



# DU PAGE COUNTY

## Animal Services Committee

### Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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Tuesday, August 15, 2023

7:30 AM

Room 3500A

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1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRMAN'S REMARKS - CHAIR KRAJEWSKI

5. MINUTES APPROVAL

5.A. [23-2701](#)

Animal Services Committee - Regular Meeting - Tuesday, June 20, 2023

6. PROCUREMENT REQUISITIONS

6.A. [AS-P-0049-23](#)

Recommendation for the approval of a contract to Covetrus North America, LLC, for the purchase of veterinary pharmaceuticals and medical supplies, for DuPage County Animal Services, for the period September 14, 2023 through September 13, 2024, for a contract total not to exceed \$76,000; per low bid #22-067-ANS. First of three (3) available options to renew.

7. BUDGET TRANSFERS

7.A. [23-2695](#)

Transfer of funds from account no. 1100-1300-50080 (Salary & Wage Adjustments) to account nos. 1100-1300-50000 (Regular Salaries) and 1100-1300-50010 (Overtime) in the amount of \$85,800.00 needed to cover the cost of budgeted regular salaries and increases in OT due to the rise in high volume animal intakes and staff shortages. (Animal Services)

7.B. [23-2698](#)

Transfer of funds from account no. 1100-1300-50040 (Part Time Help) to account no. 1100-1300-50010 (Overtime) in the amount of \$7,000.00 needed to cover the cost of employee overtime incurred as a result of high volume animal intake and cruelty investigations. (Animal Services)

8. DISCUSSION

8.A. [23-2702](#)

Capital Campaign Naming Opportunities

**9. AUTHORIZATION TO TRAVEL**9.A. [23-2699](#)

Operations Manager Travel to the 24PetCare Software User Conference in Baltimore, MD from September 25, 2023 - September 28, 2023. Conference registration is free. All expenses including airfare, travel, lodging, miscellaneous expenses, and meals to be paid by employee.

**10. ADMINISTRATIVE UPDATE****11. OLD BUSINESS****12. NEW BUSINESS****13. ADJOURNMENT**