



DU PAGE COUNTY

Public Works Committee

Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, April 7, 2026

9:00 AM

Room 3500B

1. CALL TO ORDER
2. ROLL CALL
3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS
4. PUBLIC COMMENT
5. LENGTH OF SERVICE AWARD
 - 5.A. Length of Service Award - Wade Westerberg - 15 Years - Facilities Management
6. APPROVAL OF MINUTES
 - 6.A. [26-1141](#)
Public Works Committee - Regular Meeting Minutes - Tuesday, March 3, 2026
7. CONSENT ITEMS
 - 7.A. [26-1142](#)
PW - Konrady Plastics, Inc 7063SERV - This contract is decreasing in the amount of \$15,000 and closing due to contract expiration.
 - 7.B. [26-1143](#)
PW - Colony Hardware Corporation 7064SERV - This contract is decreasing in the amount of \$15,000 and closing due to contract expiration.
 - 7.C. [26-1144](#)
FM – A&P Grease Trappers, Inc. 6937-0001 SERV - Contract is decreasing in the amount of \$15,370.00 and closing due to contract expiring.
 - 7.D. [26-1145](#)
FM – Air Filter Solutions LLC 7197-0001 SERV - Contract is decreasing in the amount of \$52,255.10 and closing due to contract expiring.
 - 7.E. [26-1146](#)
FM – Builders Chicago Corporation 6678-0001 SERV - Contract is decreasing in the amount of \$106,114.33 and closing due to contract expiring.

- 7.F. [26-1147](#)
FM – Chicago Metro Construction DBA Arlington Glass & Mirror 6613-0001 SERV - Contract is decreasing in the amount of \$61,820.43 and closing due to contract expiring.
- 7.G. [26-1148](#)
FM – City of Wheaton 5410-0001 SERV - Contract is decreasing in the amount of \$392,363.41 and closing due to contract expiring.
- 7.H. [26-1149](#)
FM – Gehrke Technology Group, Inc. 6688-0001 SERV - Contract is decreasing in the amount of \$10,651 and closing due to contract expiring.
- 7.I. [26-1150](#)
FM – GenServe LLC 6793-0001 SERV - Contract is decreasing in the amount of \$46,286.28 and closing due to contract expiring.
- 7.J. [26-1151](#)
FM – HD Supply, Inc. DBA HD Supply Facilities Maintenance LTD 7099 -0001 SERV - Contract is decreasing in the amount of \$37,486.24 and closing due to contract expiring.
- 7.K. [26-1152](#)
FM – Interstate Power Systems, Inc. 6178-0001 SERV - Contract is decreasing in the amount of \$38,216.41 and closing due to contract expiring.
- 7.L. [26-1153](#)
FM – Mansfield Power and Gas LLC 5448-0001 SERV - Contract is decreasing in the amount of \$206,022.21 and closing due to contract expiring.

8. JOINT PURCHASING AGREEMENT

- 8.A. [PW-P-0011-26](#)
Recommendation for the approval of a contract purchase order to Olsson Roofing Company, Inc., to prepare, remove, and replace the roofing and gutter system on the Woodridge Greene Valley Wastewater Treatment Plant Administrative Building, for the period of April 14, 2026 to November 30, 2026, for a total contract amount not to exceed \$142,395. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #23010402).

9. BID AWARD

- 9.A. [FM-P-0011-26](#)
Recommendation for the approval of a contract to Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors, to complete Phase II repair, maintenance, and capital improvements for the 479 and 509 parking structures on County Campus, for Facilities Management, for the period April 14, 2026 through November 30, 2027, for a total contract amount not to exceed \$1,411,340; per lowest responsible bid #26-012-FM.

9.B. [26-1154](#)

Recommendation for the approval of a contract to Oak Tree Fence Solutions, for replacement and extension of the northern fence line at the Marionbrook Facility, for Public Works, for the period of April 7, 2026 to November 30, 2026, for a total contract amount not to exceed \$27,465.27; per bid #26-023-PW.

10. BID RENEWAL10.A. [FM-P-0012-26](#)

Recommendation for the approval of a contract to Hey and Associates, Inc., for Natural Areas Management, which includes controlled burning and weeding of the native gardens on the County Campus, for Facilities Management, for the period May 1, 2026 through April 30, 2027, for a total contract amount not to exceed \$41,000, per RFP #24-020-FM. Second and final option to renew.

11. SOLE SOURCE11.A. [26-1155](#)

Recommendation for the approval of a contract to Metropolitan Industries, Inc., to provide pump repairs, replacement pump parts, and replacement Metropolitan Pumps, as needed, for the County campus, for Facilities Management, for the period April 15, 2026 through April 14, 2027, for a total contract amount not to exceed \$30,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole source - sole provider of items compatible with existing equipment.)

12. CONTRACT INCREASE12.A. [PW-CO-0002-26](#)

Amendment to County Contract 6634-0001 SERV, issued to HTURBO, Inc., for parts and service on the K-Turbo Blowers at the Knollwood Wastewater Treatment Facility, for a change order to increase the contract in the amount of \$60,000, taking the current contract amount of \$86,000 and resulting in an amended contract amount not to exceed \$146,000, an increase of 69.77%.

13. ACTION ITEMS13.A. [PW-P-0012-26](#)

Recommendation for an agreement between the County of DuPage and the Lower Des Plaines Work Group, concerning the County's participation in LDPWG's local funding program for alternate stream restoration projects, for the period of June 1, 2026 to May 31, 2030, for a total contract amount not to exceed \$130,364.29.

14. OLD BUSINESS**15. NEW BUSINESS****16. ADJOURNMENT**



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1141

Agenda Date: 4/7/2026

Agenda #: 6.A.



DU PAGE COUNTY

Public Works Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, March 3, 2026

9:00 AM

Room 3500B

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Michael Childress at 9:00 AM.

2. ROLL CALL

Member Zay arrived at 9:02 am due to attending another committee meeting.

Other Board Members Present:

Member Yeena Yoo

PRESENT	Childress, DeSart, Galassi, Garcia, and Ozog
LATE	Zay

3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS

No remarks were offered.

4. PUBLIC COMMENT

Jon Ramzan provided public comment.

5. LENGTH OF SERVICE AWARD

5.A. Length of Service Award - Wade Westerberg - 15 Years - Facilities Management

6. APPROVAL OF MINUTES

6.A. [26-0828](#)

Public Works Committee - Regular Meeting Minutes - Tuesday, February 17, 2026

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

7. BUDGET TRANSFERS

7.A. [26-0829](#)

Transfer of funds from account number 1000-1102-52270 (Maintenance Supplies) in the amount of \$16,000 to 1000-1102-50010 (Overtime) for Facilities Management – Grounds Division for snow call outs.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Jim Zay

7.B. [26-0830](#)

Public Works – Transfer of funds of from account no. 2000-2555-56208 DEP EXP – Sewage Treatment Plant (\$25,000), 2000-2555-53828 Sewer Contingencies (\$61,000), 2000-2665-53828 Admin Contingencies (\$100,000) to account no. 2000-2555-56211 DEP EXP – Other Machinery and Equipment (\$25,000) and 2000-2555-51000 Benefits Payments (\$161,000) for depreciation expense and benefits payments to establish GASB 101 sick accrual per audit in the amount of \$186,000.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Jim Zay

8. **CONSENT ITEMS**

8.A. [26-0831](#)

CDM Smith, Inc. 6836-0001 SERV – Extend the contract to November 30, 2027 for construction oversight due to the delay in the switchgear replacement project at the Power Plant and for electrical engineering and design for the jail electrical upgrades, for Facilities Management. No change in contract total.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

9. JOINT PURCHASING AGREEMENT

9.A. [PW-P-0010-26](#)

Recommendation for the approval of a contract purchase order to Hoerr Construction, for 31 manhole rehabilitations across DuPage County, for Public Works, for the period of March 10, 2026 to November 30, 2026, for a total contract amount not to exceed \$118,726.66. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Partners Cooperative Agreement #23-065-PW).

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Jim Zay

10. BID AWARD

10.A. [PW-P-0009-26](#)

Recommendation for the approval of a contract to Univar Solutions USA, Inc., for sodium bisulfite on an as-needed basis for the Woodridge Greene Valley and Knollwood Wastewater Treatment Plants, for Public Works, for the period of April 1, 2026 to March 31, 2027, for a total contract amount not to exceed \$45,000; per bid #26-008-PW.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Paula Garcia

10.B. [FM-P-0007-26](#)

Recommendation for the approval of a contract to Global Water Technology, Inc., to furnish and deliver water treatment chemicals, as needed, for Campus facilities, for Facilities Management, for the period March 23, 2026 through March 22, 2027, for a contract total amount not to exceed \$51,400; per lowest responsible bid #26-006-FM.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Jim Zay

10.C. [FM-P-0008-26](#)

Recommendation for the approval of a contract to Red Wing Brands of America, Inc., to furnish safety shoes and work boots, as needed for Facilities Management, Public Works, Stormwater, Care Center, and the Division of Transportation, for the period March 10, 2026 through March 9, 2027, for a contract total not to exceed \$46,100; per RFP #26-005-FM. (Facilities Management \$13,100, Public Works \$10,000, Stormwater \$4,500, Care Center \$3,500, and Division of Transportation \$15,000)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Jim Zay

10.D. [FM-P-0009-26](#)

Recommendation for the approval of a contract to MG Mechanical Contracting, LLC, to furnish and install replacement utility exhaust fans on County campus, for Facilities Management, for the period March 10, 2026 to March 9, 2027, for a total contract amount not to exceed \$194,150; per bid #26-017-FM.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Paula Garcia

11. BID RENEWAL

11.A. [FM-P-0006-26](#)

Recommendation for the approval of a contract to Builders Chicago Corporation, for preventive maintenance and repair services for automatic and manual doors with threshold closers, for Facilities Management, for the period April 10, 2026 through April 9, 2028, for a total contract amount not to exceed \$133,966; per renewal of bid #24-032-FM, first and final option to renew. (\$67,966 for Facilities Management, \$1,000 for Animal Services, \$35,000 for Division of Transportation, and \$30,000 for Care Center)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Kari Galassi

11.B. [FM-R-0001-26](#)

Amendment to Resolution FM-P-0006-26, issued to Builders Chicago Corporation, to provide preventive maintenance and repair services for automatic and manual doors with threshold closers, as needed for County facilities, for Facilities Management, increasing the total contract price by 2%.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Paula Garcia

11.C. [FM-P-0010-26](#)

Recommendation for the approval of a contract to Advanced Boiler Control Services, Inc., to provide Boiler Audit Testing, Tuning, Training, and Time & Material, at the Power Plant, for Facilities Management, for the period April 10, 2026 through April 9, 2027, for a total contract amount not to exceed \$70,057.50; per renewal of bid #24-024-FM, second of three optional renewals. (\$62,557.50 for Facilities Management and \$7,500 for Division of Transportation).

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Paula Garcia

12. ACTION ITEMS

12.A. [PW-R-0004-26](#)

Second Amendment to the agreement between the County of DuPage and the DuPage River Salt Creek Work Group (DRSCWG) concerning the County's participation in

DRSCWG's local funding program for alternate stream restoration projects for the period of June 1, 2026 to May 31, 2030, for a total contract amount not to exceed \$559,697. (Public Works \$394,083 and Stormwater Management \$165,614)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

13. INFORMATIONAL ITEMS

13.A. [DT-P-0013-26](#)

Recommendation for the approval of a contract to Vulcan Construction Materials, LLC, to provide coarse and fine aggregates on an as-needed basis, for the Division of Transportation and Department of Public Works, for the period of April 1, 2026 through March 31, 2027, for a contract total not to exceed \$70,000 (Division of Transportation \$40,000 / Public Works \$30,000); per bid #26-021-DOT.

Chair Childress moved and Member Galassi seconded a motion to receive and place on file DT-P-0013-26.

13.B. [DT-P-0018-26](#)

Recommendation for the approval of a contract to K-Five Construction Corporation, to provide bituminous paving materials in the southeast region of DuPage County on an as-needed basis, for the Division of Transportation and Department of Public Works, for the period of April 1, 2026 through March 31, 2027, for a contract total not to exceed \$144,000 (Division of Transportation \$120,000 / Public Works \$24,000); per bid #26-021-DOT.

Chair Childress moved and Vice Chair Zay seconded a motion to receive and place on file DT-P-0018-26.

13.C. [DT-P-0014-26](#)

Recommendation for the approval of a contract to Elmhurst Chicago Stone, LLC, to provide Portland Cement Concrete on an as-needed basis, for the Division of Transportation and Department of Public Works, for the period of April 1, 2026 through March 31, 2027, for a contract total not to exceed \$75,000 (Division of Transportation \$50,000 / Public Works \$25,000); per bid #26-021-DOT.

Chair Childress moved and Member Garcia seconded a motion to receive and place on file DT-P-0014-26.

14. OLD BUSINESS

Chair Childress addressed the Victims of Violence Memorial and the updated scope. Chief Administrative Officer Nick Kottmeyer clarified the scope of Memorial Park and outlined some high level points. Member DeSart, Member Galassi, Member Yoo, Member Ozog, Member Zay, and Member Garcia asked questions and provided comments. Chief Administrative Officer Nick Kottmeyer, Campus Natural Resources and Grounds Services Manager Jen Boyer and Deputy Director of Facilities Management Geoff Matteson answered any questions.

15. NEW BUSINESS

No new business was discussed.

16. ADJOURNMENT

With no further business, the meeting was adjourned.



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1142

Agenda Date: 4/7/2026

Agenda #: 7.A.

consent
PW 4/7
CB 4/14

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division

Revised 10-01-2025

Date: Mar 16, 2026

File ID #:

Purchase Order #: 7063	Original Purchase Order Date: May 7, 2024	Change Order #: 1	Department: PW
Vendor Name: Konrad Plastics Inc		Vendor #: 43980	Dept. Contact: Drew Cormican
Action Requested and Reason for Change Order Request: Decrease PO by (\$15,000.00) to \$0.00 and close PO. PO Expired on 5/6/2025.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting Contract Value	\$15,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$15,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$15,000.00)
E	New Contract Amount (C + D)	\$0.00
F	Cumulative Change Order Amount (B + D)	(\$15,000.00)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-100.00%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below



Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

SR		Mar 16, 2026			
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
		3/24/2026			3/16/26
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1143

Agenda Date: 4/7/2026

Agenda #: 7.B.

Consent
 PW 4/7
 CB 4/14
 Date: Mar 16, 2026

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
 Revised 10-01-2025

File ID #:

Purchase Order #: 7064	Original Purchase Order Date: May 7, 2024	Change Order #: 1	Department: PW
Vendor Name: Colony Hardware Corporation		Vendor #: 43981	Dept. Contact: Drew Cormican
Action Requested and Reason for Change Order Request: Decrease PO by (\$15,000.00) to \$0.00 and close PO. PO Expired on 5/6/2025.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting Contract Value	\$15,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$15,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$15,000.00)
E	New Contract Amount (C + D)	\$0.00
F	Cumulative Change Order Amount (B + D)	(\$15,000.00)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-100.00%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill in All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

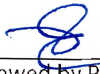

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

SR		Mar 16, 2026				
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date	
		3/24/2020			3/16/26	
Reviewed by Procurement Officer	Date		Completed by Buyer	Date		



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1144

Agenda Date: 4/7/2026

Agenda #: 7.C.

Consent
PW 4/17
CB 4/14

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Mar 9, 2026

File ID #: 26-1032

Purchase Order #: 6937-0001 SERV	Original Purchase Order Date: 04/14/2024	Change Order #: 7	Department: Facilities Management
Vendor Name: A & P GREASE TRAPPERS INC		Vendor #: 12241	Dept. Contact: Clara Gomez
Action Requested and Reason for Change Order Request: Change order #7 to decrease PO Line 1 \$250.00, PO Line 2 \$2,300.00, PO Line 3 \$2,825.00, PO Line 4 \$7,345.00, PO Line 5 \$825.00, PO Line 6 \$1,825.00 and close contract			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$82,750.00
B	Net \$ Change for Previous Change Order	\$20,000.00
C	Current Contract Amount (A + B)	\$102,750.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$15,370.00)
E	New Contract Amount (C + D)	\$87,380.00
F	Cumulative Change Order Amount (B + D)	\$4,630.00
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	5.60%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

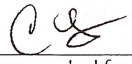

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

CYG	5690	03/09/2026		5665	Mar 24, 2026
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
		3/30/2026			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1145

Agenda Date: 4/7/2026

Agenda #: 7.D.

Consent
PW 4/17
CB 4/14

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Mar 18, 2026

File ID #: 26-1033

Purchase Order #: 7197-1-SERV	Original Purchase Order Date: Sep 27, 2024	Change Order #: 3	Department: Facilities Management
Vendor Name: Air Filter Solutions LLC		Vendor #: 41943	Dept. Contact: Katie Boffa
Action Requested and Reason for Change Order Request: Decrease line 1 \$64.30, line 2 \$400.00, line 3 \$289.60, line 4 \$1,500.00, line 5 \$44,904.64, line 6 \$3,367.56, line 7 \$229.00, line 8 \$1,500.00 and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$138,100.00
B	Net \$ Change for Previous Change Order	\$0.00
C	Current Contract Amount (A + B)	\$138,100.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$52,255.10)
E	New Contract Amount (C + D)	\$85,844.90
F	Cumulative Change Order Amount (B + D)	(\$52,255.10)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-37.84%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

KB	5695	Mar 18, 2026	<u>CA</u>	5665	Mar 24, 2026
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
<u>8</u>		<u>3/30/2026</u>			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1146

Agenda Date: 4/7/2026

Agenda #: 7.E.

CONSENT
PW 4/7
CB 4/14

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Mar 18, 2026

File ID #: 26-1034

Purchase Order #: 6678-1-SERV	Original Purchase Order Date: Nov 1, 2023	Change Order #: 6	Department: Facilities Management
Vendor Name: Builders Chicago Corporation		Vendor #: 11624	Dept. Contact: Katie Boffa
Action Requested and Reason for Change Order Request: Decrease line 2 \$1,411.00, line 3 \$645.00, line 5 \$40,183.35, line 6 \$4,721.23, line 7 \$9,233.47, line 8 \$956.70, line 9 \$39,860.93, line 10 \$6,277.38, line 11 \$2,525.27, line 12 \$300.00 and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$209,000.00
B	Net \$ Change for Previous Change Order	\$0.00
C	Current Contract Amount (A + B)	\$209,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$106,114.33)
E	New Contract Amount (C + D)	\$102,885.67
F	Cumulative Change Order Amount (B + D)	(\$106,114.33)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-50.77%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____ Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above) Other - Explain In Summary Explanation Box Below

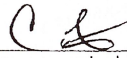


Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

KB	5695	Mar 18, 2026		5695	Mar 24, 2026
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
					
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1147

Agenda Date: 4/7/2026

Agenda #: 7.F.

Consent
PW 4/7
CB 4/14

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Mar 18, 2026

File ID #: 26-1035

Purchase Order #: 6613-1-SERV	Original Purchase Order Date: Oct 1, 2023	Change Order #: 4	Department: Facilities Management
Vendor Name: Chicago Metro Construction DBA Arlington Glass & Mirror		Vendor #: 19952	Dept. Contact: Katie Boffa
Action Requested and Reason for Change Order Request: Decrease line 2 \$1.00, line 3 \$18,463.50, line 4 \$2,416.36, line 5 \$25,073.50, line 6 \$3,075.01, line 8 \$4,612.48, line 9 \$8,178.58 and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$90,000.00
B	Net \$ Change for Previous Change Order	\$0.00
C	Current Contract Amount (A + B)	\$90,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$61,820.43)
E	New Contract Amount (C + D)	\$28,179.57
F	Cumulative Change Order Amount (B + D)	(\$61,820.43)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-68.69%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

KB	5695	Mar 18, 2026	<u>CS</u>	5665	Mar 24, 2026
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
<u>8</u>		<u>3/20/2026</u>			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1148

Agenda Date: 4/7/2026

Agenda #: 7.G.

