

ATTACHMENT II



Department of Justice (DOJ)

Office of Justice Programs

Washington, D.C. 20531

Case Status:

Resolved-Completed

Solicitation Title:

BJA FY 21 Adult Drug Court and Veterans Treatment Court Discretionary Grant Program

Project Title:

Recovery Community Centers: Creating a Neutral Environment for Participant Success

Project Period:

10/1/21 - 9/30/26

Managing Office:

OJP

DOJ Grant Manager:

Kerri Vitalo-Logan

Grant Award Administrator:

Sharon Donald

Last Updated Date:

06/26/2025

Solicitation Category

3

Federal Award Amount:

\$568,748.00

Funding Instrument Type:

Grant

Program Office:

BJA

[REDACTED]

[REDACTED]

Award Number:

15PBJA-21-GG-04221-MUMU

Budget Modification

Budget Detail and Summary Modification



Project Budget Summary

Budget MOD

Budget Category	Approved Budget	Requested Budget	Changes	Year 1	Year 2	Year 3	Revised Budget	Percentage
Personnel:	\$105,148.02	\$0.00		\$5,617.21	\$10,895.54	\$11,565.57	\$105,148.02	
Fringe Benefits:	\$36,802.85	\$0.00		\$1,966.02	\$3,813.43	\$4,047.97	\$36,802.85	
Travel:	\$46,484.68	\$294.59		\$9,191.08	\$13,275.64	\$13,802.81	\$46,779.27	
Equipment:	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
Supplies:	\$20,354.00	\$5,845.00		\$0.00	\$3,296.24	\$254.79	\$26,199.00	
Construction:	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
SubAwards:	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
Procurement Contracts:	\$384,970.45	\$2,890.41		\$6,967.00	\$23,654.64	\$24,955.00	\$387,860.86	
Other Costs:	\$164,571.00	-\$9,030.00		\$6,981.25	\$18,169.00	\$21,725.66	\$155,541.00	
Total Direct Costs:	\$758,331.00	\$0.00		\$30,722.56	\$73,104.49	\$76,351.80	\$758,331.00	
Indirect Costs:	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
Total Project Costs:	\$758,331.00	\$0.00		\$30,722.56	\$73,104.49	\$76,351.80	\$758,331.00	
Federal Funds:	\$568,748.00	\$0.00		no value	no value	no value	\$568,748.00	75.00%
Match Amount:	\$47,632.13	\$0.00		\$15,000.00	\$0.00	\$20,000.00	\$47,632.13	6.28%
Program Income:	\$141,950.87	\$0.00		no value	no value	no value	\$141,950.87	18.72%

Travel

Year 1

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Training	NADCP	Lodging	Night	\$241.07	4.00	4.00	1.00	\$3,857.12	\$0.00	\$3,857.12
2	Training	NADCP	Mileage	Mile	\$0.625	33.05	2.00	2.00	\$82.62	\$0.00	\$82.62
3	Training	NADCP	Transportation	Round-Trip	\$495.21	1.00	4.00	1.00	\$1,980.84	\$0.00	\$1,980.84
4	Training	NADCP	Meals	Day	\$56.70	5.00	4.00	1.00	\$1,134.00	\$0.00	\$1,134.00
5	Training	NADCP	Other	N/A	\$84.00	1.00	2.00	2.00	\$336.00	\$0.00	\$336.00
6	Training	ILAPSC	Lodging	Night	\$129.64	2.00	4.00	1.00	\$1,037.12	\$0.00	\$1,037.12
7	Training	ILAPSC	Meals	Day	\$39.70	2.50	4.00	1.00	\$397.00	\$0.00	\$397.00
8	Training	ILAPSC	Mileage	Mile	\$0.625	97.70	3.00	2.00	\$366.38	\$0.00	\$366.38
Travel Total Cost			Total Non-Federal Amt (Match or Prog Inc)			Total Federal Amount					
\$9,191											

Additional Narrative

See Budget Detail Worksheet

Four staff will attend the first conference in the Summer of 2022. The conference will be held by the National Association of Drug Court Professionals (NADCP) in Nashville, TN. In accordance with this rule, two Supervisors, and two Judges from the 18th Judicial Circuit Court will attend the conference. This conference focuses on providing education, assistance, training, and development through the collaboration of behavioral health and justice systems. The travel expenses consist of lodging is estimated at \$241.07 including taxes per night for 4 nights = \$964.28 x 4 staff = \$3,857.12; estimating 33.049 miles from home/work to the airport at a rate of \$0.625 x 33.049 miles x 2 trips = \$41.31 x 2 staff = \$82.62; round-trip airfare to and from training destination \$495.21 x 4 staff = \$1,980.84; meals are calculated at a per diem of \$56.70 x 5 days = \$283.50 x 4 staff = \$1,134; a Uber/Lyft to and from the airport to the training hotel site \$84 x 2 trips = \$168 x 2 staff = \$336.

Four staff will attend the second conference being held by the Illinois Association of Problem-Solving Courts (ILAPSC) in Normal, Illinois the Fall of 2022. The attendance will consist of a Senior Probation Officer, Supervisor, Probation Officer, and a Judge from the 18th Judicial Circuit Court. This conference will provide the latest evidence-based practices for serving participants with substance abuse and mental health disorders and criminal behavior. All new staff, program managers, supervisors, deputy directors, senior probation officers, probation officers, drug court clinicians, assistant state attorneys, senior assistant public defenders, veteran's justice outreach specialists, and judges will benefit from this conference. The travel expenses are estimating lodging is estimated at \$129.64 including taxes per night for 2 nights = \$259.28 x 4 staff = \$1,037.12; meals are calculated at a per diem of \$39.70 for 2.5 days = \$99.25 x 4 staff = \$397; mileage from home/work to training site in Normal, IL. at a rate of \$0.625/mile x 97.70 miles x 2

(round-trip) = \$122.13 x3 staff = \$366.38.

