



DU PAGE COUNTY

Environmental Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, January 6, 2026

8:30 AM

Room 3500A

1. CALL TO ORDER

8:30 AM meeting was called to order by Chair Saba Haider at 8:30 AM.

2. ROLL CALL

Other members present: Paula Deacon Garcia, Yeena Yoo, Dawn Desart

Staff Present: Steve Travia, Cathie Figlewski, Joy Hinz, Geoffrey Matteson, Myles Barnes, Jennifer Boyer, Ian Johnstone, and Nicholas Alfonso.

PRESENT	Haider, Evans, Honig, Cronin Cahill, and Martinez
LATE	LaPlante

3. CHAIRWOMAN'S REMARKS - CHAIR HAIDER

Chair Haider welcomed everyone in attendance and she wished everyone a Happy New Year.

4. PUBLIC COMMENT

Kay McKeen, Executive Director of SCARCE shared public comment highlighting the genesis of the PaintCare program and recycling events that are set to happen this year. Kay spoke about new laws that went into effect this year banning CFL's and laws requiring the recycling of household batteries. In addition, SCARCE has been actively working to make Christmas tree recycling more accessible at condominiums, apartment complexes, and small business.

APPROVAL OF MINUTES

5.A. [26-0118](#)

Environmental Committee Minutes - Regular meeting - Tuesday, December 2, 2025

Attachments: [12-2 Minutes Summary \(Final\).pdf](#)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lucy Evans

6. PRESENTATIONS

6.A. [26-0205](#)

2026 Switch Together Program – Citizens Utility Board

Attachments: [DuPage Committee Meeting Switch Together Partner Kick Off 2026-IL.pdf](#)

Grace Concialdi, Solar Outreach Coordinator for the Citizens Utility Board gave a presentation on the 2026 Switch Together Program. Grace shared program results specific to DuPage County and the roles and responsibilities of the program for DuPage County. Grace highlighted iChoosr's newest Switch Together Heat Pumps campaign and shared the results from their 2025 pilot program. Grace ended her presentation with a timeline for the 2026 calendar year that outlined the Switch Together program and its goals. Member Evans responded to the presentation extending praise for the program based off their personal experience and hoped for additional ways the committee can collaborate with this program further. Member Cahill commented and asked for modification to communications to County residents. Member LaPlante agreed with member Cahill and called for equitable communications.

7. ACTION ITEMS

7.A. [EN-R-0001-26](#)

Memorandum of understanding between the County of DuPage and Midwest Renewable Energy Association to provide a solar group buy program. (No County Cost)

Attachments: [MOU 12.5.25 CUB Executed_Redacted.pdf](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Lucy Evans

7.B. [26-0175](#)

Recommendation of the approval to support local government hosted document shredding events providing all DuPage County residents access to document shredding services through November 30, 2026, for a total expenditure amount not to exceed \$8,500.

Attachments: [2026 Document.Shredding.Program.pdf](#)
 [Document Shredding Memo.pdf](#)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lucy Evans

7.C. [EN-R-0002-26](#)

Recommendation for the approval of a grant agreement between the County of DuPage and Choose DuPage for the management of Sustainable DuPage, for the period of January 13, 2026 to November 30, 2026, for a total amount not to exceed \$60,000.

Rita Haake, Senior Vice President of Choose DuPage shared about Choose DuPage and their partnership with EnergySense. Rita shared about all the successes of Choose DuPage's resources for small businesses and the future partnerships that are in the works for the year. Member LaPlante extended praise to Rita and Joy Hinz for their efforts in actionable results of the program. Member Evans agreed with Member LaPlante and

expressed how highlighting more information about the Illinois Green Business Association could help more businesses have interest in signing up.

Attachments: [Sustainable DuPage Agreement 12.4.25 signed Redacted.pdf](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lynn LaPlante

8. OLD BUSINESS

No old business was discussed.

9. NEW BUSINESS

No new business was discussed.

10. ADJOURNMENT

With no further business, the meeting was adjourned at 8:57 AM.



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0118

Agenda Date: 1/6/2026

Agenda #: 5.A.



DU PAGE COUNTY

Environmental Committee

Draft Summary

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WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, December 2, 2025

8:30 AM

Room 3500A

1. CALL TO ORDER

8:30 AM meeting was called to order by Chair Saba Haider at 8:30 AM.

