DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Public Works Committee

Final Summary

Tuesday, November 4, 2025 **9:00 AM** **Room 3500B**

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Michael Childress at 9:00 AM.

2. ROLL CALL

Member Mary Ozog arrived at 9:09 am due to attending another committee meeting.

Other Board Members Present:

Member Yeena Yoo
Member Cindy Cronin-Cahill arrived at 9:12 am due to attending another board meeting.

PRESENT	Childress, Galassi, Garcia, and Zay
ABSENT	DeSart
LATE	Ozog

3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. **25-2671**
Public Works Committee - Regular Meeting Minutes - Tuesday, October 21, 2025

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

6. BUDGET TRANSFERS

6.A. **25-2672**
PW – Transfer of funds from account no. 2000-2555-53828 (Contingencies) to account no. 2000-2555-51000 (Benefit Payments) and account no. 2000-2640-53828 (Contingencies) to account no. 2000-2640-53040 (Employee Medical and Hospital Insurance) in the amount of $130,000 for benefit payments for retiring employee payouts

and payroll charges.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Kari Galassi

7. CONSENT ITEMS

7.A. [25-2673]

FM - Clark Dietz, Inc. 7092-0001 SERV – This contract is being extended to November 30, 2026 to complete the current Solar Array Phase II project and on-call professional engineering services with no change in contract total.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

8. BID AWARD

8.A. [25-2674]

Recommendation for the approval of a contract to Russo Hardware, Inc. d/b/a Russo Power Equipment, to furnish and deliver an Arctic Sectional Snow Pusher & Cat Fusion Coup mount, for Facilities Management-Grounds, for the period November 4, 2025 through December 31, 2025, for a total contract amount not to exceed $16,649.00, per lowest responsible e-quote bid #25-125-FM.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Kari Galassi

8.B. [25-2675]

Recommendation for the approval of a contract to Russo Hardware, Inc. d/b/a Russo Power Equipment, to furnish and deliver an Arctic Sectional Sno-Wing & Skid Steer Mount, for Facilities Management-Grounds, for the period November 4, 2025 through December 31, 2025 for a total contract amount not to exceed $18,500.00, per lowest responsible e-quote bid #25-128-FM.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

9. BID RENEWAL

9.A. **25-2676**

Recommendation for the approval of a contract to Best Technology Systems, Inc., to provide pistol range maintenance services and repairs, as needed, for the Sheriff's Office, for Facilities Management, for the period of December 6, 2025 through December 5, 2027, for a total contract amount not to exceed $19,380, per lowest responsible bid #23-115-FM. First and final option to renew.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

9.B. **FM-P-0052-25**

Recommendation for the approval of a contract to Valdes Supply, to furnish and deliver restroom tissue and paper towels to the Judicial Office Facility, JTK Administration Building and the Jail on a monthly basis, and as needed for the Power Plant, Children's Center, Office of Emergency Management, and the Coroner's Office, for Facilities Management, for the period December 1, 2025 through November 30, 2026, for a total contract amount not to exceed $104,794.16; per bid #22-112-FM, third and final option to renew.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Paula Garcia

10. ACTION ITEMS

10.A. **TE-P-0018-25**

Recommendation for the approval of a contract purchase order to Verizon Wireless, for wireless tablet and machine-to-machine services, for the Sheriff's Office, Division of Transportation, Stormwater, and Public Works, for the period of November 16, 2025 through September 30, 2026, for a total contract amount not to exceed $33,510; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (State of Illinois Master Contract #CMS793372P).

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Kari Galassi

10.B. **25-2677**

Recommendation for the approval of a contract purchase order issued to Menards, to provide a variety of products, for Public Works, for the period of November 4, 2025 to November 30, 2025, for a total contract amount not to exceed $7,500.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

11. OLD BUSINESS

11.A. Touch Screen Review

Deputy Director of Facilities Management Geoffrey Matteson reviewed and provided an update on the kiosk that will be located outside on the south end of the 421 building. Mr. Matteson also provided some information on additional touch screens that could be placed throughout the 421 building to assist visitors and provide content. Chief Administrative Officer Nick Kottmeyer and Mr. Matteson answered any questions from Member Garcia about the Heritage Gallery and Member Zay about the use of the space. The board gave consensus to continue to review the touch screens throughout the 421 building.

12. NEW BUSINESS

12.A. Campus Memorial for Victims of Violence

Deputy Director of Facilities Management Geoffrey Matteson reviewed the possible location and possible concepts for the Victims of Violence Memorial. Chief Administrative Officer Nick Kottmeyer and Mr. Matteson answered any questions from Member Galassi and Member Zay about funding and Member Yoo about a community garden. A consensus was given to continue to look into the project and provide costs.

13. ADJOURNMENT

With no further business, the meeting was adjourned.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Minutes

File #: 25-2671 **Agenda Date:** 11/4/2025 **Agenda #:** 5.A.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
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DU PAGE COUNTY

Public Works Committee

Draft Summary

Tuesday, October 21, 2025	**9:00 AM**	**Room 3500B**

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Childress at 9:00 AM.

MOTION TO ALLOW REMOTE PARTICIPATION

Member Garcia moved and Member Ozog seconded a motion to allow Member DeSart remote participation. All ayes, motion carried.

2. ROLL CALL

Member Galassi arrived at 9:07AM due to attending another meeting.

PRESENT	Childress, Garcia, Ozog, and Zay
REMOTE	DeSart
LATE	Galassi

3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS

Chair Childress let the committee know that there has been a consensus within this committee to move forward with a Gun Violence Memorial on campus to reflect on and honor loved ones lost to gun violence.

4. PUBLIC COMMENT

No public comment was offered.

