



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Human Services

Final Summary

Tuesday, August 6, 2024

9:30 AM

Room 3500A

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:30 AM.

2. ROLL CALL

Chair Schwarze stated that under the authority of County Board Rules, he appointed Member Evans to serve as a temporary member of this committee to establish a quorum until the standing members of the committee get out of the Public Works Committee.

Other Board members present: Member Lucy Evans (until 10:00 AM) and Member Yeena Yoo.

Staff in attendance: Nick Kottmeyer (9:47) (Chief Administrative Office), Joan Olson (Chief Communications Officer), Renee Zerante (State's Attorney Office), Jeffrey Martynowicz (Chief Financial Officer), Valerie Calvente (Procurement Officer), Natasha Belli and Victoria Kappas (Community Services Administrators), Mary Keating (Director, Community Services), and Janelle Chadwick (DuPage Care Center Administrator, remote).

PRESENT	Childress, LaPlante, Schwarze, and Evans
ABSENT	Galassi
LATE	DeSart, and Garcia

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

Chair Schwarze stated there will be an executive session after the regular meeting this morning.

Next Tuesday, August 13, the recipients of the round three immediate grants from the DuPage Community Transformational Grant, will be awarded their funding at the County Board meeting at 10:00 A.M. Refreshments will be served at 9:30 AM between the Finance and County Board meetings to meet and visit with the recipients of the grant.

5. APPROVAL OF MINUTES

5.A. [24-2080](#)

Human Services Committee - Regular Meeting - Tuesday, July 2, 2024

RESULT: APPROVED
MOVER: Lynn LaPlante
SECONDER: Lucy Evans

6. COMMUNITY SERVICES - MARY KEATING

6.A. [FI-R-0124-24](#)

Acceptance and appropriation of the Illinois Department of Human Services Homeless Prevention Grant PY25 Inter-Governmental Agreement No. FCSDH00172, Company 5000 - Accounting Unit 1760, \$384,000. (Community Services)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Lynn LaPlante
SECONDER: Lucy Evans

6.B. [FI-R-0126-24](#)

Acceptance and appropriation of the Illinois Department of Human Services Rapid Re-housing Program Grant PY25, Inter-governmental Agreement no. FCSDH07854, Company 5000 - Accounting Unit 1760, \$89,920. (Community Services)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Michael Childress
SECONDER: Lucy Evans

7. DUPAGE CARE CENTER - JANELLE CHADWICK

7.A. [HS-R-0016-24](#)

Recommendation for the approval of an Agreement between the County of DuPage and the College of DuPage, for the Establishment of a Learning Site at the DuPage Care Center.

RESULT: APPROVED AT COMMITTEE
MOVER: Lucy Evans
SECONDER: Lynn LaPlante

7.B. [HS-P-0028-24](#)

Recommendation for the approval of a contract purchase order issued to Cook's Direct, Inc., for replacement ice and water dispensers, for the DuPage Care Center, for the period August 14, 2024 through November 30, 2024, for a contract total not to exceed \$51,845.52, per Intergovernmental Cooperation Act Sourcewell Cooperative Contract #063022.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Lucy Evans

7.C. [HS-P-0029-24](#)

Recommendation for the approval of a contract purchase order issued to Lakeshore Dairy, Inc., for fluid dairy, for the DuPage Care residents, cafeteria and cafes on County Campus, for the period September 1, 2024 through August 31, 2025, for a contract total amount not to exceed \$83,000; under bid renewal #22-062-DCC, second of three one-year optional renewals.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Lynn LaPlante

7.D. [HS-P-0030-24](#)

Recommendation for the approval of a contract purchase order issued to Warehouse Direct, for hand soap and personal care items, for the DuPage Care Center, for the period of September 1, 2024 through August 31, 2026, for a contract total amount not to exceed \$61,420; per bid #24-061-DCC.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Lynn LaPlante

8. BUDGET TRANSFERS8.A. [24-2081](#)

Transfer of funds from account no. 1000-1750-53825 (Family Self-Sufficiency Program) to 1000-1750-54110 (equipment and machinery) to cover line item in P.O. 6593-0001 SERV for Lavi Industries, Inc., in the amount of \$524. (Community Services)