Year 2

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Training	NADCP	Lodging	Night	\$3,959.46	1.00	1.00	1.00	\$3,959.46	\$0.00	\$3,959.46
2	Training	NADCP	Mileage	Mile	\$204.960	1.00	1.00	1.00	\$204.96	\$0.00	\$204.96
3	Training	NADCP	Transportation	Round-Trip	\$4,338.71	1.00	1.00	1.00	\$4,338.71	\$0.00	\$4,338.71
4	Training	NADCP	Meals	Day	\$1,672.50	1.00	1.00	1.00	\$1,672.50	\$0.00	\$1,672.50
5	Training	NADCP	Other	N/A	\$547.17	1.00	1.00	1.00	\$547.17	\$0.00	\$547.17
6	Training	ILAPSC	Lodging	Night	\$1,500.80	1.00	1.00	1.00	\$1,500.80	\$0.00	\$1,500.80
7	Training	ILAPSC	Meals	Day	\$614.50	1.00	1.00	1.00	\$614.50	\$0.00	\$614.50
8	Training	ILAPSC	Mileage	Mile	\$437.540	1.00	1.00	1.00	\$437.54	\$0.00	\$437.54
Travel Total Cost			Total Non-Federal Amt (Match or Prog Inc)			Total Federal Amount					
\$13,276											

Additional Narrative

Staff will attend two professional training conferences per year, for a total of 12.

National Association of Drug Court Professionals (NADCP) TBA in the summer of 2023. The attendance will consist of one deputy director, two supervisors, two senior probation officers, and two Judges from the 18th Judicial Circuit Court. This conference focuses on providing education, assistance, training, and development through the collaboration of behavioral health and justice systems. The travel expenses consist of lodging expenses for seven staff for \$3,959.46 for 4 nights; mileage from home/work to the airport for \$204.96; round-trip airfare to Houston, TX for training for \$4,338.71; meals calculated at a of \$1,672.50; Uber/Lyft to and from the airport to the training hotel site cost of \$547.17.

In accordance with this rule, two judges, and three supervisors from the 18th Judicial Circuit Court will attend the Illinois Association of Problem-Solving Courts (ILAPSC) in Bloomington, Illinois, in the Fall of 2023. This conference will provide the latest evidence-based practices for serving participants with substance abuse and mental health disorders and criminal behavior. The travel expenses for lodging are \$1,500.80; meal expenses were calculated at \$614.50; mileage roundtrip home/training site in Bloomington, IL for \$437.54.

Year 3

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Training	NADCP	Lodging	Night	\$5,164.72	1.00	1.00	1.00	\$5,164.72	\$0.00	\$5,164.72
2	Training	NADCP	Mileage	Mile	\$29.480	1.00	1.00	1.00	\$29.48	\$0.00	\$29.48
3	Training	NADCP	Transportation	Round-Trip	\$3,094.76	1.00	1.00	1.00	\$3,094.76	\$0.00	\$3,094.76
4	Training	NADCP	Meals	Day	\$1,590.00	1.00	1.00	1.00	\$1,590.00	\$0.00	\$1,590.00
5	Training	NADCP	Other	N/A	\$533.55	1.00	1.00	1.00	\$533.55	\$0.00	\$533.55
6	Training	ILAPSC	Lodging	Night	\$1,644.16	1.00	1.00	1.00	\$1,644.16	\$0.00	\$1,644.16
7	Training	ILAPSC	Meals	Day	\$864.00	1.00	1.00	1.00	\$864.00	\$0.00	\$864.00
8	Training	ILAPSC	Mileage	Mile	\$882.140	1.00	1.00	1.00	\$882.14	\$0.00	\$882.14

Travel Total Cost

\$13,803

Total Non-Federal Amt
(Match or Prog Inc)

Total Federal Amount

Additional Narrative

Five staff will attend two professional training conferences per year for a total of eight. In accordance with this rule, staff would include Supervisors, the Program Manager, Senior Probation Officers, Probation Officers, Deputy Director, and Judges.

The National Association of Drug Court Professionals (NADCP) TBA in the summer of 2024. The attendance will consist of the Supervisors, Senior Probation Officers, Probation Officers, and Judges from the 18th Judicial Circuit Court. This conference focuses on providing education, assistance, training, and development through the collaboration of behavioral health and justice systems. The travel expenses consist of lodging at \$5,164.72 for 6 staff for 4 nights; miles from home/work to the airport at \$29.48 for staff; round-trip airfare to and from training destination \$3,094.76 x 6 staff; meals are calculated at \$1,590 x 5 days x 6 staff; Uber/Lyft to and from the airport to the training hotel site for \$533.55 for 6 staff.

The second conference will be the Problem-Solving Courts (ILAPSC) TBA Fall of 2024. This conference will provide the latest evidence-based practices for serving participants with substance abuse and mental health disorders and criminal behavior. The conference will be attended by the Program Manager, Supervisors, Deputy Directors, Senior Probation Officers, and Probation Officers, and the Judges will benefit from the conference. The travel expenses estimate lodging at \$1,644.16 for 2 nights x 5 staff; meals are calculated for the per diem \$864.00 for 4 days x 5 staff; mileage from home/work to training site for a round-trip \$882.14 x 5 staff.

Year 4

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Training	NADCP	Lodging	Night	\$150.00	4.00	2.00	1.00	\$1,200.00	\$0.00	\$1,200.00
2	Training	NADCP	Mileage	Mile	\$0.700	31.25	2.00	2.00	\$87.50	\$0.00	\$87.50
3	Training	NADCP	Transportation	Round-Trip	\$550.00	1.00	2.00	1.00	\$1,100.00	\$0.00	\$1,100.00
4	Training	NADCP	Meals	Day	\$65.00	5.00	2.00	1.00	\$650.00	\$0.00	\$650.00
5	Training	NADCP	Other	N/A	\$50.00	1.00	2.00	2.00	\$200.00	\$0.00	\$200.00
6	Training	NADCP	Other	N/A	\$70.00	1.00	2.00	2.00	\$280.00	\$0.00	\$280.00
7	Training	NADCP	Lodging	Night	\$144.38	4.00	1.00	1.00	\$577.52	\$0.00	\$577.52
8	Training	NADCP	Transportation	Round-Trip	\$547.30	1.00	1.00	1.00	\$547.30	\$0.00	\$547.30
9	Training	NADCP	Meals	Day	\$49.30	5.00	1.00	1.00	\$246.50	no value	\$246.50
10	Training	ILAPSC	Lodging	Night	\$130.00	2.00	3.00	1.00	\$780.00	no value	\$780.00
11	Training	ILAPSC	Meals	Day	\$45.00	3.00	3.00	1.00	\$405.00	no value	\$405.00
12	Training	ILAPSC	Mileage	Mile	\$0.700	66.89	3.00	2.00	\$280.92	\$0.00	\$280.92
13	Training	BJA	Lodging	Night	\$150.00	4.00	3.00	1.00	\$1,800.00	no value	\$1,800.00
14	Training	BJA	Transportation	Round-Trip	\$460.00	1.00	3.00	1.00	\$1,380.00	no value	\$1,380.00
15	Training	BJA	Meals	Day	\$45.00	3.00	3.00	1.00	\$405.00	no value	\$405.00
16	Training	BJA	Other	N/A	\$40.00	2.00	3.00	1.00	\$240.00	no value	\$240.00
17	Training	BJA	Other	N/A	\$25.00	1.00	3.00	2.00	\$150.00	no value	\$150.00
18	Training	BJA	Mileage	Mile	\$30.000	1.00	3.00	2.00	\$180.00	no value	\$180.00

