



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Dec 23, 2025

MinuteTraq (IQM2) ID #:

Department Requisition #:

Requesting Department: DuPage County Public Works	Department Contact: Drew Cormican
Contact Email: drew.cormican@dupagecounty.gov	Contact Phone: 630.985.7400
Vendor Name: AT&T	Vendor #: 10008

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Approve contract increase of \$15,000.00 for AT&T Analog and Circuit lines for various DuPage County Public Works Facilities.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

A contract increase totaling \$15,000.00 is necessary to pay current and future outstanding invoices for Analog Business Lines and Analog Circuit Lines for various DuPage County Public Works Facilities. The Public Works Department must support the continued requirement for analog circuits.

Strategic Impact

Customer Service

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

AT&T Analog Business Lines and Analog Circuit Lines support the department of DuPage County Public Works staff and facilities. These lines maintain operations and inform employees in the instance there is an issue at a site across DuPage County.

Source Selection/Vetting Information - Describe method used to select source

AT&T analog business lines and analog circuit lines were awarded through bid #21-104-IT. This contract follows the state agreement for analog business lines and analog circuit lines.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve contract increase of \$15,000.00 to pay current and future outstanding invoices for AT&T Analog business lines and analog circuit lines.
2. Do not approve contract increase. Not recommended due to the infrastructure of AT&T throughout the County.

Fiscal Impact/Cost Summary – Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

\$10,000.00 will be removed from 2000-2665-53250. \$5,000.00 will be removed from 2000-2555-53250.