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Lucy Evans

9. INFORMATIONAL9.A. [24-2082](#)

GPN 027-24 PY25 Homeless Prevention Program - Illinois Department of Human Services - \$384,000. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Lucy Evans

9.B. [24-2083](#)

GPN 028-24 PY25 IDHS Rapid Rehousing Program - Illinois Department of Human Services - \$89,920. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Lucy Evans

10. RESIDENCY WAIVERS - JANELLE CHADWICK

No residency waivers were offered.

11. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Janelle Chadwick, Administrator of the DuPage Care Center, stated the Care Center is in covid outbreak status. Eight residents and eleven staff have tested positive since early July. The staff are more symptomatic than the residents. All the cases are on one unit. The positivity rates tend to be due to people attending large gatherings.

The lobby and administration hallway are almost complete with renovations, and they are beautiful. Certain hallways are going through abatement which requires moving mass people and offices to the conference room temporarily. Ms. Chadwick invited all to come and see the lobby and offered to send pictures, the latter recommended by Chair Schwarze.

12. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating commented on the grant awards for next week, praising the DuPage Foundation volunteer grant management program and that she is impressed and pleased with the partnership with the agency.

Chair Schwarze added the DuPage Foundation put in a lot of work researching and evaluating the applications and agencies, with a clear focus on enhancing the opportunities for community. The committee consists of six to seven individuals in addition to Mary Keating, Vice Chair Garcia, and Greg Schwarze.

Mary Keating, Director of Community Services, referred to the 2024 budget highlight that provided a salary to attain a full-time security person at the Family Center. Ms. Keating thanked the County Board for their support and to Member Yoo for her initiative in making this happen. Victoria Kappas, Administrator of the Family Center, discussed the benefits of the security staffing, mentioning that the mediators have expressed increased comfort at work, as did the parents utilizing the daytime services.

Ms. Kappas explained they are now able to maintain neutrality at the Family Center. Ms. Kappas presented a handout that charted the increases in daytime services now offered due to having security in the building. Mediation has always been done in the daytime, but the numbers have increased. The in-house exchange does not have supervision, but they stay on site, noting a 16% increase. The Neutral Exchange (NEST) showed a 6% increase with a lot of activity nights and weekends, and the Supervised Parenting Time Program (SPT) had a 4% increase, amounting to a total 6% increase in all daytime services. A lot of the increases have been since June, due to the lag time in getting the word out.

The handout is attached hereto and made part of the minutes packet.

[24-2161](#)

Handout - Family Center 2024 Service Overlook

12.A. 2025 Community Services Budget Request

Mary Keating presented the Community Services budget requests for FY2025. Ms. Keating discussed the three budgets she oversees in Community Services, two general fund budgets and one special revenue fund. Ms. Keating explained there are also 15 grants that support the department. Just over \$1.5M is covered by the general fund. 85% of the Community Services' programs and salaries are covered by grants and are brought forward by the acceptance and appropriation process. Her presentation included her considerations for 2026 and 2027.

13. OLD BUSINESS

No old business was discussed.

14. NEW BUSINESS

No new business was discussed.

MOTION TO ENTER INTO EXECUTIVE SESSION

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Michael Childress
AYES:	Childress, DeSart, Garcia, LaPlante, and Schwarze
EXCUSED:	Evans
ABSENT:	Galassi

15. EXECUTIVE SESSION

15.A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c)(1) - the compensation of specific employees

ROLL CALL FOR ENTRY BACK INTO REGULAR SESSION

Role Calls were taken to enter back into regular session and to establish quorum. Present: Chair Schwarze, Vice Chair Garcia, Members Childress, DeSart, LaPlante. Absent: Member Galassi

16. ADJOURNMENT

With no further business, the meeting was adjourned at 10:04 AM.

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Dawn DeSart
AYES:	Childress, DeSart, Garcia, LaPlante, and Schwarze
EXCUSED:	Evans
ABSENT:	Galassi