2. ROLL CALL

Other members present: Paula Deacon Garcia

Staff Present: Joy Hinz, Geoffrey Matteson, Myles Barnes, Jennifer Boyer, Ian Johnstone, and Nicholas Alfonso.

PRESENT	Cronin Cahill, Haider, Honig, and Martinez
LATE	Evans, and LaPlante

3. CHAIRWOMAN'S REMARKS - CHAIR HAIDER

Chair Haider welcomes everyone in attendance and she wishes everyone a Happy Thanksgiving and a Happy Holidays.

4. PUBLIC COMMENT

Kay McKeen, Executive Director of SCARCE, gives the committee updates on the successes of their end-of-year projects and events.

5. APPROVAL OF MINUTES

5.A. [25-2818](#)

Environmental Committee Minutes - Regular meeting - Tuesday, October 7, 2025

Attachments: [10-7 Minutes Summary \(FINAL\).pdf](#)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Andrew Honig

6. PRESENTATIONS

6.A. Food Recovery and Diversion Bill SB1398 - Feed & Conserve, IL

Walter Willis, Executive Director of Solid Waste Agency of Lake County (SWALCO) explains what this bill is, what it will do for Illinois residents if passed, and why DuPage County should support it. Walter also explains where the bill currently is with the Illinois legislature and their next steps in moving the process forward. In closing, Walter answers questions for clarification from Members LaPlante and Cahill.

7. ACTION ITEM

7.A. [25-2814](#)

Recommendation for the approval of an Agreement between the County of DuPage, Illinois, eWorks Electronics Services, Inc. and Reverse Logistics Group Americas, Inc. to provide electronics recycling to residents of DuPage County, for the period January 1, 2026, to December 31, 2026, for an amount not to exceed \$7,000, for the Environmental Division.

Attachments: [2026 Dupage County RLG eWorks MOU.pdf](#)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Andrew Honig

8. INFORMATIONAL

8.A. [SM-P-0029-25](#)

SM-P-0021-25 - Recommendation for the approval of a contract issued to School and Community Assistance for Recycling and Composting Education (SCARCE), for Professional Education Services, for Stormwater Management, for the period of December 1, 2025 through November 30, 2026, for a contract total not to exceed \$235,000 (\$85,000 Stormwater and \$150,000 Environmental). Per RFP #23-114-SWM, second of three optional renewals.

After this item is approved by committee, Sarah Hunn, Director of DuPage County Stormwater Management, answers questions for clarification from Members Cahill and LaPlante about the breakdown of funds and the details of the RFP process in choosing SCARCE to provide Professional Education Services for 2026. Member Honig certifies information shared by Kay McKeen, Executive Director of SCARCE, and presents an idea to the committee to consider.

Attachments: [SCARCE PRCC.pdf](#)
[SCARCE Pricing.pdf](#)
[SCARCE Proposal Signature Page_Redacted.pdf](#)
[SCARCE Vendor Ethics_Redacted.pdf](#)
[23-114-SWM RFP EVALUATION SCORECARD.pdf](#)
[SCARCE Contract Renewal 23-114-SWMPdf.pdf](#)

RESULT:	APPROVED
MOVER:	Andrew Honig
SECONDER:	Melissa Martinez

9. STAFF REPORTS

9.A. [25-2825](#)

Paint Recycling Update

Joy Hinz, Environmental & Sustainability Program Manager, shares an update on a new recycling resource available to DuPage County residents for paint. In closing, Joy

answers questions for clarification from member Martinez and Vice Chair Evans about recycling paint.

Attachments: [Paint Care Memo 11-14-25.pdf](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lynn LaPlante

10. OLD BUSINESS

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

With no further business, the meeting was adjourned at 8:55 AM.



Presentation

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0205

Agenda Date: 1/6/2026

Agenda #: 6.A.

Switch Together

DuPage County
January 2026

iChoosr.



midwest
renewable energy
association



Switch Together Chicagoland is Led By:

Midwest Renewable Energy Association (MREA)

- Promotes renewable energy, energy efficiency, and sustainable living through education and demonstration.
- The MREA created Grow Solar, a program that has run over 60 solar group buys across the Midwest since 2013.



Citizens Utility Board (CUB)

- Represents Illinois utility ratepayers & advocates for cheaper & cleaner energy
- Has saved consumers more than \$20 billion by fighting proposed electricity, natural gas, and telephone rate hikes.
- Send bills to ubc@citizensutilityboard.org



Program to Date (2023– 25)



switch together.