Consent
PW 4/7
CB 4/14

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Mar 18, 2026

File ID #: 26-1036

Purchase Order #: 5410-1-SERV	Original Purchase Order Date: Oct 1, 2021	Change Order #: 2	Department: Facilities Management
Vendor Name: City of Wheaton		Vendor #: 10074	Dept. Contact: Katie Boffa
Action Requested and Reason for Change Order Request: Decrease line 1 \$233,111.08, line 2 \$159,252.33 and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting Contract Value	\$2,870,000.00
B	Net \$ Change for Previous Change Order	\$0.00
C	Current Contract Amount (A + B)	\$2,870,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$392,363.41)
E	New Contract Amount (C + D)	\$2,477,636.59
F	Cumulative Change Order Amount (B + D)	(\$392,363.41)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-13.67%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

KB	5695	Mar 18, 2026	<u>OA</u>	5165	Mar 24, 2026
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
<u>8</u>		<u>3/30/2026</u>			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1149

Agenda Date: 4/7/2026

Agenda #: 7.H.

Consent
PW 4/17
CB 4/14

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Mar 18, 2026

File ID #: 26-1037

Purchase Order #: 6688-1-SERV	Original Purchase Order Date: Nov 1, 2023	Change Order #: 1	Department: Facilities Management
Vendor Name: Gehrke Technology Group Inc		Vendor #: 39397	Dept. Contact: Katie Boffa
Action Requested and Reason for Change Order Request: Decrease line 1 \$1.00, line 2 \$4,375.00, line 3 \$6,275.00 and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$13,801.00
B	Net \$ Change for Previous Change Order	\$0.00
C	Current Contract Amount (A + B)	\$13,801.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$10,651.00)
E	New Contract Amount (C + D)	\$3,150.00
F	Cumulative Change Order Amount (B + D)	(\$10,651.00)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-77.18%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

KB
Prepared By

5695
Phone Ext.

Mar 18, 2026
Date


Recommended for Approval

5695
Phone Ext.

Mar 24, 2026
Date


Reviewed by Procurement Officer

3/28/2026
Date

Completed by Buyer

Date



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1150

Agenda Date: 4/7/2026

Agenda #: 7.I.

Consent
PW 4/7
CB 4/14

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Mar 18, 2026

File ID #: 26-1039

Purchase Order #: 6793-1-SERV	Original Purchase Order Date: Nov 1, 2023	Change Order #: 3	Department: Facilities Management
Vendor Name: GenServe LLC		Vendor #: 41555	Dept. Contact: Katie Boffa
Action Requested and Reason for Change Order Request: Decrease line 1 \$1.00, line 2 \$1.00, line 3 \$250.00, line 4 \$3,750.00, line 5 \$4,120.72, line 6 \$971.44, line 7 \$3,270.00, line 9 \$4,956.00, line 10 \$19,238.15, line 11 \$1,163.00, line 12 \$3,520.00, line 13 \$88.97, line 14 \$4,956.00 and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$135,912.00
B	Net \$ Change for Previous Change Order	\$0.00
C	Current Contract Amount (A + B)	\$135,912.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$46,286.28)
E	New Contract Amount (C + D)	\$89,625.72
F	Cumulative Change Order Amount (B + D)	(\$46,286.28)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-34.06%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

KB	5695	Mar 18, 2026	<u>Q. #</u>	5645	Mar 24, 2026
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
<u>8</u>		<u>3/30/2026</u>			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1151

Agenda Date: 4/7/2026

Agenda #: 7.J.

Consent
PW 4/17
CB 4/14

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division

Revised 10-01-2025

Date: Mar 18, 2026

File ID #: 26-1040

Purchase Order #: 7099-1-SERV	Original Purchase Order Date: Apr 1, 2024	Change Order #: 4	Department: Facilities Management
Vendor Name: HD Supply Inc DBA HD Supply Facilities Maintenance LTI Vendor #: 11812			Dept. Contact: Katie Boffa
Action Requested and Reason for Change Order Request: Decrease line 1 \$8,486.13, line 2 \$16,429.70, line 3 \$7,315.06, line 4 \$5,255.35 and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$63,086.61
B	Net \$ Change for Previous Change Order	\$0.00
C	Current Contract Amount (A + B)	\$63,086.61
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$37,486.24)
E	New Contract Amount (C + D)	\$25,600.37
F	Cumulative Change Order Amount (B + D)	(\$37,486.24)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-59.42%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below



Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

KB	5695	Mar 18, 2026		5605	Mar 24, 2026
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
		3/20/2026			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1152

Agenda Date: 4/7/2026

Agenda #: 7.K.

Consent
PW 4/17
CB 4/14

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Mar 18, 2026

File ID #: 26-1021

Purchase Order #: 6178-1-SERV	Original Purchase Order Date: Jan 1, 2023	Change Order #: 2	Department: Facilities Management
Vendor Name: Interstate Power Systems Inc		Vendor #: 12677	Dept. Contact: Katie Boffa
Action Requested and Reason for Change Order Request: Decrease line 1 \$6,256.33, line 2 \$7,583.75, line 3 \$24,376.33 and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$118,510.47
B	Net \$ Change for Previous Change Order	\$0.00
C	Current Contract Amount (A + B)	\$118,510.47
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$38,216.41)
E	New Contract Amount (C + D)	\$80,294.06
F	Cumulative Change Order Amount (B + D)	(\$38,216.41)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-32.25%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below

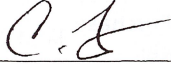

Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

KB	5695	Mar 18, 2026		5695	Mar 24, 2026
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
		3/30/2026			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Consent Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1153

Agenda Date: 4/7/2026

Agenda #: 7.L.

CONSENT
PW 417
CB 4114

REQUEST FOR CHANGE ORDER FORM

Procurement Services Division
Revised 10-01-2025

Date: Mar 18, 2026

File ID #: 26-1042

Purchase Order #: 5448-1-SERV	Original Purchase Order Date: Oct 1, 2021	Change Order #: 1	Department: Facilities Management
Vendor Name: Mansfield Power and Gas LLC		Vendor #: 27225	Dept. Contact: Katie Boffa
Action Requested and Reason for Change Order Request: Decrease line 1 \$174,036.47, line 2 \$31,985.74 and close contract.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting Contract Value	\$2,764,008.20
B	Net \$ Change for Previous Change Order	\$0.00
C	Current Contract Amount (A + B)	\$2,764,008.20
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$206,022.21)
E	New Contract Amount (C + D)	\$2,557,985.99
F	Cumulative Change Order Amount (B + D)	(\$206,022.21)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-7.45%

DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- Cancel Entire Order
- Close Contract
- Contract Extension (≤59 Days)
- Update Budget Code
- Change Budget Code From: _____ to: _____
- Increase/Decrease Quantity From: _____ to: _____
- Price Shows: _____ should be: _____
- Move Funds Between Lines
- Decrease Remaining Encumbrance and Close Contract
- Increase Encumbrance and Close Contract
- Decrease Encumbrance
- Increase Encumbrance

DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- Contract Extension Greater Than 59 Days From _____ to: _____
- Cancel Contract
- Cumulative Increase Greater Than \$10,000 (Row 'F' Above)
- Other - Explain In Summary Explanation Box Below



Summary Explanation - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

Original Source Selection/Vetting Information - Describe method used to select source; for instance, bid, RFP, sole source, etc.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number

APPROVALS - Initials Only

KB	5695	Mar 18, 2026		51005	Mar 24, 2026
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
		3/30/2026			
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	



Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-P-0011-26

Agenda Date: 4/7/2026

Agenda #: 8.A.

AWARDING RESOLUTION ISSUED TO
OLSSON ROOFING COMPANY, INC.
TO PREPARE, REMOVE, AND REPLACE THE ROOFING AND GUTTER SYSTEM ON THE
WOODRIDGE GREENE VALLEY WASTEWATER TREATMENT PLANT ADMINISTRATIVE BUILDING
FOR PUBLIC WORKS
(CONTRACT TOTAL AMOUNT \$142,395)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for preparation, removal, and replacement the roofing and gutter system on the Woodridge Greene Valley Wastewater Treatment Plant Administrative Building; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the TIPS Contract # 23010402, the County of DuPage will contract with Olsson Roofing, Company; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Olsson Roofing Company, Inc., TO prepare, remove, and replace the roofing and gutter system on the Woodridge Greene Valley Wastewater Treatment Plant Administrative Building, for the period of April 14, 2026 through November 30, 2026, for Public Works.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for preparation, removal, and replacement the roofing and gutter system on the Woodridge Greene Valley Wastewater Treatment Plant Administrative Building, for the period of April 14, 2026 through November 30, 2026, for Public Works, be, and it is hereby approved for issuance of a contract by the Procurement Division to Olsson Roofing Company, Inc., 740 S, Lake Street, Aurora, Illinois, 60506, for a contract total amount not to exceed \$142,395, per contract pursuant to the TIPS Contract #23010402.

Enacted and approved 14th day of April, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$142,395.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$142,395.00
	CURRENT TERM TOTAL COST: \$142,395.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Olsson Roofing Company, Inc.	VENDOR #: 19225	DEPT: Public Works	DEPT CONTACT NAME: Chris Ludwig
VENDOR CONTACT: Ken Withrow	VENDOR CONTACT PHONE: 630-417-1098	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: chris.ludwig@dupagecounty.gov
VENDOR CONTACT EMAIL: kdw@olssonroofing.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Prepare, Remove, and Replace roofing system and gutters on the WGV Administrative building per supplied specifications. Repairs totaling \$142,395 will improve building function and increase the longevity of the building. Repairs are required due to possible contamination of drinking water if the roof leaks. Work is being completed under TIPS Contract #23010402.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Replacement of roofing and installation on the WGV Administrative building is required to maintain structural integrity of the building and prohibit future damage that could result in significant repairs.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. After multiple vendors were evaluated through different cooperative contracts, Olsson Roofing Company was selected to complete the scope of work through the TIPS CO-OP Contract #23010402.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Approve purchasing agreement to Olsson Roofing for Roof replacement at the WGV Administrative Building. 2. Do not approve current quote for scope of work. Not recommended due to the issues already identified with the roof of the building and the possible future repair costs if it is not addressed. 3. Complete in house repairs. Not recommended due to the complexity of the project, as well as warranty of the materials utilized.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Olsson Roofing Company, inc.	Vendor#: 19225	Dept: Public Works	Division: Public Works
Attn: Ken Withrow	Email: kdw@olssonroofing.com	Attn: Magda Leonida-Padilla	Email: pwaccountspayable@dupagecount y.gov
Address: 740 S. Lake Street	City: Aurora	Address: 7900 S. Rt. 53	City: Woodridge
State: IL	Zip: 60506	State: IL	Zip: 60517
Phone: 630-417-1098	Fax:	Phone: 630-985-7400	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same as Above	Vendor#: Same as Above	Dept: Same as Above	Division: Same as Above
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 14, 2026	Contract End Date (PO25): Nov 30, 2026
Contract Administrator (PO25): Drew Cormican			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Replacement Roofing as needed per specifications utilizing TIPS Contract # 23010402	FY26	2000	2555	54010		129,450.00	129,450.00
2	1	EA		Contingency 10%	FY26	2000	2555	54010		12,945.00	12,945.00
<i>FY is required, assure the correct FY is selected.</i>										Requisition Total	\$ 142,395.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: W-9 Vendor Ethics Disclosure Statement



APPRENTICESHIP OR TRAINING PROGRAM CERTIFICATION

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Olsson Roofing Inc
CONTACT PERSON:	Jon Wallace
CONTACT EMAIL:	jwallace@olssonroofing.com

Section II: Participation

Does the Bidder participate in an apprenticeship or training program for the type(s) of work or craft involved in the bid/project listed above?

- Yes
 No
 Not applicable to this bid/project

If "Yes", read and complete Sections III-VI as required.

If "No" or "Not applicable to this bid/project", please complete by signing under Section VI.

Section III: Registration

Complete the table below providing the United States Department of Labor's ("USDOL") Bureau of Apprenticeship and Training registration number in compliance with subsequent terms and conditions provided in this section. For an example of a completed form, please see [Apprenticeship or Training Program Certification Example](#). In addition, please attach the official USDOL Certificate of Registration to the solicitation submission. For an example of an official USDOL certification please see [USDOL Certification Example](#).

COMPANY NAME	PRIME/SUB	SPONSOR NAME	TYPE OF WORK	USDOL REGISTRATION NO.
Olsson Roofing	Prime		Roofing	IL017091896

This contract requires all Bidders and all Bidders' Subcontractors disclose participation in apprenticeship or training programs that are (i) approved by and registered with the USDOL Bureau of Apprenticeship and Training, and (ii) applicable to the work of the above indicated proposals or groups. Participating Bidders are required to complete the following certification:

- By filling out the Section III table above, the Bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the Bidder will perform with its own employees. Exceptions for non-employees are listed in Section IV below.
- By filling out the Section III table above, the Bidder further certifies for work to be performed by subcontract that each of its Subcontractors submitted for approval either (i) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (ii) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.
- By filling out the Section III table above, the Bidder certifies the official name of each program sponsor holding the Certificate of Registration for all the types of work or crafts in which the Bidder is a participant and that will be performed by or in consultation with the Bidder's employees. Types of work or craft that will be subcontracted shall be included and listed as "subcontract work." The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.

Section IV: Owners / Partners / Members

Please fill out the table below if any Bidder or Subcontractor individual owners, partners, or members (rather than employees) shall perform all or part of the work of the contract where prevailing rates of wages would be required.

COMPANY NAME	NAME OWNERS / PARTNERS / MEMBERS	POSITION TITLE OWNERS / PARTNERS / MEMBERS

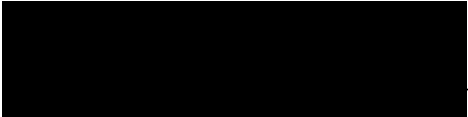
Section V: Prime Responsibilities

The Bidder shall require this certification provision be included in all approved subcontracts. The Bidder shall be responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. At any time before or after award, the County may require the production of a copy of each applicable Certificate of Registration issued by the USDOL evidencing such participation by the Contractor and any or all its Subcontractors. To fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently accepting, or that it will accept, applications for apprenticeship, training, or employment during the performance of the work of this contract.

Section VI: Certification

By signing below, the Bidder certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Kenneth D Withrow

Signature: 

Title: Project Manager

Date: March, 27 2026



March 18, 2026

**Re: DuPage County Public Works
TIPS Contract # 230104**

Dear Mr. Chris Ludwig,

Thank you for the opportunity to present our proposal for the roofing project at DuPage Public Works. We appreciate you considering our company for this important undertaking.

This bid is a direct result of our recent on-site visit, during which our experienced team meticulously assessed the existing roofing conditions, identified potential areas of concern, and thoroughly understood the specific requirements of your project. We took detailed measurements and documented the existing conditions to ensure our proposal is accurate and comprehensive.

We want to emphasize our unwavering commitment to performing all roofing work in strict accordance with the manufacturer's installation specifications. We understand the critical importance of adhering to these guidelines to ensure the longevity, performance, and warranty of the roofing system. Our team is highly trained and experienced in applying roofing materials and techniques according to the precise instructions provided by the manufacturer. This dedication to quality craftsmanship will provide you with a durable and reliable roofing solution.

Our proposal includes the provision of highly skilled union labor, ensuring that your project is handled by experienced professionals who are committed to safety and quality. We will also supply all necessary materials, sourced from reputable manufacturers, to complete the specified roofing and architectural sheet metal work.



Scope of Work:

1. Preparation and Demolition

- **Surface Clearing:** Removal of all existing pea gravel and loose dirt from the roof
- **Flashing Removal:** Remove all existing metal flashings and membrane flashings.
- **Gutter Preparation:** Clean and prepare the existing gutter surface to ensure a substrate for liquid flashing application.
- **Waste Disposal:** All debris shall be hauled off-site and disposed of properly

2. Substrate and Insulation

- **Insulation Installation:** Install new 1” insulation boards.
- **Adhesive Attachment:** Insulation boards are to be secured directly to the existing roof surface using foam adhesive.
- **Wood Blocking:** Install new wood blocking at all perimeters details

3. Membrane Installation

- **TPO Membrane:** Install new TPO membrane over the new insulation.
- **Adhesion:** The membrane shall be fully adhered directly to the insulation and vertical wall surfaces using manufacturer-approved bonding adhesive.
- **Seaming:** All laps and seams are to be heat-welded to create a monolithic seal

4. Details and Flashings

- **Liquid Gutter Flashing System:** Apply a **liquid flashing system** to provide a seamless, watertight seal.
- **Penetrations:** Install new flashings at all equipment curbs and existing roof penetrations.
- **Metal Details:** Fabricate and install new metal edge details

5. Compliance and Safety

- **OSHA Requirements:** All work must be performed in strict accordance with OSHA safety regulations, including but not limited to fall protection.
- **Building Codes:** The project shall be completed in compliance with all applicable state and local building codes.
- **Warranty:** 2-Year Contractor and 20-Year manufacturer warranty.

