



# DU PAGE COUNTY

## Human Services

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

Tuesday, January 16, 2024

9:30 AM

Room 3500A

#### 1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:30 AM.

#### 2. ROLL CALL

Other Board members present: Member Lucy Evans and Member Patty Gustin (remote)

Staff in Attendance: Renee Zerante (State's Attorney Office), Joan Olson (Chief Communications Officer), Evan Shields (Public Information Officer), Nickon Etminan and Brian Rovik (Procurement), Anita Rajagopal (DuPage Care Center Assistant Administrator), Victoria Kappas, Natasha Belli, and Gina Strafford-Ahmed (Community Services Administrators), and Mary Keating (Director of Community Services).

<b>PRESENT</b>	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze
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#### 3. PUBLIC COMMENT

No public comments were offered.

#### 4. CHAIR REMARKS - CHAIR SCHWARZE

Chair Schwarze stated that on January 17, 2024, in cooperation with the DuPage Foundation, DuPage County will announce the opening of round four of the DuPage Community Transformational Partnership Grant. This grant will provide for transformational intervention in the areas of food insecurity, housing instability, mental health and substance use disorders.

DuPage County will deliver a press release on Thursday, January 18. Please share with members of your district and on social media.

Members discussed the partnership grant, and a broader reach of agencies. Chair Schwarze replied there are only so many large organizations that can qualify for funding and recommended members canvas their district to inform agencies of the grant. Mary Keating responded that Giving DuPage has an email blast, and there is also a 211-email blast, reaching between 300 to 500 people. The DuPage Foundation notifies their entire database, which includes hundreds of nonprofits. The grant information is also sent out through our Homeless Continuum of Care. Ms. Keating emphasized the recipients must serve a larger area and their program must be serving one of the four areas; food insecurity, housing instability, mental health, or substance use disorders.

Members asked about obtaining information regarding who has applied and why agencies were rejected. Ms. Keating recommended members contact Barb Szczepaniak, Vice President of Programs at the DuPage Foundation. Chair Schwarze added that he will bring up the concerns when he attends the first meeting at the DuPage Foundation with Vice Chair Paula Garcia.

**5. APPROVAL OF MINUTES****5.A. 24-0372**

Human Services Committee - Regular Meeting - Tuesday, December 5, 2023

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

**6. COMMUNITY SERVICES - MARY KEATING****6.A. HS-R-0004-24**

Authorizing execution of the intergovernmental agreement between PACE Suburban Bus and DuPage County Community Services for the Senior Transportation Grant Program - \$126,500. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Kari Galassi

**6.B. HS-P-0011-24**

Awarding resolution issued to Teen Parent Connection, to provide car seats, booster seats, diapers, formula, wipes, and car seat safety training to low income residents of DuPage County, for the period of January 1, 2024 through December 31, 2024, for a Community Services Block Grant (CSBG) sub-grantee total of \$40,000. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

6.C. [HS-P-0012-24](#)

Awarding resolution issued to Catholic Charities to provide shelter, case management, and financial assistance to situationally homeless residents and at risk of homelessness residents of DuPage County for the period of January 1, 2024 through December 31, 2024. The Community Services Block Grant (CSBG) sub-grantee agreement also provides financial support for the Back to School Fair, for a contract total of \$65,000. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

## 7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

7.A. [HS-R-0005-24](#)

2024 Annual Action Plan, DuPage County Consortium – FIRST READING - Acceptance of the 2024 Annual Action Plan Element (Public Comment Period) of the 2020-2024 Consolidated Plan for Community Development Block Grant (CDBG) HOME investment Partnership (HOME) and Emergency Solutions Grant (ESG) programs to qualify and receive the Department of Housing and Urban Development (HUD) grant funds.

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

7.B. [HS-R-0006-24](#)

Recommendation for Approval of a Third Modification to a HOME Investment Partnerships Act (HOME) Agreement with DuPage Habitat for Humanity, Inc, Project Number HM09-03 – Clarifying the Recapture Requirements as well as HOME Affordability Period for Homeownership Assistance.

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Michael Childress

7.C. [HS-R-0007-24](#)

Recommendation for Approval of a of HOME Investment Partnerships Act (HOME) Funds Agreement with DuPage Pads, Project Number HM21-02b – Tenant Based Rental Assistance – in the Amount of \$100,000 under FY2021, with an Additional \$100,000 in FY2024 funds contingent upon Approval by DuPage County Board and the Department of Housing and Urban Development (HUD) of the 2024 Action Plan Element of the 2020-2024 Consolidated Plan as well as receipt of the FY2024 HOME allocation.

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

7.D. [HS-R-0008-24](#)

Recommendation for Approval to Subordinate two Community Development Block Grant (CDBG) Liens with Serenity House Foundation (now known as Advance Resource Recovery Corporation), Projects CD19-07 and CD22-07, to St. Charles Bank & Trust Company (SCBT).

