

CONSENT  
PW 1120  
CB 1127



**Request for Change Order**  
**Procurement Services Division**  
Attach copies of all prior Change Orders

Date: Jan 5, 2026  
MinuteTraq (IQM2) ID #: N/A

Purchase Order #: 7252SERV	Original Purchase Order Date: <u>Aug 27, 2024</u>	Change Order #: <u>2</u>	Department: <u>Public Works</u>
Vendor Name: Mid American Water		Vendor #: <u>11215</u>	Dept Contact: <u>Drew Cormican</u>
Background and/or Reason for Change Order Request:	Decrease contract by \$49,671.42 and close contract		

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

(A) Were not reasonably foreseeable at the time the contract was signed.  
 (B) The change is germane to the original contract as signed.  
 (C) Is in the best interest for the County of DuPage and authorized by law.

**INCREASE/DECREASE**

A	Starting contract value	\$60,000.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$60,000.00
D	Amount of this Change Order	<input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease (\$49,671.42)
E	New contract amount (C + D)	\$10,328.58
F	Percent of current contract value this Change Order represents (D / C)	-82.79%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-82.79%

**DECISION MEMO NOT REQUIRED**

Cancel entire order  Close Contract  Contract Extension (29 days)  Consent Only  
 Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_  
 Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_  
 Price shows: \_\_\_\_\_ should be: \_\_\_\_\_  
 Decrease remaining encumbrance and close contract  Increase encumbrance and close contract  Decrease encumbrance  Increase encumbrance

**DECISION MEMO REQUIRED**

Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_  
 Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_  
 OTHER - explain below:  
 \_\_\_\_\_

Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer	Date	Procurement Officer	<i>8</i>	<i>1/12/2026</i>	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)		Date	