



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Finance Committee

Summary

Tuesday, February 11, 2025

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Garcia at 8:00 AM.

2. ROLL CALL

PRESENT	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
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3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

Chair Garcia wished a happy Valentine's week to those who celebrate.

5. APPROVAL OF MINUTES

5.A. [25-0408](#)

Finance Committee - Regular Meeting - Tuesday, January 28, 2025

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Andrew Honig

6. BUDGET TRANSFERS

6.A. [25-0473](#)

Transfer of funds from 1000-4300-50000 (regular salaries) to 1000-4300-53090 (other professional services), in the amount of \$59,000, to cover the cost of consultant billing for FY2025. (Recorder's Office)

RESULT:	WITHDRAWN
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6.B. [25-0472](#)

Budget Transfers 02-11-2025 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Saba Haider

7. PROCUREMENT REQUISITIONS

A. Finance - Garcia

7.A.1. [FI-P-0001-25](#)

Recommendation for the approval of a contract purchase order to Marsh & McLennan Agency, LLC, to provide assistance and evaluation of the County's Health and Wellness Benefits, for Human Resources, for the period of April 1, 2025 to March 31, 2026, for a contract total amount not to exceed \$200,000; per RFP 21-003-HR, second and final renewal. (Human Resources)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider

B. Human Services - Schwarze

7.B.1. [HS-P-0004-25](#)

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Catholic Charities, to provide shelter, case management, and financial assistance to situationally homeless residents and at-risk of homelessness residents of DuPage County, and to provide financial support for the Back to School Fair, for the period of January 1, 2025 through December 31, 2025, in the amount of \$65,000, under the Community Services Block Grant. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.B.2. [HS-P-0005-25](#)

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with The GardenWorks Project, to plan, build, promote, and sustain community gardens in DuPage County, for Community Services, for the period of January 1, 2025 through December 31, 2025, in the amount of \$70,000, under the Community Services Block Grant. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.B.3. [HS-P-0006-25](#)

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with 360 Youth Services, to provide case management, housing, job coaching/preparedness, transportation, educational services, and GED coaching to homeless youth in DuPage County, for Community Services, for the period of January 1, 2025 through December 31, 2025, for a contract total not to exceed \$37,000, under the Community Services Block Grant. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Saba Haider

7.B.4. [HS-P-0007-25](#)

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Teen Parent Connection, to provide car seats, booster seats, diapers, formula, wipes, and car seat safety training to low income residents of DuPage County, for Community Services, for the period of January 1, 2025 through December 31, 2025, for a contract total not to exceed \$40,000, under the Community Services Block Grant. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.B.5. [HS-P-0008-25](#)

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Outreach Community Services, Inc., to provide case management, counseling, job training/readiness, work experience, transportation, and GED assistance to low income youth residing in DuPage County, for Community Services, for the period of January 1, 2025 through December 31, 2025, for a contract total not to exceed \$100,000, under the Community Services Block Grant. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Cynthia Cronin Cahill

7.B.6. [HS-P-0009-25](#)

Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with H.O.M.E. DuPage, Inc., to provide financial literacy, counseling, and workshops, budget and credit counseling to low income residents in DuPage County, for Community Services, for the period of January 1, 2025 through December 31, 2025, for a contract total not to exceed \$46,888, under the Community Services Block Grant. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.B.7. [HS-P-0010-25](#)

Recommendation for the approval of a contract purchase order issued to KCI USA, Inc., for rental of wound vac therapy and medical supplies for wound and skin care, for the DuPage Care Center, for the period February 24, 2025 through February 23, 2026, for a total contract total amount not to exceed \$37,480; under quote renewal #21-100-CARE, third and final optional renewal.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Cynthia Cronin Cahill

7.B.8. [HS-R-0004-25](#)

2025-2029 Consolidated Plan and 2025 Annual Action Plan element of the Consolidated Plan, DuPage County Consortium – SECOND READING – Recommendation for approval of the County’s 2025-2029 Consolidated Plan and 2025 Annual Action Plan element of the 2025-2029 Consolidated Plan for Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs to qualify and receive the Department of Housing and Urban Development (HUD) grant funds of approximately \$5.4 Million annually.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