Results (Programwide)

- # program registrations (new): 8,673
- # accepted/paid (new + rollover): $1,936 + 154 = 2,090$ (24% paid acceptance rate)
- # contracts signed: 740 (35%)
- # solar installs completed: 578 (5.28 MW, 9.14 kW avg. per install)
- # batteries installed: 47 (631.8 kWh, 8% attachment rate)
- # EV level 2 chargers installed: 32 (6% attachment rate)

Results (DuPage County)

- # program registrations (new): 2,414
- # accepted/paid (new + rollover): $616 + 36 = 652$ (27% paid acceptance rate)
- # solar installs completed: 185 (1,713 kW, 9.25 kW avg. system size)
- # batteries installed: 20 (272.00 kWh, 11% attachment rate)
- # EV fast chargers installed: 8 (4% attachment rate)

Roles & Responsibilities

DuPage County

- Approve logo use
- Actively promote the program on County communication channels (Switch Together link on city website, social media, etc.)
- Review & approve communication materials (e.g. direct mailer)
- Prepping staff on the upcoming program (e.g. FAQs for internal depts.)

MREA /CUB/ iChoosr

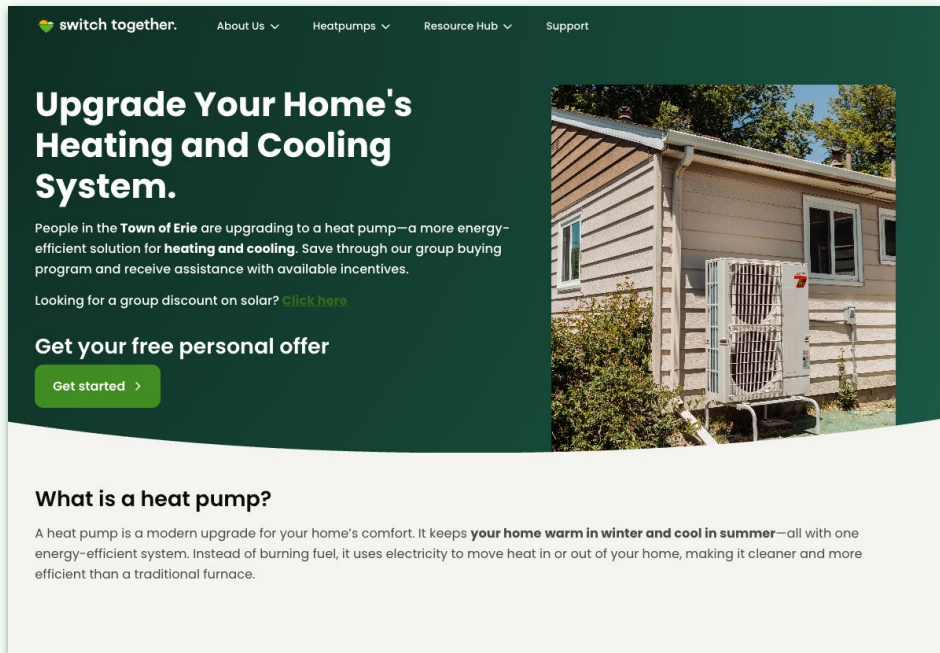
- Draft communication materials and plan
- Provide website for registration and personal recommendations
- Provide customer service
- Organize selection of qualified installers
- Installer management
- Report program results to the County via regular reports
- Assume all direct costs for marketing, installer management, and customer care

Switch Together Heat Pumps



switch
together.

Program Process



The screenshot shows the 'switch together.' website. The header includes the logo and navigation links: 'About Us', 'Heatpumps', 'Resource Hub', and 'Support'. The main content area has a dark green background with the title 'Upgrade Your Home's Heating and Cooling System.' Below the title, a paragraph explains that people in the Town of Erie are upgrading to heat pumps, which are more energy-efficient than traditional furnaces. It mentions a group buying program and available incentives. A link 'Click here' is provided for a group discount on solar. A green button labeled 'Get started >' is also present. To the right of the text is a photograph of a heat pump unit installed on the exterior of a house. Below the green section, a white section titled 'What is a heat pump?' provides a definition: 'A heat pump is a modern upgrade for your home's comfort. It keeps your home warm in winter and cool in summer—all with one energy-efficient system. Instead of burning fuel, it uses electricity to move heat in or out of your home, making it cleaner and more efficient than a traditional furnace.'

