



Grant Proposal Notification

GPN Number: 022-23
(Completed by Finance Department)

Date of Notification: 03/29/2023
(MM/DD/YYYY)

Parent Committee Agenda Date: 04/18/2023
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 03/30/2023
(MM/DD/YYYY)

Name of Grant: FY24 Statewide Planning and Research Funds (SPR)

Name of Grantor: Illinois Department of Transportation

Originating Entity: Federal Highway Administration (FHWA)
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Division of Transportation

Department Contact: John Loper, Chief Transportation Planner Ext. 6882
(Name, Title, and Extension)

Parent Committee: Transportation Committee

Grant Amount Requested: \$ 72,000.00

Type of Grant: Competitive
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☒ Yes ☐ No

Source of Grant: ☒ Federal ☐ State ☐ Private ☐ Corporate

If Federal, provide CFDA: 20.205 If State, provide CSFA: 494-00-1439



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1. Justify the department's need for this grant.

DuPage County is responsible for the maintenance of its trail system and the safety of its users. This grant application is seeking funds to complete a comprehensive trail count in the summer/fall of 2023. The counts will provide a baseline for the DOT to understand user frequency, risk at highway crossings, and mode choice across the county trail system.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

The grant/project is pertinent to the Quality of Life imperative. This project will help DOT in its efforts to keep vulnerable users - pedestrians and bicyclists - safe. It is also meant to assess the demand for the county's trail assets so that the DOT can program infrastructure maintenance to preserve a high standard of repair. The grant is also concerned with ensuring that disadvantaged populations are served equitably and that our assets in no way obstruct or limit people in

3. What is the period covered by the grant?

07/01/2023 to: 06/30/2024
(MM/DD/YYYY) (MM/DD/YYYY)

- 3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. _____ and _____
(MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

No

- 4.1. If yes, please identify the Company-Accounting Unit used for the funding

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒



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6. Does the grant allow for Personnel Costs? (Yes or No) No

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary _____ Percentage covered by grant _____

6.1.2. Total fringe benefits _____ Percentage covered by grant _____

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): _____

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? _____
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?





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9.1.3. What Company-Accounting Unit(s) will provide the matching requirement?	<u>1500-3500</u>
10. What amount of funding is already allocated for the project?	<u>\$0.00</u>
10.1. If allocated, in what Company-Accounting Unit are the funds located?	<u>NA</u>
10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No):	<u>No</u>
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)?	<u>\$90,000.00</u>