



# DU PAGE COUNTY

## Public Works Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, February 3, 2026**

**9:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

9:00 AM meeting was called to order by Chair Michael Childress at 9:00 AM.

**2. ROLL CALL**

<b>PRESENT</b> Childress, DeSart, Galassi, Garcia, Ozog, and Zay
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**3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS**

No remarks were offered.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

5.A. [26-0577](#)

Public Works Committee - Regular Meeting Minutes - Tuesday, January 20, 2026

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Kari Galassi

**6. BUDGET TRANSFERS**

6.A. [26-0578](#)

Public Works - FY25 \$8,100 budget transfer needed for Employee Medical and Hospital Insurance for payroll expense posted. Funds will move from 2000-2555-50080 (Salary & Wage Adjustments) to 2000-2555-51040 (Employee Med & Hosp Insurance).

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Kari Galassi

**7. BID RENEWAL**

7.A. [FM-P-0003-26](#)

Recommendation for the approval of a contract to Facility Gateway Corporation, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as needed, for Facilities Management and the Emergency Telephone System Board (ETSB), for the period of April 1, 2026 through March 31, 2027, for a total contract amount not to exceed \$36,317.72; per renewal option under bid #23-031-FM. Second option to renew. (\$30,317.72 for Facilities Management and \$6,000 for ETSB)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Mary Ozog

7.B. [PW-P-0004-26](#)

Recommendation for the approval of a contract to Rowell Chemical Corporation, to provide Sodium Hypochlorite to the Woodridge Wastewater Treatment Facility and the Knollwood Wastewater Treatment Facility, for Public Works, for the period of April 1, 2026 to March 31, 2027, for a total contract amount not to exceed \$100,000; per renewal option under bid #23-014-PW, third and final option to renew.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Jim Zay

**8. ACTION ITEMS**

8.A. [26-0579](#)

Declaration of the Public Works 2018 Vactor 2100i as Surplus.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Paula Garcia

**9. OLD BUSINESS**

No old business was discussed.

**10. NEW BUSINESS**

No new business was discussed.

**11. ADJOURNMENT**

With no further business, the meeting was adjourned.



# Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0577

**Agenda Date:** 2/3/2026

**Agenda #:** 5.A.

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# DU PAGE COUNTY

## Public Works Committee

### Draft Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

**Tuesday, January 20, 2026**

**9:00 AM**

**Room 3500B**

**1. CALL TO ORDER**

9:00 AM meeting was called to order by Chair Michael Childress at 9:00 AM.

**2. ROLL CALL**

Other Board Members Present:

Member Yeena Yoo

**PRESENT** Childress, DeSart, Galassi, Garcia, Ozog, and Zay

**3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS**

No remarks were offered.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

5.A. [26-0306](#)

Public Works Committee - Regular Meeting Minutes - Tuesday, January 6, 2026

**RESULT:** APPROVED  
**MOVER:** Dawn DeSart  
**SECONDER:** Paula Garcia

**6. CONSENT ITEMS**

Motion to Combine Items

Member Garcia moved and Vice Chair Zay seconded a motion to combine items 6.A. through 6.J.. The motion was approved on voice vote, all "ayes".

6.A. [26-0307](#)

Public Works - Fehr Graham and Associates, 5968SERV - This Purchase Order is decreasing in the amount of \$33,448.13, and closing due to the contract expiring.

**RESULT:** APPROVED

<b>MOVER:</b> Dawn DeSart
<b>SECONDER:</b> Mary Ozog

- 6.B. [26-0308](#)  
Public Works - Ciorba Group, 6030SERV - This Purchase Order is decreasing in the amount of \$71,845.24, and closing due to the contract expiring.

<b>RESULT:</b> APPROVED
<b>MOVER:</b> Dawn DeSart
<b>SECONDER:</b> Mary Ozog

- 6.C. [26-0309](#)  
Public Works - Peregrine Services, 5927SERV - This Purchase Order is decreasing in the amount of \$12,580.66, and closing due to the contract expiring.

<b>RESULT:</b> APPROVED
<b>MOVER:</b> Dawn DeSart
<b>SECONDER:</b> Mary Ozog

- 6.D. [26-0310](#)  
Public Works - Mid American Water, 7151SERV - This Purchase Order is decreasing in the amount of \$22,774.20, and closing due to the contract expiring.

<b>RESULT:</b> APPROVED
<b>MOVER:</b> Dawn DeSart
<b>SECONDER:</b> Mary Ozog

- 6.E. [26-0311](#)  
Public Works - Mid American Water, 7252SERV - This Purchase Order is decreasing in the amount of \$49,671.42, and closing due to the contract expiring.

<b>RESULT:</b> APPROVED
<b>MOVER:</b> Dawn DeSart
<b>SECONDER:</b> Mary Ozog

- 6.F. [26-0312](#)  
Public Works - Groot Inc., 7035SERV - This Purchase Order is decreasing in the amount of \$59,726.21, and closing due to the contract expiring.