The above work is to be completed for Section “A” the total sum of: \$44,750.00

The above work is to be completed for Section “B” the total sum of: \$42,220.00

The above work is to be completed for Section “C” the total sum of: \$18,375.00

440’ of Gutter Flashings for the total sum of: \$24,105.00

TERMS AND CONDITIONS

- Nature of Work.** Olsson Roofing Company, Inc. (hereinafter referred to as ORC) shall furnish material and labor necessary to perform the construction work described herein or in the referenced contract documents. ORC does not provide design, structural engineering, roof consulting or architectural services, and this proposal and contract shall not be construed as contracting to provide such services. ORC assumes no responsibility for structural integrity, compliance with building codes, or design. It is the Customer's responsibility to retain a licensed architect or engineer to determine proper design and code compliance, including a determination as to whether and what type of vapor or air retarder is needed. If plans and specifications have been furnished to ORC, Customer warrants that they are sufficient and confirm to all applicable laws and building codes. ORC is not responsible for location of roof drains or drainage unless noted otherwise. ORC is not responsible for any loss, damage or expense due to defects in plans or specifications or building code violations unless such damage results from a deviation by ORC from what is specified. ORC is not responsible for condensation, moisture migration from the building interior or other building components, location or size of roof drains, adequacy of drainage, ponding on the roof, structural conditions or the properties of the roof deck or substrate on which ORC's roofing Work is installed.
- Deck.** Customer warrants that structures on which ORC is to work are in sound condition and capable of withstanding roof construction, equipment and operations. ORC's commencement of roof installation indicates only that ORC has visually inspected the surface of the roof deck for visible defects. ORC is not responsible for the structural sufficiency, quality of construction (including compliance with FMG criteria), undulations, fastening or moisture content of the roof deck or other trades' work or design. ORC is not responsible to test or assess moisture content of the deck or substrate. ORC is not responsible for moisture in the deck or interior affecting the roofing materials.
- Payment.** Unless stated otherwise on the face of this proposal, Customer shall pay the contract price plus any additional charges for changed or extra work no later than the time provided for by the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.* (hereinafter "the Prompt Payment Act"), after ORC sends its final invoice. Substantial Completion is the stage at which the Work is sufficiently completed that it can be used for its intended purpose. If completion of the Work extends beyond one month, Customer shall make monthly progress payments to ORC by or before the time allotted by the Prompt Payment Act. Unless otherwise agreed on the face of this proposal, Customer shall not withhold retainage. If any retainage is withheld, Customer shall withhold it at the maximum rate of 5%. Final payment shall be made to ORC within the time allotted by the Prompt Payment Act after substantial completion of the Work and receipt of ORC's final invoice. All sums not paid in full when due shall earn interest at the rate provided for by the Prompt Payment Act until paid. A delay by the manufacturer in the processing and formal issuance of manufacturer's warranty document shall not be cause to delay the Customer's payment to ORC. OC will furnish waivers of lien for payments as requested and agreed upon. ORC's entitlement to payment is not dependent upon criteria promulgated by Factory Mutual Global, including wind uplift testing.
- Right to Stop Work.** The failure of Customer to make proper payment to ORC when due shall, in addition to all other rights, constitute a material breach of contract and shall entitle ORC, at its discretion, to suspend all Work and shipments, including furnishing warranty, until full payment is made. The time period in which ORC shall perform the Work shall be extended for a period equal to the period during which the Work was suspended, and the Contract Price to be paid ORC shall be increased by the amount of ORC's reasonable costs of shut-down, delay and start-up.
- Insurance.** ORC shall carry worker's compensation, automobile liability, commercial general liability (bodily injury and property damage), and such other insurance as required by law. ORC will furnish a Certificate of Insurance, evidencing the types and amounts of its coverage's, upon request. Customer shall maintain self-insurance sufficient to cover the total value of the entire Project on a replacement cost basis, plus 25%, including the labor, material and equipment furnished by ORC, covering fire, windstorm, extended coverage, malicious mischief, vandalism and theft on the premises to protect against loss or damage to material and equipment and partially completed work until the job is completed and accepted and ORC's equipment is removed from the premises.. To the extent applicable, there shall be a mutual waiver of subrogation to the extent that builder's risk insurance responds to a claim caused by a peril covered by builder's risk insurance.
- Indemnity.** ORC shall, at all times, to the extent permitted by law, fully indemnify, hold harmless, and defend the Customer and its officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of the performance of this contract by ORC and its employees because of any act or omission, neglect or misconduct of ORC, its employees and agents, or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise, and any claims that may be made by the employees themselves or by the Illinois Department of Labor for ORC's violation of the Illinois Prevailing Wage Act (820 ILCS 130/1 *et seq.*). Such indemnity shall not be limited by reason of the enumeration of any insurance coverage or bond herein provided. Nothing contained herein shall be construed as prohibiting the Customer, its officers,

agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. ORC shall likewise be liable for the cost, fees and expenses incurred in the Customer's or ORC's defense of any such claims, actions, or suits. To the extent permitted by applicable law, Customer shall indemnify and hold harmless ORC from all damages, losses, or expenses, including attorney's fees, arising from any claims or damages for bodily injury, sickness, disease, or death, or from claims for damage to the extent due to the negligence of Customer or the fault of any of its agents, representatives or employees.

7. **Additional Insured.** If Customer requires and ORC agrees to make Customer or others additional insureds on ORC's liability insurance policy, Customer and ORC agree that the naming of Customer or others as additional insureds is intended to apply to claims made against the additional insured to the extent the claim is due to the negligence of ORC and is not intended to make ORC's insurer liable for claims that are due to the fault of the additional insured or others.
8. **Working Hours.** This Proposal is based upon the performance of all work during ORC's regular working hours. Extra charges will apply for overtime and all work performed other than during ORC's regular working hours, if required by the customer.
9. **Asbestos and Toxic Materials.** This proposal and contract is based on the assumption that the work to be performed by ORC does not involve asbestos-containing or toxic materials and that asbestos-containing or toxic materials will not be encountered or disturbed during the course of performing the roofing work. ORC is not responsible for expenses, claims or damages arising out of the presence, disturbance or removal of asbestos-containing or toxic materials. In the event that such materials are encountered, ORC reserves the right to rescind this contract and receive payment for work performed or suspend its work for a reasonable period of time while the Customer engages a firm specializing in the removal and disposal of asbestos or toxic materials or submit a change order and perform the necessary work for additional compensation. In any event, ORC shall be entitled to reasonable compensation for all additional expenses incurred as a result of the presence of asbestos-containing or toxic materials at the work site. To the extent permitted by applicable law, Customer agrees to indemnify ORC from and against any liability, damages, losses, claims, demands or citations arising out of the presence of ACM.
10. **Cleanup & Interior Protection.** Customer acknowledges that re-roofing of an existing building may cause disturbance, dust, debris or fireproofing to fall into the interior depending on existing building conditions. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. ORC shall not be responsible for disturbance, damage, clean-up or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations. Customer shall notify occupants and tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Customer agrees to hold ORC harmless from claims from those who were not so notified and did not provide protection.
11. **Deck Repairs & Unforeseen Conditions.** Any work required to replace rotten or missing wood or deteriorated decking to make the deck suitable for roof installation shall be done on a labor and material or unit price basis as an extra unless specifically included in the Scope of Work. Deck repairs or replacement shall be performed as needed to provide an adequate substrate for the roofing materials. Unforeseen conditions that may affect the Work will be reported to Customer and authorization requested prior to permanent repairs being performed.
12. **Roof Projections.** ORC will flash roof projections that are in place prior to installation of roofing or shown on the architectural plans provided to ORC. Penetrations not shown on the plans provided to ORC prior to submittal of this Proposal/Contract or required after installation of roofing shall be considered an order for extra work, and ORC shall be compensated at its customary time and material rates for additional expense resulting from additional penetrations.
13. **Changes in the Work and Extra Work.** Customer shall be entitled to submit a written request for ORC to perform changes, consisting of alterations in, additions to or omissions from the Work, provided that any request for such changes shall be made in writing and the total contract price adjusted accordingly. ORC shall not be required to perform any changed or additional work without a written change order. Changes shall not be implemented unless approved in writing by the Parties authorized representative(s). Any penetrations through the roofing to be installed by ORC not shown on the plans provided to ORC prior to submittal of this proposal shall be considered an order for extra work, and ORC shall be compensated for labor and material costs incurred by ORC resulting from such additional penetrations. Any work resulting in a reduction in the scope of work shall be similarly credited to the Customer.
14. **Wind Loads or Uplift Pressures.** Design Professional is responsible to design the Work to be in compliance with applicable codes and regulations and to specify or show the work that is to be performed. ORC is not responsible for design, including calculation or verification of wind-load design. To the extent minimum wind loads or uplift pressures are required, ORC's bid is based solely on manufacturer's printed test results. ORC itself makes no representation regarding wind uplift capacity and assumes no liability for wind uplift.
15. **Fumes & Emissions.** Customer acknowledges that odors and emissions from roofing products will be released as part of the roofing operations to be performed by ORC. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Some people are more sensitive to these

emissions than others. Customer shall hold ORC harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.

16. **Material Cost Escalation and Availability** If materials or equipment which ORC is required to furnish become unavailable either temporarily or permanently subsequent to the executing of this proposal through causes beyond the control and without the fault of ORC, then in the case of temporary unavailability the contract time shall be extended by change order for such period of time as ORC shall be delayed by such unavailability, and in the case of permanent unavailability, ORC shall be excused from the requirement of furnishing such materials or equipment. Customer agrees to pay ORC an increase in cost between the cost of the materials or equipment which have become permanently unavailable and the cost of the closest substitute which is then reasonably available. In the event of a substitution resulting in a material cost decrease, ORC agrees to credit Customer for same.
17. **Roof Top Safety.** Customer warrants there will be no live power lines on or near the roof servicing the building where ORC will be working, and that Customer will turn off any such power supplies to avoid an electrocution risk to ORC's employees. To the extent permitted by applicable law, Customer will indemnify ORC from personal injury and other claims and expenses if Customer fails to turn-off power so as to avoid injury to ORC personnel or resulting from the presence of concealed electrical conduit and live electrical power. ORC is not responsible for costs of repair or damages, including disruption of service, resulting from damage to undisclosed or concealed electrical or other utility lines. Customer shall shut down roof located electronic equipment that emits or receives radio frequency waves while roofing Contractor is to be working on the roof so that roofing personnel will not be subject to radio frequency waves or electromagnetic radiation while working on the roof and, to the extent permitted by applicable law, shall indemnify and hold ORC and its personnel harmless from any personal injury claims resulting from a failure by Customer to do so. ORC is not responsible for the safety of persons on the roof other than its own employees. Customer and general contractor agree to and, to the extent permitted by applicable law, shall indemnify and hold ORC harmless, including attorneys' fees, from claims for personal injury by persons or entities whom Customer or general contractor have allowed or authorized to be on the roof.
18. **Conduit and Materials Attached to Deck.** ORC's price is based upon there not being electrical conduit, cables, wires or other materials embedded within the roof assembly or attached directly to the underside or topside of the roof deck upon which ORC will be installing the new roof. ORC is not responsible for conduit, wires, cables, pipes, fireproofing or any objects attached to the underside of the roof decking which could be damaged during installation of the new roof system or repairs.
19. **Warranty.** ORC's new roofing and re-roofing work will be warranted to ORC in accordance with its standard warranty, which is made a part of this proposal and contract and incorporated by reference. A facsimile of ORC's standard warranty is attached or, if not, will be furnished upon required. ORC SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. The acceptance of this proposal by the Customer signifies its agreement that this warranty shall be and is the exclusive remedy against ORC. A manufacturer's warranty shall be furnished to Customer if a manufacturer's warranty is called for on the face of this proposal. It is expressly agreed that in the event of any defects in the materials provided pursuant to this contract, Customer shall have recourse only against the manufacturer per the terms and conditions of the manufacturer warranty.
20. **Damages and Delays.** ORC will not be responsible for damage done by others to ORC's work including damage to temporary tie-ins, punctures, cuts and tears in the roof membrane or flashings made by others. Any repairing of the same by ORC will be charged at regular scheduled rates over and above the amount of this proposal, and ORC's time for performance shall be extended for a time sufficient to make such repairs. Neither Party shall not be responsible for loss, damage, penalties or delay caused due to inclement weather or by circumstances beyond its reasonable control, including but not limited to acts of God, pandemics, epidemics, quarantines, accidents, unavoidable casualties, snow, ice dams, fire, adverse weather, vandalism, federal, state or local law, regulation or order, strikes, jurisdictional disputes, failure or delay of transportation, shortage of or inability to obtain materials, equipment or labor, changes in the work and delays caused by others. In the event of these occurrences, the Parties' time for performance under this proposal shall be extended for a time sufficient to permit completion of the Work or other performance, and the Parties shall be granted an equitable adjustment in the contract price if additional costs are incurred.
21. **Availability of Site.** ORC shall be provided with direct access to the work site for the passage of trucks and materials and direct access to the roof. The raising, disconnection, re-connection, or relocation of any mechanical equipment on the roof that may be necessary for ORC to perform the roofing work shall be performed by others or treated as an extra. ORC shall not be required to begin work until underlying areas are ready and acceptable to receive ORC's work and sufficient areas of roof deck are available and free from dirt, snow or debris to allow continuous full operation until job completion. The expense of any extra trips by ORC to and from the job as a result of the job not being ready for roof application after ORC has been notified to proceed may be charged as an extra. Customer shall provide to ORC at the worksite sufficient storage room for all materials and reasonable use of such facilities as scaffolding, elevators, and such other equipment as may be available for handling materials. Customer shall permit ORC to use driveways and paved areas leading to or adjacent to the worksite for ORC equipment without liability to ORC occasioned by such use unless the damages are due to the intentionally wrongful or negligent act or omission of ORC, its agents or employees. Customer shall supply to ORC at the worksite: water, power, site security, and clear access to work area.

22. **Tolerances & Product Specifications.** All materials and work shall be furnished in accordance with normal industry tolerances for color, variation, thickness, size, weight, amount, finish, texture and performance standards. Specified quantities are intended to represent an average over the entire roof area. ORC is not responsible for the actual verification of technical specifications; i.e., R value or ASTM or UL compliance, but rather the materials used are represented as such by the material manufacturer.
23. **Back Charges.** No backcharges or claims for payment of services rendered or materials and equipment furnished by Customer to ORC shall be valid unless previously authorized in writing by ORC **and unless written notice is given to ORC** within five (5) days of the event, act or omission which is the basis of the backcharge. ORC will approve or reject such claims or charges within seven (7) days of notification.
24. **Existing Conditions.** ORC is not responsible for leakage through the existing roof or other portions of the building that have not yet been reroofed by ORC.
25. **Mold.** ORC and Customer are committed to acting promptly so that roof leaks are not a source of potential interior mold growth. Customer will make periodic inspections for signs of water intrusion and act promptly including prompt notice to ORC if Customer believes there are roof leaks, to correct the condition. Upon receiving notice, ORC will make roof repairs. Customer is responsible for monitoring any leak areas and for indoor air quality. ORC is not responsible for mold or indoor air quality. To the extent permitted by applicable law, Customer shall hold harmless and indemnify ORC from claims due to indoor air quality and resulting from a failure by Customer to maintain the building in a manner to avoid growth of mold.
26. **Oil Canning.** Metal roofing and wall panels, especially lengthy flat-span sheet-metal panels, often will exhibit waviness, commonly referred to as “oil-canning.” The degree of oil-canning and the appearance of the panels will vary depending on factor such as the length and color of the panels, alloy, gauge, galvanizing process, substrate condition, and exposure to sunlight. Oil-canning pertains to aesthetics and not the performance of the panels and is not controlled by ORC. The type of metal roofing or wall panels specified may affect the degree of oil-canning. ORC is not responsible for oil-canning or aesthetics. Oil-canning is not grounds to withhold payment or reject panels of the type specified.
27. **Severability.** If any provision of this agreement is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

License

ORC is licensed with the State of Illinois Department of Registration and Education as a Roofing Contractor; License No. 104-000173.

Standard Exclusions & Conditions

- All wood blocking by others unless specifically noted.
- Overtime Work
- Any temporary work
- Roof deck cuts or structural steel reinforcement by others unless specifically noted.
- All and any carpentry or framing.
- Pricing is based on one complete, continuous operation, and roof being 100% ready.
- All work to be completed in compliance with OSHA safety standards & practices.
- Pricing applicable for 60 days of proposal date.
- Winder conditions; snow removal by others unless specifically noted
- We exclude all temping of roof
- We exclude concrete scan to locate any conduit or tension cables in concrete



A Department of Education Service Center Region 8, 4845 US Highway 271 North, Pittsburg, Texas 75686, (866) 839-8477

To: All TIPS Members

Re: TIPS Federal Funds Disclaimer and Information Sheet

To whom it may concern:

You have clicked on a link or otherwise sought to determine whether a specific TIPS Vendor on a specific TIPS Contract is EDGAR compliant. If the website states “No” to EDGAR compliance for that specific Vendor Contract, then the specific TIPS Vendor on that specific TIPS Contract is **not EDGAR compliant**. If the website states “View Doc” to EDGAR compliance and you are linked to this letter, then TIPS has ensured the specific TIPS Vendor’s compliance with 2 CFR 200 on the specified contract **to the extent a cooperative can do so**, as described below.

Region 8 Education Service Center (Region 8 ESC) is a Texas Education Service Center which operates The Interlocal Purchasing System (TIPS), a purchasing cooperative and department of Region 8 ESC. This document certifies that Region 8 ESC and TIPS made every effort to comply with the most restrictive requirements of 2 CFR 200, identified for educational purposes as the Education Department General Administrative Regulations (“EDGAR”). Please note that federal funds not sourced from the US Department of Education are likely regulated by 2 CFR 200 but are not technically “EDGAR.” Each federal agency and its corresponding state “pass-through” agency may interpret 2 CFR 200 differently. TIPS certifies that it competitively procures all awarded contracts pursuant to § 44.031 of the Texas Education Code, or Texas Government Code § 2269, as applicable, the most restrictive procurement method, and performs the most restrictive procurement method required by law and regulation, including all of the necessary steps outlined in 2 CFR 200, except the Price or Cost Analysis for purchases of \$250,000 and greater. (See below). **This letter certifies that the Vendor agreed to those 2 CFR 200 contract provisions for the specified contract.**

However, this TIPS certification cannot relieve Members of federal requirements that cannot reasonably be performed by cooperatives. For example, 2 CFR 200 requires a cost or price analysis for purchases over \$250,000.00, a threshold adopted by TEA and the US Dept. of Education. TIPS does not perform a formal cost or price analysis because TIPS is not the entity making the actual purchase of goods or services. If a Vendor is awarded then TIPS has determined that the pricing is within the competitive range for the Vendor’s offering. However, when required by law, the TIPS Member must perform the required analysis on the specific goods or services before seeking TIPS pricing/purchasing from the TIPS Vendor and then upon completion of the purchase process.

Additionally, due to the Texas Department of Agriculture Guidance ARM Section 17 (“ARM Section 17”), relating to Federal Child Nutrition Program Funds (Primarily Texas Public School Fund 240), requirement that all solicitations include specific quantities of goods or services purchased, TIPS Contracts are not in compliance with ARM Section 17 as a **stand-alone** purchase contract. This is because TIPS has no way of predicting which Members will purchase specific quantities of goods and services. However, for Federal Child Nutrition Fund purchases in which the ARM Section 17 required cost or price analysis has been performed by the Member, TIPS contracts may be used in conjunction with the Member’s three quote process **unless labeled with “No” as to EDGAR compliance**. See also ARM Section 17.84 addresses purchasing through a **“Third Party Cooperative that does not follow USDA Procurement Regulations”**. This will include TIPS and possibly other cooperatives that do not specify the exact quantities and line items procured by the cooperative. See the latest ARM Section 17 [here](#).

If this letter was linked or provided in relation to a specific Vendor Contract then the Vendor has agreed to the 2 CFR 200 Contract provisions. For our Members’ benefit, we encourage you, when expending federal funds, to make certain that you understand and comply with any other 2 CFR 200 requirements that cannot necessarily be met on your behalf by a cooperative. We also encourage you to incorporate all 2 CFR 200 TIPS Contract provisions agreed to by the Vendor into all supplemental agreements you enter into with the TIPS Vendor, if any. While TIPS works very hard to ensure legal purchasing compliance on Members’ behalf TIPS does not provide legal counsel to its Members. TIPS recommends that you consult your legal counsel when executing contracts with TIPS Vendors. TIPS reserves the right to change its process as necessary in relation to updated guidance. Thank you for being a Member of TIPS and for letting us assist with your procurement needs.



Printed 24 March 2026

www.olssonroofing.com



Olsson Roofing Company Inc

**EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER**

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	PO Box 1450	NAME David Mabe
CITY	Aurora	PHONE (866) 839-8477
STATE	IL	FAX (866) 839-8472
ZIP	60507	EMAIL david.mabe@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: Y

HUB: N

SERVING STATES

IL | WI | IN | IO

Overview

Olsson Roofing Company has earned recognition as the largest commercial roofing company in the state of Illinois. We specialize in the maintenance, installation, and repair of commercial and industrial roofing systems, and architectural sheet metal. More than 100 years after it was founded, Olsson Roofing Company is still known for integrity, continuous improvement, customer service, and professionalism. Our expert service team is available to customers 24 hours a day, and responds to more than 4,000 requests every year. We hold one of the lowest EMR's in the industry. All members of our team attend annual safety workshops and trainings.

