

**WELLSKY CORPORATION  
ORDER FORM**

This Order Form ("Order") is effective as of the date of last signature below ("Effective Date") between **Alliance to End Homelessness in Suburban Cook County ("Client")**, with offices at 4415 W. Harrison St., Suite 228 Hillside, IL 60162 and **WellSky Corporation**, with offices at 11300 Switzer Road, Overland Park, KS 66210 ("**WellSky**") for the products and services set forth herein. This Order is subject to and hereby incorporates the terms and conditions of the Master Agreement entered into between the parties, dated November 1, 2014 ("**Agreement**"), except to the extent explicitly identified in this Order.

This Order consists of the following Attachments:

- Attachment 1 – Term and Payment Terms
- Attachment 2 – Pricing
- Attachment 3 – Additional Terms
- Attachment 4 – Professional Services

Any questions or changes to this Order, please contact Bill Bartek at [william.bartek@wellsky.com](mailto:william.bartek@wellsky.com)

**Ordering Procedure:**

Scan or fax this signed Order to WellSky's Corporate Contracts Department as follows:

[Bill Bartek, Regional Account Representative](mailto:Bill.Bartek.Regional.Account.Representative@wellsky.com)  
and/or [LegalContracts@wellsky.com](mailto:LegalContracts@wellsky.com)  
Fax: (913) 871-9571 or [9138719571@fax2mail.com](mailto:9138719571@fax2mail.com)

<b>ALLIANCE TO END HOMELESSNESS IN SUBURBAN COOK COUNTY</b>		<b>WELLSKY CORPORATION:</b>
Signature: <i>Signature on File</i>		Signature: <i>Signature on File</i>
Name: <i>Jennifer C. Hill</i>		Name: Stephen Greenberg
Title: <i>Executive Director</i>		Title: SVP Human and Social Services
Date: <i>11/18/24</i>		Date: 11/20/2024   2:15 PM CST

**ORDER FORM  
ATTACHMENT 1  
TERM AND PAYMENT TERMS**

1. Scope of Use - Quantity: All Recurring Professional Services and Cloud Services are subject to the scope of use limits - quantity set forth on Attachment 2.

2. Term:

Cloud Services and Professional Services Recurring Fees: The Cloud Services and Professional Services Recurring Fees under this Order shall begin on the Effective Date and run coterminous with the existing term and renew according to the prior Order Form.

3. Payment Terms. Payment terms on purchases are net thirty (30) days.

a. Cloud Services Recurring Fees: Client shall pay the pro-rated annual recurring Cloud Services fees beginning on the Effective Date, and 100% of the annual Cloud Services fees annually thereafter.

b. Professional Services Recurring Fee: Client shall pay the pro-rated annual recurring Professional Services fees beginning on the Effective Date, and 100% of the annual Professional Services fees annually thereafter.

c. Increases: All annual fees may be increased by WellSky once annually commencing one (1) year following the Effective Date of the Order at a rate not to exceed 6%.

Please provide your accounts payable or billing contact information.

<b>Name: DuPage County Community Services – GP# ILB15354</b>
<b>Contact Title: Julie Burdick, HMIS Manager</b>
<b>E-mail: <a href="mailto:Julie.burdick@dupageco.org">Julie.burdick@dupageco.org</a></b>
<b>Phone: 630-407 - 6462</b>
<b>Billing Address: 421 North County Farm Road, Wheaton, Illinois 60187</b>

\*For DuPage – ILB15354

**ORDER FORM  
ATTACHMENT 2  
PRICING**

GP# ILB15354

Current Contract Term: 11/1/2023 – 10/31/2024

<b>ANNUAL FEES</b>			
<b>Cloud Services Annual Fees</b>			
<b>Qty.</b>	<b>Per Unit</b>	<b>Item</b>	<b>Annual</b>
1	\$2,500	Community Services – Provider API – Site License – Annual	\$2,500
<b>Total Cloud Services Annual Fees:</b>			<b>\$2,500.00</b>

<b>ANNUAL FEES</b>			
<b>Professional Services Annual Fees</b>			
<b>Qty.</b>	<b>Per Unit</b>	<b>Item</b>	<b>Annual</b>
1	\$630	Professional Services – Provider API – Annual Fee	\$630
<b>Total Professional Services Annual Fees:</b>			<b>\$630.00</b>
<b>Total Annual Fee</b>			<b>\$3,130.00</b>

**ORDER FORM  
ATTACHMENT 3  
ADDITIONAL TERMS**

Payment Terms will be enforced as indicated in ATTACHMENT 1 TERM AND PAYMENT TERMS.

One-Time Fees are waived for the additional Provider API.

**ORDER FORM  
ATTACHMENT 4  
PROFESSIONAL SERVICES**

**Services: 12311**

Client has requested that WellSky Corporation ("WellSky") perform the following services ("Services") as set forth in this Order Form.

## Purpose

To enable and configure the Provider API on the Client's Live *WellSky Community Services* site with one (1) API User at <https://wscs.wellsky.com/nil/>. To allow for addition of up to three (3) new API Users per renewal year.

## Services

WellSky Professional Services will enable and configure the Provider API on the Client's Live *WellSky Community Services* site. This initial configuration of the Provider API for a Client includes the creation of the Initial API User. Up to three (3) additional users can be requested over the course of a renewal year. Contact WellSky Professional Services via a Client Portal case to request the addition of any new API Users.

## Client Responsibility

Prior to enabling the Provider API, the Client will need to create a user within *WellSky Community Services* that will be used as the Initial API User. This user will be used to execute API calls on the *WellSky Community Services* site and requires no *WellSky Community Services* license. Just as a standard *WellSky Community Services* user's access to records is audited, the API User's access to records will be audited. Similarly, any calls made by the Initial API user will have the *WellSky Community Services* visibility model enforced accordingly. If - based on the Initial API User's provider and user role - the user would be unable to see certain data in *WellSky Community Services*, that same behavior will apply to data returned by the Provider API calls.

For those reasons, it is important that the Client choose a logical provider and user role for the Initial API User; and equally important for any subsequent API Users that may be created. Note that API Users do not require a *WellSky Community Services* license to be used for API calls; the user must simply exist in *WellSky Community Services*.

## WellSky Professional Services Execution

Once the Initial API User has been created by the Client in *WellSky Community Services*, that username will be communicated to the WellSky Professional Services team. WellSky Professional Services will then begin configuration of the Provider API.

After configuration is complete, WellSky will provide the Client contact with the connection details required to access the API using the Initial API User. This includes:

1. Tenant ID
2. User Token

**ORDER FORM  
ATTACHMENT 4  
PROFESSIONAL SERVICES**

Both elements are required to be included in the header of any API request for the call to be successful. Additional technical specifications on making API calls can be found in the "Open Referral API Specification.pdf" document available in the Client Portal.

## Assumptions and Limitations

1. Payment Terms will be enforced as indicated in Attachment 1.
2. Cloud and/or Professional Services Annual Fees will be prorated from date of signature ("Effective Date") and are not in any way dependent upon Professional Services implementation. This may result in Cloud and/or Professional Services Annual Fees being incurred prior to execution of the scoped Professional Services work.
3. Technical assistance in using the Provider API is outside the scope of this Order Form.
4. Annual fees will be used exclusively towards WellSky Professional Services creating additional API User(s) during the renewal period. A maximum of three (3) API Users may be requested each renewal. Adding additional API users beyond the maximum are outside the scope of this Order Form and will require WellSky Professional Services to generate a new Order Form based on the scope of the changes.