

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective May 29, 2024

From: 1000
 Company #

SHERIFF ADMINISTRATION
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4400	53410		RENTAL OF MACHINERY & EQUIPMINT	\$ 22,596.00	22,596.00	0	9/13/24
Total				\$ 22,596.00			

To: 1000
 Company #

SHERIFF ADMINISTRATION
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4400	53800	0001	COPIER USAGE	\$ 2,000.00	6,683.42	8,683.42	9/13/24
4400	54100	0700	IT EQUIPMENT - CAPITAL LEASE	\$ 20,596.00	3,764.84	24,360.84	9/13/24
Total				\$ 22,596.00			

Reason for Request:

Budget transfer necessary from rent of equipment to copier usage and capital lease due to accounting treatment of leases and new county-wide copier contract.

Signature on file

Department Head

Chief Financial Officer

Date

Date

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 24 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

JPS - 10/1/24
 FIN/CB - 10/8/24