



DU PAGE COUNTY

Police Records Management System Oversight Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Wednesday, August 27, 2025

2:00 PM

Room 3500B

Special Call

1. CALL TO ORDER

2:00 PM meeting was called to order by Chair Berlin at 2:18 PM.

2. ROLL CALL

Evan Shields was present as a representative for Member Conroy.
Eddie Moore was present as a representative for Member Mendrick.

Member Zerwin moved, seconded by Member Shields, to allow remote participation. All ayes.
Motion carried.

PRESENT	Berlin, Bielawski, Conroy, Franz, Martynowicz, McPhearson, Mendrick, Walter, and Zerwin
ABSENT	Guttman, and Ritz
REMOTE	Scalera

3. CHAIRMAN'S REMARKS

Chair Berlin said the RFP was officially released yesterday, adding that the next few months will be critical for the consortium.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-2021](#)

Police Records Management System Oversight Committee - Special Call Meeting -
Wednesday, June 11, 2025

Attachments: [2025-06-11 PRMS Oversight Committee Minutes](#)

RESULT:	APPROVED
MOVER:	Deborah A. Conroy
SECONDER:	Anthony McPhearson

6. ACTION ITEMS

6.A. [25-2043](#)

PRMS-R-0002-25 - Additional appropriation for the PRMS Operation Fund, Company 4000 - Accounting Unit 5830, in the amount of \$88,776.

Member McPhearson explained that this appropriation is to cover two outstanding invoices related to the MFR/OCR upgrade. He said one milestone was completed last year while the other was completed recently. He said this appropriation moves the necessary funds into the PRMS fund.

Attachments: [RESOLUTION - PRMS-R-0002-25 - PRMS Appropriation - Backup Documentation.pdf](#)
[ETSB Memo RE Hexagon Invoices & PRMS ERF Budget Transfer](#)

RESULT:	APPROVED
MOVER:	Deborah A. Conroy
SECONDER:	Anthony McPhearson

7. DISCUSSION

7.A. [25-2005](#)

MFR-OCR 10 Upgrade Update

Don Ehrenhaft gave an update on the MFR/OCR upgrade and the RFP process. Discussion ensued.

Mr. Ehrenhaft then presented the proposed FY2026 RMS/DuJIS budget, as attached hereto. Discussion ensued.

7.B. [25-2006](#)

RFP Process Update

7.C. [25-2007](#)

Proposed FY2026 Budget

Attachments: [PRMS Oversight Committee - FY2026 Budget Presentation](#)

8. OLD BUSINESS

Member Franz asked how invoices will be handled this year. Mr. Ehrenhaft said they will likely be sent out in late January. He said projections were sent to agencies in July.

9. NEW BUSINESS

Member Franz said the DMMC meeting has been moved back to September 11th, so perhaps we should postpone the September PRMS Oversight Committee meeting until after that date. Chair Berlin said we can move the PRMS meeting back to Wednesday, September 1, 2025 at 2:00 PM and we will cancel the PRMS meeting on September 10, 2025.

10. ADJOURNMENT

With no further business, the meeting was adjourned.