

## Authorized Personnel Headcount Revision

Department Name: Animal Services Dept. Fund and Number: 1100-1300 Parent Committee Approval: 08/19/2025

Addition or Deletion/#	Status	Job Code	Job Title / Salary Grade	Bi-Weekly Hrs.	Salary Range		Actual / Hiring Salary	Benefit Cost	Total Annual Cost
Addition	1010	TBD	Veterinarian Grade 315	75	Min	Mid	136,500	47,775.00	184,275.00
					Max				
Addition	1010	TBD	Animal Client Services Supervisor Grade 312	75	Min	Mid	78,000.00	27,300.00	105,300.00
					Max				
Addition	1010	2317	Animal Control Officer Grade 109	75	Min	Mid	59,925.18	20,973.81	80,898.99
					Max				
Addition	1010	2312	Animal Caretaker I Grade 109	75	Min	Mid	54,492.75	19,072.46	73,565.21
					Max				

<u>Status:</u>	
Full-Time:	1010
Part-Time:	1070
Temporary:	1040

<u>Benefit Cost:</u>	
Full-Time:	35%
Part-Time:	15%
Temporary:	8%

### Reason for Changes:

The department has been understaffed for at least the last decade which has resulted in significant overtime by both exempt and non-exempt staff, high levels of unplanned absence due to fatigue/burn-out, increased length of stay for animals, and challenges with delivering high customer service standards. The work load by the department has increased in the last decade with increased demands for services, a higher live release rate, and now the physical expansion of the facility.

Net Cost: \$444,039.20

OR  
Net Savings:

Department Head/Elected Official Authorization: \_\_\_\_\_

Human Resources Authorization: \_\_\_\_\_