

Consent
SWM-discharge
CB-9124



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Sep 12, 2024

MinuteTraq (IQM2) ID #: 24-2519

Purchase Order #: 6124-1-SERV	Original Purchase Order Date: Nov 8, 2022	Change Order #: 2	Department: Stormwater Management
Vendor Name: Milton Township	Vendor #: 10331		Dept Contact: Alicia Favela-Perez
Background and/or Reason for Change Order Request:	Decrease and close purchase order in the amount of \$111,670.00, this is due to the project being completed.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$295,000.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$295,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$111,670.00)
E	New contract amount (C + D)	\$183,330.00
F	Percent of current contract value this Change Order represents (D / C)	-37.85%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-37.85%

DECISION MEMO NOT REQUIRED			
<input type="checkbox"/> Cancel entire order	<input type="checkbox"/> Close Contract	<input type="checkbox"/> Contract Extension (29 days)	<input type="checkbox"/> Consent Only
<input type="checkbox"/> Change budget code from: _____ to: _____			
<input type="checkbox"/> Increase/Decrease quantity from: _____ to: _____			
<input type="checkbox"/> Price shows: _____ should be: _____			
<input checked="" type="checkbox"/> Decrease remaining encumbrance and close contract	<input type="checkbox"/> Increase encumbrance and close contract	<input type="checkbox"/> Decrease encumbrance	<input type="checkbox"/> Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____
<input type="checkbox"/> OTHER - explain below:	

AFP	6698	Sep 12, 2024	<i>[Signature]</i>
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials) Phone Ext Date
			<i>[Signature]</i> 6676 09.12.24
REVIEWED BY (Initials Only)			
Buyer	Date	Procurement Officer	Date
		<i>[Signature]</i>	9-16-2024
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date