

consent
PW 1/20
CB 1/27



Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: Jan 5, 2026

MinuteTraq (IQM2) ID #: N/A

| | | | |
|---|---|--------------------------|------------------------------------|
| Purchase Order #: 5927SERV | Original Purchase Order Date: Aug 1, 2022 | Change Order #: 1 | Department: Public Works |
| Vendor Name: Peregrine Services | | Vendor #: 19699 | Dept Contact: Drew Cormican |
| Background and/or Reason for Change Order Request: | Decrease contract by \$12,580.66 and close contract | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | |
|-------------------|---|
| A | Starting contract value \$66,000.00 |
| B | Net \$ change for previous Change Orders |
| C | Current contract amount (A + B) \$66,000.00 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease (\$12,580.66) |
| E | New contract amount (C + D) \$53,419.34 |
| F | Percent of current contract value this Change Order represents (D / C) -19.06% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) -19.06% |

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: _____ to: _____

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount
 Funding Source _____

OTHER - explain below: _____

| | | | | |
|------------------------|-----------|---------------|-------------------------------------|----------------|
| <u>DSE</u> | | <u>1/5/26</u> | <u>MC</u> | <u>1/5/26</u> |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext Date |

REVIEWED BY (Initials Only)

| | | | |
|---|------|---|------------------|
| Buyer | Date | Procurement Officer | Date |
| | | <u>[Signature]</u> | <u>1/12/2026</u> |
| Chief Financial Officer (Decision Memos Over \$25,000) | Date | Chairman's Office (Decision Memos Over \$25,000) | Date |