<b>RESULT:</b> APPROVED
<b>MOVER:</b> Dawn DeSart
<b>SECONDER:</b> Mary Ozog

- 6.G. [26-0313](#)  
Public Works - Olsson Roofing, 7649SERV - This Purchase Order is decreasing in the

amount of \$17,575, and closing due to the contract expiring.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Mary Ozog

6.H. [26-0314](#)

Public Works - Sheffield Safety And Loss, 6938SERV - This Purchase Order is decreasing in the amount of \$32,357.50, and closing due to the contract expiring.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Mary Ozog

6.I. [26-0315](#)

Public Works - Polydyne Inc., 7245SERV - This Purchase Order is decreasing in the amount of \$43,908.80, and closing due to the contract expiring.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Mary Ozog

6.J. [26-0316](#)

Public Works - Nicor Gas, 5455SERV - This Purchase Order is decreasing in the amount of \$221,676.30, and closing due to the contract expiring.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Mary Ozog

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Mary Ozog

7. **BID RENEWAL**

7.A. [26-0317](#)

Recommendation for the approval of a contract to Kemira Water Solutions, for liquid ferric chloride for the Knollwood Wastewater Treatment Plant, for the period of April 1, 2026 to March 31, 2027, for a total contract amount not to exceed \$29,000; per bid #23-013-PW. Third and final option to renew.

<b>RESULT:</b>	APPROVED
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<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Mary Ozog

7.B. [PW-R-0002-26](#)

Amendment to County Contract 7549-0001SERV which has been renewed via resolution 26-0317, issued to Kemira Water Solutions for liquid ferric chloride for the Knollwood Wastewater Treatment Plant, for a change order to decrease the contracted price from \$2.59/gallon delivered to \$2.52/gallon delivered, a decrease of 2.8%.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Jim Zay

8. **PROFESSIONAL SERVICES AGREEMENT**

8.A. [PW-P-0003-26](#)

Recommendation for the approval of an agreement with Trotter and Associates, Inc., for design and construction professional engineering services, for Public Works, for the period of January 27, 2026 to December 31, 2030, for a total contract amount not to exceed \$792,899. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

Member Yoo and Member DeSart asked clarifying questions on the scope and time frame of the agreement. Chief Administrative Officer Nick Kottmeyer and Deputy Director of Public Works Sean Reese responded.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Mary Ozog

9. **OLD BUSINESS**

Deputy Director of Facilities Management Geoff Matteson reviewed the conceptual design for the Victims of Gun Violence Proposed Memorial. Mr. Matteson reviewed the aerial plans, proposed options, and types of plantings.

Member Ozog, Member Yoo, Member DeSart, Member Galassi, and Member Garcia asked questions about the memorial and provided comments. Chief Administrative Officer Nick Kottmeyer and Mr. Matteson answered any questions.

10. **NEW BUSINESS**

No new business was discussed.

11. **ADJOURNMENT**

With no further business, the meeting was adjourned.



## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-0578

**Agenda Date:** 2/3/2026

**Agenda #:** 6.A.

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FY25

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective April 1, 2025

From: 2000  
Company #

SEWER OPERATIONS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2555	50080		SALARY & WAGE ADJUSTMENTS	\$ 8,100.00	77,922.00	69,822.00	1/15/26
Total				\$ 8,100.00			

To: 2000  
Company #

SEWER OPERATIONS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2555	51040		EMPLOYEE MED & HOSP INSURANCE	\$ 8,100.00	(8,065.08)	34.92	1/15/26
Total				\$ 8,100.00			

Reason for Request:

Public Works - \$8,100 FY25 budget transfer needed for Employee Med & Hosp Insurance for payroll expense posted.

Activity

(optional)

Chief Financial Officer

1/14/2026

Date

1/21/26

Date

\*\*\*Please sign in blue ink on the original form\*\*\*

Finance Department Use Only			
Fiscal Year	25	Budget Journal #	Acctg Period
Entered By/Date		Released & Posted By/Date	

PW - 2/13/26  
FIN/CB - 2/10/26

or



## Facilities Management Requisition Over \$30K

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** FM-P-0003-26

**Agenda Date:** 2/3/2026

**Agenda #:** 7.A.

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AWARDING RESOLUTION  
ISSUED TO FACILITY GATEWAY CORPORATION  
TO PROVIDE UPS PREVENTIVE MAINTENANCE  
AND ON-CALL EMERGENCY REPAIR SERVICE AS-NEEDED  
FOR FACILITIES MANAGEMENT  
AND THE EMERGENCY TELEPHONE SYSTEM BOARD (ETSB)  
(CONTRACT TOTAL NOT TO EXCEED \$36,317.72)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Facility Gateway Corporation, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as-needed, for the period April 1, 2026 through March 31, 2027, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as-needed, for the period April 1, 2026 through March 31, 2027, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Facility Gateway Corporation, 4916 E. Broadway, Madison, WI, 53716, for a total contract amount not to exceed \$36,317.72, per renewal option under bid award #23-031-FM. Second option to renew. (\$30,317.32 for Facilities Management and \$6,000 for ETSB)