Travel Total Cost

\$10,510

Total Non-Federal Amt
(Match or Prog Inc)

Total Federal Amount

Additional Narrative

Three staff members will attend the National Association of Drug Court Professionals (NADCP) held in Orlando, FL, in the summer of 2025. The attendance will consist of the Supervisors, Senior Probation Officers, Probation Officers, and Judges from the 18th Judicial Circuit Court. This conference focuses on providing education, assistance, training,

and development through the collaboration of behavioral health and justice systems. The travel expenses consist of lodging at \$1,200 for 2 staff for 4 nights; recovery coach coordinator lodging at \$577.52 for 4 nights; miles from home/work to the airport at \$87.50 for staff; round-trip airfare to and from training destination \$550 x 2 staff at \$1,100; recovery coach coordinator round-trip airfare to and from training destination \$547.30; meals are calculated at \$650 for 2 staff, recovery coach coordinator meals calculated at \$246.50; Uber/Lyft to and from the airport to the training hotel site for \$200 for 2 staff; airfare baggage from the airport to and from \$280 for 2 staff.

Three staff members will attend the second conference at the Illinois Association of Problem-Solving Courts (ILAPSC) location TBA in the Fall of 2025. This conference will provide the latest evidence-based practices for serving participants with substance abuse and mental health disorders and criminal behavior. The conference will be attended by the Drug Court, MICAP, VA, and staff members consisting of Program Manager, Supervisors, Deputy Directors, Senior Probation Officers, Probation Officers, and Judges, who will benefit from the conference. The travel lodging expenses are estimated at \$78 for 3 staff; meals are calculated for the per diem \$405.00 for 3 staff; mileage from home/work to training site for round-trip \$280.92 for 3 staff.

Three staff members will attend the BJA training in Washington, DC. One staff member will attend the basic financial training. Two staff members will attend the advanced financial training. The travel lodging expenses are estimated at \$1,800 for 3 staff for 4 nights; airfare calculated at \$1,380 for 3 staff members, baggage calculated at \$240 for 3 staff, meals calculated for the per diem \$405 for 3 staff; transportation other/Uber/Lyft calculated at \$150 roundtrip airport from home and in DC, mileage from home/work to training site for a round-trip \$180 for 3 staff.

Equipment

Year 1

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Equipment Total Cost		Total Non-Federal Amt		Total Federal Amount	
\$0		(Match or Prog Inc)			

Year 2

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Equipment Total Cost		Total Non-Federal Amt		Total Federal Amount	
\$0		(Match or Prog Inc)			

Year 3

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Equipment Total Cost		Total Non-Federal Amt		Total Federal Amount	
\$0		(Match or Prog Inc)			

Year 4

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Equipment Total Cost		Total Non-Federal Amt		Total Federal Amount	
\$0		(Match or Prog Inc)			

Supplies

Year 1

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$0					

Year 2

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1 Printers for recovery site locations	2.00	\$956.86	\$1,913.72	\$0.00	\$1,913.72
2 General office supplies/Toner	1.00	\$1,382.52	\$1,382.52	\$0.00	\$1,382.52
Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$3,296					

Additional Narrative

Grant funds will provide two printers for \$956.86 each. A printer will be needed to print necessary documents for meetings with participants, recovery coaches, mentors, and Probation staff.

General office supplies will be needed for participants, recovery coaches, and Probation staff to utilize during the grant period, which includes paper, copier paper, folders, pens, clipboards, and drug court customized tablecloth for meetings and events and other essential supplies. Toner cartridges are needed for all printers for color and black/white. The office supplies will be \$1,382.52 per year.

Year 3

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1 General office supplies	1.00	\$254.79	\$254.79	\$0.00	\$254.79
Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$255					

Additional Narrative

Grant funds will provide general office supplies needed for participants, recovery coaches, and Probation staff to utilize during the grant period items would include paper, copier paper, folders, pens, clipboards, and other essential supplies. Based on the current suppliers the office supplies are estimated at \$254.79.

Year 4

Purpose of Supply Items		# of Items	Unit Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	File Cabinet/Furniture/Toner cartridges for printers	1.00	\$12,648.00	\$12,648.00	\$0.00	\$12,648.00
2	General office supplies	1.00	\$9,999.97	\$9,999.97	\$0.00	\$9,999.97
Supplies Total Cost		Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$22,648						

Additional Narrative

Grant funds will provide filing cabinets, furniture, and toner for the participants, recovery coaches, and Probation staff to utilize during the grant period. Office supplies are estimated at \$12,648, including paper, copier paper, folders, pens, clipboards, and other essential supplies.

Office supplies are estimated at \$9,999.97. All grant supplies will be utilized by the Drug Court, MICAP, and VA participants, staff, and coordinators.

