



DU PAGE COUNTY

Human Services

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, August 19, 2025

9:30 AM

Room 3500A

CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:35 AM.

Chair Schwarze appointed County Board members Sheila Rutledge and Yeena Yoo to serve on the committee for purposes of a quorum.

2. ROLL CALL

Other Board members present: Member Sheila Rutledge, Member Yeena Yoo, Member Saba Haider (9:48).

Staff in attendance: Nick Kottmeyer at 9:45 (Chief Administrative Officer), Renee Zerante (State's Attorneys Office), Evan Shields (Public Information Officer), Tim Harbaugh and staff (Facilities Management), Brian Rovik (Procurement), Anita Rajagopal and Inva Memisha (DuPage Care Center), Natasha Belli and Gina Strafford-Ahmed (Community Services), Janelle Chadwick (DuPage Care Center Administrator), and Mary Keating (Community Services Director)

PRESENT	Cronin Cahill, Schwarze, Yoo, and Rutledge
ABSENT	LaPlante
LATE	DeSart, Galassi, and Garcia

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. [25-1996](#)

Human Services Committee - Regular Meeting - Tuesday, August 5, 2025

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

6. COMMUNITY SERVICES - MARY KEATING**6.A. [FI-R-0133-25](#)**

Acceptance and appropriation of the Illinois Department of Human Services Homeless Prevention Grant PY26 Inter-Governmental Agreement No. FCSEH00172, Company 5000 - Accounting Unit 1760, in the amount of \$384,000. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

6.B. [FI-R-0134-25](#)

Correction of a Scrivener's Error in Resolution FI-R-0120-25, for the HUD 2024 Continuum of Care Planning Grant PY26, approved and adopted on August 12, 2025, adjusting the budget lines. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sheila Rutledge
SECONDER:	Cynthia Cronin Cahill

6.C. [25-1997](#)

Recommendation for the approval of a contract purchase order to Gaither Dynamic, for the use and maintenance of a Community Analysis Dashboard and a Community Performance Dashboard to publicly display the homeless system performance metrics for Community Services, from August 20, 2025 through August 19, 2028, for a contract total not to exceed \$17,997. Grant funded. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Sole provider of licensed service)

Chair Schwarze asked for an explanation on the Gaither Dynamics contract. Mary Keating said the dashboard will show statistics relating to the entire Homeless Continuum of Care, including people accessing other agencies, such as PADS and emergency shelters. The metrics will show such things as how many people have come through the system, how many are chronically homeless, and how many are veterans.

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Cynthia Cronin Cahill
AYES:	Cronin Cahill, Schwarze, Yoo, and Rutledge
ABSENT:	LaPlante
LATE:	DeSart, Galassi, and Garcia

7. DUPAGE CARE CENTER - JANELLE CHADWICK**7.A. [HS-P-0043-25](#)**

Recommendation for the approval of a contract purchase order to Kronos Inc., A UKG Company, for software support services for the Kronos automated time and attendance system, for the DuPage Care Center, for the period of September 28, 2025 through September 27, 2026, for a contract total not to exceed \$90,980; per 55 ILCS 5/5-1022 (c) not suitable for competitive bids. (Sole Source - renewal to sole maintenance/upgrade provider.)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Yeena Yoo
SECONDER:	Cynthia Cronin Cahill

7.B. [HS-P-0044-25](#)

Recommendation for the approval of a contract to Wight Construction Services, Inc., to provide final Architectural and Engineering Design and Professional Construction Manager at Risk/Guaranteed Maximum Price Method of delivery, for the modernization and upgrades of the DuPage Care Center East Building, for the period of August 26, 2025 through November 30, 2029, for a total contract amount not to exceed \$16,166,500. Professional services (architects, engineers and land surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

Member Cahill asked what the Wight Construction contract covers. Janelle Chadwick answered that the contract covers the entire remodel of the east building, consisting of two units on two floors, housing short stay Medicare on One East and housing long term care on Two East.

Tim Harbaugh, Deputy Director of Facilities Management, added that county board had approved 75% of the architecture previously. This contract covers the remaining 25% of the architecture and the full construction costs of the east building.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Yeena Yoo

7.C. [25-1998](#)

Recommendation for the approval of a contract purchase order to Voris Mechanical, Inc., for replacement HVAC Roof Top Unit, for the DuPage Care Center, for the period August 20, 2025 through August 19, 2026, for a contract total not to exceed \$25,817.50; per bid #25-077-FM. (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Sheila Rutledge
AYES:	Cronin Cahill, Schwarze, Yoo, and Rutledge
ABSENT:	LaPlante
LATE:	DeSart, Galassi, and Garcia

8. RESIDENCY WAIVERS - JANELLE CHADWICK

No residency waivers were offered.

9. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, shared some statistics from Community Services.

The LIHEAP program, which is now closed for new applications, took 10,965 applications since October 1, 2024, with 10,129 applications being approved, which is a 92-93% approval rate. The LIHEAP furnace program installed new furnaces in 72 homes and fully weatherized an additional 68 homes.

In the Senior Services' program, Adult Protective Services (APS) has taken 603 APS reports year-to-date. Over 1300 new intakes were taken for seniors' home-based services, for the Community Care Program (CCP) or for Managed Care Organizations (MCO's).

Over 7000 individual screenings were done by Senior Services' staff to patients within DuPage County hospitals entering long-term care facilities.

The community outreach team has attended 78 different community events and talked to 4145 residents.

The Information & Referral staff have taken 21,375 calls. Almost 2000 of them were handled by bi-lingual Spanish staff.

Members Paula Garcia and Dawn DeSart arrived at 9:45, detained at their previous committee meeting. Member Kari Galassi arrived remotely at 9:45, also detained at the previous meeting. Chair Schwarze requested a motion to allow Member Galassi to attend remotely. Member DeSart so moved, Member Garcia seconded, all ayes on a voice vote, motion passed.

10. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**10.A. 2026 Budget Presentation**

Janelle Chadwick, Administrator of the DuPage Care Center, presented the Care' Center's FY26 Budget request to the committee and answered questions from the committee.

Ms. Chadwick prefaced her presentation stating the Care Center is made up of 20 different departments. The leadership team meets with all departments and goes through the budget line item by line item. They always arrive at a break-even budget.

Ms. Chadwick explained the data presented on the PowerPoint and handout, which are attached hereto and made part of the minutes packet.

[25-2042](#)

DuPage Care Center 2026 Budget Request Powerpoint and Handout

11. OLD BUSINESS

No old business was discussed.

12. NEW BUSINESS

No new business was discussed.

13. ADJOURNMENT

With no further business, the meeting was adjourned at 10:15 A.M..