Enacted and approved this 10<sup>th</sup> day of February, 2026 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-0396	RFP, BID, QUOTE OR RENEWAL #: 23-031-FM	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$74,773.30
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 02/03/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$147,408.74
	CURRENT TERM TOTAL COST: \$36,317.72	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Facility Gateway Corporation	VENDOR #: 41573	DEPT: Facilities Management	DEPT CONTACT NAME: Brian Rovik
VENDOR CONTACT: Sara Hull	VENDOR CONTACT PHONE: 608-838-4969	DEPT CONTACT PHONE #: 630-407-5670	DEPT CONTACT EMAIL: brian.rovik2@dupagecounty.gov
VENDOR CONTACT EMAIL: shull@facilitygateway.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Facility Gateway Corporation, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as needed, for Facilities Management and the Emergency Telephone System Board (ETSB), for the period April 1, 2026 through March 31, 2027, for a total contract amount not to exceed \$36,317.72, per renewal option under bid award #23-031-FM. Second option to renew. (\$30,317.72 for Facilities Management and \$6,000 for ETSB)			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Information Technology, Standby Power Facility, Power Plant, Sheriff, DU-COMM, ETSB and the Addison Consolidated Dispatch Center (ACDC) need assurance that their uninterrupted power supply (UPS) is in good working order in case of a power outage.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Facility Gateway Corporation	Vendor#: 41573	Dept: Facilities Management	Division:
Attn: Sara Hull	Email: shull@facilitygateway.com	Attn:	Email: FMAccountsPayable@dupagecounty.gov
Address: 4916 E. Broadway	City: Madison	Address: 421 N. County Farm Road	City: Wheaton
State: WI	Zip: 53716	State: IL	Zip: 60187
Phone: 608-838-4696	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Facility Gateway Corporation	Vendor#: 41573	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Rob Quigley	Email: robert.quigley@dupagecounty.gov
Address: 4916 E. Broadway	City: Madison	Address: various locations	City: Wheaton
State: WI	Zip: 53716	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 1, 2026	Contract End Date (PO25): Mar 31, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	LO		UPS PM & EMG REPAIR - FM	FY26	1000	1100	53300		7,658.86	7,658.86
2	1	LO		UPS PM & EMG REPAIR - ETSB	FY26	4000	5820	53370		3,000.00	3,000.00
3	1	LO		UPS PM & EMG REPAIR - FM	FY27	1000	1100	53300		22,658.86	22,658.86
4	1	LO		UPS PM & EMG REPAIR - ETSB	FY27	4000	5820	53370		3,000.00	3,000.00
										Requisition Total	\$ 36,317.72

***FY is required, ensure the correct FY is selected.***

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as needed, for Facilities Management and the Emergency Telephone System Board (ETSB).
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Brian Rovik, Cathie Figlewski, Clara Gomez, and Eve Krause
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 02/03/26 County Board: 02/10/26 ETSB: 02/11/26
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



**THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
UPS PM & ON-CALL EMERGENCY SERVICE 23-031-FM  
BID TABULATION**



NO.	ITEM	UOM	QTY	Facility Gateway Corp.		MCS OpCo LLC dba Weissco Power	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	UPS Unit #1 Eaton Powerware Model 9390-80 - 80kVa	EA	4	\$ 351.47	\$ 1,405.88	\$ 488.00	\$ 1,952.00
2	UPS Unit #2 Mitsubishi Model 9900A - 150kVa	EA	4	\$ 398.65	\$ 1,594.60	\$ 488.00	\$ 1,952.00
3	UPS Unit #3 APC 30kVa Battery Quantity	EA	4	\$ 351.47	\$ 1,405.88	\$ 488.00	\$ 1,952.00
4	UPS Unit #4 Eaton Power Xpert Model 9395-275 - 225kVa	EA	4	\$ 445.40	\$ 1,781.60	\$ 488.00	\$ 1,952.00
5	UPS Unit #5 Powerware Model PW9170 - 18kVa	EA	4	\$ 286.87	\$ 1,147.48	\$ 488.00	\$ 1,952.00
6	UPS Unit #6 Mitsubishi Electric Model M9700 - 150kVa	EA	4	\$ 398.95	\$ 1,595.80	\$ 488.00	\$ 1,952.00
7	UPS Unit #7 Liebert Model 51SA150HAA00S99 - 150kVa	EA	4	\$ 398.65	\$ 1,594.60	\$ 488.00	\$ 1,952.00
8	UPS Unit #8 Liebert Model 51SA150HAA00L04 - 150kVa	EA	4	\$ 398.65	\$ 1,594.60	\$ 488.00	\$ 1,952.00
9	UPS Unit #8 Liebert Model 51SA150HAA00L04 - 150kVa	EA	4	\$ 286.87	\$ 1,147.48	\$ 488.00	\$ 1,952.00
<b>LABOR RATE AND SERVICE CALLOUTS</b>							
10	Monday - Friday	HR	60	\$ 105.00	\$ 6,300.00	\$ 165.00	\$ 9,900.00
11	Saturday	HR	20	\$ 157.50	\$ 3,150.00	\$ 195.00	\$ 3,900.00
12	Sunday and Holidays	HR	20	\$ 185.00	\$ 3,700.00	\$ 225.00	\$ 4,500.00
13	Callout/Service Call Charge	HR	5	\$ 105.00	\$ 525.00	\$ 500.00	\$ 2,500.00
<b>NO</b>	<b>ITEM</b>	<b>EST. AMOUNT</b>		<b>% ADJUSTMENT</b>	<b>EXTENDED PRICE</b>	<b>% ADJUSTMENT</b>	<b>EXTENDED PRICE</b>
14	PARTS MARKUP	\$10,000.00		10.00%	\$ 11,000.00	20.00%	\$ 12,000.00
<b>GRAND TOTAL</b>					<b>\$ 37,942.92</b>		<b>\$ 50,368.00</b>

