



DU PAGE COUNTY

Sheriff's Merit Commission

Meeting Minutes 2

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Thursday, May 22, 2025

8:30 AM

Room 3500A

1. CALL TO ORDER

Meeting called to order at 8:30 a.m. by Chairman Reyes.

2. ROLL CALL

Upon roll call, Chairman Reyes and Commissioner Gravina were present.

Chairman Reyes called for a motion to allow Commissioner Kachiroubas to participate remotely. Roll call vote: all ayes. Commissioner Kachiroubas joined via Zoom.

Staff members in attendance: Paul Bruckner (Assistant State's Attorney), Deputy Chief Bilodeau (Sheriff's Office), Megan Kupiszewski (Sheriff's Office), Lindsey Stern (Sheriff's Office), Nikki Zbilski (Sheriff's Office), Debbie Krygowski (Merit Commission Assistant)

3. PUBLIC COMMENT

No public comment was offered.

4. APPROVAL OF MINUTES

a. Regular Meeting Minutes from April 10, 2025, and April 17, 2025

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to approve Regular Meeting Minutes from April 10, 2025, and April 17, 2025. Roll call vote: Commissioner Kachiroubas - aye; Commissioner Gravina - aye; Chairman Reyes abstained

b. Executive Session Minutes from April 10, 2025, and April 17, 2025

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to approve Executive Session Minutes from April 10, 2025, and April 17, 2025. Roll call vote: Commissioner Kachiroubas - aye; Commissioner Gravina - aye; Chairman Reyes abstained

5. OLD BUSINESS

a. Budget Status

Ms. Krygowski presented the current Revenues & Expenditures Report and advised that the budget preparation process for FY2026 has begun.

b. Bills Payable

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to approve the May 22, 2025 Bills Payable list.

c. Candidate Status

Ms. Krygowski presented the current status of candidates in the testing and application process. Discussion.

6. NEW BUSINESS

a. Candidate Questions

Ms. Krygowski presented the following candidate questions:

1. Candidate 1 was born abroad and only has one copy of their consular birth certificate. They asked if a photocopy would be acceptable as an additional copy would need to be ordered from the U.S. Department of State and would not arrive by the application deadline. The Commission agreed to allow the photocopy for now but will require an official copy.
2. Candidate 2 requested an alternate fingerprint time (if they score in the top 25 on the Corrections exam) due to scheduled bereavement leave from June 4-June 8. The Commission agreed to allow this candidate an alternate time if necessary.
3. Candidate 3 is a lateral applicant currently employed by the VA as a federal police officer but was previously a Chicago police officer. Discussion. The candidate would not be able to proceed as certification is not currently active in ILETSB.
4. Candidate 4 applied in 2024 and did not respond to DC Bilodeau's emails regarding interest for the background investigation. They were sent a letter of withdrawal and Debbie sent the emails sent by DC Bilodeau. They still request the opportunity to continue in the background investigation. Discussion. The MC agreed that the candidate can apply again if they were still interested.
5. Candidates 5 and 6 submitted foreign educational credentials that were translated; one was evaluated by Educational Perspectives. Discussion. The Commission agreed that the educational credentials would need to be reviewed by an institution accredited by the Higher Learning Commission in order to proceed.
6. Candidate 7 requested extra time on the written Law Enforcement entrance exam in accordance with the ADA but has not submitted a registration for the exam. The Commission will allow the accommodations if the candidate registers.

b. Legislative Update

Counsel Bruckner shared an update on legislation that will affect the background investigation process and require the authorization and review of all employment records of applicants for deputy sheriffs. Counsel Bruckner will prepare a new waiver that applicants will be required to sign authorizing the release of these records and will update the Commission when the legislation is signed into law.

7. REPORT FROM SHERIFF'S OFFICE

Deputy Chief Bilodeau shared an update on the June 7th Law Enforcement entrance exam and invited the Commissioners to see the testing date and process. Discussion.

8. EXECUTIVE SESSION

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to enter into Executive Session. Roll call vote: all ayes.

- a. Pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act for the appointment, compensation, discipline, performance, or dismissal of a specific employee, one-on-one interviews.
- b. Pursuant to 5 ILCS 120/2(c)(21) of the Open Meetings Act for discussion of minutes lawfully closed under this Act, whether for the purpose of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06.

The Commission entered into Executive Session at 9:02 a.m.

Paul Bruckner left the room at 9:03 a.m.

The Commission returned to Open Session at 10:26 a.m.

9. MATTERS TO BE REFERRED FROM EXECUTIVE SESSION (IF ANY)

- a. Action on the certification of candidates subject to one-on-one interviews on May 22, 2025.

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to certify Law Enforcement candidates 2726, 2728, and 2729. Roll call vote: all ayes.

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to certify Corrections candidates 2846 and 2847. Roll call vote: all ayes.

- b. Action on approval and/or release of minutes which were reviewed subject to a semi-annual review of minutes on May 22, 2025.

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to release Executive Session Meeting Minutes from 11/7/2024; 11/21/2024; 12/5/2024; 12/19/2024; 1/9/2025; 1/23/2025; 2/6/2025; 2/13/2025; 3/6/2026 and 3/20/2025. Roll call vote: all ayes.

10. ADJOURNMENT

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to adjourn. Voice vote: all ayes.

Meeting adjourned at 10:32 a.m.