Systems Include: TPO, EPDM, PVC, Modified, BUR, Green Roofing, Paver Systems, Davit Installation, Roof Coatings, Standing Seam, Metal Wall Panels, Composite Panels and Roof Screens

AWARDED CONTRACTS "View EDGAR Doc" on Website

Contract	Comodity	Exp Date	EDGAR
23010402	Trades, Labor, and Materials (JOC)	04/30/2027	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

23010402

Brett Plank	Project Manager	(630) 878-6265	bplank@olssonroofing.com
Mike Reynolds	Principal	(630) 675-0722	mreynolds@olssonroofing.com

TIPS VENDOR AGREEMENT SIGNATURE FORM

TIPS 230104 Trades, Labor, and Materials – Part 2

Vendor Name: Olsson Roofing Company, Inc

Vendor Address: 740 S. Lake St.

City: Aurora State: IL Zip Code: 60506

Vendor Authorized Signatory Name: Michael Reynolds

Vendor Authorized Signatory Title: Principal

Vendor Authorized Signatory Phone: 630-892-0449

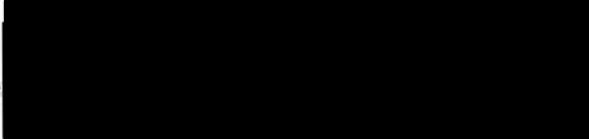
Vendor Authorized Signatory Email: mreynolds@olssonroofing.com

Vendor Authorized Signature:  Date: 1-16-23

(The following is for TIPS completion only)

TIPS Authorized Signatory Name: Dr. David Fitts

TIPS Authorized Signatory Title: Executive Director

TIPS Authorized Signature:  Date: 4/28/2023



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Olsson Roofing
CONTACT PERSON:	Ken Withrow
CONTACT EMAIL:	kdw@olssonroofing.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/


The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Kenneth D Withrow

Signature: 

Title: Project Manager

Date: March, 23 2026



Facilities Management Requisition Over \$30K

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0011-26

Agenda Date: 4/7/2026

Agenda #: 9.A.

AWARDING RESOLUTION ISSUED TO
WESTERN WATERPROOFING COMPANY, INC.
D/B/A WESTERN SPECIALTY CONTRACTORS
TO PROVIDE PRIORITY REPAIRS AT THE 479 & 509 PARKING STRUCTURES
FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL NOT TO EXCEED \$1,411,340.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors to provide priority repairs at the 479 and 509 parking structures, for the period April 14, 2026 through November 30, 2027 for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for the priority repairs at the 479 and 509 parking structures, for the period April 14, 2026 through November 30, 2027, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors, 676 East Fullerton Avenue, Glendale Heights, IL 60139, for a contract total amount not to exceed \$1,411,340.00, per lowest responsible bid #26-012-FM.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-0919	RFP, BID, QUOTE OR RENEWAL #: 26-012-FM	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$1,411,340.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$1,411,340.00
	CURRENT TERM TOTAL COST: \$1,411,340.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors	VENDOR #:	DEPT: Facilities Management	DEPT CONTACT NAME: Geoff Matteson
VENDOR CONTACT: Brent Rogers	VENDOR CONTACT PHONE: 773-638-5206	DEPT CONTACT PHONE #: x5681	DEPT CONTACT EMAIL: geoffrey.matteson@dupagecounty.gov
VENDOR CONTACT EMAIL: BrentR@westerngroup.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors to complete Phase II repair, maintenance, and capital improvements for the 479 and 509 parking structures on County Campus, for Facilities Management, for the period April 14, 2026 through November 30, 2027, for a total contract amount not to exceed \$1,411,340.00, per lowest responsible bid #26-012-FM.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The parking decks, constructed in 1990 and 1991, were evaluated by a professional engineer and require the structural repairs to be completed with this contract.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors	Vendor#:	Dept: Facilities Management	Division:
Attn: Brent Rogers	Email: BrentR@westerngroup.com	Attn:	Email: FMAccountsPayable @dupagecounty.gov
Address: 676 East Fullerton Ave.	City: Glendale Heights	Address:	City: Wheaton
State: IL	Zip: 60139	State: IL	Zip: 60187
Phone: 773-638-5206	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors	Vendor#:	Dept: Facilities Management	Division:
Attn: Brent Rogers	Email: BrentR@westerngroup.com	Attn: Geoff Matteson	Email: geoffrey.matteson@dupagecounty. gov
Address: 676 East Fullerton Ave.	City: Glendale Heights	Address: Various	City: Wheaton
State: IL	Zip: 60139	State: IL	Zip: 60187
Phone: 773-638-5206	Fax:	Phone: 630-407-5681	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 14, 2026	Contract End Date (PO25): Nov 30, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	LO		Parking Deck Repairs	FY26	6000	1220	54010	2601100	1,008,100.00	1,008,100.00
2	1	LO		Contingency	FY26	6000	1220	54010	2601100	201,620.00	201,620.00
3	1	LO		Contingency	FY27	6000	1220	54010	2601100	201,620.00	201,620.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 1,411,340.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. 479 and 509 Phase II Parking Deck Repairs
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Cathie Figlewski, Clara Gomez & Katie Boffa
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. PW: 4/7/26 CB: 4/14/26
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE
 FINANCE - PROCUREMENT
 479 & 509 PARKING DECK REPAIRS
 BID TABULATION



NO.	ITEM	UOM	QTY	Western Waterproofing Company, Inc. dba Western Specialty Contractors		Maman Corp.		Hammer Construction, LLC		Keeley Restoration Services LLC	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
479 - GOVERNMENT CENTER GARAGE											
1	Project Mobilization and Demobilization	LS	1	\$ 10,167.00	\$ 10,167.00	\$ 15,000.00	\$ 15,000.00	\$ 12,500.00	\$ 12,500.00	\$ 15,000.00	\$ 15,000.00
2	a. Partial Depth Concrete Repairs	SF	380	\$ 66.50	\$ 25,270.00	\$ 41.00	\$ 15,580.00	\$ 70.00	\$ 26,600.00	\$ 70.50	\$ 26,790.00
	b. Full Depth Concrete Repairs	SF	270	\$ 110.00	\$ 29,700.00	\$ 133.25	\$ 35,977.50	\$ 125.00	\$ 33,750.00	\$ 122.00	\$ 32,940.00
	c. Supplemental Reinforcing	LB	10,000	\$ 2.85	\$ 28,500.00	\$ 2.56	\$ 25,600.00	\$ 2.50	\$ 25,000.00	\$ 2.55	\$ 25,500.00
3	a. Form and Pour/Pump Repairs	SF	100	\$ 140.45	\$ 14,045.00	\$ 194.75	\$ 19,475.00	\$ 125.00	\$ 12,500.00	\$ 129.00	\$ 12,900.00
4	a. Double Tee Connection Replacement	EA	280	\$ 263.45	\$ 73,766.00	\$ 297.25	\$ 83,230.00	\$ 297.00	\$ 83,160.00	\$ 355.00	\$ 99,400.00
5	a. Rout and Seal Cracks	LF	2,600	\$ 6.05	\$ 15,730.00	\$ 12.30	\$ 31,980.00	\$ 6.00	\$ 15,600.00	\$ 6.30	\$ 16,380.00
	b.i. Level 3 Cove Joint Sealants	LF	2,500	\$ 8.93	\$ 22,325.00	\$ 12.30	\$ 30,750.00	\$ 10.00	\$ 25,000.00	\$ 7.70	\$ 19,250.00
	c.i. Level 4 Construction Joint Sealant	LF	4,100	\$ 7.71	\$ 31,611.00	\$ 12.30	\$ 50,430.00	\$ 8.50	\$ 34,850.00	\$ 8.50	\$ 34,850.00
	c.ii. Level 3 Construction Joint Sealant	LF	5,000	\$ 7.71	\$ 38,550.00	\$ 12.30	\$ 61,500.00	\$ 8.50	\$ 42,500.00	\$ 8.25	\$ 41,250.00
	d.i. Level 4 Tee to Tee Joints Replacement	LF	1,200	\$ 8.43	\$ 10,116.00	\$ 15.38	\$ 18,456.00	\$ 10.00	\$ 12,000.00	\$ 9.90	\$ 11,880.00
	d.ii. Level 3 Tee to Tee Joints Replacement	LF	8,200	\$ 8.43	\$ 69,126.00	\$ 15.38	\$ 126,116.00	\$ 10.00	\$ 82,000.00	\$ 9.58	\$ 78,556.00
6	a.i. Traffic Bearing Expansion Joint Seal Replacement on Level 4	LF	30	\$ 141.30	\$ 4,239.00	\$ 153.75	\$ 4,612.50	\$ 143.00	\$ 4,290.00	\$ 140.00	\$ 4,200.00



				Western Waterproofing Company, Inc. dba Western Specialty Contractors		Maman Corp.		Hammer Construction, LLC		Keeley Restoration Services LLC	
	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
6	a.ii. Traffic Bearing Expansion Joint Seal Replacement on Level 3	LF	65	\$ 126.00	\$ 8,190.00	\$ 153.75	\$ 9,993.75	\$ 143.00	\$ 9,295.00	\$ 129.00	\$ 8,385.00
	b.i. Vertical Expansion Joint Seal Replacement with Silicone Faced Pre-compressed Foam Seals	LF	60	\$ 104.20	\$ 6,252.00	\$ 133.25	\$ 7,995.00	\$ 150.00	\$ 9,000.00	\$ 597.80	\$ 35,868.00
7	i. Concrete Sealer Application with Corrosion Inhibitor on level 4	SF	65,000	\$ 0.85	\$ 55,250.00	\$ 0.82	\$ 53,300.00	\$ 0.48	\$ 31,200.00	\$ 0.55	\$ 35,750.00
	ii. Concrete Sealer Application with Corrosion Inhibitor on level 3	SF	81,500	\$ 0.85	\$ 69,275.00	\$ 0.82	\$ 66,830.00	\$ 0.48	\$ 39,120.00	\$ 0.54	\$ 44,010.00
8	i. Traffic Bearing Membrane Installation on Level 4	SF	11,200	\$ 4.02	\$ 45,024.00	\$ 3.59	\$ 40,208.00	\$ 6.00	\$ 67,200.00	\$ 4.05	\$ 45,360.00
	ii. Traffic Bearing Membrane Installation on Level 3	SF	15,400	\$ 3.46	\$ 53,284.00	\$ 3.59	\$ 55,286.00	\$ 6.00	\$ 92,400.00	\$ 4.50	\$ 69,300.00
	iii. Traffic Bearing Membrane Strip Installation at Double Tees on Level 4	SF	13,500	\$ 4.15	\$ 56,025.00	\$ 4.10	\$ 55,350.00	\$ 6.50	\$ 87,750.00	\$ 7.15	\$ 96,525.00
	iv. Traffic Bearing Membrane Strip Installation at Double Tees on Level 3	SF	17,200	\$ 3.70	\$ 63,640.00	\$ 4.10	\$ 70,520.00	\$ 6.50	\$ 111,800.00	\$ 7.15	\$ 122,980.00
9	i. New Drain Installation	EA	12	\$ 4,075.00	\$ 48,900.00	\$ 3,023.75	\$ 36,285.00	\$ 3,200.00	\$ 38,400.00	\$ 2,645.50	\$ 31,746.00
	New Plumbing Allowance	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
10	Parking Space Striping and Pavement Markings	LS	1	\$ 10,815.00	\$ 10,815.00	\$ 18,019.50	\$ 18,019.50	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
11	Barrier Cable Repairs	LS	1	\$ 18,655.00	\$ 18,655.00	\$ 25,112.50	\$ 25,112.50	\$ 30,250.00	\$ 30,250.00	\$ 19,050.00	\$ 19,050.00
12	Masonry Removal at Roof Stub Columns	LS	1	\$ 11,315.00	\$ 11,315.00	\$ 35,875.00	\$ 35,875.00	\$ 15,525.00	\$ 15,525.00	\$ 52,330.00	\$ 52,330.00
13	Masonry Tuckpointing	LS	1	\$ 50,850.00	\$ 50,850.00	\$ 55,350.00	\$ 55,350.00	\$ 126,385.00	\$ 126,385.00	\$ 107,700.00	\$ 107,700.00
14	Miscellaneous Work and General Conditions	LS	1	\$ 77,915.00	\$ 77,915.00	\$ 75,756.75	\$ 75,756.75	\$ 15,000.00	\$ 15,000.00	\$ 84,900.00	\$ 84,900.00
15	Permit Fee Allowance	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00



NO.	ITEM	UOM	QTY	Western Waterproofing Company, Inc. dba Western Specialty Contractors		Maman Corp.		Hammer Construction, LLC		Keeley Restoration Services LLC	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
509 - JUDICIAL CENTER GARAGE											
1	Project Mobilization and Demobilization	LS	1	\$ 1,540.00	\$ 1,540.00	\$ 1,000.00	\$ 1,000.00	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00
2	Vertical Expansion Joint Seal Replacement	LS	1	\$ 6,250.00	\$ 6,250.00	\$ 10,000.00	\$ 10,000.00	\$ 38,500.00	\$ 38,500.00	\$ 51,500.00	\$ 51,500.00
3	Miscellaneous Work and General Conditions	LS	1	\$ 1,775.00	\$ 1,775.00	\$ 2,500.00	\$ 2,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,225.00	\$ 4,225.00
GRAND TOTAL				\$ 1,008,100.00			\$ 1,188,088.50		\$ 1,189,575.00		\$ 1,293,525.00

NO.	ITEM	UOM	QTY	Golf Acquisition Group, LLC dba Golf Construction		J. Gill and Company		NRS a Division of Pullman, SST, Inc.		Bulley & Andrews Concrete Restoration LLC	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
479 - GOVERNMENT CENTER GARAGE											
1	Project Mobilization and Demobilization	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 14,881.00	\$ 14,881.00
2	a. Partial Depth Concrete Repairs	SF	380	\$ 80.00	\$ 30,400.00	\$ 82.00	\$ 31,160.00	\$ 115.00	\$ 43,700.00	\$ 105.00	\$ 39,900.00
	b. Full Depth Concrete Repairs	SF	270	\$ 120.00	\$ 32,400.00	\$ 90.00	\$ 24,300.00	\$ 135.00	\$ 36,450.00	\$ 126.00	\$ 34,020.00
	c. Supplemental Reinforcing	LB	10,000	\$ 2.00	\$ 20,000.00	\$ 1.25	\$ 12,500.00	\$ 4.00	\$ 40,000.00	\$ 1.00	\$ 10,000.00
3	a. Form and Pour/Pump Repairs	SF	100	\$ 150.00	\$ 15,000.00	\$ 150.00	\$ 15,000.00	\$ 140.00	\$ 14,000.00	\$ 134.00	\$ 13,400.00
4	a. Double Tee Connection Replacement	EA	280	\$ 250.00	\$ 70,000.00	\$ 550.00	\$ 154,000.00	\$ 550.00	\$ 154,000.00	\$ 599.00	\$ 167,720.00
5	a. Rout and Seal Cracks	LF	2,600	\$ 10.00	\$ 26,000.00	\$ 7.50	\$ 19,500.00	\$ 12.00	\$ 31,200.00	\$ 9.50	\$ 24,700.00
	b.i. Level 3 Cove Joint Sealants	LF	2,500	\$ 12.00	\$ 30,000.00	\$ 12.00	\$ 30,000.00	\$ 14.00	\$ 35,000.00	\$ 10.80	\$ 27,000.00
	c.i. Level 4 Construction Joint Sealant	LF	4,100	\$ 11.00	\$ 45,100.00	\$ 9.00	\$ 36,900.00	\$ 12.00	\$ 49,200.00	\$ 8.30	\$ 34,030.00
	c.ii. Level 3 Construction Joint Sealant	LF	5,000	\$ 11.00	\$ 55,000.00	\$ 9.00	\$ 45,000.00	\$ 12.00	\$ 60,000.00	\$ 8.30	\$ 41,500.00
	d.i. Level 4 Tee to Tee Joints Replacement	LF	1,200	\$ 12.50	\$ 15,000.00	\$ 13.00	\$ 15,600.00	\$ 15.00	\$ 18,000.00	\$ 13.30	\$ 15,960.00
	d.ii. Level 3 Tee to Tee Joints Replacement	LF	8,200	\$ 12.50	\$ 102,500.00	\$ 13.00	\$ 106,600.00	\$ 15.00	\$ 123,000.00	\$ 13.30	\$ 109,060.00
6	a.i. Traffic Bearing Expansion Joint Seal Replacement on Level 4	LF	30	\$ 105.00	\$ 3,150.00	\$ 175.00	\$ 5,250.00	\$ 160.00	\$ 4,800.00	\$ 141.00	\$ 4,230.00
	a.ii. Traffic Bearing Expansion Joint Seal Replacement on Level 3	LF	65	\$ 105.00	\$ 6,825.00	\$ 175.00	\$ 11,375.00	\$ 160.00	\$ 10,400.00	\$ 141.00	\$ 9,165.00
	b.i. Vertical Expansion Joint Seal Replacement with Silicone Faced Pre-compressed Foam Seals	LF	60	\$ 190.00	\$ 11,400.00	\$ 225.00	\$ 13,500.00	\$ 160.00	\$ 9,600.00	\$ 147.00	\$ 8,820.00
7	i. Concrete Sealer Application with Corrosion Inhibitor on level 4	SF	65,000	\$ 0.95	\$ 61,750.00	\$ 1.20	\$ 78,000.00	\$ 1.40	\$ 91,000.00	\$ 0.92	\$ 59,800.00

				Golf Acquisition Group, LLC dba Golf Construction		J. Gill and Company		NRS a Division of Pullman, SST, Inc.		Bulley & Andrews Concrete Restoration LLC	
	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
7	ii. Concrete Sealer Application with Corrosion Inhibitor on Level 3	SF	81,500	\$ 0.95	\$ 77,425.00	\$ 1.20	\$ 97,800.00	\$ 1.40	\$ 114,100.00	\$ 0.98	\$ 79,870.00
8	i. Traffic Bearing Membrane Installation on Level 4	SF	11,200	\$ 6.00	\$ 67,200.00	\$ 5.65	\$ 63,280.00	\$ 5.50	\$ 61,600.00	\$ 5.00	\$ 56,000.00
	ii. Traffic Bearing Membrane Installation on Level 3	SF	15,400	\$ 6.00	\$ 92,400.00	\$ 5.65	\$ 87,010.00	\$ 5.50	\$ 84,700.00	\$ 6.20	\$ 95,480.00
	iii. Traffic Bearing Membrane Strip Installation at Double Tees on Level 4	SF	13,500	\$ 7.00	\$ 94,500.00	\$ 6.05	\$ 81,675.00	\$ 6.50	\$ 87,750.00	\$ 7.50	\$ 101,250.00
	iv. Traffic Bearing Membrane Strip Installation at Double Tees on Level 3	SF	17,200	\$ 7.00	\$ 120,400.00	\$ 6.05	\$ 104,060.00	\$ 6.50	\$ 111,800.00	\$ 9.00	\$ 154,800.00
9	i. New Drain Installation	EA	12	\$ 3,500.00	\$ 42,000.00	\$ 5,500.00	\$ 66,000.00	\$ 4,000.00	\$ 48,000.00	\$ 5,931.00	\$ 71,172.00
	New Plumbing Allowance	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
10	Parking Space Striping and Pavement Markings	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 20,500.00	\$ 20,500.00	\$ 15,000.00	\$ 15,000.00	\$ 23,452.00	\$ 23,452.00
11	Barrier Cable Repairs	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 29,850.00	\$ 29,850.00	\$ 38,950.00	\$ 38,950.00	\$ 31,026.00	\$ 31,026.00
12	Masonry Removal at Roof Stub Columns	LS	1	\$ 10,800.00	\$ 10,800.00	\$ 14,400.00	\$ 14,400.00	\$ 40,000.00	\$ 40,000.00	\$ 47,712.00	\$ 47,712.00
13	Masonry Tuckpointing	LS	1	\$ 48,000.00	\$ 48,000.00	\$ 64,000.00	\$ 64,000.00	\$ 40,000.00	\$ 40,000.00	\$ 93,600.00	\$ 93,600.00
14	Miscellaneous Work and General Conditions	LS	1	\$ 100,000.00	\$ 100,000.00	\$ 123,000.00	\$ 123,000.00	\$ 50,000.00	\$ 50,000.00	\$ 96,091.00	\$ 96,091.00
15	Permit Fee Allowance	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
509 - JUDICIAL CENTER GARAGE											
1	Project Mobilization and Demobilization	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,659.00	\$ 1,659.00
2	Vertical Expansion Joint Seal Replacement	LS	1	\$ 12,675.00	\$ 12,675.00	\$ 8,500.00	\$ 8,500.00	\$ 5,000.00	\$ 5,000.00	\$ 8,820.00	\$ 8,820.00
3	Miscellaneous Work and General Conditions	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -
GRAND TOTAL					\$ 1,313,925.00		\$ 1,430,260.00		\$ 1,487,250.00		\$ 1,525,118.00