5. APPROVAL OF MINUTES

5.A. **25-2550**
Public Works Committee - Regular Meeting Minutes - Tuesday, October 7, 2025

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Jim Zay

6. BUDGET TRANSFERS

6.A. **25-2507**
Facilities Management – Transfer of funds from account number 1000-1100-53830 (Other Contractual Expenses) in the amount of $6,000 to 1000-1100-54000-0700 (Lease of Buildings) for the TGA Park (Election Warehouse) November lease payment for Facilities Management.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

6.B. [25-2508]
Grounds - Transfer of funds from account number 1000-1102-52270 (Maintenance Supplies) in the amount of $29,985 to 1000-1102-54130 (Construction & Other Motor Equipment) for purchase of a 2025 John Deere Gator for Grounds.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

7. CONSENT ITEMS

7.A. [25-2509]
FM – Thompson Electronics Company 6339-0001 SERV - This contract is decreasing in the amount of $25,001.31 and closing due to contract expiring.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Mary Ozog

7.B. [25-2510]
PW - Fehr Graham & Associates 6742SERV - This contract is being extended to November 30, 2026 to complete outstanding on-call professional engineering services with no change in contract total.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

7.C. [25-2511]
PW - Clark Dietz, Inc. 6072SERV - This contract is being extended to November 30, 2026 to complete outstanding on-call professional engineering services with no change in contract total.

RESULT:	APPROVED
MOVER:	Michael Childress

SECONDER:	Paula Garcia

8. JOINT PURCHASING AGREEMENT

8.A. **PW-P-0030-25**

Recommendation for the approval of a contract to Sutton Ford, Inc., for a F-350 4X4 Super Chassis Cab with a service body attachment, for Public Works, for the period of October 28, 2025 to June 30, 2026, for a total contract amount not to exceed $80,767. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative #222).

Member Garcia inquired about the status on looking for hybrid cars moving forward and Director of Public Works Nick Kottmeyer answered her questions.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Mary Ozog

8.B. **PW-P-0031-25**

Recommendation for the approval of a contract to Currie Motors Fleet, for a Ford F-150 4X4 Super Crew Cab and a Ford Explorer 4WD, for Public Works, for the period of October 28, 2025 to June 30, 2026, for a total contract amount not to exceed $83,477. Contract pursuant to the Governmental Joint Purchasing Act (Suburban Purchasing Cooperative #231 and #232).

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Jim Zay

8.C. **25-2512**

Recommendation for the approval of a contract to Arends Hogan Walker LLC dba AHW LLC, to furnish and deliver one (1) John Deere Gator Crossover Utility Vehicle, for Facilities Management-Grounds, for the period through November 30, 2025, for a total contract amount not to exceed $29,984.14. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #112624-DAC).

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Jim Zay

9. CONTRACT RENEWAL

9.A. **25-2513**

Recommendation for the approval of a contract to Johnson Controls, Inc., to provide a planned service agreement, to maintain the Building Automation System at County Campus, for Facilities Management, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed $28,910.40. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #070121-JHN). First of three options to renew.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

10. SOLE SOURCE

10.A. **FM-P-0051-25**

Recommendation for the approval of a contract purchase order to Interstate Power Systems, Inc., to provide parts and labor for scheduled preventive maintenance, and on an as-needed basis to maintain and repair generators at the Standby Power Facility, for Facilities Management, for the period of January 1, 2026 through December 31, 2028, for a total contract amount not to exceed $163,693.34. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - authorized parts and service provider for this area.)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Jim Zay

11. PRESENTATION

11.A. Campus Flood Control

DuPage County Director of Facilities Tim Harbaugh and Campus Natural Resources and Grounds Service Manager Jennifer Boyer presented on campus pond overflow improvements and mitigation. Tim Harbaugh provided the committee with what buildings on campus are most at risk in a high rain event, with the understanding that rainfall amount is increasing. Jennifer Boyer provided a detailed overview of current flood proofing measures on campus and gave options for new flood proofing measures and next steps.

Committee members had questions and Tim Harbaugh, Jennifer Boyer and Nick Kottmeyer answered them.

12. OLD BUSINESS

Member DeSart asked for an explanation of budget transfer item 6.B. on this agenda and Facilities Management Director Tim Harbaugh answered.

Member Zay inquired about a campus kiosk to help direct residents that visit the county campus, and Facilities Management Project Supervisor Geoff Matteson answered him with a status of this project.

13. NEW BUSINESS

No new business was offered.

14. ADJOURNMENT

Without objection, this meeting was adjourned.

Budget Transfer

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2672 **Agenda Date:** 11/4/2025 **Agenda #:** 6.A.

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October 1, 2024

From: 2000
Company #

SEWER OPERATIONS
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance Prior to Transfer	After Transfer	Date of Balance
2555	53828		**CONTINGENCIES**	$ 110,000.00	276,375.00	166,375.00	10/27/25
2640	53828		**CONTINGENCIES**	$ 20,000.00	214,900.00	194,900.00	10/27/25
			Total	$ 130,000.00			

To: 2000
Company #

SEWER OPERATIONS
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance Prior to Transfer	After Transfer	Date of Balance
2555	51000		**BENEFIT PAYMENTS**	$ 110,000.00	(106,601.85)	3,398.15	10/27/25
2640	51040		**EMPLOYEE MED & HOSP INSURANCE**	$ 20,000.00	(6,108.12)	13,891.88	10/27/25
			Total	$ 130,000.00			

Reason for Request:

Public Works - $110,000.00 FY25 budget transfer needed for Benefit Payments for retiring employee payouts. Public Works - $20,000.00 FY25 budget transfer needed for Employee Med & Hsp Insurance for payroll charges.

[redacted] 10/27/2025
Department Head — Date

Chief Financial Officer — Date 10/28/25

Activity ____________ (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 25 Budget Journal # ________ Acctg Period ________

Entered By/Date ____________ Released & Posted By/Date ____________

PW - 11/4/25
FIN/CB - 11/12/25

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
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Consent Item

File #: 25-2673 **Agenda Date:** 11/4/2025 **Agenda #:** 7.A.

Consent
PW 11/4
CB 11/12

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Oct 21, 2025

MinuteTraq (IQM2) ID #: 25-2593

Purchase Order #: 7092-0001 SERV	**Original Purchase Order Date:** May 28, 2024	**Change Order #:** 2	**Department:** Facilities Management
Vendor Name: Clark Dietz, Inc.		**Vendor #:** 10800	**Dept Contact:** Cathie Figlewski
Background and/or Reason for Change Order Request:	Contract time extension to November 30, 2026. No change in contract amount.		

