



# DU PAGE COUNTY

## Human Services

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, August 5, 2025**

**9:30 AM**

**Room 3500A**

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**1. CALL TO ORDER**

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:36 AM, delayed due to members being detained at a previous meeting.

**2. ROLL CALL**

Other Board members present: Member Saba Haider and Member Yeena Yoo

Staff in attendance: Nick Kottmeyer (Chief Administrative Officer), Joan Olson (Chief Communications Officer), Renee Zerante (State's Attorney's Office), Mary Catherine Wells and Keith Jorstad (Finance), Brian Rovik (Procurement), Natasha Belli and Gina Strafford-Ahmed (Community Services), Mary Keating (Director of Community Services), and Janelle Chadwick (Administrator of the DuPage Care Center).

<b>PRESENT</b>	Cronin Cahill, DeSart, Garcia, LaPlante, and Schwarze
<b>REMOTE</b>	Galassi

**MOTION TO ALLOW REMOTE PARTICIPATION**

Chair Greg Schwarze entertained a motion to allow Member Kari Galassi to participate remotely. Member Cahill so moved, Member DeSart seconded, all ayes on a voice vote, motion passed.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIR REMARKS - CHAIR SCHWARZE**

Chair Schwarze stated he attended a roundtable hosted at the Northern Illinois Food Bank in early July. Attendees included a couple of DuPage County's state congressmen, many users of food pantries, and SNAP benefit recipients, to name a few. Information was shared that about 10% (90,000) residents are using food pantries in DuPage County. With the SNAP benefits being cut, it is expected that the number of food pantry users will almost double. Chair Schwarze offered this information for the committee to focus on this when they are discussing the DuPage County budget moving forward.

**5. APPROVAL OF MINUTES****5.A. [25-1840](#)**

Human Services Committee - Regular Meeting - Tuesday, July 1, 2025

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Cynthia Cronin Cahill

**6. COMMUNITY SERVICES - MARY KEATING****6.A. [FI-R-0116-25](#)**

Acceptance of a modification of funding for the Illinois Home Weatherization Assistance Program HHS Grant PY25 Inter-Governmental Agreement No. 24-221028, Company 5000 - Accounting Unit 1430. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Paula Garcia

**6.B. [FI-R-0118-25](#)**

Acceptance & appropriation of the Illinois Department of Human Services Rapid Re-Housing Program Grant PY26 Inter-Governmental Agreement no. FCSEH07854, Company 5000 - Accounting Unit 1760, in the amount of \$120,124. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Cynthia Cronin Cahill

6.C. [FI-R-0120-25](#)

Acceptance & appropriation of the HUD 2024 Continuum of Care Planning Grant PY26 Agreement No. IL 1918L5T142400, Company 5000 - Accounting Unit 1510, in the amount of \$328,070. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Cynthia Cronin Cahill

6.D. [FI-R-0125-25](#)

Acceptance & appropriation of the Illinois Department of Human Services Supportive Housing Program Grant PY26 Inter-Governmental Agreement No. FCSEH00352, Company 5000 - Accounting Unit 1760, in the amount of \$102,786. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Paula Garcia

6.E. [HS-R-0015-25](#)

Rescission of Requisition P.O. #7789-0001-SERV issued to Comfort 1st Insulation & Energy Solutions, Inc. to provide architectural services for the Weatherization Program for Community Services (Contract total amount of \$15,000)

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

6.F. [HS-R-0016-25](#)

Acceptance of extension of time for the HUD 2023 Continuum of Care Planning Grant PY25 Agreement No. IL1887L5T142300, Company 5000 - Accounting Unit 1510, extending through October 31, 2025. (Community Services)

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Lynn LaPlante

6.G. [HS-P-0032-25](#)

Awarding Resolution issued to Professional Radon Systems, Inc., to provide radon mitigation of single-family homes for the weatherization and single-family rehab grants for the Weatherization Program, for the period of August 5, 2025 through August 4, 2026, for a contract total not to exceed \$31,200; per RFP #25-071-CD. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Cynthia Cronin Cahill

6.H. [HS-P-0033-25](#)

Awarding Resolution issued to Healthy Air Heating & Air, Inc., for the LIHEAP Emergency Heat Program to provide service, repair, or replacement of inoperable or red-tagged furnaces for low-income qualified homeowners within DuPage County, from October 1, 2025 through June 30, 2026, for a contract total not to exceed \$80,000. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

6.I. [HS-P-0034-25](#)