C. Judicial and Public Safety - Evans

7.C.1. [JPS-P-0008-25](#)

Recommendation for the approval of a contract purchase order to CDW Government LLC, for the purchase of IT office equipment and supplies, for the Sheriff's Office, for the period of December 1, 2024 through November 30, 2025, for a contract total not to exceed \$300,000. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #2024056-01. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Jim Zay

7.C.2. [JPS-P-0009-25](#)

Recommendation for the approval of a contract purchase order to Heartland Business Systems, for the purchase of IT office equipment and supplies, for the Sheriff's Office, for the period of December 1, 2024 through November 30, 2025, for a contract total not to exceed \$510,000. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #220105). (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Cynthia Cronin Cahill

7.C.3. [JPS-P-0010-25](#)

Recommendation for the approval of a contract purchase order to Polaris Pharmacy Service of Warrington, LLC dba Contract Pharmacy Services, to provide pharmaceutical services and supplies for detainees, For the Sheriff's Office, for the period of February 26, 2025 through February 25, 2026, for a contract total not to exceed \$680,444.38; per renewal of bid #23-116-SHF, first of three options to renew. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Sheila Rutledge

7.C.4. [JPS-P-0012-25](#)

Recommendation for the approval of a contract purchase order to Allied Universal Technology Services, for maintenance and repair of security systems, repair and replace cameras, I-Stars, DVR's and access control systems around the County campus, for the period of February 12, 2025 through November 30, 2026, for a contract total amount not to exceed \$244,880, per bid #25-013-OHSEM. (Office of Homeland Security and Emergency Management/Campus Security)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Cynthia Cronin Cahill

D. Public Works - Childress

A motion was made by Member Childress and seconded by Member Yoo to discharge the Public Works Committee for item FM-P-0003-25. Upon a voice vote, the motion passed.

7.D.1. [FM-P-0003-25](#)

Recommendation for the approval of a contract to Midwest Office Interiors, to furnish, deliver, and install Allsteel, HON, and Kimball International replacement furniture for the Family Center, for Facilities Management, for the period of February 11, 2025 through November 30, 2025, for a total contract amount not to exceed \$61,149.28. Contract pursuant to the Intergovernmental Cooperation Act. (OMNIA Partners Contract #R191802, R191804, R191811; Proposal #47647)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Yeena Yoo

7.D.2. [FM-P-0002-25](#)

Recommendation for the approval of a contract to Graybar Electric Company, Inc., to furnish and deliver electrical and lighting products, for Power Plant Lighting and Fixture Replacement, for Facilities Management, for the period February 12, 2025 through August 11, 2025, for a total contract not to exceed \$37,340.32. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Partners Contract #EV-2370).

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Saba Haider

7.D.3. [PW-P-0001-25](#)

Recommendation for the approval of a contract purchase order to Sutton Ford, Inc., for one (1) 2025 Ford F-350 4X4 Super Chassis Cab with service body attachment, for DuPage County Public Works, for the period of February, 11, 2025 to November 30, 2025, for a total contract amount not to exceed \$78,859. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #222).

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Yeena Yoo

E. Stormwater - Zay

7.E.1. [SM-P-0004-25](#)

Recommendation for the approval of a contract purchase order to Dynamic Industrial Services, Inc., to repair and maintain the Catwalk Walkway at the Elmhurst Quarry Flood Control Facility, for Stormwater Management, for the period February 11, 2025 to November 30, 2025, for a contract total not to exceed \$198,000, per lowest responsible bid #25-006-SWM.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Cynthia Cronin Cahill

F. Technology - Covert

7.F.1. [TE-P-0002-25](#)

Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), to provide maintenance and technical support for the County's enterprise GIS software, for Information Technology - GIS Division, for the period of March 9, 2025 through March 8, 2026, for a total contract amount of \$212,829; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - this product and service is only available from the provider, ESRI, Inc.)

