DU PAGE COUNTY
Technology Committee
Final Summary

Tuesday, March 19, 2024	11:00 AM	Room 3500B

1. CALL TO ORDER

11:00 AM meeting was called to order by Chair Yoo at 11:02 AM.

2. ROLL CALL

PRESENT	Berlin, Carrier, Eckhoff, Henry, Kaczmarek, White, and Yoo
ABSENT	Cronin Cahill, and Mendrick
LATE	Galassi, Gustin, and Rutledge

3. CHAIRWOMAN'S REMARKS - CHAIR YOO

Chair Yoo congratulated the GIS team on winning the Special Achievement in GIS award for the Police Transparency and Crime State Portal. She said ESRI awards this achievement to GIS organizations around the world for outstanding work. She thanked the team, specifically GIS Manager Tom Ricker and Tamara Freihat, for their hard work.

Next, Chair Yoo announced that she, CIO Anthony McPhearson, Sheryl Markay, and DMMC Executive Director Suzette Quintell have been discussing the possibility of a County-led municipal roundtable, where municipalities can learn best practices and where our IT department can present on topics of interest and what we are doing at the County. She said Mr. McPhearson already holds a roundtable with all County departments and offices on the County campus, including OHSEM and the Sheriff's office. She said she wanted to make sure the IT department has the resources to do this going forward at a Countywide level, inviting municipalities into a municipal roundtable. She said DMMC is sending a survey to municipalities to confirm their interest in this roundtable. She asked that each of the Technology Committee members reach out to their municipalities as well.

Lastly, Chair Yoo said she announced at the last Tech Committee and County Board meetings the exciting work that IT was doing in partnership with the Secret Service and the State's Attorney's Office. She said a press release is forthcoming in collaboration with our County Communications department, the Secret Service, and the State's Attorney's Office.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. **24-0943**

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, March 5, 2024

Attachments: 2024-03-05 Technology Minutes

RESULT:	APPROVED
MOVER:	Gwen Henry
SECONDER:	Kathleen Carrier

6.   PROCUREMENT REQUISITIONS

6.A.   **24-0875**

Recommendation for the approval of a contract purchase order to Advanced Software Products Group, Inc., for maintenance for 3,000 client licenses for ReACT self-service password reset, for Information Technology, for the period of April 14, 2024 through April 13, 2027, for a total contract amount of $18,295; per 55 ILCS 5/5-1022(d) exempt from bidding - IT/Telecom purchases which do not exceed $35,000.00.

Mr. McPhearson explained that this application allows staff to reset their password from anywhere.

Attachments: ASPG (ReACT) - PRCC
                            ASPG (ReACT) - Quote
                            ASPG (ReACT) - VED

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Sheila Rutledge

6.B.   **24-0876**

Recommendation for the approval of a contract purchase order to MacKinney Systems, Inc., for annual software licensing and maintenance for JES Queue for Printers utility, for Information Technology, for the period of April 1, 2024 through March 31, 2025, for a total contract amount of $22,940; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - this is proprietary and copyrighted software that is not sold or marketed by any business partners or third party software vendors.)

Mr. McPhearson noted that this contract, along with several others, will go away with the mainframe. Member Gustin asked if he plans to report savings with the mainframe decommissioning, to which Mr. McPhearson responded yes.

Attachments: MacKinney - PRCC
                            MacKinney - Inv. # 074240065
                            MacKinney - Sole Source Letter
                            MacKinney - VED

RESULT:	APPROVED

MOVER:	Patty Gustin
SECONDER:	Sheila Rutledge

7. INFORMATIONAL ITEMS

7.A. **JPS-P-0009-24**

Recommendation for the approval of a purchase order to Logicalis, Inc., for IBM Passport Advantage Software licensing and support, for the period of April 1, 2024 through March 31, 2025, for a total contract amount of $100,014.64; per bid 24-011-CCC. (Clerk of the Circuit Court)

Attachments:	IBM Passport PRCC
	IBM Passport Pricing Pages RFP 24-011-CCC
	IBM Passport 24-011-CCC BID Tabulation
	IBM Passport fund authorization
	Logicalis VE.pdf

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Sheila Rutledge
SECONDER:	Kathleen Carrier

7.B. **ETS-R-0023-24**

Resolution authorizing the execution of a Transfer of Governance of Customer Subscription to Assignee's Terms as provided by Zendesk on behalf of the Emergency Telephone System Board of DuPage County.

Mr. McPhearson explained that the Technology Committee, Finance Committee, and County Board approved a Zendesk contract in December, to be combined with IT, Health Department, and ETSB, allowing for lower pricing and more functionality and support. He said the ETS Board approved the approved the contract, so this is the follow up for that.

Attachments:	Transfer of Governance - County of DuPage (ETSB)_1.pdf

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Patty Gustin
SECONDER:	Kari Galassi

8. IT PROJECT UPDATES

Mr. McPhearson provided a projects update to the committee, as attached hereto.

Member Rutledge asked if Canon will be reclaiming their devices, with the County moving to Toshiba; Mr. McPhearson said yes. Member Gustin noted that Toshiba recycles their machines and toner.

Mr. McPhearson said the intranet is being built at no additional cost through Zendesk. He said it is accessible through Okta, so it is secure and can be accessed from anywhere. He also noted that it has a very similar look and feel as our new website and Zendesk help desk tool. He said it includes process improvements, such as automating manual steps currently used by Community Services. He said it will also include an interactive phone directory. Member Henry asked if it will be required for employees to have their information listed on the intranet. Mr. McPhearson said it is not mandatory, but that might be a good policy to implement in the future. Member Johnson asked if the external accessibility will be available through a standard web browser or a desktop app, to which Mr. McPhearson said a standard web browser. He said a lot of information comes from Human Resources, with whom IT staff has been working throughout this process. Mr. McPhearson said he will have Web Manager Debbie Deacy do a demo of the new intranet at one of our upcoming Technology meetings.

Mr. McPhearson said we are on track for a July 1, 2024 go-live for the Dayforce HR/Payroll system. Member Carrier said when people go in to the test environment, they are required to provide their personal email and phone number. Mr. McPhearson said it is likely for uniformity, but he will get clarification as to why it is required. Additionally, Mr. McPhearson said the current Kronos time clocks will be replaced with Dayforce time clocks, which he said is for hourly paid staff.

Mr. McPhearson said he may have staff do a presentation on the new Learning Management System (LMS) at an upcoming meeting.

Member Rutledge asked if IT is still working on the Board Chair's camera in the Board room. Mr. McPhearson said Sound Inc. is coming back to fix any issues. Member Gustin asked if we are going to have technology that allows the Chair to see the order of members who have requested to speak. Mr. McPhearson said we are not, though it was offered to the Chair and we may implement it in the future.

> **24-1005**
> IT Project Updates

9.   OLD BUSINESS

No old business was discussed.

10.   NEW BUSINESS

No new business was discussed.

11.   ADJOURNMENT

With no further business, the meeting was adjourned.