**NOTES**

1) There are four (4) changes for Facility Gateway Corp. Bid Tab:

- a) Item 1 when multiplied out resulted in an adjusted Extended Price with a decrease of (\$0.02) - \$351.47 x 4 = \$1,405.88.
- b) Item 3 when multiplied out resulted in an adjusted Extended Price with a decrease of (\$0.02) - \$351.47 x 4 = \$1,405.88.
- c) Item 5 when multiplied out resulted in an adjusted Extended Price with a decrease of (\$0.02) - \$286.87 x 4 = \$1,147.48.
- d) Item 9 when multiplied out resulted in an adjusted Extended Price with a decrease of (\$0.02) - \$286.87 x 4 = \$1,147.48.
- e) Resulting adjusted Grand Total with a decrease of (\$0.08) from \$37,943.00 to \$37,942.92.

Bid Opening 3/9/2023 @ 2:30 PM	VC, DW
Invitations Sent	14
Total Vendors Requesting Documents	0
Total Bid Responses	2



The County of DuPage  
Finance Department  
Procurement Division, Room 3-400  
421 North County Farm Road  
Wheaton, Illinois 60187

**CONTRACT RENEWAL AGREEMENT**

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Facility Gateway Corporation located at 4916 E. Broadway, Madison, WI 53716, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-031-FM which became effective on 4/1/2023 and which will expire 3/31/2026. The contract is subject to the second and final option to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 3/31/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

**THE COUNTY OF DUPAGE**

**CONTRACTOR**

\_\_\_\_\_  
SIGNATURE

Signed by:  
  
\_\_\_\_\_  
SIGNATURE

Sara Rogers  
\_\_\_\_\_  
PRINTED NAME

Jay Lecy  
\_\_\_\_\_  
PRINTED NAME

Buyer I  
\_\_\_\_\_  
PRINTED TITLE

General Manager  
\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

1/14/2026  
\_\_\_\_\_  
DATE

## SECTION 7 - BID FORM PRICING

Pricing is for semi-annual inspections for the full two (2) year contract term.

FACILITIES MANAGEMENT					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	UPS Unit #1: Eaton Powerware Model 9390-80 - 80kVa Serial # EW301CAA01 Battery Quantity:72 Location: DuPage County Administration Building 421 N. County Farm Rd. Wheaton, IL Building #1	EA	4	\$ 351.47	\$ 1405.90
2	UPS Unit #2: Mitsubishi Model 9900A - 150kVa Serial # 13-7M74380-04 Battery Quantity:80 Location: DuPage County Administration Building 421 N. County Farm Rd. Wheaton, IL Building #1	EA	4	\$ 398.65	\$ 1594.60
3	UPS Unit #3 APC 30kVa Battery Quantity:80 Location: DuPage County Standby Generator Facility 416 N. County Farm Rd. Wheaton, IL Building #58	EA	4	\$ 351.47	\$ 1405.90
4	UPS Unit #4 Eaton Power Xpert Model 9395-275 - 225kVa Serial # EQ 386BBA02 Battery Quantity:17 Location: DuPage County Power Plant 410 N. County Farm Rd Wheaton, IL Building #3	EA	4	\$ 445.40	\$ 1781.60
5	UPS Unit #5 Powerware Model PW9170 - 18kVa Battery Quantity:8 Location: DuPage County Sheriff 501 N. County Farm Rd Wheaton, IL Building #29	EA	4	\$ 286.87	\$ 1147.50