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- [x] (A) Were not reasonably foreseeable at the time the contract was signed.
- [ ] (B) The change is germane to the original contract as signed.
- [x] (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$68,400.00
B	Net $ change for previous Change Orders	$0.00
C	Current contract amount (A + B)	$68,400.00
D	Amount of this Change Order ☐ Increase ☐ Decrease	
E	New contract amount (C + D)	$68,400.00
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%

DECISION MEMO NOT REQUIRED

- [ ] Cancel entire order
- [ ] Close Contract
- [ ] Contract Extension (29 days)
- [ ] Consent Only
- [ ] Change budget code from: ______ to: ______
- [ ] Increase/Decrease quantity from: ______ to: ______
- [ ] Price shows: ______ should be: ______
- [ ] Decrease remaining encumbrance and close contract
- [ ] Increase encumbrance and close contract
- [ ] Decrease encumbrance
- [ ] Increase encumbrance

DECISION MEMO REQUIRED

- [x] Increase (greater than 29 days) contract expiration from: Nov 30, 2025 to: Nov 30, 2026
- [ ] Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
- [ ] Funding Source ______
- [ ] OTHER - explain below:

cf	5665	Oct 21, 2025	CL	5665	Oct 21, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

		JF	10/27/2025
Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.7
6/25/18

Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Oct 21, 2025
File ID #: 25-2593
Purchase Order #: 7092-0001SERV

Requesting Department: Facilities Management	Department Contact: Geoff Matteson
Contact Email: geoffrey.matteson@dupagecounty.gov	Contact Phone: x5681
Vendor Name: Clark Dietz, Inc.	Vendor #: 10800

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Approve contract extension to November 30, 2026 to complete current projects and on-call professional engineering.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

A contract extension to November 30, 2026 is necessary to complete current projects that are currently being worked on for Facilities Management. Clark Dietz, Inc. provides on-call professional engineering services for various projects on County campus.

Original Source Selection/Vetting Information - Describe method used to select source.

Original solar work- Clark Dietz had been selected by DOT for their 140 project electrical engineering [and its large solar array]. Also a third of this new work is to 'finish' the 421 array, so maintaining the same engineer for that work will help make sure everything works perfectly together.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1) Approve contract time extension to November, 30, 2026.
2) Do not approve time extension. Not recommended due to the Solar Array Phase II that is currently under construction and Clark Dietz, Inc. has the experience and expertise from overseeing the Solar Array Phase I project.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Time extension only. No change in contract total.

Facilities Management Requisition Under $30K

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2674 **Agenda Date:** 11/4/2025 **Agenda #:** 8.A.

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2663	RFP, BID, QUOTE OR RENEWAL #: 25-125-FM	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $16,649.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 11/04/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $16,649.00
	CURRENT TERM TOTAL COST: $16,649.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Russo Hardware, Inc. d/b/a Russo Power Equipment	VENDOR #: 12422	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Dan Fiorentino	VENDOR CONTACT PHONE:	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: dfiorentino@russopower.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation for the approval of a contract to Russo Hardware, Inc. d/b/a Russo Power Equipment, to furnish and deliver an Arctic Sectional Snow Pusher & Cat Fusion Coup mount, for Facilities Management-Grounds, for the period November 4, 2025 through December 31, 2025, for a total contract amount not to exceed $16,649.00, per lowest responsible e-quote bid #25-125-FM.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The Arctic HD14 pusher will be used on all campus surface lots for snow removal operations. It maximizes efficiency and reduces man hours during snow events.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

Send Purchase Order To:		*Send Invoices To:*	
Vendor: Russo Hardware, Inc. d/b/a Russo Power Equipment	Vendor#: 12422	Dept: Facilities Management	Division:
Attn: Dan Fiorentino	Email: dfiorentino@russopower.com	Attn:	Email: FMAccountsPayable @dupagecounty.gov
Address: 9525 W Irving Park Road	City: Schiller Park	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60176	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
Send Payments To:		*Ship to:*	
Vendor: Russo Hardware, Inc. d/b/a Russo Power Equipment	Vendor#:	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Connor Michalek	Email: connor.michalek @dupagecounty.gov
Address: 9525 W Irving Park Road	City: Schiller Park	Address: 170 N. County Farm Road	City: Wheaton
State: IL	Zip: 60176	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-432-1502	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 4, 2025	Contract End Date (PO25): Dec 31, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		FURN/MACH/EQUIP SMALL VALUE	FY25	1000	1102	52000		16,649.00	16,649.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 16,649.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Furnish and deliver an Arctic Sectional Snow Pusher & Cat Fusion Coup Mount, for Facilities Management-Grounds.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 11/04/25 Job #25-05100
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
ARCTIC SNOW PUSHER & CAT FUSION
COUP 25-125-FM
BID TABULATION

✓

NO.	ITEM	UOM	QTY	**Russo Hardware, Inc. dba Russo Power Equipment** PRICE	Arlington Power Equipment, Inc. PRICE
1	Arctic Sectional - Mount, Cat Fusion Coup	EA	1	**$ 2,150.00**	$ 2,199.49
2	Arctic Sectional - Heavy Duty Snow Pusher	EA	1	**$ 14,499.00**	$ 15,259.49
			GRAND TOTAL	**$ 16,649.00**	$ 17,458.98

NOTES

Bid Opening 10/27/2025 @ 4:00 PM	HK, SR
Invitations Sent	17
Total Vendors Requesting Documents	0
Total Bid Responses	2

Quote Pricing Form

Section I: Contact Information

Please complete the contact information below.

QUOTE NUMBER:	**25-125-FM**
COMPANY NAME:	Russo Power Equipment
CONTACT PERSON:	Dan Fiorentino
CONTACT EMAIL:	dfiorentino@russopower.com

Section II: Pricing

All goods shall be shipped F.O.B. Destination and delivered.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Arctic Sectional - Mount, Cat Fusion Coup	EA	1	$ 2,150.00	$ 2,150.00
2	Arctic Sectional - Heavy Duty Snow Pusher	EA	1	$ 14,499.00	$ 14,499.00
				GRAND TOTAL	$ 16,649.00
GRAND TOTAL (In words)	Sixteen thousand and six hundred and forty-nine				

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Quote Specifications for the prices quoted on this Quote Pricing Form.

Printed Name: Dan Fiorentino Signature: Signature on File

Title: Sales Manager Date: 10/22/2025

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

SIGNATURE PAGE

Section I: Contact Information

Please complete the contact information below.

