



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Consent  
PW 10/17  
CB 10/14

Date: Sep 25, 2025

MinuteTraq (IQM2) ID #: N/A

<b>Purchase Order #:</b> 5864SERV	<b>Original Purchase Order Date:</b> Apr 12, 2022	<b>Change Order #:</b> 6	<b>Department:</b> Public Works
<b>Vendor Name:</b> Aldridge Electric Inc.		<b>Vendor #:</b> 22995	<b>Dept Contact:</b> Drew Cormican
<b>Background and/or Reason for Change Order Request:</b>	Contract time extension to November 30, 2025. No change in contract total.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

☒ (A) Were not reasonably foreseeable at the time the contract was signed.

☒ (B) The change is germane to the original contract as signed.

☒ (C) Is in the best interest for the County of DuPage and authorized by law.

### INCREASE/DECREASE


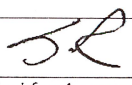
A	Starting contract value	\$21,243,280.30
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$21,243,280.30
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	
E	New contract amount (C + D)	\$21,243,280.30
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%

### DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

### DECISION MEMO REQUIRED

- ☒ Increase (greater than 29 days) contract expiration from: Aug 28, 2025 to: Nov 30, 2025
- ☐ Increase  $\geq$  \$2,500.00, or  $\geq$  10%, of current contract amount ☐ Funding Source \_\_\_\_\_
- ☐ OTHER - explain below:

	
Prepared By (Initials)	Recommended for Approval (Initials)
Phone Ext	Phone Ext
Date 9/29/25	Date 9/28/25
<b>REVIEWED BY (Initials Only)</b>	
Buyer	Procurement Officer
Date	Date 10/1/25
Chief Financial Officer (Decision Memos Over \$25,000)	Chairman's Office (Decision Memos Over \$25,000)
Date	Date