

DuPage County, Illinois  
 BUDGET ADJUSTMENT  
 Effective May 29, 2024

From: 5000  
 Company #

COMMUNITY SVCS BLOCK GRANTS  
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1650	53807	0	SUBSCRIPTION IT ARRANGEMENTS	\$ 7,000.00	8,317.00	1,317.00	10/31/24
Total				\$ 7,000.00			

To: 5000  
 Company #

COMMUNITY SVCS BLOCK GRANTS  
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1650	54107	0	SOFTWARE	\$ 7,000.00	1,683.00	8,683.00	10/31/24
Total				\$ 7,000.00			

Reason for Request:

To comply with GAAP, total contract with renewal will be greater than \$30,000 and longer than 1 year, necessitating all budget related to Carahsoft Survey software and implementation to be recorded to Capital Outlays in 54107.

\_\_\_\_\_  
 Department Head 10/31/24  
 Date

Activity \_\_\_\_\_ Chief Financial Officer \_\_\_\_\_ 10/31/24  
 (optional) \_\_\_\_\_ Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 24 Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

HS - 11/5/24  
 FIN/CB - 11/12/24