

TC/Consent

Consent
DOT 9/2
CB 9/9ABC
48**Request for Change Order****Procurement Services Division**

Attach copies of all prior Change Orders

Date: Aug 21, 2025

MinuteTraq (IQM2) ID #:

Purchase Order #: 5624-1-SERV	Original Purchase Order Date: Dec 1, 2021	Change Order #: 2	Department: Division of Transportation
Vendor Name: Leech Tishman Fuscaldo & Lampl, LLC		Vendor #: 32242	Dept Contact: Kathleen Black Curcio
Background and/or Reason for Change Order Request:	Contract purchase order for Professional Legal Services to assist with HABA Applications, as needed for the Division of Transportation. Expiration Date: November 30, 2023 Decrease remaining encumbrance and close contract.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

☐ (A) Were not reasonably foreseeable at the time the contract was signed.☐ (B) The change is germane to the original contract as signed.☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$80,000.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$80,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$71,022.50)
E	New contract amount (C + D)	\$8,977.50
F	Percent of current contract value this Change Order represents (D / C)	-88.78%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-88.78%
DECISION MEMO NOT REQUIRED		

☐ Cancel entire order☐ Close Contract☐ Contract Extension (29 days)☒ Consent Only☐ Change budget code from: _____ to: _____☐ Increase/Decrease quantity from: _____ to: _____☐ Price shows: _____ should be: _____☒ Decrease remaining encumbrance and close contract☐ Increase encumbrance and close contract☐ Decrease encumbrance☐ Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input type="checkbox"/> Increase \geq \$2,500.00, or \geq 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below: _____	

kbc	6892	Aug 21, 2025	<i>[Signature]</i>	6910	8/21/25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer _____		Procurement Officer <i>[Signature]</i>		Date <i>8/26/2025</i>	
Chief Financial Officer _____		Chairman's Office _____		Date _____	
(Decision Memos Over \$25,000)		(Decision Memos Over \$25,000)			