Construction

Year 1

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						
Construction Total Cost	Total Non-Federal Amt (Match or Prog Inc)			Total Federal Amount		
\$0						

Year 2

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						
Construction Total Cost	Total Non-Federal Amt (Match or Prog Inc)			Total Federal Amount		
\$0						

Year 3

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						
Construction Total Cost	Total Non-Federal Amt (Match or Prog Inc)			Total Federal Amount		
\$0						

Year 4

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						
Construction Total Cost	Total Non-Federal Amt (Match or Prog Inc)			Total Federal Amount		
\$0						

SubAwards

Year 1

Item	Description	Country	State/U.S. Territory City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						
Subawards Total Cost		Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$0						

Year 2

Item	Description	Country	State/U.S. Territory City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						
Subawards Total Cost		Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$0						

Year 3

Item	Description	Country	State/U.S. Territory City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						
Subawards Total Cost		Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$0						

Year 4

Item	Description	Country	State/U.S. Territory City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						
Subawards Total Cost		Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$0						

Procurement Contracts

Year 1

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount	
1	Family Support Groups ToT	Changing Children's Worlds Foundation provides a "Best Start for Families" Facilitator Training Workshop.	No	United States	Illinois	Wheaton	\$4,065.00	\$0.00	\$4,065.00
2	Temporary Housing	Pre-approved vendors vetted by the Probation Department to assist participants with sober living.	No	United States	Illinois	Wheaton	\$2,902.00	\$0.00	\$2,902.00

Procurement Cost

\$6,967

Consultant Travel Required

No

Additional Narrative

Family Support Groups ToT - The Drug Court program would like to collaborate with Changing Children's Worlds Foundations to incorporate evidence-based family support services into the program. Family is a huge part of recovery. This avenue will educate, inform, and support families for \$4,065.

Temporary housing services will allow participants to learn life skills for living on their own. The Probation Department has over 30 treatment providers who have been vetted to accommodate these services. The grant will fund \$2,902 of temporary housing.

Procurement Contract Match of \$15,000.

Year 2

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Mentor/Recovery Coach Coordinator Contractor	No	United States	Illinois	Wheaton	\$2,287.50	\$0.00	\$2,287.50
2	Temporary Housing	No	United States	Illinois	Wheaton	\$5,187.14	\$0.00	\$5,187.14
3	Family Support Groups ToT	No	United States	Illinois	Wheaton	\$1,300.00	\$0.00	\$1,300.00
4	Recovery Coaches	No	United States	Illinois	Wheaton	\$210.00	\$0.00	\$210.00
5	VA Coordinator Contractor	No	United States	Illinois	Wheaton	\$14,670.00	\$0.00	\$14,670.00

Procurement Cost

\$23,655

Consultant Travel Required

No

Additional Narrative

The Mentor/Recovery Coach Coordinator will be responsible for identifying and recruiting individuals to act as coaches/mentors and monitor their day-to-day activities, hours worked, clients seen, and effectiveness. The coordinator will match up the participants with the appropriate coaches/mentors, assuring equal workload and responsivity issues; responsible for working with offsite locations to create schedules, access to facilities, and problem-solving as needed. The coordinator will provide information as requested to the Drug Court or Veterans Court team regarding the progress and barriers the participant is facing. The Mentor/Recovery Coach Coordinator rate is \$30.00 per hour, with an estimate of 25 hours per week during the year of the grant period. The grant will fund \$2,287.50.

The Data Collector/Analyst will set up a comprehensive tracking system for all participants and those who graduate during the grant period. The data analyst will also collect/update client demographic information as needed. The contractor will create reports or systems for tracking recidivism; participant treatment compliance and outcomes; treatment agency (external) and or program (internal, i.e. department run cog groups) compliance and outcomes; movement through phases; measure effectiveness or impact of coach/mentor; collect data on time between referral-application-acceptance processes; collect data on a day to day functions -ie. urine analysis collection, restitution paid, number of court appearances, interactions with probation or coach/mentor. The Data Collector/Analyst rate is \$20.00 per hour, with an estimate of 20 hours per week for 50 weeks during the year of the grant period.

Temporary housing services will allow participants to learn life skills for living on their own. The Probation Department has over 30 treatment providers who have been vetted to accommodate these services. The grant will fund up to \$5,187.14 of temporary housing.

Family Support Groups ToT - The Drug Court program would like to collaborate with Changing Children's Worlds Foundation to incorporate evidence-based family support services into the program. Family is a huge part of recovery. This avenue will educate, inform, and support families. The grant will fund up to \$1,300.

The Recovery Coaches go through a certification process and are recovering themselves. The actual work done between the mentors and recovery coaches is similar. The dynamic between the probation officer and the client needs to be enhanced. The utilization of certified recovery coaches can reduce the scourge of overdoses. Recovery coaches will target the following domains: Relationships-emphasis placed on critical familial relationships that support the client's sobriety; maintaining or creating friendships with non-using friends; parenting skills; getting along with others in the workplace; Sober Living-finding appropriate meetings and support groups; setting personal goals around sobriety; Sobriety Challenges-identifying relapse triggers, high-risk situations and working on impulse and thrill-seeking behaviors; Employment-assistance with resumes and interviewing skills, setting career goals; problem-solving transportation and child-care issues; Health-navigating health care systems and insurance; accessing medical, dental and vision services; reducing stress; improving nutrition. The Recovery Coaches' rate is \$20.00 per hour and will assist participants for 25 hours during the year of the grant period. The grant will fund \$210.

VA Coordinator Contractor will identify and recruit individuals to act as VA coaches/mentors for participants. The coordinator will also collaborate with other resources in the community for the Veterans. The grant will fund \$14,670.

Year 3

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount	
1	Temporary Housing	Pre-approved vendors vetted by the Probation Department to assist participants with sober living.	No	United States	Illinois	Wheaton	\$4,270.00	\$0.00	\$4,270.00
2	Recovery Coaches	Certified recovery coaches to assists participants in building family connections, communities and prioritizing their self-care.	No	United States	Illinois	Wheaton	\$6,180.00	\$0.00	\$6,180.00
3	VA Coordinator Contractor	Identify, recruit individuals to act as VA coaches/mentors for participants collaborate with Veterans and other resources.	No	United States	Illinois	Wheaton	\$9,330.00	\$0.00	\$9,330.00
4	Mentor/Recovery Coach Coordinator Contractor	Identify, recruit individuals to act as coaches/mentors for participants and collaborate with the licensed treatment providers on their progress.	No	United States	Illinois	Wheaton	\$5,175.00	\$0.00	\$5,175.00

Procurement Cost

\$24,955

Consultant Travel Required

No

Additional Narrative

Temporary housing services will allow participants to learn life skills for living on their own. The Probation Department has over 30 treatment providers who have been vetted to accommodate these services. The grant will fund up to \$4,270 for temporary housing for drug court and VA participants.