QUOTE NUMBER:	**25-125-FM**
COMPANY NAME:	Russo Power Equipment
CONTACT PERSON:	Dan Fiorentino
CONTACT EMAIL:	dfiorentino@russopower.com

Section II: Certification

By signing below, the Bidder agrees to provide the service, and/or supplies as described in this quote and subject, without limitation, to all specifications, terms, and conditions herein contained. Further, the Bidder acknowledges receipt of any addendum issued.

Printed Name: Dan Fiorentino

Signature: Signature on File

Title: Sales Manager

Date: 10/22/2025

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	**25-125-FM**
COMPANY NAME:	Russo Power Equipment
CONTACT PERSON:	Dan Fiorentino
CONTACT EMAIL:	dfiorentino@russopower.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Dan Fiorentino   Signature: Signature on File

Title: Sales Manager   Date: 10/22/2025

Facilities Management Requisition Under $30K

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2675 **Agenda Date:** 11/4/2025 **Agenda #:** 8.B.

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2666	RFP, BID, QUOTE OR RENEWAL #: 25-128-FM	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $18,500.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 11/04/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $18,500.00
	CURRENT TERM TOTAL COST: $18,500.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM

Vendor Information		Department Information	
VENDOR: Russo Hardware, Inc. d/b/a Russo Power Equipment	VENDOR #: 12422	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Dan Fiorentino	VENDOR CONTACT PHONE:	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: dfiorentino@russopower.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation for the approval of a contract to Russo Hardware, Inc. d/b/a Russo Power Equipment, to furnish and deliver an Arctic Sectional Sno-Wing & Skid Steer Mount, for Facilities Management-Grounds, for the period November 4, 2025 through December 31, 2025 for a total contract amount not to exceed $18,500.00, per lowest responsible e-quote bid #25-128-FM.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The Arctic 10.5 Sno Wing will be used for smaller areas where the other equipment can't fit. Loading docks, sally ports, etc. Also, this will be used on campus parking decks when needed.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Russo Hardware, Inc. d/b/a Russo Power Equipment	Vendor#: 12422	Dept: Facilities Management	Division:
Attn: Dan Fiorentino	Email: dfiorentino@russopower.com	Attn:	Email: FMAccountsPayable @dupagecounty.gov
Address: 9525 W Irving Park Road	City: Schiller Park	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60176	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
Send Payments To:		*Ship to:*	
Vendor: Russo Hardware, Inc. d/b/a Russo Power Equipment	Vendor#:	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Connor Michalek	Email: connor.michalek @dupagecounty.gov
Address: 9525 W Irving Park Road	City: Schiller Park	Address: 170 N. County Farm Road	City: Wheaton
State: IL	Zip: 60176	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-432-1502	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 4, 2025	Contract End Date (PO25): Dec 31, 2025

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		FURN/MACH/EQUIP SMALL VALUE	FY25	1000	1102	52000		18,500.00	18,500.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 18,500.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Furnish and deliver an Arctic Sectional Snow Pusher & Cat Fusion Coup Mount, for Facilities Management-Grounds.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 11/04/25 Job #25-05200
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
ARCTIC SECTIONAL SNO-WING & SKID STEER MOUNT 25-128-FM
BID TABULATION

				✓	
				Russo Hardware, Inc. dba Russo Power Equipment	Arlington Power Equipment, Inc.
NO.	ITEM	UOM	QTY	**PRICE**	PRICE
1	Arctic Sectional XTRA-Duty Universal Skid Steer Mount	EA	1	**NO CHARGE**	$ 688.15
2	Arctic Sectional Sno-Wing SW LD-10.5	EA	1	**$ 18,500.00**	$ 19,099.49
			GRAND TOTAL	**$ 18,500.00**	$ 19,787.64

NOTES

Bid Opening 10/27/2025 @ 4:00 PM	HK, SR
Invitations Sent	17
Total Vendors Requesting Documents	0
Total Bid Responses	2

QUOTE PRICING FORM

Section I: Contact Information

Please complete the contact information below.

QUOTE NUMBER:	**25-128-FM**
COMPANY NAME:	Russo Power Equipment
CONTACT PERSON:	Dan Fiorentino
CONTACT EMAIL:	dfiorentino@russopower.com

Section II: Pricing

All goods shall be shipped F.O.B. Destination and delivered.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Arctic Sectional XTRA-Duty Universal Skid Steer Mount	EA	1	$ 0.00	$ 0.00
2	Arctic Sectional Sno-Wing SW LD-10.5	EA	1	$ 18,500.00	$ 18,500.00
				GRAND TOTAL	$ 18,500.00
GRAND TOTAL (In words)	Eighteen thousand and five Hundred dollars and zero cents.				

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Quote Specifications for the prices quoted on this Quote Pricing Form.

Printed Name: Daniel Fiorentino Signature: Signature on File

Title: Sales Manager Date: 10/22/2025

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

SIGNATURE PAGE

Section I: Contact Information

Please complete the contact information below.

QUOTE NUMBER:	**25-128-FM**
COMPANY NAME:	Russo Power Equipment
CONTACT PERSON:	Dan Fiorentino
CONTACT EMAIL:	dfiorentino@russopower.com

Section II: Certification

By signing below, the Bidder agrees to provide the service, and/or supplies as described in this quote and subject, without limitation, to all specifications, terms, and conditions herein contained. Further, the Bidder acknowledges receipt of any addendum issued.

Printed Name: Dan Fiorentino

Signature: Signature on File

Title: Sales Manager

Date: 10/22/2025

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-128-FM
COMPANY NAME:	Russo Power Equipment
CONTACT PERSON:	Dan Fiorentino
CONTACT EMAIL:	dfiorentino@russopower.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Dan Fiorentino Signature: Signature on File

Title: Sales Manager Date: 10/22/2025

Facilities Management Requisition Under $30K

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2676 **Agenda Date:** 11/4/2025 **Agenda #:** 9.A.

