will not change for the duration of the agreement as a consequence of this software exchange.

Source Selection/Vetting Information - Describe method used to select source.

This is a change to the original contract, as such, there is no vetting since it not possible to use another source.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve Change Order #25 to allow for exchange of licensing.
2. Deny Change Order #25.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

This is a non-monetary change order. The costs budgeted each year for the Restatement will zero out with each exchange.