

FY 2024

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October 1, 2024

From: 1000
Company #

JURY COMMISSION
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5910	53804		POSTAGE & POSTAL CHARGES	\$ 192.00	1,043.56	851.56	1/27/25
Total				\$ 192.00			

To: 1000
Company #

JURY COMMISSION
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5910	54100	0700	IT EQUIPMENT - CAPITAL LEASE	\$ 192.00	(191.40)	0.60	1/27/25
Total				\$ 192.00			

Reason for Request:

Transfer from Postage & Postal charges to IT Equipment-Capital Lease—shortage for IT Equipment line.

Signature on file _____ Date 1/27/25
 Department Head [Signature]
 Signature on file _____ Date 1/30/2025
 Chief Financial Officer

Activity _____
(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 24 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

SPS - 2/4/25
FIN/CB - 2/11/25

[Signature]