Upgrade Your Home's Heating and Cooling System.

People in the **Town of Erie** are upgrading to a heat pump—a more energy-efficient solution for **heating and cooling**. Save through our group buying program and receive assistance with available incentives.

Looking for a group discount on solar? [Click here](#)

Get your free personal offer

[Get started >](#)

What is a heat pump?

A heat pump is a modern upgrade for your home's comfort. It keeps **your home warm in winter and cool in summer**—all with one energy-efficient system. Instead of burning fuel, it uses electricity to move heat in or out of your home, making it cleaner and more efficient than a traditional furnace.

1. Registration is free, no obligation
2. Receive and review Personal recommendation
3. Accept offer/pay \$150 refundable program reservation fee
4. Schedule and complete consult with program-selected/vetted installer
5. Proceed with contracting, permitting, and install

U.S. Results Heat Pumps- 2025 Pilot Program Results

- 2 x Switch Together Heat Pump pilots in 2025
 - Town of Erie, CO
 - Howard County, MD
- Both campaigns leveraged a combination of
 - Cross sell emails to Switch Together Solar participants in the respective target areas
 - Direct mail letters targeted to single family homes
 - Email and newsletter announcements from local government partners
- Erie, CO (Boulder County area) results showed a strong interest and demand for cold climate heat pumps:
 - 80 households received an install out of approx. 500 households registered

Program Calendar (2026)

Switch Together **Northern IL**

- Switch Together Heat Pumps – Spring 2026
 - Sign ups March – June
- Switch Together Solar + Battery – Summer 2026
 - Sign ups April – August
 - Sign ups (Fall group) August – November
- Switch Together Heat Pumps – Fall 2026
 - Sign ups October – December

Events/Info Session Planning

- Heat Pump Info Session(s):
 - Week of March 23 and 30, 2026
- Solar Celebration: Week of April 20, 2026
- Solar Power Hour(s):
 - Week of May 4, 2026
 - Week of June 1, 2026
 - Week of July 6, 2026
- Heat Pump Info Session(s):
 - Week of October 19, 2026



Thank you!

iChoosr.



midwest
renewable energy
association





Environmental Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: EN-R-0001-26

Agenda Date: 1/6/2026

Agenda #: 7.A.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE COUNTY OF DU PAGE
AND MIDWEST RENEWABLE ENERGY ASSOCIATION
TO PROVIDE A SOLAR GROUP BUY PROGRAM
(NO COUNTY COST)**

WHEREAS, the Illinois General Assembly has granted the County of DuPage ("COUNTY") authority to enter into agreements and do all other acts in relation to the concerns of the County necessary to the exercise of its corporate powers (565 ILCS 5/5-1005); and

WHEREAS, the DuPage County Strategic Plan includes a Quality of Life Imperative 1, to facilitate the goal of reducing greenhouse gas levels 20% by 2030, as well as other "Cool DuPage" goals to be accomplished through education efforts aimed at increasing the knowledge and use of alternative energy solutions throughout the COUNTY; and

WHEREAS, the COUNTY has an opportunity to partner with the Midwest Renewable Energy Association ("MREA"), a non-profit with principal offices at 7558 Deer Road, Custer, Wisconsin 54423 and Citizens Utility Board (CUB), a non-profit with principal offices at 309 West Washington Street, Chicago, IL 60606 on a Switch Together Chicagoland Program about the benefits of clean energy, rooftop solar, and heat pumps; and

WHEREAS, MREA and CUB have agreed to the attached Memorandum of Understanding (hereinafter "MOU") to provide the Switch Together Chicagoland program at no cost to the COUNTY.

NOW THEREFORE, BE IT RESOLVED by the DuPage County Board that the DuPage County Chair is hereby directed and authorized to execute on behalf of the COUNTY and the DuPage County Clerk is hereby authorized to attest thereto, the attached MOU between the COUNTY, MREA and CUB effective January 13, 2026; and

BE IT FURTHER RESOLVED, that the County Clerk shall transmit a copy of this Resolution and executed MOU to CUB, MREA and the Office of the DuPage County State's Attorney.

Enacted and approved this 13th day of January, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK



MEMORANDUM OF UNDERSTANDING

This Agreement is entered into between the Midwest Renewable Energy Association (“MREA”) and DuPage County (“COUNTY”) and is effective as of January 13, 2026.