Awarding Resolution issued to My Green House HVAC, LLC for the LIHEAP Emergency Heat Program to provide service, repair, or replacement of inoperable or red-tagged furnaces for low-income qualified homeowners within DuPage County, from October 1, 2025 through June 30, 2026, for a contract total not to exceed \$80,000. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

6.J. [HS-P-0035-25](#)

Awarding Resolution issued to Nortek Environmental, Inc. for the LIHEAP Emergency Heat Program to provide service, repair, or replacement of inoperable or red-tagged furnaces for low-income qualified homeowners within DuPage County, from October 1, 2025 through June 30, 2026, for a contract total not to exceed \$80,000. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

6.K. [HS-P-0036-25](#)

Awarding Resolution issued to Parliament Builders, Inc. for the LIHEAP Emergency Heat Program to provide service, repair, or replacement of inoperable or red-tagged furnaces for low-income qualified homeowners within DuPage County, from October 1, 2025 through June 30, 2026, for a contract total not to exceed \$80,000. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

6.L. [HS-P-0037-25](#)

Awarding Resolution issued to Community and Economic Development Association of Cook County, Inc., for professional services for the Multi-Family Weatherization Project, for Community Services, for the period of August 12, 2025 through June 30, 2026, for a contract total amount not to exceed \$126,000. Other professional services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Cynthia Cronin Cahill

**7. DUPAGE CARE CENTER - JANELLE CHADWICK****7.A. [HS-P-0038-25](#)**

Recommendation for the approval of a contract to Unipak Corporation, for trash and recycling can liners, for the DuPage Care Center, for the period August 13, 2025 through August 12, 2027, for a contract total amount not to exceed \$150,000; per bid #25-073-FM, section B.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

**7.B. [HS-P-0039-25](#)**

Recommendation for the approval of a contract to Cardinal Health, Inc., for Primary Pharmaceuticals for inpatient and outpatient pharmacy services, for the DuPage Care Center, for the period September 1, 2025 through August 31, 2027, for a contract total amount not to exceed \$4,500,000; contract pursuant to State of IL Contract #22-416CMS-BOSS4-P-33618.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Paula Garcia

**7.C. [HS-P-0040-25](#)**

Recommendation for the approval of a contract to Senior Medical Care, PLLC, for Professional Services for a Medical Director, for the DuPage Care Center, for the period September 1, 2025 through August 31, 2026, for a contract total amount not to exceed \$48,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Cynthia Cronin Cahill

7.D. [HS-P-0041-25](#)

Recommendation for the approval of a contract to Prairie Farms Dairy, Inc., for fluid dairy, for the DuPage Care Center, for the period of September 25, 2025 through September 24, 2026, for a contract total not to exceed \$45,000; per bid #24-100-DCC, first of three optional renewals.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

7.E. [HS-P-0042-25](#)

Recommendation for the approval of a contract to McMahon Food Corporation, for fluid dairy, for the DuPage Care Center, for the period of September 25, 2025 through September 24, 2026, for a contract total not to exceed \$38,000; under bid renewal #24-100-DCC, first of three optional renewals.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

## 8. TRAVEL

8.A. [25-1841](#)

Community Services Manager to attend the National Adult Protective Services Conference in Bellevue, Washington, from September 7, 2025 through September 11, 2025. Expenses to include registration, transportation, lodging, and per diems, for approximate total of \$2670. Grant funded.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Cynthia Cronin Cahill
<b>AYES:</b>	Cronin Cahill, DeSart, Garcia, LaPlante, and Schwarze
<b>REMOTE:</b>	Galassi

## 9. CONSENT ITEMS

### Motion to Combine Items

Member LaPlante moved and Member Cahill seconded a motion to combine items 9.D. through 9.G. The motion was approved on voice vote, all "ayes".

#### 9.A. [25-1842](#)

Amendment to County Contract 7431-0001 SERV, issued to Healthy Air Heating & Air, Inc. through the Community Services DOE WEX grants, to provide mechanical (HVAC) and architectural weatherization labor and materials, to extend the contract through November 30, 2025.

#### 9.B. [25-1843](#)

Amendment to County Contract 7470-0001 SERV, issued to My Green House HVAC, LLC through the Community Services DOE WEX grants, to provide mechanical (HVAC) and architectural weatherization labor and materials, to extend the contract through November 30, 2025.

#### 9.C. [25-1844](#)

Amendment to County Contract 7432-0001 SERV, issued to Arcos Environmental Services, Inc. through the Community Services DOE WEX grants, to provide mechanical (HVAC) and architectural weatherization labor and materials, to extend the contract through November 30, 2025.