				Berglund Construction Company		JLJ Contracting, Inc.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
479 - GOVERNMENT CENTER GARAGE							
1	Project Mobilization and Demobilization	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
2	a. Partial Depth Concrete Repairs	SF	380	\$ 95.00	\$ 36,100.00	\$ 100.00	\$ 38,000.00
	b. Full Depth Concrete Repairs	SF	270	\$ 215.00	\$ 58,050.00	\$ 150.00	\$ 40,500.00
	c. Supplemental Reinforcing	LB	10,000	\$ 4.25	\$ 42,500.00	\$ 3.50	\$ 35,000.00
3	a. Form and Pour/Pump Repairs	SF	100	\$ 265.00	\$ 26,500.00	\$ 150.00	\$ 15,000.00
4	a. Double Tee Connection Replacement	EA	280	\$ 690.00	\$ 193,200.00	\$ 200.00	\$ 56,000.00
5	a. Rout and Seal Cracks	LF	2,600	\$ 9.00	\$ 23,400.00	\$ 13.00	\$ 33,800.00
	b.i. Level 3 Cove Joint Sealants	LF	2,500	\$ 10.00	\$ 25,000.00	\$ 10.00	\$ 25,000.00
	c.i. Level 4 Construction Joint Sealant	LF	4,100	\$ 14.00	\$ 57,400.00	\$ 14.00	\$ 57,400.00
	c.ii. Level 3 Construction Joint Sealant	LF	5,000	\$ 14.00	\$ 70,000.00	\$ 14.00	\$ 70,000.00
	d.i. Level 4 Tee to Tee Joints Replacement	LF	1,200	\$ 14.00	\$ 16,800.00	\$ 14.00	\$ 16,800.00
	d.ii. Level 3 Tee to Tee Joints Replacement	LF	8,200	\$ 14.00	\$ 114,800.00	\$ 14.00	\$ 114,800.00
6	a.i. Traffic Bearing Expansion Joint Seal Replacement on Level 4	LF	30	\$ 122.00	\$ 3,660.00	\$ 200.00	\$ 6,000.00
	a.ii. Traffic Bearing Expansion Joint Seal Replacement on Level 3	LF	65	\$ 122.00	\$ 7,930.00	\$ 200.00	\$ 13,000.00
	b.i. Vertical Expansion Joint Seal Replacement with Silicone Faced Pre-compressed Foam Seals	LF	60	\$ 122.00	\$ 7,320.00	\$ 80.00	\$ 4,800.00
7	i. Concrete Sealer Application with Corrosion Inhibitor on level 4	SF	65,000	\$ 0.75	\$ 48,750.00	\$ 0.60	\$ 39,000.00

				Berglund Construction Company		JLJ Contracting, Inc.	
	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
7	ii. Concrete Sealer Application with Corrosion Inhibitor on Level 3	SF	81,500	\$ 0.65	\$ 52,975.00	\$ 0.60	\$ 48,900.00
8	i. Traffic Bearing Membrane Installation on Level 4	SF	11,200	\$ 5.00	\$ 56,000.00	\$ 12.00	\$ 134,400.00
	ii. Traffic Bearing Membrane Installation on Level 3	SF	15,400	\$ 5.70	\$ 87,780.00	\$ 12.00	\$ 184,800.00
	iii. Traffic Bearing Membrane Strip Installation at Double Tees on Level 4	SF	13,500	\$ 4.45	\$ 60,075.00	\$ 12.00	\$ 162,000.00
	iv. Traffic Bearing Membrane Strip Installation at Double Tees on Level 3	SF	17,200	\$ 5.30	\$ 91,160.00	\$ 12.00	\$ 206,400.00
9	i. New Drain Installation	EA	12	\$ 2,575.00	\$ 30,900.00	\$ 3,250.00	\$ 39,000.00
	New Plumbing Allowance	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
10	Parking Space Striping and Pavement Markings	LS	1	\$ 9,300.00	\$ 9,300.00	\$ 7,450.00	\$ 7,450.00
11	Barrier Cable Repairs	LS	1	\$ 20,600.00	\$ 20,600.00	\$ 33,500.00	\$ 33,500.00
12	Masonry Removal at Roof Stub Columns	LS	1	\$ 8,800.00	\$ 8,800.00	\$ 14,400.00	\$ 14,400.00
13	Masonry Tuckpointing	LS	1	\$ 69,500.00	\$ 69,500.00	\$ 104,400.00	\$ 104,400.00
14	Miscellaneous Work and General Conditions	LS	1	\$ 295,000.00	\$ 295,000.00	\$ 151,785.00	\$ 151,785.00
15	Permit Fee Allowance	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
509 - JUDICIAL CENTER GARAGE							
1	Project Mobilization and Demobilization	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00
2	Vertical Expansion Joint Seal Replacement	LS	1	\$ 9,500.00	\$ 9,500.00	\$ 7,500.00	\$ 7,500.00
3	Miscellaneous Work and General Conditions	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 3,500.00	\$ 3,500.00
GRAND TOTAL					\$ 1,590,000.00		\$ 1,730,635.00

NOTES

1. Maman Corp.'s Bid Tabulation was adjusted to correct for submission errors:
 - a. 479 - GOVERNMENT CENTER GARAGE NO. 2c, when multiplied, ($\$2.56 \times 10,000 = \$25,600.00$), resulted in a decrease of \$25.00.
 - b. 479 - GOVERNMENT CENTER GARAGE NO. 5 d.i., when multiplied, ($\$15.38 \times 1,200 = \$18,456.00$), resulted in an increase of \$6.00.
 - c. 479 - GOVERNMENT CENTER GARAGE NO. 5 d.ii., when multiplied, ($\$15.38 \times 8,200 = \$126,116.00$), resulted in an increase of \$41.00.
 - d. 479 - GOVERNMENT CENTER GARAGE NO. 8 i., when multiplied, ($\$3.59 \times 11,200 = \$40,208.00$), resulted in an increase of \$28.00.
 - e. 479 - GOVERNMENT CENTER GARAGE NO. 8 ii., when multiplied, ($\$3.59 \times 13,500 = \$55,286.00$), resulted in an increase of \$38.50.
 - f. GRAND TOTAL was corrected from \$1,174,500.00 to \$1,188,088.50.
2. Golf Acquisition Group, LLC dba Golf Construction's Bid Tabulation was adjusted to correct for submission errors:
 - a. GRAND TOTAL was corrected from \$1,313,335.00 to \$1,313,925.00.
3. J. Gill and Company's Bid Tabulation was adjusted to correct for submission errors:
 - a. 479 - GOVERNMENT CENTER GARAGE NO. 13, when multiplied, ($\$64,000.00 \times 1 = \$64,000.00$), resulted in a decrease of \$400.00.
4. NRS a Division of Pullman, SST, Inc.'s Bid Tabulation was adjusted to correct for submission errors:
 - a. 509 - JUDICIAL CENTER GARAGE NO. 1, when multiplied, ($\$2,500.00 \times 1 = \$2,500.00$), resulted in a decrease of \$2,500.00.
 - b. GRAND TOTAL was corrected from \$1,489,750.00 to \$1,487,250.00.
5. JLJ Contracting Inc.'s Bid Tabulation was adjusted to correct for submission errors:
 - a. GRAND TOTAL was corrected from \$1,705,635.00 to \$1,730,635.00.
6. Restoration Systems, LLC has been deemed non-responsive due to incomplete submission.
7. William Hach & Associates, Inc., has been deemed non-responsive due to incomplete submission.
8. Facilities Management has requested a contingency of 40%, $\$1,008,100.00 + \$403,240.00$ (contingency) = \$1,411,340.00 contract request.

Bid Opening 2/19/2026 @ 2:30 PM	SR, HK
Invitations Sent	47
Total Vendors Requesting Documents	3
Total Bid Responses	12

00 42 16 PROPOSAL FORM

Project: 2025 DuPage County Government Garage Repair & Preventive Maintenance
479 N County Farm Road, Wheaton, IL 60187

To: DuPage County
421 County Farm Road
Wheaton, IL 60187

Attn: Tim Harbaugh, P.E., DEE
Deputy Director of Facilities

Date: 2/19/2026

Submitted By: Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors
Bidder Name:
Address: 676 E. Fullerton Ave.
City, State, Zip: Glendale Heights, IL 60139

The Design of Repairs as prepared by DESMAN, 20 North Clark Street, Fourth Floor, Chicago, IL 60602, for the construction of said project and having also received, read and taken into account Addenda Nos.:

No. 1

and likewise, having inspected the site of and the conditions affecting and governing the cost and construction of said project, the undersigned hereby proposes to furnish all material and perform all labor, as specified and described in said Specifications and as shown in the plans for the said work, for the Contract Amount of:

One Million Eight Thousand One Hundred Dollars & Zero Cents Dollars
(In words)
(\$ 1,008,100.00).
(In Numerals)

The scope of work included by this Contract Amount represents the Proposal for work item details and categories indicated in the project documents (drawings and specifications) and the following bid form. This Contract Amount is based on Unit Price Work Items or Lump Sum work items as hereinafter listed for the restoration work and the cost of all other items required for the completion of the work.

- Unit Price Work Items: $\$ \underline{\text{Bid Unit Price}} / \text{unit} \times \underline{\text{Estimated Quantity}} = \$ \underline{\text{Bid Amount}}$
- Lump Sum Work Items: $\$ \underline{\text{Bid Amount}}$

All items of material, labor, supplies, or equipment that are not specifically enumerated for payment as separate items, but which are reasonably required to complete the work as shown on the drawings or as described in the specifications, are considered as subsidiary obligations of the Contractor. No separate measurement or payment is made for them. Unit Prices shall include all charges for overhead, profit, insurance and all taxes, and shall be applied to net differences in the quantities. Contractor shall assist engineer in marking repairs in the field and provide equipment and work area as required (shall provide work access, scaffold, vehicle control, marking paint, etc.) Should any mathematical errors be discovered

Bidder's Name

in the preparation of these proposals, the correct extension of the bidder's unit price times the estimated quantity of work will be the basis for computing the true bid figure.

Unit Price for Base Contract (Work Installed)

479 Government Center Garage Scope

1. Project Mobilization, Demobilization, and Conditions as outlined in Specification Section 01 10 10 Summary of Work, including multiphase and/or off-hours work scheduling to meet site constraints of the work in accordance with the scheduling requirements. This item also includes any general or special work permits, licenses, bonds, etc., if any, required to perform the repairs.

Maximum Amount (\$15,000)

LUMP SUM = \$ 10,167.00

2. Horizontal Structural Concrete Repair Items:

- a. Partial Depth Concrete Repairs:

Work includes sounding and verifying the extent of the concrete deterioration at the top portion of the **cast-in-place concrete topping repair areas**, providing shoring as necessary, saw-cutting 1/2 inch (max.) along the perimeter of squared off repair area, removal (by approved methods) and disposal of existing construction materials, surface preparation, cleaning/supplementing of all exposed or deteriorated portions of reinforcing steel, and concrete placement, and curing. Assume the average depth of concrete removal is 3". Provide approved repair concrete material (minimum thickness 3") according to the specifications and the details shown on plans to match the existing slab elevations and thickness. Partial depth repairs must be attached to existing concrete by existing reinforcement as shown in details. All existing reinforcement shall remain across partial depth concrete bond line, unless directed otherwise. Provide supplemental anchors at 1'-0" on center to anchor new reinforcement without existing anchorages across patch repair bond line. See Detail 2/R301.

\$ 66.50 /SF x 380 SF = \$ 25,270.00

PRODUCT PROPOSED = Ready Mix

- b. Full Depth Concrete Repairs:

Work includes sounding and verifying the extent of the concrete deterioration at the slab top and bottom surfaces for repair areas, providing shoring as necessary, saw-cutting 3/4 inch (max.) at the slab, top surface along the perimeter of squared off repair area, slab Full-Depth removal and disposal of existing construction materials, surface preparation, cleaning/supplementing of all exposed, deteriorated portions of reinforcing steel, formwork installation, concrete placement, and curing per repair details and specifications. Provide Repair Concrete or Pre-bag repair concrete according to the specifications and the details shown on plans to match the existing slab elevations and thickness. See Detail 1/R301 and utilize Repair Concrete per Specification Section 03 30 00 or Fast Setting Concrete Materials per Specification Section 03 31 24.16.

Bidder's Name

\$ 110.00 /SF x 270 SF = \$ 29,700.00

PRODUCT PROPOSED = _____

c. Supplemental Reinforcing:

Install epoxy-coated reinforcement to supplement the existing slab reinforcement in the partial/full depth or vertical/overhead repair areas which has lost 20% or more of the original cross sectional area. Use #3 bars or equivalent WWF (mesh) or wire reinforcement as directed by engineer.

\$ 2.85 /LB x 10,000 LBs = \$ 28,500.00

3. Structural Vertical/Overhead Concrete Repair Items:

a. Form and Pour/Pump Repairs:

Removal of the spalled/deteriorated concrete member surface (slab/beam soffits, column surface, etc.) by approved methods, sandblast cleaning of the exposed reinforcing steel to remain, applying approved zinc-rich paint onto the exposed steel and installation of supplementary, epoxy-coated reinforcing steel and approved repair material by 'form and pour/pump' repair method to restore the original configuration of the concrete members. (Assume average thickness of 3"). See Details 1&2/R302 and utilize materials per Specification Section 03 37 16.16.

\$ 140.45 /SF x 100 SF = \$ 14,045.00

PRODUCT PROPOSED = Tomes P-51

4. Double Tee Connector Repairs:

a. Double Tee Connection Replacement

Perform full depth double tee flange connection repair/replacement at locations indicated on drawings or determined in field by then engineer. Work is to be performed according to Detail 3/R301. Work is to include providing shoring as necessary, saw-cutting 3/4 inch (max.) at the slab, top surface along the perimeter of squared off repair area (to the minimum extents illustrated per the referenced detail), slab Full-Depth removal and disposal of existing construction materials, surface preparation, cleaning/supplementing of all exposed, deteriorated portions of reinforcing steel, removal of all existing double tee connector hardware, formwork installation, placement/epoxy doweling of new reinforcement, concrete placement, and curing per repair details and specifications. Assume the average thickness of concrete removal is 4 1/2" (varies 4" to 7" in tee flange). Provide Repair Concrete or Pre-bag repair concrete according to the specifications and the details shown on plans to match the existing slab elevations and thickness. Contractor can utilize Repair Concrete per Specification Section 03 30 00 or Fast Setting Concrete Materials per Specification Section 03 31 24.16.

\$ 263.45 /EA x 280 EA = \$ 73,766.00

Bidder's Name

PRODUCT PROPOSED = Ready Mix

5. Joint Sealant Work:

a. Rout and Seal Cracks:

Provide primer and approved two-component polyurethane joint sealant materials. Replace existing or provide new sealant. Includes rout and clean the existing cracks on the top surface of concrete slabs, remove all existing deteriorated sealant, if any, in cracks at designated locations, clean and prepare the surface by approved methods, and install primer and approved two-component polyurethane joint sealant according to the details by the manufacturer and as shown on plans. See Detail 3/R302 and utilize materials per Specification Section 07 92 00.

\$ 6.05 /LF x 2,600 LF = \$ 15,730.00

PRODUCT PROPOSED = Sika 2c NS/SL

b. Cove Joint Sealant Replacement:

Provide primer and approved two-component polyurethane joint sealant materials. Replace existing or provide new sealant. Includes rout and clean the cove joints on the top surface of concrete slabs, remove all existing deteriorated sealant, if any, in cove joints at designated locations, clean and prepare the surface by approved methods, and install primer and approved two-component polyurethane joint sealant according to the details by the manufacturer and as shown on plans. See Detail 3/R302 and utilize materials per Specification Section 07 92 00.

i. Level 3 Cove Joint Sealants:

\$ 8.93 /LF x 2,500 LF = \$ 22,325.00

PRODUCT PROPOSED = Sika 2c NS/SL

c. Construction Joint Sealant:

Provide primer and approved two-component polyurethane joint sealant materials. Replace existing or provide new sealant. Includes rout and clean the existing construction joints on the top surface of concrete slabs, remove all existing deteriorated sealant, if any, in construction joints at designated locations, clean and prepare the surface by approved methods, and install primer and approved two-component polyurethane joint sealant according to the details by the manufacturer and as shown on plans. See Detail 3/R302 and utilize materials per Specification Section 07 92 00.

i. Level 4 Construction Joint Sealants:

\$ 7.71 /LF x 4,100 LF = \$ 31,611.00

ii. Level 3 Construction Joint Sealants:

Bidder's Name

\$ 7.71 /LF x 5,000 LF = \$ 38,550.00

d. Double Tee Joint Replacement:

Replace existing or provide new sealant. Includes rout or clean existing joints, remove existing control joint sealant and backer-rod material for the entire joint length at designated joints of the precast DT decks on the designated locations, clean and prep the concrete surfaces and exposed steel connector components by approved methods. For non-stainless connectors - paint the exposed steel components using approved rust-inhibitive paint. Provide primer, backer rod, and joint sealant. All joint sealant locations are also coated with a traffic membrane strip and the sealant shall be filled flush with the top of tee surface, (not recessed). See Detail 3/R302 and utilize materials per Specification Section 07 92 00.

i. Level 4 Tee to Tee Joints (within C.I.P. concrete areas):

\$ 8.43 /LF x 1,200 LF = \$ 10,116.00

ii. Level 3 Tee to Tee Joints:

\$ 8.43 /LF x 8,200 LF = \$ 69,126.00

PRODUCT PROPOSED = Sika 2c NS/SL

6. Expansion Joint Seal Repairs:

a. Traffic Bearing Expansion Joint Seals:

Replace expansion joint seals at locations shown on floor plans and/or designated by the Engineer in the field. The work shall be performed as shown on detail 4/R303, specification section 07 95 00, and manufacturer's recommendations. Work shall include the removal and disposal of the existing joint seal, any necessary repairs to the joint blockout, cleaning and surface preparation of the blockout, installation of the new joints seal, and protection of the joint seal. Scope shall include replacement of existing upturned joint seals at shear walls and other plane/elevation changes to match exist. layout and removal/reinstallation of any existing cover plates. This work is to be performed in coordination with ramp closures necessary for the waterproofing work described above.