THE PROJECT

The Project is a Solar and Heat Pump Group Buy program, called Switch Together Chicagoland (“PROGRAM”). PROGRAM will provide homeowners and small businesses (“RESIDENTS”) who are interested in rooftop solar, battery energy storage systems, electric vehicle charging upgrades and heat pumps with the necessary support to reduce the cost and complexity of making these important investments for a clean energy transition. COUNTY will be one of MREA’s leadership partners for the PROGRAM, along with Cook, DuPage, Kane, Lake, and Will Counties and the City of Chicago.

MREA and Citizens Utility Board (“CUB”) will continue to administer the Program and manage public engagement including program website and public information sessions (i.e. Solar Power Hours).

MREA’s program implementation partner, iChoosr, holds a contract with solar and heat pump installers (selected through a competitive bid process), which outlines the scope of work and legal obligations of a qualified installer who wishes to participate in the Program. This contract requires the installer to adhere to the group pricing they proposed during the competitive bid process, subject to audit by the Program. The installer contract shall indemnify, defend, and hold harmless the MREA and any additional Program Team members and all the program partners (jurisdictions and local nonprofit organizations, if any), including COUNTY. However, nothing contained herein or in said installer contract(s) shall be construed as constituting a waiver of the COUNTY’s right to select counsel of its choice to defend the COUNTY in any claims filed against it. The installer contract shall provide for installer’s payment of all defense costs in such circumstances. Furthermore, nothing contained herein or in the installer contract(s) shall be construed as constituting a waiver of the COUNTY’s defenses or immunities under the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 *et seq.* The installer carries liability for the work they perform and minimum hardware and workmanship warranties are required of all participating installers. For each solar installation, each individual property owner enters into their own contract with the installer separately. Neither COUNTY, MREA, CUB or iChoosr shall be made a party or privy in the contract between the Resident and installers. There shall be no third-party beneficiaries to this Agreement.

MREA and CUB will strive to execute 3 group buys per year, with the first targeted to launch by January 21, 2026.

THE AGREEMENT

The following is an agreement between MREA, CUB and COUNTY with the goal of furthering the respective missions of both. MREA, CUB and COUNTY acknowledge that no contractual relationship is created by or between them by this MOU, but agree to work together collaboratively to provide united, visible and responsive leadership of the PROGRAM.

The following responsibilities will be shared by MREA and CUB, including but not limited to:

- Preparing requests for proposals, establishing requirements and qualifications for the solar and heat pump installers, including but not limited to: NABCEP certification, Master Electrician on staff, locally headquartered;
- Providing regular updates to advisory committee members;
- Developing presentations for PROGRAM;
- Developing and implementing a schedule of public information sessions;
- Creating promotional materials, which may include direct mail, posters, handbills, yard signs;
- Developing community partnerships to support program outreach efforts;
- Targeted social media advertising;
- Facilitating conference calls with program partners;
- If necessary, auditing proposals given to RESIDENTS by the solar installer;
- Drafting press releases and other materials that COUNTY can share directly via its own communication channels;
- Cultivating email contacts and sending regular informational and promotional emails;
- Developing local promotional partnerships with Solar Power Hour host venues and others.

To assist in facilitating a successful program, COUNTY will be expected to:

- Allow PROGRAM to utilize the name and logo of the COUNTY on a COUNTY reviewed and approved direct mailer to identify that the COUNTY supports the PROGRAM. COUNTY shall first be reviewed and approved by COUNTY in writing.
- Invite local stakeholders to join COUNTY, MREA and CUB as program partners;
- Provide staff for one to two seats on Advisory Committee, which will be our primary program contacts, including for approval of co-branded program marketing materials;
- Participate in program team meetings via teleconference, as needed;
- In place of securing public space for info sessions, help promote PROGRAM through local and social media, electronic newsletters, and/or other means, and help local jurisdictions and nonprofits similarly promote PROGRAM;

This MOU shall be and remain in effect beginning the date of COUNTY'S Countersignature for a period of one (1) year. This MOU may only be amended or renewed upon written agreement of the Parties.

Neither Party shall have any liability for failure to perform, or delay in performance, in any obligation hereunder caused by circumstances beyond the Party's reasonable control including, but not limited to, acts of God acts of nature, floods, fire, explosions, war or military mobilization, United States governmental action or inaction, request of governmental authority, delays of any kind in transportation or inability to obtain material or equipment, acts of other governments, strikes, or labor disturbances.