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante
<b>AYES:</b>	Cronin Cahill, DeSart, Garcia, LaPlante, and Schwarze
<b>REMOTE:</b>	Galassi

#### 9.D. [25-1845](#)

Brightstar Care of Central DuPage, Contract 7007-0001 SERV - this Purchase Order is decreasing in the amount of \$84,733.01 and closing due to Purchase Order has expired.

#### 9.E. [25-1846](#)

RCM Technologies, Contract 7019-0001 SERV - This Purchase Order is decreasing in the amount of \$44,720.00 and closing due to Purchase Order has expired.

#### 9.F. [25-1847](#)

Comcast, Contract 4621-0001 SERV - This Purchase Order is decreasing in the amount of \$28,326.36 and closing due to Purchase Order has expired.



9.G. [25-1848](#)

Equipment International, Contract 6957-0001 SERV - This Purchase Order is decreasing in the amount of \$16,354.15 and closing due to Purchase Order has expired.

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Lynn LaPlante
<b>AYES:</b>	Cronin Cahill, DeSart, Garcia, LaPlante, and Schwarze
<b>REMOTE:</b>	Galassi

**10. INFORMATIONAL**

## Motion to Combine Items

Member Cahill moved and Member LaPlante seconded a motion to combine items 10.A. through 10.C. The motion was approved on voice vote, all "ayes".

10.A. [25-1849](#)

GPN 018-25 PY2026 Supportive Housing Program, Illinois Department of Human Services - \$102,786. (Community Services)

10.B. [25-1850](#)

GPN 019-25 PY2026 Rapid Re-Housing Program, Illinois Department of Human Services - \$120,124. (Community Services)

10.C. [25-1851](#)

GPN 020-25 PY2026 Homeless Prevention Program, Illinois Department of Human Services - \$384,000. (Community Services)

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Lynn LaPlante
<b>AYES:</b>	Cronin Cahill, DeSart, Garcia, LaPlante, and Schwarze
<b>REMOTE:</b>	Galassi

**11. RESIDENCY WAIVERS - JANELLE CHADWICK**

Janelle Chadwick, Administrator of the DuPage Care Center, stated that there are five male and thirteen female beds available at the Care Center. Member Cahill expressed her concerns regarding the acceptance of out-of-county residents at the facility, utilizing spaces that may deny accessibility for the DuPage County residents. Ms. Chadwick answered Member Cahill's questions.

**OUT OF COUNTY RESIDENCY WAIVER (ONE)**

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

**12. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Ms. Chadwick announced that the toddler that was killed at the Portillos in Oswego was the child of two Care Center employees. A Go Fund Me Page has been set up for the family and an employee is preparing a formal announcement to share with the county.

The Care Center will hold a DuPage Care Center Legacy Gala on February 21, 2026 to raise funds for the DuPage Foundation and the recreation department. This will replace the fall festival, which was labor intensive for the revenue it generated. This will be a formal masquerade, details will be forthcoming.

Ms. Chadwick gave an update on the construction at the Care Center. 2 North and 2 South are currently under construction. 2 Center, which houses the beauty shop, woodworking room, and ceramics room are all currently down. The flooring has been completed so the beauty shop will open outside of the east elevators for easier accessibility for the residents. 2 South should be completed before 2 North, staff are hoping to have both units open by October. The first floor includes a lot of common areas and will be the last area completed in this phase of construction. Nick Kottmeyer, the Chief Administrative Officer, stated the next contract for the final phase of construction in the east building should be presented to the County Board within the next month, either the second meeting in August or the first meeting in September.

**13. COMMUNITY SERVICES UPDATE - MARY KEATING**

Mary Keating, Director of Community Services, distributed the 2024 Annual Report for Community Services.

**13.A. 2026 Budget Status Update**

Ms. Keating stated this first meeting in August would generally be the time she would present her 2026 budget requests. With the 2026 budget and program cuts uncertain at the federal level, Ms. Keating instead presented a status update of what the federal Senate and House of Representatives have released and the implications to Community Services if cuts are implemented. The President submitted his 2026 proposed budget. Both the House and the Senate each must do their markups for appropriations, done by committee. The House released some mark-ups and then went on hiatus, not to return until September. Ms. Keating laid out how any implemented budget cuts would affect Community Services' programs and staff, many of the staff paid from the grant funds. Ms. Keating explained that due to the uncertainty, she submitted a status quo budget request to Finance for 2026, hoping to have more answers to modify her 2026 budget request in September, if needed.

**14. OLD BUSINESS**

No old business was discussed.

**15. NEW BUSINESS**

No new business was discussed.

**16. ADJOURNMENT**

With no further business, the meeting was adjourned at 10:18 AM.