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2468	RFP, BID, QUOTE OR RENEWAL #: 23-115-FM	INITIAL TERM WITH RENEWALS: 2 YRS + 1 X 2 YR TERM PERIOD	INITIAL TERM TOTAL COST: $19,380.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 11/04/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $38,760.00
	CURRENT TERM TOTAL COST: $19,380.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL

Vendor Information		*Department Information*	
VENDOR: Best Technology Systems, Inc.	VENDOR #: 11576	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Gary Chinn	VENDOR CONTACT PHONE: 815-254-9554	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: mail@btsranges.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation for the approval of a contract to Best Technology Systems, Inc., to provide pistol range maintenance services and repairs, as needed, for the Sheriff's Office, for Facilities Management, for the two-year period, December 6, 2025 through December 5, 2027, for a total contract amount not to exceed $19,380, per lowest responsible bid #23-115-FM. First and final option to renew.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The pistol range bullet traps require cleaning services due to lead contamination caused by the discharging of firearms. Periodic air filter replacement for air quality control and employee safety is necessary, as well as maintenance and repair services for the range equipment to ensure it is in proper working condition.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

Send Purchase Order To:		*Send Invoices To:*	
Vendor: Best Technology Systems, Inc.	Vendor#: 11576	Dept: Facilities Management	Division:
Attn: Erica Tews	Email: mail@btsranges.com	Attn:	Email: FMAccountsPayable @dupagecounty.gov
Address: 12024 S. Aero Drive	City: Plainfield	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60585	State: IL	Zip: 60187
Phone: 815-254-9554 x121	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
Send Payments To:		*Ship to:*	
Vendor: Best Technology Systems, Inc.	Vendor#: 11576	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Michael Peters	Email: michael.peters@dupagecounty.gov
Address: 12024 S. Aero Drive	City: Plainfield	Address: 501 N. County Farm Road	City: Wheaton
State: IL	Zip: 60585	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 6, 2025	Contract End Date (PO25): Dec 5, 2027

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		Repair & Maintenance Facilities	FY26	1000	1100	53300		9,690.00	9,690.00
2	1	LO		Repair & Maintenance Facilities	FY27	1000	1100	53300		9,690.00	9,690.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 19,380.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Provide pistol range maintenance services and repairs, as needed, for the Sheriff's Office, for Facilities Management.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 11/04/25
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
PISTOL RANGE MAINTENANCE SERVICES & REPAIRS 23-115-FM
BID TABULATION

✓

				Best Technology Systems		GB Lead Services LLC	
NO.	ITEM	UOM	QTY	**PRICE**	**EXTENDED PRICE**	PRICE	EXTENDED PRICE
1	Clean and Lead Removal per Specifications of Item 1 A.	EA	8	**$ 985.00**	**$ 7,880.00**	$ 880.00	$ 7,040.00
2	Clean and Wipe Down Motor Compartment of Supply Air Handler	EA	2	**$ 275.00**	**$ 550.00**	$ 400.00	$ 800.00
3	Vacuum Inside of Return Air Duct from Drop to Filter Rack, Approx. 273 SF.	EA	2	**$ 375.00**	**$ 750.00**	$ 2,200.00	$ 4,400.00
4	When requested to remove Lead from Bullet Tray. Contractor shall refill Bullet Trap in accordance with Manufacturer's specifications and Item 1 A.	EA	2	**$ 1,800.00**	**$ 3,600.00**	$ 5,500.00	$ 11,000.00
5	Change and Dispose of Filters per Specifications of Item 1 D. Note: County shall provide new Filters.	EA	8	**$ 825.00**	**$ 6,600.00**	$ 2,512.00	$ 20,096.00
				GRAND TOTAL	**$ 19,380.00**		$ 43,336.00

NOTES
1) Best Technology System provided the Extended Price for Item 1. Procurement verified the pricing and provided the Extended Pricing and Grand Total to reflect Best Technology System Bid submission.

Bid Opening 11/7/2023 @ 2:30 PM	VC, NE
Invitations Sent	15
Total Vendors Requesting Documents	1
Total Bid Responses	2

The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Best Technology Systems, Inc. located at 12024 S. Aero Drive, Plainfield, IL 60585, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-115-FM which became effective on 12/6/2023 and which will expire 12/5/2025. The contract is subject to the first and final option to renew for a two (2) year period.

The contract renewal shall be effective on the date of last signature and shall terminate on 12/5/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE	CONTRACTOR
	Signature on File
SIGNATURE	SIGNATURE
Sara Rogers	Gary Chinn
PRINTED NAME	PRINTED NAME
Buyer I	President
PRINTED TITLE	PRINTED TITLE
	9/30/25
DATE	DATE

SECTION 7 - BID FORM PRICING

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Clean and Lead Removal per Specifications of Item 1 B.	EA	8	$985.00	$ 7880
2	Clean and Wipe Down Motor Compartment of Supply Air Handler	EA	2	$275.00	$
3	Vacuum Inside of Return Air Duct from Drop to Filter Rack, approx. 273 SF.	EA	2	$375.00	$
4	When requested to remove Lead from Bullet Tray, Contractor shall refill Bullet Trap in accordance with Manufacturer's specifications and Item 1 A.	EA	2	$1,800.00	$
5	Change and Dispose of Filters per Specifications of Item 1 D. Note: County shall provide new Filters.	EA	8	$825.00	$
				GRAND TOTAL	$
GRAND TOTAL (In words)					

F.O.B.: All goods shall to be shipped F.O.B. Destination, delivered, and installed.

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

Signature on File

X President
(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 6 day of November AD, 2023

Signature on File
(Notary Public)

My Commission Expires: 10/26/2026

NATASIA GASCA
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
October 26, 2026

SEAL

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-115-FM
COMPANY NAME:	BEST TECHNOLOGY SYSTEMS, INC.
CONTACT PERSON:	ERICA TEWS
CONTACT EMAIL:	mail@btsranges.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ❑ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Kelly O'Meara   Signature: Signature on File

Title: HR   Date: 10/6/2025

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0052-25 **Agenda Date:** 11/4/2025 **Agenda #:** 9.B.

AWARDING RESOLUTION
ISSUED TO VALDES SUPPLY
TO FURNISH AND DELIVER
PAPER TOWELS AND RESTROOM TISSUE
FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL NOT TO EXCEED $104,794.16)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Valdes Supply, to furnish and deliver paper towels and restroom tissue to the Judicial Office Facility, JTK Administration Building and the Jail on a monthly basis, and as needed for the Power Plant, Children's Center, Office of Emergency Management, and the Coroner's Office, for the period December 1, 2025 through November 30, 2026, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to furnish and deliver paper towels and restroom tissue to the Judicial Office Facility, JTK Administration Building and the Jail on a monthly basis, and as needed for the Power Plant, Children's Center, Office of Emergency Management, for the period December 1, 2025 through November 30, 2026, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Valdes Supply, 667 Chaddick Drive, Wheeling, IL 60090, for a contract total amount not to exceed $104,794.16, per renewal option under bid award#22-112-FM; third and final option to renew.