ETSB					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
6	UPS Unit #6 Mitsubishi Electric Model M9700 - 150kVa Serial # 7M74823-01 Battery Quantity:180 Location: Addison Consolidated Dispatch Center 1471 Jeffrey Drive, Addison, IL	EA	4	\$ 398.95	\$ 1595.80
7	UPS Unit #7 Liebert Model 51SA150HAA00S99 - 150kVa Serial # M17L4L003 Battery Quantity:144 Location: DU-COMM 420 County Farm Rd, Wheaton, IL Building #60	EA	4	\$ 398.65	\$ 1594.60
8	UPS Unit #8 Liebert Model 51SA150HAA00L04 - 150kVa Serial # M17L4L005 Battery Quantity:144 Location: DU-COMM 420 County Farm Rd, Wheaton, IL Building #60	EA	4	\$ 398.65	\$ 1594.60
9	UPS Unit #9 Liebert Model 47SA015BACH0W80 - 15kVa Serial M14K530024 Battery Quantity: 24 Location: DU-COMM 420 County Farm Rd, Wheaton, IL Building #60	EA	4	\$ 286.87	\$ 1147.50
LABOR RATE AND SERVICE CALLOUTS					
8	Monday- Friday	HR	60	\$ 105.00	\$ 6,300.00
9	Saturday	HR	20	\$ 157.50	\$ 3,150.00
10	Sunday and Holidays	HR	20	\$ 185.00	\$ 3,700.00
11	Callout/Service Call Charge x 5 Calls per year NOTE: No other mileage or travel time shall be allowed	HR	5	\$ 105.00	\$ 525.00

<b>PARTS MARKUP</b>				
<b>NO</b>	<b>ITEM</b>	<b>EST AMOUNT</b>	<b>% OF ADJUSTMENT (-, +)</b>	<b>EXTENDED PRICE</b>
12	<b>PARTS MARKUP</b>  Parts Markup from Contractors Cost: \$10,000.00 X 20% of Markup = (The Contractor must provide OEM/Part source invoices). Example: \$10,000.00 x 10% Markup = \$11,000.00	\$10,000.00	10 %	\$ 11,000.00
<b>GRAND TOTAL</b>				\$ 37,943.00

**SECTION 8 - BID FORM SIGNATURE PAGE**

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X



(Signature and Title)

CORPORATE SEAL  
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ AD, 20\_\_\_\_\_

\_\_\_\_\_  
(Notary Public) My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
SEAL

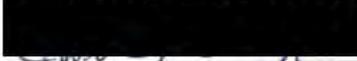
**SECTION 9 - MANDATORY FORM**  
**UPS PM & ON-CALL EMERGENCY SERVICE 23-031-FM**  
(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Facility Gateway Corporation		
Main Business Address	4916 E. Broadway		
City, State, Zip Code	Madison, WI 53716		
Telephone Number	1-866-432-1711	Email Address	shull@facilitygateway.com
Bid Contact Person	Sara Hull		

The undersigned certifies that he is:

- the Owner/Sole Proprietor     
 a Member authorized to sign on behalf of the Partnership     
 an Officer of the Corporation     
 a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

  
\_\_\_\_\_  
(President or Partner)

\_\_\_\_\_  
(Vice-President or Partner)

\_\_\_\_\_  
(Secretary or Partner)

\_\_\_\_\_  
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

**CONTRACT ADMINISTRATION INFORMATION:**

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Facility Gateway Corporation	NAME	Facility Gateway Corporation
CONTACT	Sara Hull	CONTACT	Nicole Nottestad
ADDRESS	4916 E. Broadway	ADDRESS	4916 E. Broadway
CITY ST ZIP	Madison, WI 53716	CITY ST ZIP	Madison, WI 53716
TX		TX	
FX	1-608-838-4969	FX	1-608-838-4969
EMAIL	shull@facilitygateway.com	EMAIL	accounting@facilitygateway.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County - Facilities Management* 421 N. County Farm Rd, 2-700 Wheaton, IL 60187 Email: FMAccountsPayable@dupageco.org		DuPage County Facilities Management/ETSB Attn: Rob Quigley 421 North County Farm Road Wheaton, IL 60187 TX: (630) 407-5564	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED AND INSTALLED

(FREIGHT INCLUDED IN PRICE)

**Invoicing Instructions:**

\*Please invoice Facilities Management and ETSB separately according to release issued.



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-031-FM
COMPANY NAME:	Facility Gateway Corporation
CONTACT PERSON:	Sara Hull
CONTACT EMAIL:	shull@facilitygateway.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

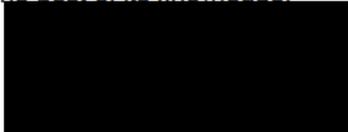
[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Jay Lecy Signature: 

Title: General Manager Date: 1/14/2026



Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

---

**File #:** PW-P-0004-26

**Agenda Date:** 2/3/2026

**Agenda #:** 7.B.

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AWARDING RESOLUTION ISSUED  
TO ROWELL CHEMICAL CORPORATION, TO PROVIDE SODIUM HYPOCHLORITE FOR BOTH THE  
WOODRIDGE GREENE VALLEY AND KNOLLWOOD WASTEWATER TREATMENT PLANTS  
FOR PUBLIC WORKS FACILITIES  
(CONTRACT TOTAL AMOUNT: \$100,000)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Rowell Chemical Corporation, to provide Sodium Hypochlorite to the Woodridge Treatment Plant Facility and the Knollwood Treatment Plant Facility on an as-needed basis, for Public Works, for the period of April 1, 2026 to March 31, 2027.

