

**DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective January 1, 2025**

From: 1400  
Company #

LAW LIBRARY  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5960	53828		CONTINGENCIES	\$ 4,800.00	4,800.00	Ø	3/31/25
Total				\$ 4,800.00			

To: 1400  
Company #

LAW LIBRARY  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5960	51040		EMPLOYEE MED & HOSP INSURANCE	\$ 4,800.00	(2,399.43)	2,400.57	3/31/25
Total				\$ 4,800.00			

Reason for Request:

to cover changes made in employee insurance

**Signature on file**

Department Head

*[Signature]*

3/31/25

4/3/25

Activity

(optional)

Chief Financial Officer

Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 25 Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

JPS - 4/15/25  
FIN/CB - 4/22/25

*[Handwritten mark]*