



# **DU PAGE COUNTY**

## **Animal Services Committee**

### **Final Regular Meeting Agenda**

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**Tuesday, October 15, 2024**

**7:30 AM**

**Room 3500A**

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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. CHAIRMAN'S REMARKS - CHAIR KRAJEWSKI**
- 5. MINUTES APPROVAL**
  - 5.A. [24-2735](#)  
Animal Services Committee - Regular Meeting - Tuesday, September 17, 2024
- 6. ADMINISTRATIVE UPDATE**
- 7. OLD BUSINESS**
  - 7.A. Discussion: Animal Services Community Room Event Space Rental
- 8. NEW BUSINESS**
- 9. ADJOURNMENT**



## Minutes

421 N. COUNTY FARM  
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**File #:** 24-2735

**Agenda Date:** 10/15/2024

**Agenda #:** 5.A.

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# DU PAGE COUNTY

## Animal Services Committee

### Summary

421 N. COUNTY FARM ROAD  
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**Tuesday, September 17, 2024**

**7:30 AM**

**Room 3500A**

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**1. CALL TO ORDER**

7:30 AM meeting was called to order by Chair Brian Krajewski at 7:30 AM.

**2. ROLL CALL**

<b>PRESENT:</b>	Cynthia Cronin Cahill, District 5 Dawn DeSart, Grant Eckhoff, Paula Garcia and Krajewski
<b>REMOTE:</b>	Sheila Rutledge

**MOTION TO ALLOW REMOTE PARTICIPATION**

Member Cronin Cahill moved, seconded by Member DeSart, to allow Member Rutledge to participate remotely.

The motion was approved on a voice vote, all "ayes".

**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIRMAN'S REMARKS - CHAIR KRAJEWSKI**

Chair Krajewski remarked that the committee will discuss the topic of rental of the new Animal Services event space under New Business.

**5. MINUTES APPROVAL**

**5.A. [24-2459](#)**

Animal Services Committee - Regular Meeting - Tuesday, August 20, 2024

**Attachments:**     [Summary Minutes August-2024](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

**6. FINANCE RESOLUTION**

**6.A. [FI-R-0165-24](#)**

Additional appropriation for the Animal Services Fund, Company 1100 - Accounting

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Unit 1300, \$4,500,000. (Animal Services)

**Attachments:**     [Attachment I - Budget Attachment](#)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

## 7. ADMINISTRATIVE UPDATE

Move-in date for the new administrative spaces has been pushed back to early November due to delays in shipping of electrical components. Completion of the entire project is projected for February. ASA Prindle is working on a lease agreement with Lombard Vet for the boarding of shelter dogs while the kennel area is being renovated.

Animal Services is currently caring for under 200 animals. 40 animals were adopted during the one day Clear the Shelters event. The Chicagoland Humane Coalition is hosting Super Adoption Saturday on September 28th at the Lake County Fairgrounds. More than 22 shelters and rescues will be participating. Animal Services will be showcasing small animals, cats and kittens. The Super Adoption Saturday goal is to have 500 animals adopted during the event.

Laura thanked DAF donors and board for making it possible to provide urgent and specialty medical assistance for the recent influx of animals with severe medical issues. She reminded the committee that DAF is critical to making sure that Animal Services doesn't have to question whether an animal can receive the care and treatment they need.

## 8. OLD BUSINESS

No old business was discussed.

## 9. NEW BUSINESS

### 9.A. Discussion: Animal Services Community Room Event Space Rental

Chair Krajewski shared that ASA McCarthy has been doing research on the requirements and restrictions related to renting out the new Animal Services multi-purpose room to outside groups for special events.

Among the topics to be addressed:

- Is the committee in favor of renting the space for special events
- Is the committee in favor of allowing food & beverage into the space
- Is the committee in favor of allowing alcohol to be served in the space
- Who will be allowed to serve food and alcohol in the space
- What are the minimum insurance requirements for the above
- Proposed ordinance, fee schedule, and policy for rental of the space

Once these topics are addressed and details drafted, it will then be presented to the full County Board for review and approval.

Chair Krajewski asked for a consensus from the committee. All committee members were in favor of allowing the space to be rented. All committee members were also in favor of food, beverage, and alcohol being served in the space.

**10. ADJOURNMENT**

With no further business, the meeting was adjourned.