NOW, THEREFORE, BE IT RESOLVED, that County Contract, covering said, to provide Sodium Hypochlorite to the Woodridge Treatment Plant Facility and the Knollwood Treatment Plant Facility on an as-needed basis, for Public Works, for the period of April 1, 2026 to March 31, 2027, be, and it is hereby approved for issuance of a County Contract by the Procurement Division to Rowell Chemical Corporation, PO Box 95363, Chicago, Illinois, 60694-5363, for a contract total amount not to exceed \$100,000; per most qualified offer, per bid #23-014-PW, third and final option to renew.

Enacted and approved this 10<sup>th</sup> day of February, 2026 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: # 23-014-PW	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$115,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/15/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$460,000.00
	CURRENT TERM TOTAL COST: \$100,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: THIRD RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Rowell Chemical Corporation	VENDOR #: 39476	DEPT: Public Works	DEPT CONTACT NAME: Jay Dahlberg
VENDOR CONTACT: Dawn Drass	VENDOR CONTACT PHONE: 630-920-8833	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: Jay.Dahlberg@dupageco.org
VENDOR CONTACT EMAIL: ddrass@rowellchemical.com	VENDOR WEBSITE: <a href="https://rowellchemical.com/">https://rowellchemical.com/</a>	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Sodium hypochlorite for both the Woodridge and Knollwood Wastewater Treatment Facilities for a 1-year period from 4/1//26 through 3/31/27 in the amount of \$100,000 per Bid #23-014-PW. This is the third and final option to renew under this contract.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Sodium hypochlorite is used for plant effluent water disinfection and needs to be supplied to the Woodridge Greene Valley and Knollwood Wastewater Treatment Facilities per Illinois EPA permit regulations.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. RENEWAL
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Rowell Chemical Corporation	Vendor#: 39476	Dept: DuPage County Public Works	Division: Public Works
Attn: Dawn Drass	Email: ddrass@rowellchemical.com	Attn: Magda	Email: pwaccountspayable@dupageco.org
Address: 15 Salt Creek Lane, Suite 205	City: Hinsdale	Address: 7900 S. Route 53	City: Woodridge
State: Illinois	Zip: 60521	State: Illinois	Zip: 60517
Phone: 630-920-8833	Fax:	Phone: 630-985-7400	Fax: 630-985-4802
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Rowell Chemical Corporation	Vendor#: 39476	Dept: SAME AS ABOVE	Division:
Attn: Debi Wickman	Email: dwickman@rowellchemical.com	Attn:	Email:
Address: P. O. Box 95363	City: Chicago	Address:	City:
State: Illiois	Zip: 60694	State:	Zip:
Phone: 630-920-8833	Fax: 630-920-8994	Phone:	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 1, 2026	Contract End Date (PO25): Mar 31, 2027
Contract Administrator (PO25): Drew Cormican/Sandra Martinez			

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension	
1	1	EA		Sodium hypochlorite for a 1-year period for the Woodridge and Knollwood Facilities per Bid #23-014-PW.	FY26	2000	2555	52330		85,000.00	85,000.00	
2	1	EA		Sodium hypochlorite for a 1-year period for the Woodridge and Knollwood Facilities per Bid #23-014-PW.	FY27	2000	2555	52330		15,000.00	15,000.00	
<b><i>FY is required, assure the correct FY is selected.</i></b>											Requisition Total	\$ 100,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached:     W-9         Vendor Ethics Disclosure Statement



The County of DuPage  
Finance Department  
Procurement Division, Room 3-400  
421 North County Farm Road  
Wheaton, Illinois 60187

**CONTRACT RENEWAL AGREEMENT**

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Rowell Chemical Corporation located at 10100 South Archer Ave., Willow Springs, Illinois 60480, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-014-PW which became effective on 4/22/2025 and which will expire 3/31/2026. The contract is subject to the third and final option to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 3/31/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

**THE COUNTY OF DUPAGE**

**CONTRACTOR**

\_\_\_\_\_  
SIGNATURE

Henry Kocker

\_\_\_\_\_  
PRINTED NAME

Buyer I

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE



*Dawn Drass*

\_\_\_\_\_  
PRINTED NAME

*Sales Representative*

\_\_\_\_\_  
PRINTED TITLE

*12/16/25*

\_\_\_\_\_  
DATE



THE COUNTY OF DUPAGE  
 FINANCE - PROCUREMENT  
 SODIUM HYPOCHLORITE 23-014-PW  
 BID TABULATION



NO.	ITEM	UOM	QTY	ROWELL CHEMICAL CO.		ALEXANDER CHEMICAL CO.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Sodium Hypochlorite 15% Minimum Strength	GAL	60,000	\$ 2.16	\$ 129,600.00	\$ 2.34	\$ 140,400.00
<b>GRAND TOTAL</b>					<b>\$ 129,600.00</b>		<b>\$ 140,400.00</b>

NOTES

Bid Opening 01/24/2023 @ 2:30 PM	VC, NE
Invitations Sent	19
Total Vendors Requesting Documents	0
Total Bid Responses	2

**SECTION 7 - BID FORM PRICING**

Any value shown is estimated only and are provided for bid canvassing purposes. Pricing provided shall be held for one (1) year of the contract term.

