

**A GRANT AGREEMENT BETWEEN THE COUNTY OF DUPAGE AND DUPAGE
FACILITY DOG FOUNDATION**

WHEREAS, the County of DuPage ("County") is a body corporate and politic; and

WHEREAS, DUPAGE FACILITY DOG FOUNDATION ("Agency") is a 501(c)(3) organization created under the Internal Revenue Code, and

WHEREAS, the County has established the Member Initiative Program which permits members of the County Board to advance items which benefit their district and assigns certain amounts of public funds for those purposes; and

WHEREAS, the County's funding for each Agency is not a donation and must be used to perform certain services or functions within the County's statutory authority to perform; and

WHEREAS, the County and the Agency are hereafter sometimes referred to as the "Party" and collectively referred to herein as "the Parties"; and

WHEREAS, the Parties have prepared this Agreement to govern the distribution of the grant funds identified above.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties hereby agree as follows:

1. **Purpose of the Agreement.** The Purpose of this Agreement is to define the project for which grant funds are to be used and provide funding for eligible expenses.
2. **Recitals.** The recitals to this Agreement are incorporated as though set forth fully herein.
3. **Term.** This Agreement shall remain in effect through November 30, 2025. Sections 5, 6, 7, 8, 9, 10, 11, and 12 of this Agreement shall remain in effect indefinitely and shall survive the termination of this Agreement. Funds shall be expended prior to November 30, 2025.
4. **Project Description.** Agency shall receive eleven thousand two-hundred twenty-eight dollars and fifty-four cents (\$11,228.54) from the County. Agency shall undertake the following project or activities described in the Proposal attached hereto as Exhibit A.
5. **Termination, Breach.** This Agreement may be terminated upon thirty (30) days' notice to the other Party with the written consent of the other Party. All terms of this Agreement shall be considered material terms and therefore all breaches shall be deemed material breaches. In the event of a breach of this Agreement by any Party, the non-breaching Party shall provide the breaching Party with written notice of the breach and shall provide a period of not less than thirty (30) days to cure said breach.
6. **Venue, Applicable Law.** The exclusive venue for disputes arising from this Agreement shall be the 18th Judicial Circuit Court, sitting in Wheaton, Illinois. This Agreement shall be governed by the laws of the State of Illinois.
7. **Payment.** The County agrees to pay the Agency eleven thousand two-hundred twenty-eight dollars and fifty-four cents (\$11,228.54). Payment is contingent upon: (1) compliance with County rules and regulations; (2) Accounts Payable review by Finance Staff and

County Audit Staff including providing sufficient invoicing and proof of purchase; and (3) completion of a fully executed Agreement. Payments shall be made in the form of reimbursement and upon invoice from Agency. Payments for eligible expenses authorized under this Agreement shall be made within thirty (30) days of receipt of completed invoices and proof of purchase. All funds shall be expended not later than November 30, 2025.

8. **Assignment.** Neither Party shall assign performance under this Agreement, nor shall either Party transfer any right or obligation under this Agreement without the express written approval of the County.
9. **Amendment.** Any amendment to the terms of this Agreement must be in writing and will not be effective until it has been executed and approved by the same Parties who approved and executed the original Agreement or their successors in office.
10. **Waiver.** If the County fails to enforce any provision of this Agreement, that failure does not waive said provision or the County's right to enforce it.
11. **Sole Agreement.** This Agreement contains all negotiations between the County and Agency. No other understanding regarding this grant Agreement, whether written or oral, may be used to bind either Party.
12. **Liability.** The Agency agrees to indemnify, save, and hold the County, its officers, agents and employees, harmless from any claims or causes of action, including attorney's fees incurred by the County, arising from the performance of this Agreement by the Agency, its officers, agents or employees. This clause will not be construed to bar any legal remedies the Agency may have for the County's failure to fulfill any of the County's obligations under this Agreement. Notwithstanding any provisions of this Agreement to the contrary, indemnification under Section 12 of this Agreement shall be limited to the Agency's allocation, less any amount unspent.

