



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

consent
SWM11/5
CB 11/12

Date: Oct 9, 2024

MinuteTraq (IQM2) ID #: 24-2751

Purchase Order #: 6654-1-SERV	Original Purchase Order Date: Dec 13, 2022	Change Order #: 1	Department: Stormwater Management
Vendor Name: Water Well Solutions Illinois LLC		Vendor #: 12848	Dept Contact: Alicia Favela-Perez
Background and/or Reason for Change Order Request:	This purchase order is decreasing in the amount of \$97,739.50 and closing due to the purchase order expiring.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- ☒ (A) Were not reasonably foreseeable at the time the contract was signed.
☐ (B) The change is germane to the original contract as signed.
☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$151,190.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$151,190.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$97,739.50)
E	New contract amount (C + D)	\$53,450.50
F	Percent of current contract value this Change Order represents (D / C)	-64.65%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-64.65%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☒ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☐ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

AFP	6698	Oct 9, 2024		6676	10.10.24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	Procurement Officer	Date		
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		