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Sodium Hypochlorite 15% Minimum Strength	GAL	60,000	\$ 2.16 per gal	\$ 129600.00
<b>GRAND TOTAL</b>					\$ 129600.00
<b>GRAND TOTAL</b> (In words) <i>One Hundred Twenty-nine Thousand Six Hundred                  dollars and zero cents</i>					

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

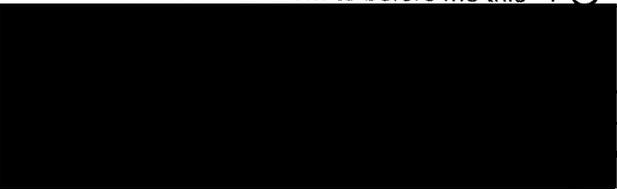


e) Account Manager

CORPORATE SEAL  
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 13<sup>th</sup> day of January AD, 20 23



My Commission Expires: NOV 19<sup>th</sup>, 2025



SEAL

**SECTION 9 - MANDATORY FORM  
SODIUM HYPOCHLORITE 23-014-PW**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Rowell Chemical Corporation		
Main Business Address	15 Salt Creek Lane Suite 205		
City, State, Zip Code	Amsdale IL 60501		
Telephone Number	630 920-8833	Email Address	ddrass@rowellchemical.com
Bid Contact Person	Dawn Drass		

The undersigned certifies that he is:

- the Owner/Sole Proprietor     
 a Member authorized to sign on behalf of the Partnership     
 an Officer of the Corporation     
 a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Thomas Harris  
(President or Partner)

Dawn Drass  
(Secretary or Partner)

Steve Moews  
(Vice-President or Partner)

Daminda Ranatunga  
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

**CONTRACT ADMINISTRATION INFORMATION:**

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Rowell Chemical	NAME	Rowell Chemical
CONTACT	Dawn Drass	CONTACT	Debi Wickman
ADDRESS	15 Salt Creek Lane	ADDRESS	PO Box 95363
CITY ST ZIP	Suite 205 Hinsdale IL 60521	CITY ST ZIP	Chicago IL 60694
TX	630 920-8833	TX	630-920-8833
FX	630-920-8994	FX	630-920-8994
EMAIL	ddrass@rowellchemical.com	EMAIL	dwickman@rowellchemical.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Division of Public Works Attn: Amy Arlowe 7900 S. Route 53 Woodridge, IL 60517 Phone - (630) 407-7400 Email - pwaccountspayable@dupageco.org		DuPage County - Woodridge-Greene Valley Plant Attn: David Vogel 7900 S. Route 53 Woodridge, IL 60517 Phone - (630) 985-7400  <b>And</b> DuPage County - Knollwood Treatment Plant Attn: Ryan Zeman 11S175 Madison Street Burr Ridge, IL 60521 Phone - (630) 272-1531	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE)



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-014-PW
COMPANY NAME:	Rowell Chemical
CONTACT PERSON:	Dawn Drass
CONTACT EMAIL:	ddrass@rowellchemical.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co. IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Dawn Drass

Signature: 

Title: Sales Representative

Date: 12/16/25



## Action Item

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** 26-0579

**Agenda Date:** 2/3/2026

**Agenda #:** 8.A.

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### DECLARATION OF SURPLUS PERSONAL PROPERTY AND SALE OF SURPLUS PERSONAL PROPERTY TO MILTON TOWNSHIP

WHEREAS, the County of DuPage (hereinafter "COUNTY") currently owns certain personal property, specifically: a 2018 Vactor 2100+ Sewer Cleaning Truck and Chassis (hereinafter referred to as the "PROPERTY"), the Title to which is attached hereto as "Exhibit A"; and

WHEREAS, the PROPERTY was purchased on June 23, 2017, for a cost of \$418,976.30 for use by the Department of Public Works, and has an estimated current trade-in value of \$135,000.00; and

WHEREAS, the PROPERTY is still serviceable but has been replaced, and it has been determined that the PROPERTY is no longer necessary to the COUNTY now or in the foreseeable future; and

WHEREAS, the Illinois General Assembly has granted counties the authority to own, sell or convey real and personal property pursuant to 55 ILCS 5/5-1005; and

WHEREAS, the Public Works Committee recommends that the County Board declare the PROPERTY as Surplus Personal Property to allow for disposal, reassignment, or sale of such personal property by the COUNTY; and

WHEREAS, it is in the best interest of the COUNTY to declare the PROPERTY as surplus personal property; and