This MOU shall be governed by the laws of the State of Illinois, and any dispute arising hereunder shall be subject to the exclusive jurisdiction of the 18th Judicial Circuit Court, Wheaton, DuPage County, Illinois.

All parties may terminate this MOU for any reason with 30-days advance written notice. In the event that either party decides to terminate this MOU, both parties agree to provide their respective best efforts to complete any open or ongoing PROGRAM responsibilities as it pertains to RESIDENTS that may already be participating.

ACCEPTED BY:

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

January 13, 2026
DATE

NICK HYLLA, EXECUTIVE DIRECTOR
MREA

DATE

CITIZEN UTILITY BOARD, EXECUTIVE DIRECTOR
SARAH MOSKOWITZ

12/17/2025
DATE



Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0175

Agenda Date: 1/6/2026

Agenda #: 7.B.

2026 DuPage County Document Shredding Funding Program

INTRODUCTION & PURPOSE

It is the goal of DuPage County's Environmental Committee ("County") to support recycling efforts by providing County residents access to document shredding services. The Committee is offering a sponsorship contribution of \$500 to local governments that are able to host a document shredding event with priority being given to first-time participants. Cool DuPage Partner communities will receive first consideration and will qualify for up to \$650 in sponsorship funding toward an event. County funding for the sum of all events is not to exceed \$8,500.

ELIGIBILITY

Any unit of local government may request funding. Local governments may partner with other organizations but must be a main host/contributor for the event. Communities will be notified if the County is able to fulfill their request for funding. Communities will receive email confirmation on their funding status. Only communities receiving a funding commitment from the County will be eligible for reimbursement.

CO-SPONSORSHIP AMOUNTS

Local governments may request up to \$500 toward shredding services. Cool DuPage Partner communities may request an additional \$150 not to exceed \$650 in shredding event funding.

ELIGIBLE EXPENDITURES

All funds must be used only for shredding services. Services must be provided at no cost to **any** DuPage County resident.

DETAILS

- Funding recipients should provide the location, staffing, vendor and complete all of the logistics in hosting an event. Events must take place prior to November 30, 2026.
- The funding recipient agrees to allow any DuPage County citizen/household to participate regardless of their incorporation status. The entity could expand their program to small businesses at their discretion.
- **Event details are required to be provided to the County as soon as finalized to maximize advertising opportunities.** Please share social media posts with the County and @CoolDuPage so the information can be further distributed.
- Funding recipients **must include a statement in promotional materials that partial funding/sponsorship was provided by DuPage County.**

REQUEST AND AWARDS

Local governments may request funding via email recycle@dupagecounty.gov or by writing to DuPage County Environmental Division, 421 N. County Farm Rd., Wheaton, IL 60187. It is the County's goal to spread the events out both geographically and throughout the year. Communities are encouraged to submit a request (even if a date has not been identified) for funding by February 13, 2026, however requests for funding will take place on a rolling basis until all funding is allocated.

The County endeavors to fund as many events as possible within the allotted expenditure not to exceed \$8,500.

REPORTING & INVOICING

Communities should provide:

- A short synopsis of event participation
- Estimated amount of paper collected, if at all possible
- Proof of expenditure/invoice from document shredding company
- A written reimbursement request or invoice from the local government entity to DuPage County c/o Environmental Division payable
 - The invoice should include the amount and address for the check to be sent to.

All reporting and invoicing documents can be mailed or emailed to recycle@dupagecounty.gov and joy.hinz2@dupagecounty.gov or by writing to DuPage County Environmental Division, 421 N. County Farm Rd., Wheaton, IL 60187.



**DUPAGE
COUNTY**

ENVIRONMENTAL DIVISION

630-407-6767

www.dupagecounty.gov/environmental

MEMORANDUM

TO: Saba Haider, Chair
Environmental Committee Members

FROM: Joy Hinz, Environmental & Sustainability Programs Manager

DATE: December 29, 2025

RE: 2026 Document Shredding Program

Action Requested: Approve a sponsorship program for local government partner document shredding events in a total amount not to exceed \$8,500.

The attached program proposes to continue sponsorship funding for document shredding events held by local governments. Communities are offered up to \$500 per event contingent upon the event being made available to any DuPage County resident. Cool DuPage Partners are eligible to receive an additional \$150 not to exceed a total sponsorship of \$650.

In 2025, the funding supported 12 events throughout the County.