i. Expansion Joint Seal Replacement on Level 4:

\$ 141.30 /LF x 30 LF = \$ 4,239.00

PRODUCT PROPOSED = Lymtal Pressure Lok

ii. Expansion Joint Seal Replacement on Level 3:

\$ 126.00 /LF x 65 LF = \$ 8,190.00

PRODUCT PROPOSED = Lymtal Pressure Lok

Bidder's Name

b. Vertical Expansion Joint Seal Replacement with Silicone Faced Pre-compressed Foam Seals

Replace expansion joint seals at locations shown on floor plans and/or designated by the Engineer in the field. The work shall be performed as shown on detail 2/R304, specification section 07 95 00, and manufacturer's recommendations. Work shall include the removal and disposal of the existing joint seal, any necessary repairs to the joint blockout, cleaning and surface preparation of the blockout, installation of the new joints seal, and protection of the joint seal. Scope shall include replacement of existing upturned joint seals at shear walls and other plane/elevation changes to match exist. layout.

i. Vertical Joint Seal Installation at Horizontal Joint Seal Terminations:

$$\text{\$ } \underline{104.20} \text{ /LF x 60 LF = \text{\$ } } \underline{6,252.00}$$

PRODUCT PROPOSED = Emseal Colorseal

7. Concrete Sealer Application

Silane Sealer with Corrosion Inhibitor:

This work includes installation of a concrete surface sealer system with concrete corrosion inhibitor on the horizontal concrete surfaces without a traffic membrane system, and as determined by the engineer. Contractor shall provide concrete surface preparation to clean the existing concrete surfaces with abrasive blasting in accordance with sealer manufacturer's requirements. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, and per manufacturer's instructions, and as directed by the engineer. Contractor shall verify all dimensions and areas required and coordinate this work with the requirements for joint sealants and traffic membrane systems and other detail. See Detail 3/R303 and utilize materials per Specification Section 07 19 33. Sealer shall be applied prior to any installation of waterproofing membrane.

i. Sealer with CI on Level 4:

$$\text{\$ } \underline{0.85} \text{ /SF x 65,000 SF = \text{\$ } } \underline{55,250.00}$$

PRODUCT PROPOSED = Sika Ferrogard 908

ii. Sealer with CI on Level 3:

$$\text{\$ } \underline{0.85} \text{ /SF x 81,500 SF = \text{\$ } } \underline{69,275.00}$$

PRODUCT PROPOSED = Sika Ferrogard 908

8. Traffic Bearing Membrane Installation:

This work includes providing a new Category B traffic bearing membrane over the floor slabs, over existing membranes, or as directed by the engineer and performed according to specification

Bidder's Name

section 07 18 16. Work over existing membrane consists of removing loose or unbonded portions of existing membrane, shot blast cleaning the existing surface, testing remaining existing membranes for bond strength, cleaning and preparation of existing surface, cracks or other details to receive new membrane system. Contractor shall include 6 pull off tests in accordance with ASTM D 7234. Membranes with less than 150 psi bond strength shall be removed. After membrane removal, the floor shall be leveled with manufacturer approved leveling materials. Work for new membrane consists of cleaning and preparing concrete surface, cracks or other details such as providing vertical termination details and lap splice (4" minimum wide) at the extents of Waterproofing application. Work includes thoroughly cleaning the slab surface, coordinating joint and cove joint sealants as needed, and applying approved traffic bearing waterproofing membrane system in strict accordance with manufacturer's instructions. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, and per manufacturer's instructions, and as directed by the engineer. Contractor shall verify all dimensions and areas required and coordinate joint, crack, and vertical returns, cove and other details. See Detail 1/R303 for general membrane installation and see Detail 2/R303 membrane strip installation at double tee joints.

- i. Traffic Bearing Membrane Installation on Level 4:

$$\text{\$ } \underline{4.02} \text{ /SF x 11,200 SF = } \text{\$ } \underline{45,024.00}$$

- i. Traffic Bearing Membrane Installation on Level 3:

$$\text{\$ } \underline{3.46} \text{ /SF x 15,400 SF = } \text{\$ } \underline{53,284.00}$$

- ii. Traffic Bearing Membrane Strip Installation at Double Tee Joints on Level 4:

$$\text{\$ } \underline{4.15} \text{ /SF x 13,500 SF = } \text{\$ } \underline{56,025.00}$$

- iii. Traffic Bearing Membrane Strip Installation at Double Tee Joints on Level 3:

$$\text{\$ } \underline{3.70} \text{ /SF x 17,200 SF = } \text{\$ } \underline{63,640.00}$$

$$\text{PRODUCT PROPOSED = } \underline{\text{Qualideck APT}}$$

9. Drain Repair and Replacement

Demolition of existing deteriorated drains and surrounding concrete, and installation of parking area floor drains per Detail 1/R304 at locations shown on the drawings or as directed by the engineer. Provide all pipe, connections, joints, and materials to connect to the existing pipes and drainage system. Contractor shall provide all work, labor, materials, equipment, and weather protection as required, and incidentals required to perform all work as described above, per the design drawings & specification, and per manufacturer's instructions, and as directed by the engineer. Contractor shall verify all dimensions and areas required and coordinate other details.

- i. Existing drain removal and new drain installation:

$$\text{\$ } \underline{4,075.00} \text{ /EA x 12 EA = } \text{\$ } \underline{48,900.00}$$

Bidder's Name

PRODUCT PROPOSED = Smith Drain Model 2110-B

ii. Unit price per foot of new PVC piping: \$ 200.00 /LF

iii. Unit price for the replacement of deteriorated floor drain covers = \$ 500.00

Allowance = \$25,000

10. Parking Space Striping and Pavement Markings

Parking Garage Striping: cleaning, installation of new parking space strips, ADA space markings, painted floor arrows or markings, and painted pedestrian walkway. Coordinate work with concrete sealer and traffic membrane materials. New striping shall match the existing layout including any numbered parking stalls. Contractor shall provide all work, labor, materials equipment and incidentals required to perform all work as described, and per drawings, & specifications.

Lump Sum= \$ 10,815.00

11. Barrier Cable Repairs

Replace existing barrier cables on level 4 and level 3 of the Government Center Parking Garage. Work is to include destressing of the existing deteriorated cable (if necessary), removal of the existing sheathed barrier cable, installation of a new galvanized cable and galvanized barrel anchors (or approved equal), and stressing of the new cable. See Detail 3/R304 for the detailed procedure.

Lump Sum= \$ 18,655.00

12. Masonry Removal @ Roof-top Stub Columns

Remove existing masonry veneer at roof-top stub-columns (approx. 32 locations) per detail. Existing coping and flashing to remain. Prepare and paint newly exposed concrete. Re-seal column-to-slab and column-to-wall joints. Salvage masonry pieces left intact after demolition for owner's stock.

Lump Sum= \$ 11,315.00

13. Masonry Tuckpointing

Provide grinding and tuckpointing for approx. 2,400 s.f. of masonry, including joint below coping at roof level perimeter (approx..1200 lineal feet) – final areas to be coordinated between contractor and architect. Contractor to include access to exterior wall from swing stage or other method.

Lump Sum= \$ 50,850.00

Bidder's Name

14. Miscellaneous Work and General Conditions:

Perform miscellaneous work shown, noted on the drawings or in the specifications and not otherwise enumerated in bid items. Provide and maintain continuous parking and building operations around construction work areas, temporary directional signage, erect, maintain and remove dust or control partitions, barricades and cleaning both inside and in the vicinity of the work area due to demo, concrete, etc., supervision of the work, conduct repairs in a manner consistent with phasing requirements and in order to minimize the disruption to existing operations of the facility. Provide final clean up.

Lump Sum = \$ 102,915.00

Includes \$25,000 permit fee allowance as noted in The County of DuPage Bid Pricing Form

Government Center Structure Base Bid Amount

\$ 998,535.00

509 Judicial Center Garage Scope

1. Project Mobilization, Demobilization, and Conditions as outlined in Specification Section 01 10 10 Summary of Work, including multiphase and/or off-hours work scheduling to meet site constraints of the work in accordance with the scheduling requirements. This item also includes any general or special work permits, licenses, bonds, etc., if any, required to perform the repairs.

Maximum Amount (\$5,000)

LUMP SUM = \$ 1,540.00

2. Expansion Joint Seal Repairs:

- a. Vertical Expansion Joint Seal Replacement with Silicone Faced Pre-compressed Foam Seals

Replace expansion joint seals at locations shown on floor plans and/or designated by the Engineer in the field. The work shall be performed as shown on detail 2/R304, specification section 07 95 00, and manufacturer's recommendations. Work shall include the removal and disposal of the existing joint seal, any necessary repairs to the joint blockout, cleaning and surface preparation of the blockout, installation of the new joints seal, and protection of the joint seal. Scope shall include replacement of existing upturned joint seals at shear walls and other plane/elevation changes to match exist. layout.

- i. New Vertical Joint Seal Installation at Elevator Tower for the Full Height of the Garage

Lump Sum = \$ 6,250.00

PRODUCT PROPOSED = Emseal Colorseal

3. Miscellaneous Work and General Conditions

Bidder's Name

Perform miscellaneous work shown, noted on the drawings or in the specifications and not otherwise enumerated in bid items. Provide and maintain continuous parking and building operations around construction work areas, temporary directional signage, erect, maintain and remove dust or control partitions, barricades and cleaning both inside and in the vicinity of the work area due to demo, concrete, etc., supervision of the work, conduct repairs in a manner consistent with phasing requirements and in order to minimize the disruption to existing operations of the facility. Provide final clean up.

Lump Sum = \$ 1,775.00

Judicial Center Structure Base Bid Amount \$ 9,565.00

Total Project Base Bid Amount \$ 1,008,100.00

CONSTRUCTION TIME

The Bidder agrees to commence work under this contract on or before a date to be specified in a written "Notice to Proceed." The Bidders proposes to complete all base bid work by no later than 150 consecutive days from and after the date of "Notice to Proceed."

GENERAL

The Bidder shall, before submitting his Proposal, carefully examine the Contract Documents. He shall inspect in detail the site of the proposed work and familiarize himself with all the local conditions affecting The Work and the detailed requirements of construction. If his Proposal is accepted, he will be responsible for all errors in his Proposal resulting from his failure or neglect to comply with these instructions or errors in judgment arising from said inspections of the work site and examination of the Contract Documents. The Engineer and/or the Owner will, in no case, be responsible for any losses or change in Contractor's anticipated profits resulting from such failure or neglect.

When the Plans and Special Conditions include information pertaining to surface observations, material testing and other preliminary investigations, such information represents only the opinion of the Engineer as to the location, character, or quantity of the materials encountered and is only included for the convenience of the Bidder. The Owner/Engineer assumes no responsibility whatever in respect to the sufficiency or accuracy of the information, and there is no guarantee, either expressed or implied, that the conditions indicated are representative of those existing throughout The Work, or that unanticipated developments may not occur. Said information shall not be considered by the parties as a basis for the Contract award amount. The successful Bidder shall coordinate construction operations through the Owner and the Engineer.

The Bidder agrees that adequate time was allowed the Bidder to inspect all work sites and, unless express written request has been made therefore, the Engineer/Owner will be presumed to have supplied the Bidder all the information and access required to adequately complete the Proposal.

The estimated quantities of work to be done and materials to be furnished under these Specifications are given in the Proposal. All quantities are to be considered as approximate and are to be used only for comparison of bids. The unit and lump sum prices to be tendered by the Bidders are to be for the scheduled quantities as they may be increased or decreased. Payments will be made to the Contractor only for the actual quantities of work performed and materials furnished in accordance with the Plans and Specifications.

Bidder's Name

The scheduled quantities of work to be done and materials to be furnished may each be increased or diminished or entirely deleted. Such changes may become necessary for the best interest of the project due to circumstances not known at the time the Contract was entered into or arising thereafter. In the event, in the sole judgment of the Engineer or its representative, such changes become necessary, the unit and lump sum prices set forth in the Proposal and embodied in the Contract shall remain valid.

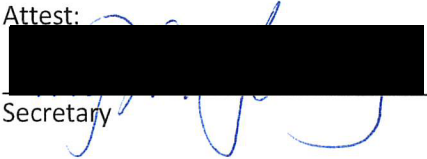
Any extra work beyond the scheduled quantities requiring additional cost to the Owner shall be approved by the Owner prior to taking such action. Claims for extra work which have not been authorized in writing by the Owner and approved by the Engineer will be rejected and the Contractor shall not be entitled to payment thereof.

RIGHT TO REJECT BIDS AND SIGNING CONTRACTS

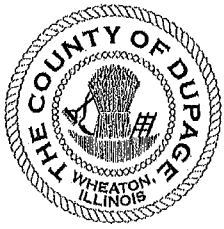
In submitting this Bid, it is understood that the right is reserved by the Owner to reject any and all bids. If written notice of acceptance of this bid is mailed, telegraphed or delivered to the undersigned within ninety (90) days after the opening thereof, or at any time thereafter before this Bid is withdrawn by written notification, the undersigned agrees to execute and deliver a Contract in the prescribed form. The work shall be commenced by the Successful Bidder on the date specified in the notice after the Contract is executed.

IN WITNESS WHEREOF, the undersigned Bidder has caused its/his signature and seal to be affixed thereto by its duly authorized officers:

This 19th day of February, 2026
Firm Name Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors
By Matt Ziesemer
Title Branch Manager
Telephone No. 773-638-5206
Official Address 676 E. Fullerton Ave. Glendale Heights, IL 60139

Attest:
Secretary 





MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	26-012-FM
COMPANY NAME:	Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors
MAIN ADDRESS:	676 E. Fullerton Ave.
CITY, STATE, ZIP CODE:	Glendale Heights, IL 60139
TELEPHONE NO.:	773-638-5206
BID CONTACT PERSON:	Brent Rogers
CONTACT EMAIL:	BrentR@westerngroup.com

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors	NAME:	Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors
CONTACT:	Matt Ziesemer	CONTACT:	Brent Rogers
ADDRESS:	676 E. Fullerton Ave.	ADDRESS:	676 E. Fullerton Ave.
CITY, ST., ZIP:	Glendale Heights, IL 60139	CITY, ST., ZIP:	Glendale Heights, IL 60139
PHONE NO.:	773-638-5206	PHONE NO.:	773-638-5206
EMAIL:	MatthewZ@westerngroup.com	EMAIL:	BrentR@westerngroup.com

Section III: Certification

The undersigned certifies that they are:

- The Owner or Sole Proprietor
- A Member authorized to sign on behalf of the Partnership
- An Officer of the Corporation
- A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Ben Bishop Jr (CEO)
(President or Partner)

Tom Brooks (COO)
(Vice-President or Partner)

Jennifer Ballangee
(Secretary or Partner)

Tim Diehl
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Printed Name: Matt Ziesemer

Signature: 

Title: Branch Manager

Date: 2/19/2026

BID PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	26-012-FM
COMPANY NAME:	Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors
CONTACT PERSON:	Brent Rogers
CONTACT EMAIL:	BrentR@westerngroup.com

Section II: Pricing

479 - GOVERNMENT CENTER GARAGE					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Project Mobilization and Demobilization (\$15,000 Limit)	LS	1	\$ 10,167.00	\$ 10,167.00
2	Horizontal Structural Concrete Repair Items: a. Partial Depth Concrete Repairs PRODUCT PROPOSED <u>Ready Mix</u>	SF	380	\$ 66.50	\$ 25,270.00
	b. Full Depth Concrete Repairs PRODUCT PROPOSED <u>Ready Mix</u>	SF	270	\$ 110.00	\$ 29,700.00
	c. Supplemental Reinforcing	LB	10,000	\$ 2.85	\$ 28,500.00

479 - GOVERNMENT CENTER GARAGE					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
3	Structural Vertical/Overhead Concrete Repair Items: a. Form and Pour/Pump Repairs PRODUCT PROPOSED <u>Tomes P-51</u>	SF	100	\$ 140.45	\$ 14,045.00
4	Double Tee Connector Repairs a. Double Tee Connection Replacement PRODUCT PROPOSED <u>Ready Mix</u>	EA	280	\$ 263.45	\$ 73,766.00
5	Joint Sealant Work: a. Rout and Seal Cracks PRODUCT PROPOSED <u>Sika 2c NS/SL</u>	LF	2,600	\$ 6.05	\$ 15,730.00
	b.i. Level 3 Cove Joint Sealants PRODUCT PROPOSED <u>Sika 2c NS/SL</u>	LF	2,500	\$ 8.93	\$ 22,325.00
	c.i. Level 4 Construction Joint Sealant	LF	4,100	\$ 7.71	\$ 31,611.00
	c.ii. Level 3 Construction Joint Sealant	LF	5,000	\$ 7.71	\$ 38,550.00
	d.i. Level 4 Tee to Tee Joints Replacement	LF	1,200	\$ 8.43	\$ 10,116.00
	d.ii. Level 3 Tee to Tee Joints Replacement PRODUCT PROPOSED <u>Sika 2c NS/SL</u>	LF	8,200	\$ 8.43	\$ 69,126.00
	a.i. Traffic Bearing Expansion Joint Seal Replacement on Level 4 PRODUCT PROPOSED <u>Lymtal Pressure Lok</u>	LF	30	\$ 141.30	\$ 4,239.00

479 - GOVERNMENT CENTER GARAGE					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
6	a.ii. Traffic Bearing Expansion Joint Seal Replacement on Level 3 PRODUCT PROPOSED <u>Lymtal Pressure Lok</u>	LF	65	\$ 126.00	\$8,190.00
	b.i. Vertical Expansion Joint Seal Replacement with Silicone Faced Pre-compressed Foam Seals at Horizontal Joint Terminations PRODUCT PROPOSED <u>Emseal Colorseal</u>	LF	60	\$ 104.20	\$6,252.00
7	i. Concrete Sealer Application with Corrosion Inhibitor on level 4 PRODUCT PROPOSED <u>Sika Ferrogard 908</u>	SF	65,000	\$ 0.85	\$55,250.00
	ii. Concrete Sealer Application with Corrosion Inhibitor on level 3 PRODUCT PROPOSED <u>Sika Ferrogard 908</u>	SF	81,500	\$ 0.85	\$69,275.00
8	i. Traffic Bearing Membrane Installation on Level 4	SF	11,200	\$ 4.02	\$45,024.00
	ii. Traffic Bearing Membrane Installation on Level 3	SF	15,400	\$ 3.46	\$53,284.00
	iii. Traffic Bearing Membrane Strip Installation at Double Tees on Level 4	SF	13,500	\$ 4.15	\$56,025.00
	iv. Traffic Bearing Membrane Strip Installation at Double Tees on Level 3 PRODUCT PROPOSED <u>Qualideck APT</u>	SF	17,200	\$ 3.70	\$63,640.00
9	Existing Drain Removal & Supplemental Drain Installation i. New Drain Installation PRODUCT PROPOSED <u>Smith Drain Model 2110-B</u>	EA	12	\$ 4,075.00	\$48,900.00
	New Plumbing Allowance	LS	1	\$ 25,000.00	\$ 25,000.00

479 - GOVERNMENT CENTER GARAGE					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
9	ii. Price per Foot of New PVC Pipe	LF	1	\$ 200.00	
	iii. Unit Price to Replace Floor Drain Covers	EA	1	\$ 500.00	
10	Parking Space Striping and Pavement Markings	LS	1	\$ 10,815.00	\$10,815.00
11	Barrier Cable Repairs	LS	1	\$ 18,655.00	\$18,655.00
12	Masonry Removal at Roof Stub Columns	LS	1	\$ 11,315.00	\$11,315.00
13	Masonry Tuckpointing	LS	1	\$ 50,850.00	\$50,850.00
14	Miscellaneous Work and General Conditions	LS	1	\$ 77,915.00	\$77,915.00
15	Permit Fee Allowance	LS	1	\$ 25,000.00	\$ 25,000.00
479 - GOVERNMENT CENTER PARKING STRUCTURE TOTAL					\$998,535.00

509 - JUDICIAL CENTER GARAGE					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Project Mobilization and Demobilization (\$5,000 Limit)	LS	1	\$ 1,540.00	\$ 1,540.00
2	a.i. Vertical Expansion Joint Seal Replacement at Elevator Tower PRODUCT PROPOSED <u>Emseal Colorseal</u>	LS	1	\$ 6,250.00	\$ 6,250.00
3	Miscellaneous Work and General Conditions	LS	1	\$ 1,775.00	\$ 1,775.00
509 - GOVERNMENT CENTER PARKING STRUCTURE TOTAL					\$ 9,565.00
FULL PROJECT GRAND TOTAL					\$ 1,008,100.00

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Printed Name: Matt Ziesemer Signature: 


Title: Branch Manager Date: 2/19/2026



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	26-012-FM
COMPANY NAME:	Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors
CONTACT PERSON:	Brent Rogers
CONTACT EMAIL:	BrentR@westerngroup.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Matt Ziesemer

Signature:  _____

Title: Branch Manager

Date: 2/19/2026



Public Works Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1154

Agenda Date: 4/7/2026

Agenda #: 9.B.