Enacted and approved this 12th day of November, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: ________________________________

JEAN KACZMAREK, COUNTY CLERK

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2506	RFP, BID, QUOTE OR RENEWAL #: 22-112-FM	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $131,061.70
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 11/04/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $471,941.74
	CURRENT TERM TOTAL COST: $104,794.16	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: THIRD RENEWAL

Vendor Information		*Department Information*	
VENDOR: Valdes Supply	VENDOR #: 36338	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Shahir Ahmed	VENDOR CONTACT PHONE: 847-657-6000	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: shahir.ahmed@valdessupply.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation for the approval of a contract to Valdes Supply, to furnish and deliver restroom tissue and paper towels to the Judicial Office Facility, JTK Administration Building and the Jail on a monthly basis, and as needed for the Power Plant, Children's Center, Office of Emergency Management, and the Coroner's Office, for Facilities Management, for the period December 01, 2025 through November 30, 2026, for a total contract amount not to exceed $104,794.16, per renewal option under bid award #22-112-FM; third and final option to renew.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Restroom tissue and paper towels are necessary for the operation of campus facilities restrooms.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Valdes Supply	Vendor#: 36338	Dept: Facilities Management	Division:
Attn: Shahir Ahmed	Email: shahir.ahmed@valdessupply.com	Attn:	Email: FMAccountsPayable @dupagecounty.gov
Address: 667 Chaddick Drive	City: Wheeling	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60090	State: IL	Zip: 60187
Phone: 847-657-6000	Fax: 847-235-6869	Phone: 630-407-5700	Fax: 630-407-5701
Send Payments To:		*Ship to:*	
Vendor: Valdes Supply	Vendor#:	Dept: Facilities Management	Division:
Attn:	Email:	Attn:	Email:
Address: 667 Chaddick Drive	City: Wheeling	Address:	City: Wheaton
State: IL	Zip: 60090	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		Restroom Tissue / Paper Towels	FY26	1000	1100	52280		104,794.16	104,794.16
FY is required, ensure the correct FY is selected.										Requisition Total	$ 104,794.16

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Furnish and deliver restroom tissue and paper towels as needed, for County facilities, for Facilities Management.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 11/04/25 County Board: 11/12/25
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
FURNISH & DELIVER PAPER PRODUCTS (RESTROOM TISSUE, PAPER TOWELS, ETC.) 22-112-FM
BID TABULATION

				All American Paper Co.		Central Poly Bag Corp.		Garvey's Office Products		Laport Inc.		Malor & Company Inc.		Standard Company		✓ **Valdes LLC**	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	**PRICE**	**EXTENDED PRICE**
Item A - Conventional Size Restroom Tissue																	
1	SCA Tork #TM1616 500 shts/rl, 96 rls/cs, 4.00" length sheet size	CS	1,800					$ 55.00	$ 99,000.00			$ 59.81	$ 107,658.00	$ 44.14	$ 79,452.00		
2	Cascades North River #4064 500 shts/rl, 96 rls/cs, 4.00" length sheet size	CS	2,105														
3	Bedford Paper #SBT-503 500 shts/rl, 96 rls/cs, 3.75" length sheet size	CS	1,595														
4	Bedford Paper #SBT-501 500 shts/rl, 96 rls/cs, 3.50" length sheet size	CS	1,900													**$ 39.41**	**$ 74,879.00**
5	Other: LaPort - Kruger 0575 96/500 2-ply All American Paper Co. - GJO2550096 Central Poly Bag Corp. - Resolute #235 4.4:x3.5", 2 ply, 500 sheets, 96 rolls/case	CS	1,595	$ 50.60	$ 80,707.00	$ 60.00	$ 95,700.00			$ 39.44	$ 62,906.80						
Item B - 9" Jumbo Junior Size Restroom Tissue																	
6	Tork USA #TJ0922A 1000'/rl, 12 rls/cs, 3.50" length sheet size	CS	590					$ 43.00	$ 25,370.00			$ 49.00	$ 28,910.00				
7	Kruger Products Embassy #05620 1000'/rl, 8 rls/cs 3.50" length sheet size	CS	880														
8	Kimberly Clark/Scott Essential #07805 1000'/rl, 12 rls/cs 3.55" length sheet size	CS	590														
9	Cascades North River #4097 1000'/rl, 12 rls/cs 3.50" length sheet size	CS	590														
10	Bedford Paper #JRT-404 1000'/rl, 12 rls/cs 3.30" length sheet size	CS	590							$ 25.98	$ 15,328.20			$ 32.56	$ 19,210.40	**$ 25.08**	**$ 14,797.20**
11	Other: All American Paper Co. - GJO2510012 Central Poly Bag Corp. - Resolute #700, 3.4"x1000' 2 ply, G, 12 rolls/cs	CS	590	$ 36.45	$ 21,505.50	$ 29.99	$ 17,694.10										