The Recovery Coaches go through a certification process and are in recovery themselves. The actual work done between the mentors and recovery coaches is similar. The dynamic between the probation officer and client needs to be enhanced and the scourge of overdoses can be reduced by the utilization of certified recovery coaches. Recovery coaches will target the following domains: Relationships-emphasis placed on critical familial relationships that support the client's sobriety; maintaining or creating friendships with non-using friends; parenting skills; getting along with others in the workplace; Sober Living-finding appropriate meetings and support groups; setting personal goals around sobriety; Sobriety Challenges-identifying relapse triggers, high-risk situations and working on impulse and thrill-seeking behaviors; Employment-assistance with resumes and interviewing skills, setting career goals; problem-solving transportation and child-care issues; Health-navigating health care systems and insurance; accessing medical, dental and vision services; reducing stress; improving nutrition. The Recovery Coaches' rate is \$30.00 per hour to assist participants for approximately 25 hours during the year of the grant period, estimating \$6,180.

VA Coordinator Contractor will identify and recruit individuals to act as VA coaches/mentors for participants. The coordinator will also collaborate with other resources in the community for the Veterans. The grant will fund \$9,330.

The Mentor/Recovery Coach Coordinator will be responsible for identifying and recruiting individuals to act as coaches/mentors and monitor their day-to-day activities, hours worked, clients have seen, and effectiveness. The coordinator will match up the participants with the appropriate coaches/mentors, assuring equal workload and responsivity issues; responsible for working with offsite locations to create schedules, access to facilities, and problem-solving as needed. The coordinator will provide information as requested to the Drug Court or Veterans Court team regarding the progress and barriers the participant is facing. The Mentor/Recovery Coach Coordinator rate is \$30.00 per hour, for approximately 25 hours per week for 50 weeks during the year of the grant period, estimating \$5,175.

Year 4

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount	
1	Temporary Housing	Pre-approved vendors vetted by the Probation Department to assist participants with sober living.	No	United States	Illinois	Wheaton	\$38,000.00	\$0.00	\$38,000.00
2	Family Support Groups ToT	Changing Children's Worlds Foundation provides a "Best Start for Families" Facilitator Training Workshop.	No	United States	Illinois	Wheaton	\$4,379.49	\$0.00	\$4,379.49
3	Recovery Coaches	Certified recovery coaches to assists participants in building family connections, communities and prioritizing their self-care.	No	United States	Illinois	Wheaton	\$72,000.00	\$0.00	\$72,000.00
4	Mentor/Recovery Coach Coordinator Contractor	Identify, recruit individuals to act as coaches/mentors for participants and collaborate with the licensed treatment providers on their progress.	No	United States	Illinois	Wheaton	\$45,000.00	\$0.00	\$45,000.00
5	VA Coordinator Contractor	Identify, recruit individuals to act as VA coaches/mentors for participants collaborate with Veterans and other resources.	No	United States	Illinois	Wheaton	\$45,000.00	\$0.00	\$45,000.00
6	Apprenticeship Program	Identify, recruit businesses to hire participants	No	United States	Illinois	Wheaton	\$16,000.00	\$0.00	\$16,000.00
7	Employment Program	Partner with businesses within the community to help find employment for participants	No	United States	Illinois	Wheaton	\$5,000.00	no value	\$5,000.00
8	SCRAM	Alcohol monitoring services for participants	No	United States	Illinois	Wheaton	\$72,916.73	no value	\$72,916.73
9	RBPro Alcohol Testing	Individual alcohol testing for participants	No	United States	Illinois	Wheaton	\$11,588.00	no value	\$11,588.00
10	Drug Testing	Drug testing at DuPage county lab for participants	No	United States	Illinois	Wheaton	\$20,000.00	no value	\$20,000.00
11	Laptops for Contractors	Laptops will be used by Coordinators for the Recovery Coach and VA	No	United States	Illinois	Wheaton	\$2,400.00	no value	\$2,400.00

Procurement Cost

\$332,284

Consultant Travel Required

No

Additional Narrative

Temporary housing services will allow participants to learn life skills for living on their own. The Probation Department has over 30 treatment providers who have been vetted to accommodate these services. The grant will fund up to \$38,000 for temporary housing for Drug Court, MICAP. and VA participants.

LCFW Best State for Families of IL - The Drug Court program would like to collaborate with Changing Children's Worlds Foundation to incorporate evidence-based family support services into the program. Family is a huge part of recovery. This avenue will educate, inform, and support families. The grant will fund up to \$4,379.49.

The Recovery Coaches go through a certification process and are in recovery themselves. The actual work done between the mentors and recovery coaches is similar. The dynamic between the probation officer and client needs to be enhanced and the scourge of overdoses can be reduced by the utilization of certified recovery coaches. Recovery coaches will target the following domains: Relationships-emphasis placed on critical familial relationships that support the client's sobriety; maintaining or creating friendships with non-using friends; parenting skills; getting along with others in the workplace; Sober Living-finding appropriate meetings and support groups; setting personal goals around sobriety; Sobriety Challenges-identifying relapse triggers, high-risk situations and working on impulse and thrill-seeking behaviors; Employment-assistance with resumes and interviewing skills, setting career goals; problem-solving transportation and child-care issues; Health-navigating health care systems and insurance; accessing medical, dental and vision services; reducing stress; improving nutrition. We are seeking a rate increase of \$40 for Recovery Coaches to assist participants, a new annual cost of \$72,000 per grant year.

The Mentor/Recovery Coach Coordinator will be responsible for identifying and recruiting individuals to act as coaches/mentors and monitor their day-to-day activities, hours worked, clients seen, and effectiveness. The coordinator will match up the participants with the appropriate coaches/mentors, assuring equal workload and responsivity issues; responsible for working with offsite locations to create schedules, access to facilities, and problem-solving as needed. The coordinator will provide information as requested to the Drug Court or Veterans Court team regarding the progress and barriers the participant is facing. We are seeking a \$40 per hour rate increase from \$30 per hour for the Mentor/Recovery Coach Coordinator to assist participants with a new annual cost of \$45,000 per grant year.