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Yeena Yoo

7.F.2. [TE-P-0003-25](#)

Recommendation for the approval of a contract purchase order to Accela, Inc., for Managed Application Services to provide support with permitting software for the Building & Zoning, Transportation, Stormwater, and Public Works departments, for the period of February 21, 2025 through February 20, 2026, for a contract total not to exceed \$203,674.38. Exempt from bidding per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software Maintenance and Support)

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Sheila Rutledge

7.F.3. [TE-P-0004-25](#)

Recommendation for the approval of a contract purchase order to BMC Software, Inc., for annual software licensing and maintenance for MainView zEnterprise Automation and VSAM file management software, for Information Technology, for the period of March 1, 2025 through February 28, 2026, for a total contract amount of \$51,130.16. Exempt from bidding per 55 ILCS 5/5-1022 (c) not suitable for competitive bids - Sole Source. BMC is the owner of the proprietary source code for this software.

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Sheila Rutledge

G. Transportation - Ozog

A motion was made by Member Ozog and seconded by Member Zay to combine items 7.G.1. through 7.G.5. under Transportation. Upon a voice vote, the motion passed.

7.G.1. [25-0371](#)

DT-P-0261B-19 - Amendment to Resolution DT-P-0261A-19, issued to Burns & McDonnell, for Professional Design Engineering Services for improvements along Grand Avenue, Section 17-00272-03-SP, to decrease the funding in the amount of \$15,357.19 and close the contract, resulting in a final County cost of \$215,017.52, a decrease of -6.67%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

7.G.2. [25-0375](#)

DT-P-0094A-22 - Amendment to Resolution DT-P-0094-22, issued to Christopher B. Burke Engineering Ltd, for Professional Preliminary Engineering Services for the East Branch DuPage River Trail, Section 19-00002-07-BT, to decrease the funding in the amount of \$38,039.58 and close the contract, resulting in a final County cost of \$168,470.33, a decrease of -18.42%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

7.G.3. [25-0376](#)

DT-P-0338A-19 - Amendment to Resolution DT-P-0338-19, issued to AECOM Technical Services, Inc., for Professional Construction Engineering Services for improvements along the Gary Avenue Trail, Section 11-00237-11-BT, to decrease the funding in the amount of \$16,513.19 and close the contract, resulting in a final County cost of \$331,964.41, a decrease of -4.74%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

7.G.4. [25-0380](#)

DT-R-0134A-22 – Amendment to Resolution DT-R-0134-22 issued to Superior Road Striping, Inc., for the 2022 Pavement Marking Maintenance Program, Section 22-PVMKG-10-GM, to decrease the funding in the amount of \$18,786.42 and close the contract, resulting in a final County cost of \$478,195.94, a decrease of -3.78%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

7.G.5. [25-0383](#)

DT-R-0391A-18 – Amendment to Resolution DT-R-0391-18 Local Public Agency Agreement for Federal Participation between the County of DuPage and the Illinois Department of Transportation for improvements along Greenbrook Boulevard, Section 18-00285-02-RS, to decrease the funding in the amount of \$54,181.42, resulting in an amended total amount of \$248,207.58, a decrease of -17.92%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

A motion was made by Member Ozog and seconded by Member Galassi to combine items 7.G.6. through 7.G.10. under Transportation. Upon a voice vote, the motion passed.

7.G.6. [DT-P-0007-25](#)

Recommendation for the approval of a contract to Casey Equipment, to furnish and deliver one (1) New Tack Cart Trailer, for the Division of Transportation, for the period of February 11, 2025 through November 30, 2025, for a contract total not to exceed \$37,108.40. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #060122-VLT).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

7.G.7. [DT-P-0008-25](#)

Recommendation for the approval of a contract to National Auto Fleet Group, to furnish and deliver two (2) Ford Broncos, for the Division of Transportation, for the period of February 11, 2025 through November 8, 2025, for a contract total not to exceed \$64,421.08. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #091521-NAF).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

7.G.8. [DT-P-0009-25](#)

Recommendation for the approval of a contract to CIT Trucks, LLC, to furnish and deliver one (1) Semi Tractor, for the Division of Transportation, for a contract total not to exceed \$187,012, for the period of February 12, 2025 through November 30, 2025. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell contract #032824-KTC).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

7.G.9. [DT-P-0010-25](#)

Recommendation for the approval of a contract to DLZ Illinois, Inc., to provide Professional Traffic Design Engineering Services for various locations, upon request for the Section 24-TSENG-04-EG, for the period of February 11, 2025 through October 31, 2026, for a contract total not to exceed \$400,000. Professional Services (Architects, Engineers, and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