WHEREAS, Milton Township (hereinafter referred to as the "TOWNSHIP") has expressed interest in purchasing the PROPERTY directly from the COUNTY for a total price of \$135,000.00; and

WHEREAS, the TOWNSHIP and COUNTY (collectively referred to herein as the "parties") are both public agencies within the meaning of the Illinois "Intergovernmental Cooperation Act", as specified in Illinois Statute, 5 ILCS 220/1 *et seq.*, and as authorized by Article 7, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, the purposes of the "Intergovernmental Cooperation Act" and Article 7 of the Constitution of the State of Illinois include fostering cooperation among governmental bodies; and

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorize units of local government to contract or otherwise associate among themselves to obtain or share services, to exercise, combine or transfer any power or function, in any manner not prohibited by law, to use their credit, revenues and other reserves to pay costs and to service debt related to intergovernmental activities; and

WHEREAS, the COUNTY finds it is in the best interest of the COUNTY to convey the aforementioned PROPERTY to the TOWNSHIP for \$135,000.00, equivalent to the PROPERTY's current estimated trade-in value; and

WHEREAS, the attached Bill of Sale, attached hereto as "Exhibit B," outlines the sale of the PROPERTY to the TOWNSHIP; and

WHEREAS, the County Board finds it is appropriate to authorize the Superintendent of Public Works to execute any and all documents necessary to complete the sale and/or transfer of the PROPERTY which is the subject of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Subject PROPERTY is no longer necessary to the COUNTY now or in the foreseeable future, and is therefore hereby declared Surplus Personal Property by the DuPage County Board; and

BE IT FURTHER RESOLVED, that the Chair of the DuPage County Board, the Superintendent of Public Works Department and the State's Attorney Office are hereby authorized to do all lawful acts necessary and prudent to dispose of the surplus PROPERTY to the TOWNSHIP, with the sale funds therefrom being deposited in the Public Works Fund; and

BE IT FURTHER RESOLVED, that the County Board authorizes the Superintendent of Public Works to execute any and all documents necessary to complete the sale and/or transfer of the PROPERTY which is the subject of this Resolution; and

BE IT FURTHER RESOLVED, that the County Clerk transmit copies of this Resolution to the Finance Department; County Auditor; County Treasurer; Nicholas Alfonso, A.S.A.-State's Attorney's Office; the Public Works Department, c/o Superintendent Nick Kottmeyer, and to the Procurement Division.

Enacted and approved this 10<sup>th</sup> day of February, 2026, at Wheaton, Illinois.

BY: \_\_\_\_\_  
DEBORAH A. CONROY,  
COUNTY BOARD CHAIR

Attest: BY: \_\_\_\_\_  
JEAN KACZMARK  
COUNTY CLERK

# ILLINOIS MOTOR VEHICLE BILL OF SALE

## 1. LOCATION OF SALE.

This bill of sale was created on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in the County of \_\_\_\_\_, State of \_\_\_\_\_.

## 2. THE PARTIES.

**Buyer's Name:** \_\_\_\_\_ with a mailing address of \_\_\_\_\_ ("Buyer").

**Seller's Name:** \_\_\_\_\_ with a mailing address of \_\_\_\_\_ ("Seller").

The Buyer and Seller hereby agree as follows:

## 3. THE EXCHANGE.

(check one)

- **Cash Payment.** The Buyer agrees to pay \$\_\_\_\_\_ (US Dollars) to the Seller.

- **Trade-in.** The Buyer agrees to pay \$\_\_\_\_\_ (US Dollars) and trade-in their vehicle described as (trade-in vehicle):

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Body-Type: \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_ Odometer: \_\_\_\_\_ Miles

- **Gift.** The Seller is giving the vehicle as a gift to the Buyer. The value of the vehicle is \$\_\_\_\_\_ (US Dollars).

The above-checked selection is in exchange for the possession and ownership of the motor vehicle described in Section 4.



4. VEHICLE DESCRIPTION

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Body-Type: \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_ Odometer: \_\_\_\_\_ Miles

Vehicle Identification Number (VIN): \_\_\_\_\_ (17 Characters)

5. TAXES.

All municipal, county, and State taxes in relation to the purchase of the vehicle, including sales taxes, are  included  not included in the purchase price.

6. BUYER AND SELLER CONDITIONS

The undersigned Seller affirms that the above information about the vehicle is accurate to the best of their knowledge. The undersigned Buyer accepts receipt of this bill of sale and understands that the above vehicle is sold on an “as is, where is” condition with no guarantees or warranties, either expressed or implied.

7. AUTHORIZATION.

**Buyer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Print Name: \_\_\_\_\_

**Seller Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Print Name: \_\_\_\_\_



# NOTARY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual(s) who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of \_\_\_\_\_

County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_ (name and title of officer), personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that she/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of \_\_\_\_\_ that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Signature: \_\_\_\_\_ (Seal)

Print Name \_\_\_\_\_