The Veteran Peer Mentor Coordinator Contractor will identify and recruit individuals to act as VA coaches/mentors for participants. The coordinator will also collaborate with other resources in the community for the Veterans. We are seeking a \$40 per hour rate increase from \$30 per hour for the Veteran Peer Mentor Coordinator to assist participants with a new annual cost of \$45,000 per grant year.

We are partnering with the College of DuPage's Hire-Ed to offer our Drug Court, MICAP, and Veterans Court participants a pathway to an apprenticeship program. The participants will be able to receive hands-on training in specific apprenticeship fields of interest. Participants will receive college credits upon completion of the program. Areas of study include Computer Numerical Control, Horticulture, and Culinary Services, and are not limited to these. Achieving these skill sets will increase participants' ties to the community, lower their risk of reoffending, and provide them with self-confidence. We are requesting 10 participants to complete the program. The cost is approximately \$1,600 per person, and an annual cost of \$16,000. The grant funds will be utilized to offset tuition fees, labs, books, materials, and supplies for each participant.

We collaborate with WorkNet DuPage, the county's leading job readiness and search agency. They primarily find local companies and will match participants with the right skill set for the job. WorkNet DuPage has a full service and will conduct interviews to help participants sharpen their interview skills to land employment. We are requesting \$5,000 per year for this program to help our Drug Court, MICAP, and Veterans Court participants gain employment.

The Secure Continuous Remote Alcohol Monitoring (SCRAM) is a great tool to provide deterrence to participants struggling with alcohol use disorder. We have a significant number of Drug Court, MICAP, and Veterans Court participants required to wear a SCRAM device. The daily rate is \$10.79 per day. We are seeking \$72,916.73 per year for SCRAM services for our participants.

We have a less invasive alcohol monitoring device that is not affixed to the participant's body, it's called the RBPro. This device is priced at \$6.35 per day. We are requesting \$11,588 per year for RBPro for our Drug Court, MICAP, and Veterans Court participants.

Drug Testing is a critical component of all Problem-Solving Courts. Participants from Drug Court, MICAP, and Veteran Courts are required to submit urinalysis samples two times a week, once a week, or bi-monthly, depending on which phase they are in. For most probation programs, this has been client subsidized in that clients are to pay \$15 per test. Because of the frequency required for these programs, we have not passed this fee to provide this critical service to our participants. We are requesting \$20,000 per year for drug testing.

Grant funds will provide two laptops for the recovery coach coordinator and the veteran coordinator. The laptops are estimated at \$1,200/each for \$2,400.

Other Costs

Year 1

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1 Rental Space for Recovery Community Center - Addison	2.00	Monthly rate	\$500.00	2.00	\$2,000.00	\$0.00	\$2,000.00
2 Illinois Association of Problem Solving Courts (ILAPSC)	4.00	Registration	\$295.00	1.00	\$1,180.00	\$0.00	\$1,180.00
3 National Association of Drug Court Professionals (NADCP)	4.00	Registration	\$895.00	1.00	\$3,580.00	\$0.00	\$3,580.00
4 Ventra Bus Services	30.00	Per ticket	\$4.00	1.00	\$120.00	\$0.00	\$120.00
5 Union Pacific Railroad Services	15.00	Per Ticket	\$6.75	1.00	\$101.25	\$0.00	\$101.25
Other Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount				
\$6,981							

Additional Narrative

Rental Space for Recovery Community Center (RCC) - Addison & Naperville offsite. The rent is estimated at \$1,000 for both locations for 2 months. This offsite will benefit participants who live near the area to connect with their recovery coaches and mentors in a neutral location separate from the courthouse. This may also reduce participants' stress of always coming to the courthouse.

The Illinois Association of Problem Solving Courts (ILAPSC) registration cost for a conference in Normal, IL. in the fall of 2022 a cost of \$298 per person x 4 staff = \$1,192. The Program Manager, Supervisor, Senior Probation Officer, and a Judge from the 18th Judicial Circuit court will attend based on the grant criteria.

The National Association of Drug Court Professionals (NADCP) registration cost for a conference in Nashville, TN, in the summer of 2022 a cost of \$895 per person x 4 staff = \$3,580. The Program Manager, Supervisor, Senior Probation Officer, and a Judge from the 18th Judicial Circuit court will attend based on the grant criteria.

The grant will provide Union Pacific Railroad services train tickets to participants with transportation barriers to get to their probation appointments, treatment, court, and to the Recovery Community Center offsite locations to meet with their mentor or recovery coaches. Estimating 15 train tickets for \$6.75 per ticket a month.

Ventra bus will provide train tickets to participants with transportation barriers to get to their probation appointments, treatment, court, and to the Recovery Community Center offsite locations to meet with their mentor or recovery coaches. Estimating 30 tickets at 30 bus tickets for \$4.00 per ticket a month.

Union Pacific Railroad services will provide train tickets to participants with transportation barriers to get to their probation appointments, treatment, court,

and to the Recovery Community Center offsite locations to meet with their mentor or recovery coaches. Estimating 15 train tickets at \$6.75 per ticket a month.

Year 2

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1 Rental Space for Recovery Community Center - Addison & Naperville	2.00	Monthly rate	\$500.00	12.00	\$12,000.00	\$0.00	\$12,000.00
2 Illinois Association of Problem Solving Courts (ILAPSC)	5.00	Registration	\$395.00	1.00	\$1,975.00	\$0.00	\$1,975.00
3 National Association of Drug Court Professionals (NADCP)	4.00	Registration	\$895.00	1.00	\$3,580.00	\$0.00	\$3,580.00
4 Ventra Bus Services	86.00	Per ticket	\$4.00	1.00	\$344.00	\$0.00	\$344.00
5 Union Pacific Railroad Services	40.00	Per ticket	\$6.75	1.00	\$270.00	\$0.00	\$270.00
Other Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount				
\$18,169							

Additional Narrative

Rental Space for Recovery Community Center (RCC) - Addison & Naperville offsite. The rent is estimated at \$500 per month for each location. This offsite will benefit participants who live near the area to connect with their recovery coaches and mentors in a neutral location separate from the courthouse. This may also reduce participants' stress of always coming to the courthouse. The grant will fund \$12,000.

