



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: May 20, 2025

MinuteTraq (IQM2) ID #:

|                                                           |                                                                                                                                                                                                                                                                                                                                                      |                          |                                |
|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------------|
| <b>Purchase Order #:</b> 922020/5866-1                    | <b>Original Purchase Order Date:</b> Jun 8, 2022                                                                                                                                                                                                                                                                                                     | <b>Change Order #:</b> 5 | <b>Department:</b> ETSB        |
| <b>Vendor Name:</b> AT&T Inc.                             |                                                                                                                                                                                                                                                                                                                                                      | <b>Vendor #:</b> 10008   | <b>Dept Contact:</b> Eve Kraus |
| <b>Background and/or Reason for Change Order Request:</b> | Request for Change Order #5 to AT&T Inc. Purchase Order 922020/5866-1 to extend the contract expiration date based on the cutover dates to NG911 of September 17, 2024 for the ACDC PSAP and October 22, 2024 for the DU-COMM PSAP and adjust account codes in the County Finance software. There is no monetary change being made to this contract. |                          |                                |
| <b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>                |                                                                                                                                                                                                                                                                                                                                                      |                          |                                |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE |                                                                                                 |                |
|-------------------|-------------------------------------------------------------------------------------------------|----------------|
| A                 | Starting contract value                                                                         | \$4,038,285.38 |
| B                 | Net \$ change for previous Change Orders                                                        | \$150,554.48   |
| C                 | Current contract amount (A + B)                                                                 | \$4,188,839.86 |
| D                 | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | \$0.00         |
| E                 | New contract amount (C + D)                                                                     | \$4,188,839.86 |
| F                 | Percent of current contract value this Change Order represents (D / C)                          | 0.00%          |
| G                 | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)        | 3.73%          |

### DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☒ Change budget code from: 4000-5820-53807 to: 4000-5820-53806
- ☐ Increase/Decrease quantity from: to:
- ☐ Price shows: should be:
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

### DECISION MEMO REQUIRED

- ☒ Increase (greater than 29 days) contract expiration from: Nov 24, 2025 to: Oct 22, 2027
- ☐ Increase  $\geq$  \$2,500.00, or  $\geq$  10%, of current contract amount ☐ Funding Source
- ☐ OTHER - explain below:

|                                                           |              |                                                     |                                     |              |              |
|-----------------------------------------------------------|--------------|-----------------------------------------------------|-------------------------------------|--------------|--------------|
| ek                                                        | 630-550-7743 | May 20, 2025                                        | LMZ                                 | 630-878-2509 | May 20, 2025 |
| Prepared By (Initials)                                    | Phone Ext    | Date                                                | Recommended for Approval (Initials) | Phone Ext    | Date         |
| <b>REVIEWED BY (Initials Only)</b>                        |              |                                                     |                                     |              |              |
| Buyer                                                     | Date         | Procurement Officer                                 | Date                                |              |              |
| Chief Financial Officer<br>(Decision Memos Over \$25,000) | Date         | Chairman's Office<br>(Decision Memos Over \$25,000) | Date                                |              |              |