				All American Paper Co.		Central Poly Bag Corp.		Garvey's Office Products		Laport Inc.		Malor & Company Inc.		Standard Company		**Valdes LLC**	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	**PRICE**	**EXTENDED PRICE**
Item C - Multi-Fold Paper Towels																	
12	Tork USA Premium #MB540A / 420580 250 towels/pk,12 pks/cs, 9” x 10”sheet	CS	2,838	$ 34.30	$ 97,343.40			$ 33.00	$ 93,654.00			$ 49.00	$ 139,062.00	$ 23.31	$ 66,153.78		
13	Kruger Embassy Premium #01540 334 towels/pk, 12 pks/cs, 9” x 9.5” sheet	CS	2,838														
14	Kruger White Swan Classic #01920 334 towels/pk, 12 pks/cs, 9” x 9.5” sheet	CS	2,838							$ 21.65	$ 61,442.70						
15	Bedford Paper #MF101 250 towels/pk, 16 pks/cs, 9.25" x 9.50" sheet	CS	2,838													**$ 21.00**	**$ 59,598.00**
16	Cascades North River #1342 250 towels/pk, 16 pks/cs, 9.10" x 9.50"	CS	2,838														
17	Scott Essential #01840 250 towels/pk,16 pks/cs, 9.20" x 9.40"	CS	2,838														
18	Other: Central Poly Bag Corp. - Maral #P2003, 9.25"x9,5" 16/250/cs (4000)	CS	2,838			$ 34.00	$ 96,492.00										
Item D - Conventional Size Restroom Tissue																	
19	Wausau Bay West Eco Soft #54000 500 shts/rl, 96 rls/cs, 4.00” length sheet size	CS	712					$ 55.00	$ 39,160.00			$ 59.00	$ 42,008.00				
20	SCA Tork #TM1616 500 shts/rl, 96 rls/cs, 4.00” length sheet size	CS	712											$ 44.14	$ 31,427.68		
21	Cascades North River #4064 500 shts/rl, 96 rls/cs, 4.00” length sheet size	CS	712														
22	Atlas #A250 500 shts/rl, 96 rls/cs, 4.50” sheet size	CS	634														
23	Bedford Paper #SBT-501 500 shts/rl, 96 rls/cs, 3.50" length sheet size	CS	712													**$ 39.41**	**$ 28,059.92**
24	Other: Laport Inc. - Kruger 0575 96/500 2-ply All American Paper Co. - GJO2550096 Central Poly Bag Corp. - Resolute #235, 4.4"x3.5", 2 ply, 500 sheets, 96 rolls/cs	CS	712	$ 50.60	$ 36,027.20	$ 60.00	$ 42,720.00			$ 39.44	$ 28,081.28						
Item E - Multi-Fold Paper Towels																	
25	Georgia Pacific Blue Basic (Previously Acclaim) #20204 250 towels/pk,16 pks/cs, 9.4” x 9.2” sheet	CS	194									$ 29.21	$ 5,666.74				
26	Kimberly Clark Scott Essential #01804 250 towels/pk, 16 pks/cs, 9.2” x9.4” sheet	CS	194														
27	Tork USA Premium #MB540A / 420580 250 towels/pk,12 pks/cs, 9” x 10”sheet	CS	194	$ 34.30	$ 6,654.20			$ 33.00	$ 6,402.00					$ 28.31	$ 5,492.14		
28	Cascades Décor #1759 250 towels/pk,16 pks/cs, 9 ” x 9.5” sheet	CS	194														
29	Tork USA #CB530 250 towels/pk, 16 pks/cs, 10.13” x 12.75” sheet	CS	194														
30	Bedford Paper #MF101 250 towels/pk, 16 pks/cs, 9.25" x 9.50" sheet	CS	194													**$ 21.00**	**$ 4,074.00**
31	Other: Laport Inc. - Kruger 01920 MF White 4,000/cs Central Poly Bag Corp. - Marcal #P2003, 9,5" x 9.25" 16/250/cs (4000)	CS	194			$ 34.00	$ 6,596.00			$ 21.65	$ 4,200.10						

				All American Paper Co.		Central Poly Bag Corp.		Garvey's Office Products		Laport Inc.		Malor & Company Inc.		Standard Company		**Valdes LLC**	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	**PRICE**	**EXTENDED PRICE**
Item F - Perforated Roll Towels																	
32	Wausau Bay West Eco Soft #41090 90 shts/rl, 30 rls/cs,11" x 9" sheet	CS	166									$ 70.00	$ 11,620.00				
33	Georgia Pacific Blue (formally Preference) #27385 85 shts/rl, 20 rls/cs, 11" x 8.8" sheet	CS	270														
34	Kimberly Clark Scott #41482 128 shts/rl, 20 rls/cs, 11" x 8.75"	CS	180														
35	Tork USA Universal #HB1995 210 shts/rl, 12 rls/cs, 11" x 9" sheet	CS	222					$ 39.00	$ 8,658.00								
36	Kruger White Swan #01656 80 shts/rl, 30 rls/cs, 10.9" x 8.6" sheet	CS	184							$ 23.23	$ 4,274.32						
37	Bedford Paper #HHT085 85 sheets/rl, 30 rls.cs, 8" x 11" sheet	CS	194											$ 34.38	$ 6,669.72	**$ 22.49**	**$ 4,363.06**
38	Other: All American Paper Co. - GJO25012 Central Poly Bag Corp. - Marcal #06350, 11x8 2 ply, 85 sheets, 30/cs	CS	194	$ 32.70	$ 6,343.80	$ 36.00	$ 6,984.00										
Item G - Boxed Facial Tissue (Large)																	
39	Marcal Sani-Hanks #682 40 shts/bx, 200 bx/cs, 7.5" sheet size	CS	96			No Bid		No Bid				$ 39.00	$ 3,744.00	No Bid			
40	Kruger Products White Swan #08500 80 shts/bx, 135 bx/cs, 8.0" sheet size	CS	72			No Bid		No Bid		$ 72.45	$ 5,216.40			No Bid			
41	Sani Facial Tissue #MoreX 40 shts/bx, 200 bx/cs, 7.88" sheet size	CS	96			No Bid		No Bid						No Bid			
42	Other: Valdes - Sani Facial Tissue #MoreX 40 shts/bx All American Paper Co. - GPCW 548550	CS	80	$ 40.30	$ 3,224.00	No Bid		No Bid						No Bid		**$ 45.00**	**$ 3,600.00**
Item H - Boxed Facial Tissue (Large)																	
43	Wausau Bay West Eco Soft #13000 100 shts/bx, 30 bxs/cs, 8" sheet size	CS	24					$ 29.00	$ 696.00			$ 50.00	$ 1,200.00	No Bid			
44	Georgia-Pacific Preference #48100 100 shts/bx, 30 bxs/cs, 8" sheet size	CS	24											No Bid			
45	Kruger Products White Swan #08301 100 shts/bx, 30 bxs/cs, 7.4" sheet size	CS	24							$ 21.50	$ 516.00			No Bid			
46	Cascades North River #4082 100 shts/bx, 30 bxs/cs, 7.5" sheet	CS	24											No Bid			
47	Georgia Pacific #GP47410 100 sheets/bx, 30 bxs/cs, 8.00" sheet	CS	24											No Bid		**$ 19.50**	**$ 468.00**
48	Other: All American Paper Co. - MRC2930CT Central Poly Bag Corp. - Central Poly# 2930 8.5x7.5:, 2 ply, 100/bx, 30/cs	CS	24	$ 21.00	$ 504.00	$ 39.00	$ 936.00										
Item I - Hard Roll Paper Towels																	
49	Kleenex #11090 White 1 ply, 8" x 600', 6 rls/cs, 3,600 ft/cs	CS	3,400			No Bid		$ 75.00	$ 255,000.00			$ 49.00	$ 166,600.00				
50	Georgia Pacific #280-55 Pref Ultra White 1 ply, 7.87" x 600', 12 rls/cs, 7,200 ft/cs	CS	1,728			No Bid											
51	Kruger Embassy Supreme #01240 White 1 ply, 8" x 600', 6 rls/cs, 3,600 ft/cs	CS	3,400			No Bid											
52	Bedford Paper #HWTW552 White 1 ply, 7.81" x 800', 6 rls/cs, 4,800ft/cs	CS	3,400	$ 48.30	$ 164,220.00	No Bid				$ 29.59	$ 100,606.00			$ 33.82	$ 114,988.00	**$ 26.75**	**$ 90,950.00**
					$ 416,529.10		$ 267,122.10		$ 527,940.00		$ 282,571.80		$ 506,468.74		$ 323,393.72		**$ 280,789.18**