The Illinois Association of Problem-Solving Courts (ILAPSC) registration cost for the conference TBA in the Fall of 2023 cost of \$395 per person x 5 staff = \$1,975. Two judges and three supervisors from Drug Court, the 18th Judicial Circuit court, will attend the conference. The grant will fund \$1,975.

The National Association of Drug Court Professionals (NADCP) registration cost for the conference in Houston, Texas, summer of 2023. The cost of \$895 per person x 4 staff = \$3,580. The supervisor, two senior probation officers, two judges, and the deputy director. The program manager had registration only paid due to membership. The grant will fund \$3,580.

Ventra bus tickets are estimated at 86 bus tickets for \$4.00 per ticket per year. The grant will fund \$344.

Grant funds will be utilized to purchase Union Pacific Railroad train tickets for participants with transportation barriers to get to their probation appointments, treatment, court, and to the Recovery Community Center offsite locations to meet with their mentor or recovery coaches. Estimating 40 train tickets for \$6.75 per ticket per year. The grant will fund \$270.

Year 3

	Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Medical Assisted Treatment (MAT)	1.00	Per Person	\$1,731.66	1.00	\$1,731.66	\$0.00	\$1,731.66
2	Rental Space for Recovery Community Center - Addison & Naperville	2.00	Monthly rate	\$500.00	12.50	\$12,500.00	\$0.00	\$12,500.00
3	Illinois Association of Problem Solving Courts (ILAPSC)	4.00	Registration	\$395.00	1.00	\$1,580.00	\$0.00	\$1,580.00
4	National Association of Drug Court Professionals (NADCP)	6.00	Registration	\$895.00	1.00	\$5,370.00	\$0.00	\$5,370.00
5	Ventra Bus Services	136.00	Per ticket	\$4.00	1.00	\$544.00	\$0.00	\$544.00

Other Costs Total Cost

\$21,726

Total Non-Federal Amt
(Match or Prog Inc)

Total Federal Amount

Additional Narrative

Grant funds will be utilized to assist MAT services for Drug Court and Veterans Court participants to receive some assistance with medical and dental co-pays whenever other federal services are not provided. Estimating to assist participants at approximately \$1,731.66.

Rental Space for Recovery Community Center (RCC) - Addison and Naperville offsite. The rent is estimated at \$500 per location/month. This offsite will benefit participants who live near the area to connect with their recovery coaches and mentors in a neutral location separate from the courthouse. This may also reduce participants' stress of always coming to the courthouse. Estimating a cost of \$12,500.

The Illinois Association of Problem-Solving Courts (ILAPSC) registration cost for the conference TBA in the Fall of 2024 for a cost of \$395 per person x 4 staff = \$1,580. The Supervisor, Senior Probation Officers, Probation Officers, Deputy Director, and the Judges from the 18th Judicial Circuit court will attend based on the grant criteria. The Program Manager will attend, but no registration cost, but all other expenses will apply.

The National Association of Drug Court Professionals (NADCP) registration cost for the conference TBA in the Summer of 2024 for \$895 per person x 6 staff = \$5,370. The Deputy Director, the Program Manager, Supervisors, Senior Probation Officers, Probation Officers, and the Judges from the 18th Judicial Circuit court will attend based on the grant criteria.

Ventra bus tickets are estimated at 136 bus tickets for \$4.00 per ticket, estimating a cost of \$544.

Year 4

	Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Medical Assisted Treatment (MAT)	1.00	Per year	\$31,805.09	1.00	\$31,805.09	\$0.00	\$31,805.09
2	Rental Space for Recovery Community Center - Addison & Naperville	1.00	Per year	\$12,000.00	1.00	\$12,000.00	\$0.00	\$12,000.00
3	Illinois Association of Problem Solving Courts (ILAPSC)	3.00	Registration	\$395.00	1.00	\$1,185.00	\$0.00	\$1,185.00
4	National Association of Drug Court Professionals (NADCP)	2.00	Registration	\$895.00	1.00	\$1,790.00	\$0.00	\$1,790.00
5	National Association of Drug Court Professionals (NADCP)	1.00	Registration	\$895.00	1.00	\$895.00	no value	\$895.00
6	Ventra Bus Services	1.00	Per year	\$17,520.00	1.00	\$17,520.00	\$0.00	\$17,520.00
7	Union Pacific Railroad Services	1.00	Per year	\$8,100.00	1.00	\$8,100.00	no value	\$8,100.00
8	Risk and Needs Triage (RANT)	1.00	Per year	\$13,500.00	1.00	\$13,500.00	\$0.00	\$13,500.00
9	Transportation Services	1.00	Per year	\$5,000.00	1.00	\$5,000.00	no value	\$5,000.00
10	Cellphones Usage for Contractors	1.00	Per year	\$600.00	1.00	\$600.00	no value	\$600.00
11	Cellphone Purchase/Case for Contractors	2.00	Per year	\$35.00	1.00	\$70.00	no value	\$70.00
12	Mobile Phone Program - T-Mobile	1.00	Per year	\$4,200.00	1.00	\$4,200.00	no value	\$4,200.00
13	Expand Moral Reconation Therapy (MRT) & Trauma Informed Cognitive Groups	1.00	Per year	\$12,000.00	1.00	\$12,000.00	no value	\$12,000.00
Other Costs Total Cost		Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount				
\$108,665								

Additional Narrative

Grant funds will be utilized to assist MAT services for Drug Court, MICAP, and Veterans Court participants to receive some assistance with medical and dental co-pays whenever other federal services are not provided. Estimating to assist participants approximately \$31,805.09.

Rental Space for Recovery Community Center (RCC) - Addison and Naperville offsite. The rent is estimated at \$500 per location/month. This offsite will benefit participants who live near the area to connect with their recovery coaches and mentors in a neutral location separate from the courthouse. This may also reduce participants' stress of always coming to the courthouse. We are requesting a cost of \$12,000.

The Illinois Association of Problem-Solving Courts (ILAPSC) registration cost for the conference TBA in the Fall of 2025 for a cost of \$395 per person for 3 staff is \$1,185. The Supervisor, Senior Probation Officers, Probation Officers, Deputy Director, and the Judges from Drug Court, MICAP, Veteran Courts, from the 18th Judicial Circuit court will attend based on the grant criteria. The Program Manager will attend, but no registration cost, but all other expenses will apply. We are requesting a cost of \$1,185.