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 26-023-PW	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$27,465.27
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$27,465.27
	CURRENT TERM TOTAL COST: \$27,465.27	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Oak Tree Fence Solutions, Inc.	VENDOR #:	DEPT: Public Works	DEPT CONTACT NAME: Sean Reese
VENDOR CONTACT: Jose Salazar	VENDOR CONTACT PHONE: 708-573-7267	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: sean.reese@dupagecounty.gov
VENDOR CONTACT EMAIL: josesalazar@oaktreefence.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Oak Tree Fence Solutions, for replacement and extension of the northern fence line at the Marionbrook Facility, for the period of April 7, 2026, to November 30, 2026, for a total contract amount not to exceed \$27,465.27 per lowest responsible bid #26-023-PW.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Extension of the fence line at the Marionbrook Facility is required for additional space to prepare and respond to water and sewer main breaks for the Public Works Department.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Oak Tree Fence Solutions	Vendor#:	Dept: Public Works	Division: Public Works
Attn: Jose Salazar	Email: josesalazar@oaktreefence.com	Attn: Magda Leonida-Padilla	Email: pwaccountspayable@dupagecount y.gov
Address: 1207 John Street	City: Joliet	Address: 7900 S. Rt. 53	City: Woodridge
State: IL	Zip: 60435	State: IL	Zip: 60517
Phone: 708-966-7255	Fax:	Phone: 630-985-7400	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same as Above	Vendor#:	Dept: Same as Above	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 7, 2026	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		560 LF of Fence installation	FY26	2000	2665	53300		24,968.43	24,968.43
2	1	EA		Contingency 10%	FY26	2000	2665	53300		2,496.84	2,496.84
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 27,465.27

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
FURNISH AND INSTALL CHAIN LINK
FENCE
26-023-PW
BID TABULATION



				Oak Tree Fence Solutions, Inc.	
NO.	ITEM	UOM	QTY	PRICE	
1	560 LF of 6' High Galvanized Chain Link Fence	LS	1	\$	24,968.43

NOTES

- Innova Fence was deemed non-responsive due to not providing required documents.
- KW Fence Company was deemed non-responsive due to not providing required documents.
- Must Buy Enough Fence Inc. dba MBE Fence Inc. was deemed non-responsive due to not providing required documents.
- Public Works has requested a contingency of 10%, \$24,968.43 + \$2,496.84 (contingency) = \$27,465.27 contract request.

Bid Opening 3/26/2026 @ 3:00 PM	DW, SP, SR
Invitations Sent	19
Total Vendors Requesting Documents	8
Total Bid Responses	4

BID PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	26-023-PW
COMPANY NAME:	Oak Tree Fence Solutions, Inc.
CONTACT PERSON:	Jose Salazar
CONTACT EMAIL:	JoseSalazar@oaktreefence.com

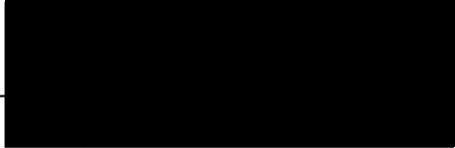
Section II: Pricing

F.O.B: All goods shall be shipped F.O.B. Destination, delivered, and installed.

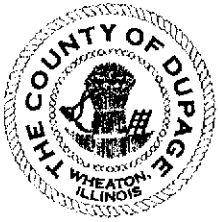
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	560 LF of 6' High Galvanized Chain Link Fence	LS	1	\$ 24,968.43	\$
GRAND TOTAL (In words) Twenty-Four thousand nine hundred sixty-eight dollars and Forty-three cents.					

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Printed Name: Alejandra Padilla Signature: 

Title: President Date: 3/24/24



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	26-023-PW
COMPANY NAME:	Oak Tree Fence Solutions, Inc.
MAIN ADDRESS:	1207 John St., J
CITY, STATE, ZIP CODE:	Joliet, IL 60435
TELEPHONE NO.:	(708) 573-7267
BID CONTACT PERSON:	Jose Salazar
CONTACT EMAIL:	JoseSalazar@oaktreefence.com

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	Oak Tree Fence Solutions	NAME:	Oak Tree Fence Solutions, Inc.
CONTACT:	Alejandra Padilla	CONTACT:	Alejandra Padilla
ADDRESS:	1207 John St.	ADDRESS:	1207 John St.
CITY, ST., ZIP:	Joliet, IL 60435	CITY, ST., ZIP:	Joliet, IL 60435
PHONE NO.:	(708) 966-7255	PHONE NO.:	(708) 966-7255
EMAIL:	alejandra.padilla@oaktreefence.com	EMAIL:	alejandra.padilla@oaktreefence.com

Section III: Certification

The undersigned certifies that they are:

- The Owner or Sole Proprietor
- A Member authorized to sign on behalf of the Partnership
- An Officer of the Corporation
- A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Alejandra Padilla (President or Partner) Jose Salazar Jr (Vice-President or Partner)

Jose Salazar Jr. (Secretary or Partner) _____ (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

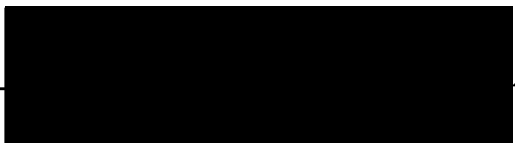
Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

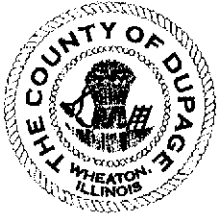
Printed Name: Alejandra Padilla

Signature: _____



Title: President

Date: 3/24/26



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	26-023-PW
COMPANY NAME:	Oak Tree Fence Solutions, Inc.
CONTACT PERSON:	Jose Salazar
CONTACT EMAIL:	josesalazar@oaktreefence.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, In-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co. IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Alejandra Pachilla

Signature: 

Title: President

Date: 3/24/24



Facilities Management Requisition Over \$30K

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0012-26

Agenda Date: 4/7/2026

Agenda #: 10.A.

AWARDING RESOLUTION
ISSUED TO HEY AND ASSOCIATES, INC.
FOR PROFESSIONAL NATURAL AREAS MANAGEMENT
ON THE COUNTY CAMPUS
FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL NOT TO EXCEED \$41,000.00)

WHEREAS, proposals have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Hey and Associates, Inc., for professional natural areas management on the County Campus, for the period May 1, 2026 through April 30, 2027, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for professional natural areas management, for the period May 1, 2026 through April 30, 2027, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to Hey and Associates, Inc., 26575 W. Commerce Drive, Suite 601, Volo, IL 60073, for a contract total amount not to exceed \$41,000.00, per RFP #24-020-FM, second and final option to renew.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1027	RFP, BID, QUOTE OR RENEWAL #: RFP 24-020-FM	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$36,500.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$118,500.00
	CURRENT TERM TOTAL COST: \$41,000.00	MAX LENGTH WITH ALL RENEWALS: THREE YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Hey & Associates, Inc.	VENDOR #: 10705	DEPT: Facilities Management	DEPT CONTACT NAME: Brian Rovik
VENDOR CONTACT: Matt Bucher	VENDOR CONTACT PHONE: 847-740-0888	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: brian.rovik2@dupagecounty.gov
VENDOR CONTACT EMAIL: mbucher@heyassoc.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Hey and Associates, Inc., to provide natural areas management, which includes controlled burning and weeding of the native gardens on the County campus for Facilities Management, for the period May 1, 2026 through April 30, 2027, for a total contract amount not to exceed \$41,000, per RFP #24-020-FM, second and final option to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The DuPage County campus contains roughly 28 acres of natural areas and about ½ acre of native gardens. Most of these areas have been planted or restored since 2015 to provide ecosystem services on campus. This contract supports the management of the natural areas by an ecological management firm and includes weeding of the native gardens where knowledge of native plants is needed.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
RENEWAL OF RFP	

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source. RFP #24-020-FM was released to the public on 1/19/24. Of 20 invitations sent out, two (2) requested documents. Six (6) vendors submitted proposals. Those proposals were evaluated in four categories. Hey and Associates, Inc. met the criteria and was rated the highest points.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Do not approve a contract to Hey and Associates, Inc. 2. Perform services in-house. Department does not have qualified staffing to provide this service in-house.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

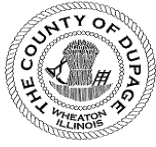
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Hey and Associates, Inc.	Vendor#: 10705	Dept: Facilities Management	Division:
Attn: Matt Bucher	Email: mbucher@heyassoc.com	Attn:	Email: FMAccountsPayable@dupagecounty.gov
Address: 26575 W Commerce Drive, Suite 601	City: Volo	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60073	State: IL	Zip: 60187
Phone: 847-740-0888	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Hey and Associates, Inc.	Vendor#: 10705	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Jennifer Boyer	Email: jen.boyer@dupagecounty.gov
Address: 26575 W Commerce Drive, Suite 601	City: Volo	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60073	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6727	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 1, 2026	Contract End Date (PO25): Apr 30, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	LO		OTHER PROFESSIONAL SERVICES - Natural Areas Management	FY26	1000	1100	53090		32,750.00	32,750.00
2	1	LO		OTHER PROFESSIONAL SERVICES - Natural Areas Management	FY27	1000	1100	53090		8,250.00	8,250.00
										Requisition Total	\$ 41,000.00

FY is required, ensure the correct FY is selected.

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Provide professional natural areas management, which includes controlled burning and weeding of the native gardens on the County campus.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Brian Rovik, Cathie Figlewski, Clara Gomez and Jen Boyer.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 04/07/26 County Board: 04/14/26
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE
 FINANCE - PROCUREMENT
 NATURAL AREAS MANAGEMENT 24-020-FM EVALUATION SCORECARD
 BID TABULATION

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Criteria	Available Points	Davey Resource Group	ENCAP, Inc	Hey and Associates, Inc	Pizzo and Associates	Tallgrass Restoration	V3 Construction Group, Ltd
Firm Qualifications	20	10	13	19	15	13	20
Staff Qualifications	20	8	8	18	12	13	20
Project Understanding	15	5	5	15	7	12	13
Project Experience	25	7	7	23	9	13	22
Price	20	5	7	20	7	7	0
Total	100	35	41	95	50	58	76

Fee and Rate Proposal (Design Only)	\$ 93,775.00	\$ 66,000.00	\$ 24,500.00	\$ 65,340.00	\$ 75,000.00	\$ 1,350,890.89
Percentage of points	26%	37%	100%	37%	33%	2%
Points awarded (wtd against lowest price)	5	7	20	7	7	0

NOTES

RFP Posted on 1/19/2024	NE, BR
Bid Opened On 2/09/2024, 2:30 PM by	
Invitations Sent	20
Total Requesting Documents	2
Total Bid Responses Received	6



The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Hey and Associates, Inc. located at 26575 W. Commerce Drive, Suite 603, Volo, IL 60073, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-020-FM which became effective on 3/12/2024 and which will expire 4/30/2026. The contract is subject to the second and final option to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 4/30/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

CONTRACTOR

SIGNATURE

SIGNATURE

Henry Kocker

PRINTED NAME

Vincent J. Mosca

PRINTED NAME

Buyer I

PRINTED TITLE

Vice President, Sr. Principal Ecologist

PRINTED TITLE

DATE

03/16/2026

DATE

SECTION 7 - BID FORM PRICING

Pricing shall include travel to and from DuPage County site. Contractors shall also provide a rate card for any additional work listing hourly rates.

SECTION 1: NATURAL AREAS MANAGEMENT

NO	ITEM	UOM	QTY	PRICE
1	Natural Areas Management	LS	1	\$ 24,500
GRAND TOTAL (In words) Twenty-four thousand, five hundred				

SECTION 2: CONTROLLED BURN

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Controlled Burn	AC	5	\$ 800	\$ 4,000
GRAND TOTAL					\$ 4,000
GRAND TOTAL (In words) Four-thousand					

**SECTION 8 - PROPOSAL FORM
NATURAL AREAS MANAGEMENT 24-020-FM**
(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	Hey and Associates, Inc.
Main Business Address	26575 W. Commerce Drive
	Suite 601
City, State, Zip Code	Volo, IL 60073
Telephone Number	847-740-0888
Fax Number	847-740-2888
Proposal Contact Person	Matt Bucher
Email Address	volo@heyassoc.com

The undersigned certifies that he is:

- the Owner/Sole Proprietor
 a Member of the Partnership
 an Officer of the Corporation
 a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

<u>Jeffrey A. Wickenkamp</u> (President or Partner)	<u>Vincent J. Mosca</u> (Vice-President or Partner)
<u>Vincent J. Mosca</u> (Secretary or Partner)	<u>Jeffrey A. Wickenkamp</u> (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed. Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

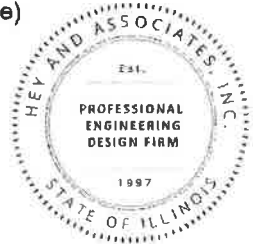
PROPOSAL AWARD CRITERIA

This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

X _____
(Signature and Title)

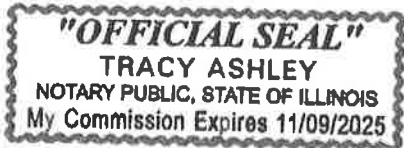
CORPORATE SEAL
(If available)

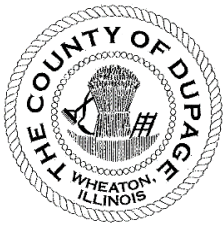


PROPOSAL MUST BE SIGNED FOR CONSIDERATION

Subscribed and sworn to before me this 7th day of February AD, 2024

My Commission Expires: 11/9/2025
(Notary Public)





REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-020-FM
COMPANY NAME:	Hey and Associates, Inc.
CONTACT PERSON:	Matt Bucher
CONTACT EMAIL:	mbucher @heyassoc.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)


The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Vincent J. Mosca

Signature: 

Title: Vice President, Senior Principal Ecologist

Date: 03/12/2026



Facilities Management Requisition Under \$30K

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-1155

Agenda Date: 4/7/2026

Agenda #: 11.A.



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-0943	RFP, BID, QUOTE OR RENEWAL #: SoleSource	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$30,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$30,000.00
	CURRENT TERM TOTAL COST: \$30,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Metropolitan Industries, Inc.	VENDOR #: 11012	DEPT: Facilities Management	DEPT CONTACT NAME: Brian Rovik
VENDOR CONTACT: Diane Ahrendt	VENDOR CONTACT PHONE: 815-886-9200	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: brian.rovik2@dupagecounty.gov
VENDOR CONTACT EMAIL: dahrendt@metroploitanind.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Metropolitan Industries, Inc., to provide pump repairs, replacement pump parts, and replacement Metropolitan Pumps, as needed, for the County campus, for Facilities Management, for the period April 15, 2026 through April 14, 2027, for a total contract amount not to exceed \$30,000.00; per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids – (sole provider of items compatible with existing equipment)			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished There are approximately twenty-four (24) Metropolitan discharge pumps in service on the campus used to carry ground water from the facilities, which routinely require repair, replacement parts and replacement.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE PROVIDER OF ITEMS THAT ARE COMPATIBLE WITH EXISTING EQUIPMENT, INVENTORY, SYSTEMS, PROGRAMS OR SE
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Metropolitan Industries, Inc. to provide pump repairs, replacement pump parts, and replacement Metropolitan pumps, as needed, for the county campus. Other pumps will not mount to our existing hangers and mounts. With some pumps 15' to 30' below ground it's not practical to replace flanges to accept other manufactured pumps. Labor cost and time to replace make this prohibitive. Weil and Barnes pumps are also used on the campus but will not mount to the existing hangers and mounts where Metropolitan pumps are currently being used.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Metropolitan Industries, Inc. is the only company in the Midwest that designs and builds the entire unit, consisting of the control unit, pump, pit, flotation system & cover, all necessary for our applications. They provide OEM parts and service technicians for the existing Metropolitan pumps servicing the county campus facilities.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. N/A

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Metropolitan Industries, Inc.	Vendor#: 11012	Dept: Facilities Management	Division:
Attn: Diane Ahrendt	Email: dahrendt@metropolitanind.com	Attn:	Email: FMAccountsPayable@dupagecounty.gov
Address: 37 Forestwood Drive	City: Romeoville	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60446-1343	State: IL	Zip: 60187
Phone: 815-886-9200	Fax: 815-886-4573	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Metropolitan Industries, Inc.	Vendor#: 11012	Dept: Facilities Management	Division:
Attn:	Email:	Attn:	Email:
Address: 37 Forestwood Drive	City: Romeoville	Address: various locations	City: Wheaton
State: IL	Zip: 60446-1343	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 15, 2026	Contract End Date (PO25): Apr 14, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	LO		FURN/MACH/EQUIP SMALL VALUE	FY26	1000	1100	52000		9,000.00	9,000.00
2	1	LO		AUTO/MACH/EQUIP PARTS	FY26	1000	1100	52250		5,000.00	5,000.00
3	1	LO		REPAIR & MTCE OTHER EQUIPMENT	FY26	1000	1100	53370		1,000.00	1,000.00
4	1	LO		FURN/MACH/EQUIP SMALL VALUE	FY27	1000	1100	52000		9,000.00	9,000.00
5	1	LO		AUTO/MACH/EQUIP PARTS	FY27	1000	1100	52250		5,000.00	5,000.00
6	1	LO		REPAIR & MTCE OTHER EQUIPMENT	FY27	1000	1100	53370		1,000.00	1,000.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 30,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Provide pump repairs, replacement pump parts, and Metropolitan Pumps as needed for County campus.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Brian Rovik, Cathie Figlewski, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Sole Source Public Works Committee: 04/07/25
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

Effective April 1, 2026

Municipal Service Rates

We offer 24 hour service on pumps and associated control panels, to all our customers. Our charges are calculated from the time the service technician leaves our shop until he returns. The following rates are per man/per hour.