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

## 8. BUDGET TRANSFERS

8.A. [24-0373](#)

Budget Transfer to transfer funds for overtime incurred and paid for with Federal funding of the Aging Case Coordination Unit Seniors' grant which was not originally budgeted for in FY23 from 5000-1660/50000 to 5000-1660/50010, \$1,180. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

8.B. [24-0374](#)

Budget Transfer to transfer funds to cover employee benefit payments in the LIHEAP Program that exceeded original budget during the year FY23, \$1,000, from 5000-1420/50000 to 5000-1420/51000. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

8.C. **24-0375**

Budget Transfer to move overtime funds from 5000-1435/50010 to regular salaries 5000-1435/50000 for the LIHWAP Grant program as less overtime was worked than anticipated for FY23, \$3,000. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

8.D. **24-0376**

Budget Transfer to transfer funds for benefit payouts from the U.S. Treasury Emergency Rent Assistance fund from unused overtime budget 5000-1770/50010 to benefit payments 5000-1770/51000, not budgeted for in FY23, \$1,320. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

## 9. TRAVEL

9.A. **24-0377**

Travel Request for Community Services Director to attend the NACCED CDBG Hill Briefing and Legislative Conference, and NACo Legislative Conference in Washington D.C. from February 7, 2024 through February 13, 2024. Expenses to include registration, transportation, lodging, miscellaneous expenses (parking, mileage, etc.), and per diems, for approximate total of \$3,638.50. CDBG grant funded. (Community Services)

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Kari Galassi

**10. CONSENT ITEMS****10.A. 24-0378**

Change Order to close P.O. 5957-0001 SERV issued to DuPage Federation on Human Services Reform in the amount of \$23,427.74. Contract expired on October 10, 2023. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

**11. INFORMATIONAL**

Motion to Combine Items

Member DeSart moved and Member Garcia seconded a motion to combine items 11.A. through 11.D. The motion was approved on voice vote, all "ayes".

**11.A. 24-0379**

GPN 001-24 Community Services Block Grant (CSBG) PY24, Illinois Department of Commerce and Economic Opportunity, US Department of Health & Human Services \$1,196,614. (Community Services)

**11.B. 24-0380**

GPN 003-24 Community Development Block Grant PY24, U.S. Department of Housing and Urban Development \$3,663,480. (Community Services)

**11.C. 24-0381**

GPN 004-24 HOME Investment Partnership Program FY24 U.S. Department of Housing and Urban Development \$1,860,190. (Community Services)

**11.D. 24-0382**

GPN 005-24 Emergency Solutions Grant FY24, U.S. Department of Housing and Urban Development \$288,247. (Community Services)

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Kari Galassi
<b>AYES:</b>	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze

**12. RESIDENCY WAIVERS - JANELLE CHADWICK**

Anita Rajagopal stated there are currently 14 male beds and over 20 female beds available at the DuPage Care Center. Six of the beds have been offered to DuPage County residents, so there will be no displacement of residents by acceptance of this individual to the Care Center.

<b>RESULT:</b>	APPROVED
<b>MOVED:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

**13. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Anita Rajagopal, Assistant Administrator to the DuPage Care Center stated there are currently no units on isolation due to Covid-19. The Care Center is still following masking protocols. They monitor hospital re-admissions related to covid to determine what protocol they will follow. DuPage County is currently at a medium level, higher than surrounding counties. The Care Center often takes a more conservative approach to the state guidance, including additional masking.

Ms. Rajagopal gave an update on the remodel at the Care Center, stating the floors have all been laid, bathroom tiling and painting in resident rooms has been completed. Cabinets are being installed, and the front lobby's installation of the nursing station cabinets is complete. Tours are available to County Board members. The remodel of the 4N unit should be completed in mid-March. They will need approval from the Illinois Department of Public Health (IDPH) before occupancy is allowed.

The Valentine Balloon Fundraiser will be in February. The Care Center will be seeking the County Board members' support.

**14. COMMUNITY SERVICES UPDATE - MARY KEATING**

Mary Keating, Director of Community Services, offered a statistic from the 2023 Annual Report, stating the Community Services' outreach team was at 129 different events in 2023, reaching over 6000 people. Community Services was able to obtain these numbers through ARPA funding, allowing Community Services to hire a specific person to reach out to communities in need.

Mary Keating introduced Victoria Kappas, the Administrator of the Family Center to discuss the impact of the new daytime security staff, approved by the 2024 county budget. Ms. Kappas thanked the committee for the new security guard, stating that the presence has been amazing, both for de-escalation of volatile situations and the comfort of staff having them present.

Two judges from juvenile court have reached out to the Family Center to establish services at a neutral site for the foster parent/biological parent dynamics for child exchange and/or to obtain information through reports. Ms. Kappas concluded that this is another untapped referral source and another way to serve children in DuPage County. She will keep the committee updated with numbers as the program develops.

**15. OLD BUSINESS**

No old business was discussed.

**16. NEW BUSINESS**

No new business was discussed.

**17. ADJOURNMENT**

<b>RESULT:</b>	APPROVED
<b>MOVED:</b>	Lynn LaPlante
<b>SECONDED:</b>	Paula Garcia