The National Association of Drug Court Professionals (NADCP) registration cost for the conference TBA in the Summer of 2025 for \$895 per person2 staff is \$1,790. The Deputy Director, the Program Manager, Supervisors, Senior Probation Officers, Probation Officers, and the Judges from Drug Court, MICAP, Veteran Courts, from the 18th Judicial

Circuit court will attend based on the grant criteria. We are requesting a cost of \$1,790; recovery coach coordinator registration calculated at \$895.

Grant funds will be utilized to purchase Ventra bus tickets for participants with transportation barriers to get to their probation appointments, treatment, court, and the off-site Recovery Community Center locations to meet with their probation officers, mentors, and recovery coaches. We are requesting a cost of \$17,520 per year.

Grant funds will be utilized to purchase Union Pacific Railroad tickets for participants with transportation barriers to get to their probation appointments, treatment, court, and the off-site Recovery Community Center locations to meet with their probation officers, mentors, and recovery coaches. We are requesting a cost of \$8,120 per year.

Risk and Needs Triage (RANT) is an actuarial assessment tool designed to screen clients for High-Risk/High-Need services. We utilize it for Drug Court, MICAP, and Veteran Court participants' applications as a criteria part of the application and acceptance phase. We are requesting \$13,500 in grant funds to include the RANT-Plus version in future allocations. The RANT-Plus includes an Anti-Social Personality Disorder module, enhanced data collection and analysis, and jurisdiction-specific modifications to best fit the needs of our court system.

Grant funds will be utilized to offer transportation services to our Drug Court, MICAP, and Veteran Court participants when the train or bus tickets are not a good option. To enhance our transportation services with a taxi or other services to supplement the bus and train tickets already budgeted. We are requesting \$5,000.

We are requesting funds to purchase two cell phones for the Mentor Recovery Coach Coordinator and the Veteran Peer Mentor Coordinator. These cell phones will be used to contact participants, treatment providers, mentors, staff, community stakeholders, and other county-related calls for this grant. The cost is estimated at \$70.00. The monthly phone service is estimated at \$600 per year for two cell phones.

Mobile phone program through T-Mobile for Drug Court, MICAP, and Veteran Court participants. Participants will need to connect with support resources, and agencies will be critical to realize their individual pathways to sobriety and success. We would partner with T-Mobile's CPR3 program to provide cellular telephones preloaded with apps, resources, and information to connect participants to a wide range of services- treatment agencies, food pantries, transportation/housing/medical options, employment agencies, etc. The monthly charge per device is \$35. We are requesting \$4,200 per year.

Expand Moral Reconation Therapy and Trauma-Informed cognitive groups: Through the Administrative Office of Illinois Courts, we are able to train sworn officers to be group facilitators for free. Our goal has been to partner probation staff with non-employee recovery coaches and/or veteran peer mentors to deliver groups (including Executive or life skill groups) to participants using a team approach. We are requesting \$12,000 to train 10 coaches/mentors at \$1,200 per person. Any coach or mentor who completes the training would be expected to facilitate a group within six months of their initial training.

Indirect Costs

Year 1

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Indirect Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$0					

Year 2

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Indirect Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$0					

Year 3

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Indirect Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$0					

Year 4

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Indirect Costs Total Cost	Total Non-Federal Amt				

\$0

(Match or Prog Inc)

For guidance, see DOJ Financial Guide Chapter 3.11 on "Indirect Costs" "[BudgetModification](#)"

Justification

The purpose of this communication is to provide the Office of Justice Programs information on the screening process and tools used for the Mental Illness Court Advocacy Program (MICAP) and clarification that requested grant funds would not be used to supplant existing, identified funding.

Our current Drug Court and MICAP application, screening, evaluation and acceptance protocols mirror one another:

- A referral is made, typically from the arresting police officer, a family member, or private bar or Public Defender;
- Information regarding the identified program is e-mailed to the defense attorney and he or she is responsible for providing details to the client;
- A criminal history is ordered and completed by the Probation Department to determine statute eligibility;
- If eligible, the screening process begins with probation's clinical evaluator administering the Risk and Needs Triage (RANT) to determine low or high need of services and interventions and the Adult Risk Assessment (also known as the Ohio Risk Assessment System) to determine risk to re-offend;
- After a clinical evaluation is conducted, DSM-5-TR diagnosis(es) are determined and ASAM criteria is used to provide initial treatment recommendations. The clinician makes a recommendation for the most appropriate program based upon the primary treatment need if there are co-occurring disorders;
- The team-judge, state's attorney, public defender, Health Department, probation- then staff the case for contract with the judge making the final decision for acceptance.

MICAP is currently funded through the county's General Fund and Probation Fees fund. When a participant engages in services that the department has determined will either be subsidized or covered in full, the supervising officer submits proof of service and the appropriate vendor is paid. Currently, there is no stand-alone MICAP budget that would be supplanted by inclusion in this grant. For example, if a MICAP participant is in need of short-term housing assistance this would get paid out of Probation Fees. There is not a MICAP-Housing Fees budget line (or any other MICAP-specific line), we would simply use funds that are available to any probation client to pay for this service. The County does not have a budget to support over 100 MICAP clients for housing and other treatment services. All grant dollars will be to supplement these costs for the MICAP participants assigned to the Drug Court/Veteran's Court grant. In this manner, we would not be supplanting funds.

Budget/Financial Documentation

Grants Management Comments

Create Date	User	Note
4/28/25 10:37 AM	Kerri Vitalo-Logan	<p>Hi Sharon,</p> <p>Per the grant solicitation, three people are the maximum number of conference attendees grant funds can pay for, so please reduce the number of attendees to 3, as well as reduce accordingly the number of conference registrations.</p> <p>In addition, please upload the current approved indirect rate agreement.</p> <p>Thanks!</p>
4/28/25 10:37 AM	Kerri Vitalo-Logan	Please see the Grant Management Comments section for changes required.
5/19/25 2:27 PM	Kerri Vitalo-Logan	Please move laptops for the contractors from the equipment to the contractual category. Those costs should be included in the overall contract amount under which they will be used. Thanks!

Create Date	User	Note
5/30/25 11:57 AM	Kerri Vitalo-Logan	Please make the travel adjustments as requested. Thanks.