

SECTION 1: DESCRIPTION					
General Tracking		Contract Terms			
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST:		
25-2714	25-102-SHF	1 YR + 3 X 1 YR TERM PERIODS	\$252,676.00		
COMMITTEE:	TARGET COMMITTEE DATE:	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:		
JUDICIAL AND PUBLIC SAFETY	11/18/2025	3 MONTHS	\$1,010,704.00		
	CURRENT TERM TOTAL COST:	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:		
	\$252,676.00	FOUR YEARS	INITIAL TERM		
Vendor Information		Department Information			
VENDOR: American Infrastructure & Tower	VENDOR #:	DEPT:	DEPT CONTACT NAME:		
LLC		Sheriff	Dan Bilodeau		
VENDOR CONTACT:	VENDOR CONTACT PHONE:	DEPT CONTACT PHONE #:	DEPT CONTACT EMAIL:		
William Steele 309-798-8110		630-407-2402	dan.bilodeau@dupagesheriff.org		
VENDOR CONTACT EMAIL:	VENDOR WEBSITE:	DEPT REQ #:			
ws@aitconstruction.com	https://aitconstruction.com/				

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

Preventative maintenance and upkeep for digital radio equipment at multiple sites within the County. Vendor selected via bid through procurement.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Maintenance required for continued emergency communications

SECTION 2: DECISION MEMO REQUIREMENTS					
DECISION MEMO NOT REQUIRED LOWEST RESPONSIBLE QUOTE/BID	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. (QUOTE $< $25,000$, BID $\ge $25,000$; ATTACH TABULATION)				
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.				

SECTION 3: DECISION MEMO				
SOURCE SELECTION	Describe method used to select source.			
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).			

	SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

	SECTION 5: Purchas	se Requisition Informat	ion			
Send Purch	nase Order To:	Send Invoices To:				
Vendor: American Infrastructure & Tower LLC	Vendor#:	Dept: Sheriff	Division: Budget			
Attn: William Steele	Email: ws@aitconstruction.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org			
Address: 585 Aztec Dr	City: Carol Stream	Address: City: 501 N County Farm Rd Wheaton				
State:	Zip: 60188	State: Zip: IL 60187				
Phone: 309-798-8110	Fax:	Phone: Fax: 630-407-2212				
Send Pa	yments To:	Ship to:				
Vendor: American Infrastructure & Tower LLC	Vendor#:	Dept:	Division:			
Attn: William Steele	Email: ws@aitconstruction.com	Attn:	Email:			
Address: 585 Aztec Dr	City: Carol Stream	Address:	City:			
State: IL	Zip: 60188	State:	Zip:			
Phone: Fax: 309-798-8110		Phone:	Fax:			
Shipping		Contract Dates				
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026			

	Purchase Requisition Line Details										
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	12	EA		Monthly preventative maintenance	FY26	1000	4401	53370		11,723.00	140,676.00
2	1	EA		Parts Markup from contractors cost	FY26	1000	4401	53370		112,000.00	112,000.00
FY is required, ensure the correct FY is selected. Requisition Total					\$ 252,676.00						

Comments				
HEADER COMMENTS	Provide comments for P020 and P025.			
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.			
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.			
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.			