COUNTY OF DUPAGE

DUPAGE FACILITY DOG FOUNDATION,

Deborah Conroy
Chair, DuPage County

NANCY DONAHOE,

ATTEST:

Jean Kaczmarek,
County Clerk



DuPage County
Office of the County Board
421 North County Farm Road
Wheaton, Illinois 60187-3978

MEMBER INITIATIVE PROGRAM APPLICATION - Please complete all sections for submission

SECTION I Organization Information

Organization	DuPage Facility Dogs Foundation
Contact Person	Nancy Donahoe
Address	503 North County Farm Road
City	Wheaton IL 60187
Phone Number	(630) 407-8145
Email	

SECTION II Project Description

Project Title	Facility Dog with the State's Attorney's Office
Cost of the Project	\$11,228.54
Brief Description of the Scope of Initiative	Care and support of Facility Dog, "Crew" as well as support and funding for public outreach. See attached letter.
Desired Outcomes	Grant Award

SECTION III Signature

Member Name	Jim Zay
District	6
Signature	

SECTION IV Supplemental Documents

Please attach the following (if applicable)

- Letters of Engagement from all involved organizations
- Vendor Ethics Disclosures
- Bid Documents
- Proof of Good Standing with IL Secretary of State for all partner organizations
- Tax Documents (such as W-9 forms, where applicable)



ROBERT B. BERLIN
STATE'S ATTORNEY
DUPAGE COUNTY, ILLINOIS

September 15, 2025

Members of the County Board,

The DuPage Facility Dog Foundation is submitting a request for funding in support of our facility dog, Crew. As you are aware, Crew works in partnership with the State's Attorney's Office attorneys and Victim Witness specialists providing comfort and support to fragile and/or child witnesses and victims of crime. Crew has been an unmitigated success since he arrived just one year ago.

He has provided comfort and support to children in the criminal courts as well as the juvenile courtrooms. He works at the Children's Advocacy Center when children are being interviewed by investigators. He spends every Friday in our problem-solving courts supporting defendants in their efforts to turn their lives around.

In addition to his busy schedule in and around the courthouse, he has made many public appearances over the past year.

We are seeking funding in the amount of \$11,000.00 to support Crew's work. We have spent approximately \$1,250 to purchase coloring books that feature Crew and explain the court process. We would like to purchase those same coloring books in Spanish.

We have approximately \$1,000.00 in veterinary care. Additionally, we are seeking \$3,000 for ongoing care of Crew.

We would like to utilize \$4,100 in order to purchase additional equipment for our public outreach efforts, to include more coloring books, a tent, tablecloth and promotional materials that feature both Crew and DuPage County. The promotional materials will range from challenge coins for Veterans Court graduates to stickers and toys for children.

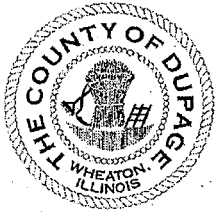
We would like to create a website for the foundation to promote our efforts and support future dogs at our courthouse.

Finally, we have found that the workload for Crew is taxing. We have applied for and been approved for a second dog. The dog is provided at no cost, despite his or her pedigree and extensive training. However, we are required to send additional handlers to St. Louis, Missouri for one-on-one training with our newest dog. We will need to duplicate some equipment to accommodate the new dog and additional handlers. The remainder of funds will be dedicated to the costs of training.

Thank you for your consideration of our request and your support of the DuPage Facility Dog Foundation. I may be reached at (630) 407-8145 or Nancy.donahoe@dupagecounty.gov.

Sincerely,

Nancy Donahoe
DuPage Facility Dogs Foundation
DuPage County State's Attorneys Office



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	DuPage Facility Dog Foundation
CONTACT PERSON:	Graeme Quinn
CONTACT EMAIL:	graeme.quinn@dupagecounty.gov

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☒ Yes

☐ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE
Citizens for Bob Berlin	Nancy Donchoe	Cash	\$500.00	8/16/24

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Graeme Quinn

Signature: _____

Title: A.S.A. DuPage County;
Director for DFDF

Date: 9/18/25



ILLINOIS SECRETARY of STATE
ALEXI GIANNOULIAS

Search ilsos.gov...

- Driver's Licenses & ID Cards
- Vehicles, Plates & Titles
- Business Services
- More Services

Business Entity Search

Entity Information

Entity Name	DUPAGE FACILITY DOG FOUNDATION		
File Number	74918492	Status	ACTIVE
Entity Type	CORPORATION	Type of Corp	NOT-FOR-PROFIT
Incorporation Date (Domestic)	10-31-2024	State	ILLINOIS
Duration Date	PERPETUAL		
Annual Report Filing Date	00-00-0000	Annual Report Year	2025
Agent Information	GRAEME QUINN 503 N COUNTY FARM RD WHEATON, IL 60187-3942		
		Agent Change Date	10-31-2024

Services and More Information

Choose a tab below to view services available to this business and more information about this business.