7.G.10. [DT-P-0011-25](#)

Recommendation for approval of a contract to FGM Architects, Inc., for Professional Architectural and Engineering Services, for the Division of Transportation's Highway Maintenance Facility, Section 25-00179-36-MG, for the period of February 11, 2025 through October 31, 2026, for a total contract amount not to exceed \$3,330,863. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

8. FINANCE RESOLUTIONS

- 8.A. [FI-R-0025-25](#)
Approval of bank depositories. (Treasurer's Office)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Sheila Rutledge

- 8.B. [FI-R-0026-25](#)
Second amendment to Resolution FI-R-0028-24 for the addition of certain specifications/scope(s) of work for trenchless rehabilitation and maintenance of pipeline infrastructure.

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

- 8.C. [FI-R-0027-25](#)
Acceptance and appropriation of the 211 Illinois Program Grant PY25, Company 5000 - Accounting Unit 1765, in the amount of \$57,000, to enhance the reach and effectiveness of 211 Services through services, marketing, and promotion. (Community Services)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

- 8.D. [FI-R-0029-25](#)
Authorization to transfer and appropriate an amount not to exceed \$33,000 in additional funds from the General Fund to the County Infrastructure Fund, for 501 Parking Lot Security Gates, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Andrew Honig

8.E. [FI-R-0030-25](#)

Authorization to transfer and appropriate an amount not to exceed \$62,000 in additional funds from the General Fund to the County Infrastructure Fund, to replace furniture in the Family Center, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

8.F. [FI-R-0031-25](#)

Authorization to transfer and appropriate an amount not to exceed \$3,000,000 in additional funds from the General Fund to the County Infrastructure Fund, for capital improvements across the County campus, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider

8.G. [FI-R-0032-25](#)

Authorization to transfer and appropriate an amount not to exceed \$1,500,000 in additional funds from the General Fund to the County Infrastructure Fund, for various Facilities Management infrastructure projects, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

8.H. [FI-R-0033-25](#)

Authorization to transfer and appropriate an amount not to exceed \$250,000 in additional funds from the General Fund to the County Infrastructure Fund, for the Hidden Lakes Radio Tower, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

8.I. [FI-R-0034-25](#)

Authorization to transfer and appropriate an amount not to exceed \$250,000 in additional funds from the General Fund to the County Infrastructure Fund, for improvements to the DuPage County Historical Museum, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

8.J. [FI-R-0035-25](#)

Authorization to transfer and appropriate an amount not to exceed \$72,000 in additional funds from the General Fund to the Local Gas Tax Fund, for improvements to the JR McBride Jr. Bridge, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lynn LaPlante

8.K. [FI-R-0036-25](#)

Authorization to transfer and appropriate an amount not to exceed \$1,500,000 in additional funds from the General Fund to the Stormwater Management Fund, for maintenance to the Elmhurst Quarry Control Facility, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider

8.L. [FI-R-0037-25](#)

Authorization to transfer and appropriate an amount not to exceed \$1,000,000 in additional funds from the General Fund to the Stormwater Management Fund, for improvements to the Elmhurst Quarry Control Facility, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

8.M. [FI-R-0038-25](#)

Authorization to transfer \$1,000,000 in budget to General Fund Special Accounts, for campus floodproofing and parking deck rehabilitation, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

8.N. [FI-R-0039-25](#)

Authorization to transfer \$1,000,000 in budget to General Fund Special Accounts, for the vehicle replacement fund, for FY2024. (Surplus Item)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Saba Haider

9. INFORMATIONAL

A. Payment of Claims

9.A.1. [25-0389](#)

01-23-2025 Auto Debit Paylist

9.A.2. [25-0391](#)

01-24-2025 Paylist

9.A.3. [25-0405](#)

01-28-2025 Paylist

9.A.4. [25-0430](#)

01-31-2025 Paylist

9.A.5. [25-0446](#)

02-04-2025 Paylist

9.A.6. [25-0451](#)

02-05-2025 Auto Debit Paylist

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

AYES:	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
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10. OLD BUSINESS

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

The meeting was adjourned at 8:35 AM.