Environmental Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: EN-R-0002-26

Agenda Date: 1/6/2026

Agenda #: 7.C.

GRANT AGREEMENT BETWEEN THE COUNTY OF DUPAGE AND CHOOSE DUPAGE FOR CHOOSE DUPAGE TO MANAGE SUSTAINABLE DUPAGE

WHEREAS, the County of DuPage ("County") is a body corporate and politic; and

WHEREAS, Choose DuPage is an Illinois not-for-profit corporation organized and operated exclusively under section 501(c)(3) of the Internal Revenue Code ("Code"); and

WHEREAS, the County and Choose DuPage are collectively known herein as the "Parties"; and

WHEREAS, the County has committed to Cool DuPage and has maintained a longstanding effort to educate and encourage entities to adopt and adhere to sustainability practices and the County believes that reducing greenhouse gases, waste, pollutants, and other environmental impacts is in the best interest of the County; and

WHEREAS, Choose DuPage has an existing trustworthy, reliable, and supportive relationship with DuPage businesses; and

WHEREAS, Choose DuPage has incorporated sustainability into its strategic plan and as part of its Sustainable DuPage initiative, Choose DuPage has already promoted sustainability to DuPage businesses and desires to expand the program; and

WHEREAS, the County has determined that Choose DuPage has the capacity and expertise to implement and manage a program which will encourage businesses to reduce their environmental impact; and

WHEREAS, the County agrees to compensate Choose DuPage sixty thousand dollars (\$60,000.00) to continue and expand the Sustainable DuPage initiative in accordance with the attached agreement; and

WHEREAS, the Environmental Committee has reviewed and recommended approval of the attached AGREEMENT at the specified amount.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached AGREEMENT between the COUNTY and Choose DuPage is hereby accepted and approved in an amount not to exceed \$60,000.00 through November 30, 2026 and that the Chair of the DuPage County Board is hereby authorized and directed to execute the AGREEMENT on behalf of the COUNTY.

BE IT FURTHER RESOLVED that the DuPage County Clerk be directed to transmit certified copies of this Resolution and the attached AGREEMENT to Choose DuPage at 2001 Butterfield Rd., Suite 235, Downers Grove, Illinois 60515, and to ASA Nicholas Alfonso, Civil Division / DuPage County State's Attorney's Office.

Enacted and approved this 13th of January, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

GRANT AGREEMENT BETWEEN THE COUNTY OF DUPAGE AND CHOOSE DUPAGE FOR
CHOOSE DUPAGE TO MANAGE SUSTAINABLE DUPAGE

RECITALS

THIS AGREEMENT is entered into this 13th day of January 2026 between Choose DuPage, with offices at 2001 Butterfield Rd., Suite 235, Downers Grove, Illinois 60515 and the County of DuPage, a body corporate and politic, with offices at 421 N. County Farm Road Wheaton, Illinois 60187.

WHEREAS, the County of DuPage ("County") is a body corporate and politic; and

WHEREAS, Choose DuPage is an Illinois not-for-profit corporation organized and operated exclusively under section 501(c)(3) of the Internal Revenue Code ("Code"); and

WHEREAS, the County and Choose DuPage are collectively known herein as the "Parties"; and

WHEREAS, the County has committed to its "Cool DuPage" effort to reduce energy consumption and has maintained a longstanding initiative to educate and encourage entities to adopt and adhere to sustainability practices; and

WHEREAS, the County believes that reducing greenhouse gases, waste, pollutants, and other environmental impacts is in the best interests of the County and its residents; and

WHEREAS, Choose DuPage has an existing trustworthy, reliable, and supportive relationship with DuPage businesses; and

WHEREAS, Choose DuPage has incorporated sustainability into its strategic plan and as part of its Sustainable DuPage initiative; and

WHEREAS, Choose DuPage has already promoted sustainability to DuPage businesses and desires to expand the program; and

WHEREAS, the County has determined that Choose DuPage has both the capacity and expertise to implement and manage a Program which will encourage businesses to reduce their environmental impact; and

WHEREAS, the in return for Choose DuPage's implementation and management of said Program, including but not limited to the Sustainable DuPage initiative contemplated by this Agreement, the County will compensate Choose DuPage sixty thousand dollars (\$60,000.00) support; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties hereby agree as follows:

1. Recitals: The above recitals are hereby incorporated as though set forth fully herein.

2. Designated Purpose of Funding: The County is providing funds to Choose DuPage for the development and implementation of “Sustainable DuPage,” which includes the services and features described in this Agreement.
3. Term of the Agreement: The Agreement shall be in effect beginning January 13, 2026, and shall expire on November 30, 2026.
4. Total Funding, Distribution of Funds: The County shall compensate Choose DuPage in the amount of sixty thousand dollars (\$60,000.00) (“Funds”). Funds shall be disbursed from the County in the form of a lump sum payment to Choose DuPage within 60 days of the execution of this Agreement.
5. Administration of the Program: Choose DuPage, by entering into this Agreement, shall administer the following programs: (1) maintain, update and promote the Sustainable DuPage toolkit on the Choose DuPage website; (2) engage the business sector to reduce their environmental impact using current resources and by providing assessments upon request, (3) implement a program which connects DuPage County Businesses with sustainability certification providers and incentives, (4) implement a program which provides information on renewable energy programs, electric vehicle programs, energy efficiency programs and other sustainability actions, (5) disseminate information via social media, email communications and newsletters, (6) provide staffing or consulting services to accomplish the Sustainable DuPage tasks, (7) launch a green business recognition program for businesses that achieve certain reductions or goals. With respect to each of the aforementioned program components, Choose DuPage will coordinate with the DuPage County Environmental Division to ensure consistency with respect to County’s existing efforts towards promoting environmental awareness and sustainability.
6. Grant Recipient Reporting: Choose DuPage shall provide documentation to the County demonstrating program impacts, including: the number of events where sustainability was promoted; the number of direct business connections made; the number of businesses reached; the number of social media posts created; the number of newsletter articles or email communications; and any further relevant metrics for Sustainable DuPage toolkit views.
7. Review of Operations: The County may monitor and conduct an evaluation of all operations funded by its grant to Choose DuPage for this Program. An evaluation may include site visits by County personnel to observe the Program, as well as County review of Choose DuPage’s financial and program materials relating to the activities financed or facilitated by the Funds.
8. Termination of the Agreement: Either Party, upon thirty (30) calendar days’ written notice of intention to do so, may terminate all or part of this Agreement. Upon such termination, Choose DuPage shall return any Funds that are not expended or obligated to be expended for goods or services provided as of the date of termination of this Agreement.
9. Records/Indemnity: Choose DuPage shall keep and maintain all financial records relating to this Agreement in accordance with generally accepted accounting principles. In addition, Choose DuPage shall keep and maintain any other records, books, documents, papers, plans, records of shipments and payments, and writings of Choose DuPage, whether in paper or electronic form, that are pertinent to this Agreement, in such a manner as to clearly document Choose DuPage’s performance and distribution of the Funds. All financial records, other records, books, documents,

papers, plans, records of shipments and payments, and writings of Choose DuPage, whether in paper or electronic form, that are pertinent to this Agreement, are collectively referred to as "Records."

10. Force Majeure: Notwithstanding the above, neither party shall be liable for any delay or failure in performance beyond its control resulting from acts of God or force majeure. The parties shall nonetheless use reasonable efforts to eliminate or minimize the effect of such events upon the performance of their respective duties under the Agreement.
11. Publicity and Announcements: The County and Choose DuPage shall work together to coordinate the Sustainable DuPage effort and will collaborate on events and promotion of educational materials. Choose DuPage and DuPage County's Cool DuPage social media platforms and newsletters and electronic communications will be used to market events, programs and opportunities. All promotional materials will name both Parties.
12. Governing Law: This Agreement shall be governed by the laws of the State of Illinois without regard to its conflicts of law principles. Venue for any disputes arising out of or in connection with this Agreement shall be situated in the 18th Judicial Circuit Court, Wheaton, DuPage County, IL.
13. Amendments: This Agreement may be amended, modified, or supplemented only by an agreement in writing signed by each Party hereto.
14. Counterparts; Electronic Delivery: This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which, when taken together, shall constitute one and the same agreement. To the extent signed and delivered by means of electronic transmission, this Agreement shall be treated in all manner and respects and for all purposes as an original and shall have the same binding legal effect as if it were the original signed version thereof delivered in person.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dates listed below.

Choose DuPage:

Signature: 
Greg Bedalov, President & CEO
Choose DuPage

Date: 12/4/25

DuPage County:

Signature: _____
Deborah A. Conroy, Chair
DuPage County Board

Date: _____