Service Technician Rate

7:00 a.m. – 3:00 p.m. Monday - Friday	\$205.00 / Hour	Regular Rate
3:00 p.m. – 7:00 a.m. Monday – Friday	\$292.50 / Hour	Rate and Half
Saturday – All Day	\$292.50 / Hour	Rate and Half
Sunday and Holidays – All day	\$380.00 / Hour	Double Rate

- 15% discount on replacement pumps and parts

There is a 4 hour minimum billing on regular hourly rate.
There is a 4 hour minimum billing on overtime hourly rate.
Freight charges are not included in material shipment orders.

We will be happy to provide you with a written quotation on any repairs you might need.

If you have any questions or would like references, please call me: Brad Overton, Service Manager at 815-886-9200 ext. 230.

Metropolitan Industries, Inc.

Metropolitan Pump Company
Metropolitan Marketing
Metropolitan Equipment



37 FORESTWOOD DRIVE ROMEOVILLE, ILLINOIS 60446-1343
(815) 886-9200 outside IL (800) 323-1665 fax (815) 886-4573 www.metropolitanind.com

March 2, 2026

Mr. Brian Rovik
DuPage County Facilities Management
421 N. County Farm Road
Wheaton, IL 60187

Dear Brian,

Please be advised that Metropolitan Industries, Inc., 37 Forestwood Drive, Romeoville, Illinois 60446 is the exclusive distributor of Hydromatic brand pumps and parts in northern Illinois and Indiana. We are also the Pentair warranty service center for Illinois and Indiana.

We are the sole manufacturer and distributor of Metropolitan brand self-priming pumps and Metropolitan pumping systems. We handle all warranty and non-warranty service on a twenty-four hour basis

We are the sole distributor of Aurora Pumps for the municipal market in the northern Illinois area.

Please call me with any questions.

Sincerely,
METROPOLITAN INDUSTRIES, INC.



Diane Ahrendt



DuPage County
 Finance Department
 Procurement Division
 421 North County Farm Road
 Room 3-400
 Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Metropolitan Industries, Inc.
CONTACT PERSON:	Diane Ahrendt
CONTACT EMAIL:	dahrendt@metropolitanind.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

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[Ethics | DuPage Co. IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Diane Ahrendt

Signature: 

Title: Vice President

Date: March 2, 2026



Public Works Change Order with Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-CO-0002-26

Agenda Date: 4/7/2026

Agenda #: 12.A.

AMENDMENT TO COUNTY CONTRACT 6634-0001 SERV
ISSUED TO H-TURBO INC.
FOR PARTS AND SERVICE FOR THE K-TURBO BLOWERS AT THE KNOLLWOOD WASTEWATER
TREATMENT PLANT
FOR PUBLIC WORKS
(INCREASE ENCUMBRANCE \$146,000, 69.77%)

WHEREAS, County Contract 6634-0001 SERV was approved by the Public Works Committee on September 12, 2023; and

WHEREAS, the Public Works Committee recommends changes as stated in the Change Order Notice to County Contract 6634-0001 SERV, issued to HTURBO Inc., for parts and service for the K-Turbo Blowers at the Knollwood Wastewater Treatment Plant, for Public Works, to cover additional parts and service as needed for the K-Turbo Blowers and increase the contract by \$60,000 resulting in an amended contract total of \$146,000, an increase of 69.77%.

NOW, THEREFORE BE IT RESOLVED, that the County Board adopt the Change Order Notice to County Contract 6634-0001 SERV, issued to H-TURBO INC., for parts and service for the K-Turbo Blowers at the Knollwood Wastewater Treatment Plant for Public Works, cover additional parts and service as needed for the K-Turbo Blowers and increase the contract by \$60,000 resulting in an amended contract total of \$146,000, an increase of 69.77%.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

PW 4/7
FI + CB 4/14



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Mar 11, 2026

MinuteTraq (IQM2) ID #: N/A

Purchase Order #: 6634SERV	Original Purchase Order Date: Sep 12, 2023	Change Order #: 4	Department: Public Works
Vendor Name: HTURBO INC.	Vendor #: 42306	Dept Contact: Drew J. Cormican	
Background and/or Reason for Change Order Request:	Increase contract total by \$60,000. Increase line 6 FY 26 2000-2555-53300 by \$10,000. Add line FY27 2000-2555-53300 \$50,000.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$80,000.00
B	Net \$ change for previous Change Orders	\$6,000.00
C	Current contract amount (A + B)	\$86,000.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$60,000.00
E	New contract amount (C + D)	\$146,000.00
F	Percent of current contract value this Change Order represents (D / C)	69.77%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	82.50%

DECISION MEMO NOT REQUIRED

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED

- Increase (greater than 29 days) contract expiration from: _____ to: _____
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source _____
- OTHER - explain below: _____

<u>Dse</u>		<u>3/11/26</u>	<u>SK</u>	<u>3/16/26</u>
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext
				Date

REVIEWED BY (Initials Only)

		<u>SK</u>	<u>3/26/2026</u>
Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date



Decision Memo
Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Mar 11, 2026

MinuteTraq (IQM2) ID #: _____

Department Requisition #: _____

Requesting Department: DuPage County Public Works	Department Contact: Sean Reese
Contact Email: sean.reese@dupagecounty.gov	Contact Phone: 630.985.7400
Vendor Name: HTURBO INC.	Vendor #: 42306

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.
 Approve contract increase of \$60,000.00 for future anticipated repairs and rebuild/replacement of a main motor assembly at the Knollwood Wastewater Treatment Plant.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.
 A contract increase totaling \$60,000.00 is necessary to rebuild a main motor assembly for the K-Turbo Blowers at the Knollwood Wastewater Treatment Facility. There are 3 K-Turbo Blowers that are serviced and repaired by the sole source vendor, HTURBO. The Public Works Department has previously repaired and rebuilt two blowers and now the third one is in need of replacement. After consideration, it was necessary to rebuild the main motor assembly due to the cost of a new blower exceeding \$200,000. This agreement is currently though August 31, 2027, so additional funds are being requested to cover future parts and service needed on the blowers.

Strategic Impact
 Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.
 The KTurbo Blowers are over 10 years old and have had minimal repair costs while in service at DuPage County's Knollwood Wastewater Treatment Plants. In order to maintain permit compliance, blowers are needed in the aeration basins to improve the oxygen levels at the beginning of the process. Without the blowers running efficiently and effectively, the risk of downtime increases, which could pose a permit compliance risk, as well as increases the energy cost to run the blowers. The replacement of the motor assembly is necessary due to the age and to maintain reliability.

Source Selection/Vetting Information - Describe method used to select source.
 HTURBO, INC. is the sole source provider for K Turbo Blower Parts and Service. HTURBO, INC. was provided purchase order number #6634SERV on September 12, 2023 for K Turbo Parts and Service on an as needed basis.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.
 1. Approve contract increase of \$60,000.00 for future anticipated repairs and rebuild/replacement of a main motor assembly at the Knollwood Wastewater Treatment Plant.
 2. Do not approve contract increase. Not recommended due to the motor main assembly requiring replacement.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.
 \$60,000.00 will be removed from 2000-2555-53300 (\$10,000 in FY26 and \$50,000 in FY27).



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	HTURBO, INC
CONTACT PERSON:	David Choe
CONTACT EMAIL:	david@hturboinc.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- Yes
- No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

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http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: David Choe Signature: 

Title: President Date: 2-11-2026



Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-P-0012-26

Agenda Date: 4/7/2026

Agenda #: 13.A.

DUPAGE COUNTY AND LOWER DES PLAINES
WATERSHED GROUP MEMBERSHIP RENEWAL
FOR A FOUR (4) YEAR PERIOD FROM 2026 TO 2030
(TOTAL AMOUNT \$130,364.29)

WHEREAS, the Lower Des Plaines Watershed Group is a collective representative group of municipalities, sanitary districts, environmental groups, regulatory agencies, and wastewater treatment plants that have worked on various water quality impact studies such as chloride reduction, stream dissolved oxygen improvement feasibility studies, bio-assessment plans, and nutrient implementation plans; and

WHEREAS, the County of DuPage, through its Public Works Department, has been a member of the Lower Des Plaines Watershed Group since 2017; and

WHEREAS, DuPage County's IEPA/NPDES permit for the Knollwood Wastewater Treatment plant special condition 22 requires membership in an approved watershed group to produce a Nutrient Implementation plan among other requirements; and

WHEREAS, the County benefits from its participation in the Lower Des Plaines Watershed Group, as this group provides (at the watershed-scale): watershed specific nutrient implementation planning, comprehensive monitoring program, permit language, negotiations regarding permit conditions with Illinois EPA & Environmental Advocacy Groups, implementation of watershed-wide data collection and analysis to meet permit requirements, a Nutrient Assessment Reduction Plan which will include both point (wastewater) and nonpoint (MS4) contributions with recommendations at the watershed and sub watershed scale, and resources to develop outreach materials and trainings to meet MS4 requirements; and

WHEREAS, DuPage County Public Works desires to participate as an agency member of the Lower Des Plaines Watershed Group, in an amount not to exceed \$130,364.29 over a four (4) year period from 2026 to 2030. The dues will be paid annually at approximately \$32,500 per year; and

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the County's payment of the Lower Des Plaines Watershed Group four (4) year membership fee, for the County's Public Works Department, in the amount of \$130,364.29 is hereby approved.

BE IT FURTHER RESOLVED that the DuPage County Clerk be directed to transmit certified copies of this Resolution to the Public Works Department and Nicholas Alfonso in the State's Attorney's Office.

Enacted and approved this 14th day of April, 2026 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$130,364.29
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/07/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$130,364.29
	CURRENT TERM TOTAL COST: \$130,364.29	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Lower Des Plaines Wastershed Group	VENDOR #: 37627	DEPT: Public Works	DEPT CONTACT NAME: Sean Reese
VENDOR CONTACT: Nancy Cinatl	VENDOR CONTACT PHONE: 630-427-3548	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: sean.reese@dupagecounty.gov
VENDOR CONTACT EMAIL: Ncinatl@theconservationfoundatio n.org	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). DuPage County Public Works desires to continue participating as an agency member of the Lower Des Plaines Watershed Group. The total estimated 2026 - 2030 membership dues for DuPage County Public Works in the Lower Des Plaines Watershed Group is \$130,364.29. The Public Works IEPA/ NPDES permit IL0065188 special condition 22 requires membership in an approved watershed group.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The Lower Des Plaines Watershed Group is a collective representative group of municipalities, sanitary districts, environmental groups, regulatory agencies and wastewater treatment plants that have worked on various water quality impact studies such as chlorine reduction, stream dissolved oxygen improvement feasibility studies, bio-assessment, & nutrient implementation plans. DuPage County requires certain reports provided by the group to meet National Pollutant Discharge Elimination System (NPDES) requirements for our Knollwood treatment plant. Also, special condition 22 of our NPDES permit requires membership in an approved watershed group or the agency must self perform the work.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. IGA (INTERGOVERNMENTAL AGREEMENT)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. OTHER
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. The Lower Des Plaines Watershed Group has experience in water quality studies and reports for dissolved oxygen, total maximum daily loads, bio-assessment plan and chloride reduction. DuPage is required by NPDES permit to submit a nutrient assesment reduction plan (NARP), data for the plan and the plan itself will be submitted by the LDPWG as a group.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. As this is a large-scale joint public and private effort towards water quality efforts no other options exist. Staff has evaluated the cost to self perform some of the required sampling and reporting requirements in the NPDES permit. It is more cost effective to perform these task in partnership with the group.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. This is not applicable as the various governmental agencies throughout DuPage County jointly contribute to these efforts with no other viable options available.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Lower Des Plaines Watershed Group	Vendor#: 37627	Dept: Public Works	Division: Public Works
Attn: Nancy Cinatl	Email: Ncinatl@theconservationfoundation.org	Attn: Magda Leonida-Padilla	Email: pwaccounts payable@dupagecount y.gov
Address: 105404 Knoch Knolls Road	City: Naperville	Address: 7900 S. Rt. 53	City: Woodridge
State: IL	Zip: 60565	State: IL	Zip: 60517
Phone:	Fax:	Phone: 630-985-7400	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same as Above	Vendor#:	Dept: Same as Above	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): June 1, 2026	Contract End Date (PO25): May 31, 2030

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		DuPage River Salt Creek Workgroup membership dues	FY26	2000	2665	53600		31,160.59	31,160.59
2	1	EA		DuPage River Salt Creek Workgroup membership dues	FY27	2000	2665	53600		32,095.41	32,095.41
3	1	EA		DuPage River Salt Creek Workgroup membership dues	FY28	2000	2665	53600		33,058.27	33,058.27
4	1	EA		DuPage River Salt Creek Workgroup membership dues	FY29	2000	2665	53600		34,050.02	34,050.02
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 130,364.29

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



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PUBLIC WORKS DEPARTMENT

630-407-6800
Fax: 630-407-6701
publicworks@ec.dupageco.org
www.dupageco.org/publicworks

MEMORANDUM

DATE: April 7, 2026

TO: Chair Michael Childress
Members of the Public Works Committee

FROM: Nick Kottmeyer, P.E. Director of Public Works
Chief Administrative Officer

SUBJECT: 2026-2030 Lower Des Plaines Watershed Group Membership Dues

Staff is requesting approval to renew our membership in the Lower Des Plaines Watershed Group, in an amount not to exceed \$130,364.29 for a 4 year period of 2026 - 2030 membership dues.

The Lower Des Plaines Watershed Group is a collective representative group of municipalities, sanitary districts, environmental groups, regulatory agencies, and wastewater treatment plants that have worked on various water quality impact studies such as chloride reduction, stream dissolved oxygen feasibility studies, bio-assessment plans, and nutrient implementation plans.

Public Works desires to participate as an agency member of the Lower Des Plaines Watershed Group (LDWG), in an amount not to exceed \$130,364.29 over a 4-year period. The dues will be paid annually at approximately \$32,500 per year. This will allow our participation in initiatives and activities that would benefit the DuPage County Knollwood Wastewater Treatment Plant.

DuPage County's IEPA/NPDES permit for the Knollwood Wastewater Treatment plant special condition 22 requires membership in an approved watershed group to produce a Nutrient Implementation plan among other requirements. The LDWG provides (at the watershed-scale): watershed specific nutrient implementation planning; comprehensive monitoring program; and permit language. Other benefits for our participation in the LDWG would include the following:

- Negotiations regarding permit conditions with Illinois EPA & Environmental Advocacy Groups
- Implement watershed-wide data collection and analysis to meet permit requirements (MS4 & NPDES). This is the foundation for which stress or analysis, phosphorus limit determination (watershed based water quality standards), and potentially tiered aquatic life use and project implementation (Integrated Prioritization System/JPS Tool) will be based in the future
- Develop a Nutrient Assessment Reduction Plan which will include both point (wastewater) and nonpoint (MS4) contributions with recommendations at the watershed and sub watershed scale
- Share resources to develop outreach materials & trainings to meet MS4 requirements
- Utilize a watershed group as encouraged by regulators
- Save staff time by pooling resources in order to achieve better expertise at lower costs
- Collaborate with other watershed groups to further pool resources

Staff is requesting approval to renew membership with the Lower Des Plaines Watershed Group for Public Works, in the amount not to exceed \$130,364.29 for the 2026-2030 membership dues.

Lower Des Plaines Watershed Group

Total Dues

Agency	Agency Member FY2026-2027 Dues Schedule					Estimated Dues - Subject to Change			
	FY26-27 Agency Dues	FY26-27 TLWQS Dues	FY26-27 TLWQS Special Assessment	FY26-27 Associate Dues	FY26-27 Annual Dues	FY27-28 Dues	FY28-29 Dues	FY 29-30 Dues	FY30-31 Dues
Burr Ridge	\$ 5,899	\$ -		\$ -	\$ 5,899	\$ 6,076	\$ 6,258	\$ 6,446	\$ 6,639
Channahon	\$ 7,760	\$ 235	\$ 2,100	\$ -	\$ 10,095	\$ 10,398	\$ 10,710	\$ 11,031	\$ 11,362
Crest Hill	\$ 9,045	\$ 298	\$ 2,100	\$ -	\$ 11,443	\$ 11,786	\$ 12,140	\$ 12,504	\$ 12,879
DuPage County	\$ 31,161	\$ -		\$ -	\$ 31,161	\$ 32,095	\$ 33,058	\$ 34,050	\$ 35,072
Elwood	\$ 4,385	\$ 151	\$ 2,100	\$ -	\$ 6,636	\$ 6,835	\$ 7,040	\$ 7,251	\$ 7,469
Exxon	\$ -	\$ 1,352	\$ 2,100	\$ 2,704	\$ 6,156	\$ 6,341	\$ 6,531	\$ 6,727	\$ 6,929
Frankfort	\$ 23,517	\$ 1,027	\$ 2,100	\$ -	\$ 26,644	\$ 27,443	\$ 28,266	\$ 29,114	\$ 29,988
Hinsdale	\$ 3,556	\$ -		\$ -	\$ 3,556	\$ 3,662	\$ 3,772	\$ 3,885	\$ 4,002
IDOT	\$ 1,030	\$ 7,676	\$ 2,100	\$ -	\$ 10,806	\$ 11,130	\$ 11,464	\$ 11,808	\$ 12,162
Illinois American	\$ 15,012	\$ -		\$ -	\$ 15,012	\$ 15,463	\$ 15,926	\$ 16,404	\$ 16,896
INEOS	\$ -	\$ 1,352	\$ 2,100	\$ 2,704	\$ 6,156	\$ 6,341	\$ 6,531	\$ 6,727	\$ 6,929
Joliet	\$ 102,027	\$ 1,700	\$ 2,100	\$ -	\$ 105,826	\$ 109,001	\$ 112,271	\$ 115,639	\$ 119,108
Lockport	\$ 27,452	\$ 713	\$ 2,100	\$ -	\$ 30,264	\$ 31,172	\$ 32,107	\$ 33,071	\$ 34,063
Manhattan	\$ 8,222	\$ -		\$ -	\$ 8,222	\$ 8,469	\$ 8,723	\$ 8,985	\$ 9,254
Mokena	\$ 13,990	\$ 609	\$ 2,100	\$ -	\$ 16,699	\$ 17,200	\$ 17,716	\$ 18,248	\$ 18,795
MWRD	\$ 137,701	\$ 2,575	\$ 2,100	\$ -	\$ 142,376	\$ 146,647	\$ 151,046	\$ 155,578	\$ 160,245
New Lenox	\$ 20,457	\$ 997	\$ 2,100	\$ -	\$ 23,554	\$ 24,260	\$ 24,988	\$ 25,738	\$ 26,510
New Lenox Township	\$ -	\$ -		\$ 1,082	\$ 1,082	\$ 1,114	\$ 1,147	\$ 1,182	\$ 1,217
Riverside	\$ 2,432	\$ 152	\$ 2,100	\$ -	\$ 4,684	\$ 4,825	\$ 4,970	\$ 5,119	\$ 5,272
Romeoville	\$ 27,166	\$ 613	\$ 2,100	\$ -	\$ 29,879	\$ 30,775	\$ 31,699	\$ 32,650	\$ 33,629
Western Springs	\$ 2,304	\$ -		\$ -	\$ 2,304	\$ 2,373	\$ 2,444	\$ 2,518	\$ 2,593
Westmont	\$ 1,859	\$ -		\$ -	\$ 1,859	\$ 1,915	\$ 1,972	\$ 2,032	\$ 2,092
Will County	\$ 26,058	\$ -		\$ -	\$ 26,058	\$ 26,840	\$ 27,645	\$ 28,474	\$ 29,328
Totals	\$ 471,032	\$ 19,449	\$ 29,400	\$ 6,489	\$ 526,371	\$ 542,162	\$ 558,427	\$ 575,180	\$ 592,435

TLWQS Members