NOTES
1. Contractor shall provide only one (1) response per item.

Bid Opening 10/4/2022 @ 2:30 PM	DW, NE, YQ
Invitations Sent	24
Total Vendors Requesting Documents	0
Total Bid Responses	7

The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the “COUNTY” and Valdes LLC dba Valdes Supply located at 667 Chaddick Drive, Wheeling, IL 60090, hereinafter called the “CONTRACTOR”, witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #22-112-FM which became effective on 12/1/2022 and which will expire 11/30/2025. The contract is subject to the third and final option to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 11/30/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE	**CONTRACTOR**
	Signature on File
SIGNATURE	SIGNATURE
Sara Rogers	Shahir Ahmed
PRINTED NAME	PRINTED NAME
Buyer I	President
PRINTED TITLE	PRINTED TITLE
	09/25/2025
DATE	DATE

SECTION 7 - BID FORM PRICING

Contractor shall provide only one (1) response per Item. For example, Item A – Conventional Size Restroom response shall only include a response for either A-1, A-2, A-3, etc. No multiple bids per item are allowed.

GROUP 1 - EAST CAMPUS

Item A - Conventional Size Restroom Tissue					
NO.	**ITEM**	**UOM**	**QTY**	**PRICE**	**EXTENDED PRICE**
1	SCA Tork #TM1616 500 sheets/rl, 96 rls/cs, 3.75" length sheet size	CS	1,800		$ -
		OR			
2	Cascades North River #4064 500 sheets/rl, 96 rls/cs, 4.00" length sheet size	CS	2,105		$ -
		OR			
3	Bedford Paper #SBT-503 500 sheets/rl, 96 rls/cs, 3.75" length sheet size	CS	1,595		$ -
		OR			
4	Bedford Paper #SBT-501 500 sheets/rl, 96 rls/cs, 3.50" length sheet size	CS	1,900	39.41	$ 74,879.00 -
		OR			
5	Or Equal (Provide Description)	CS	1,595		$ -
				Item A - Conventional Size Restroom Tissue Subtotal	$ 74,879.00 -
					PERCENTAGE
				Provide Percentage of Recycled Post Consumer Content of your Product	65 %
				Provide Percentage of Recycled Fiber Content of your Product	100 %

Item B - 9" Jumbo Junior Size Restroom Tissue					
NO.	**ITEM**	**UOM**	**QTY**	**PRICE**	**EXTENDED PRICE**
1	Tork USA #TJ0922A 1000'/rl, 12 rls/cs, 3.50" length sheet size	CS	590		$ -
2	Kruger Products Embassy #05620 1000'/rl, 8 rls/cs 3.50" length sheet size	CS	880		$ -
3	Kimberly Clark/Scott Essential #07805 1000'/rl, 12 rls/cs 3.55" length sheet size	CS	590		$ -
4	Cascades North River #4097 1000'/rl, 12 rls/cs 3.50" length sheet size	CS	590		$ -
5	Bedford Paper #JRT-404 1000'/rl, 12 rls/cs 3.30" length sheet size	CS	590	25.08	$ 14,797.20 -
6	Or Equal (Provide Description)	CS	590		$14,797.20 -
				Item B - 9" Jumbo Junior Size Restroom Tissue Subtotal	**$ -**
					PERCENTAGE
				Provide Percentage of Recycled Post Consumer Content of your Product	65 %
				Provide Percentage of Recycled Fiber Content of your Product	100 %

Item C - Multi-Fold Paper Towels					
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Tork USA Premium #MB540A 250 towels/pk,16 pks/cs, 9" x 9.5" sheet	CS	2,838		$ -
2	Kruger Embassy Premium #01540 334 towels/pk, 12 pks/cs, 9" x 9.5" sheet	CS	2,838		$ -
3	Kruger White Swan Classic #01920 334 towels/pk, 12 pks/cs, 9" x 9.5" sheet	CS	2,838		$ -
4	Bedford Paper #MF101 250 towels/pk, 16 pks/cs, 9.25" x 9.50" sheet	CS	2,838	21.00	$ 59598.00 -
5	Cascades North River #1342 250 towels/pk, 16 pks/cs, 9.10" x 9.50"	CS	2,838		$ -
6	Scott Essential #01840 250 towels/pk,16 pks/cs, 9.20" x 9.40"	CS	2,838		$ -
7	Or Equal (Provide Description)	CS	2,838		$ -
				Item C - Multi-Fold Paper Towels Subtotal	**$** 59598.00 **-**
					PERCENTAGE
				Provide Percentage of Recycled Post Consumer Content of your Product	65 %
				Provide Percentage of Recycled Fiber Content of your Product	100 %

GROUP 2 - WEST CAMPUS

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
Item D - Conventional Size Restroom Tissue					
1	Wausau Bay West Eco Soft #54000 500 sheets/rl, 96 rls/cs, 4.00" length sheet size	CS	712		$ -
2	SCA Tork #TM1616 500 shts/rl, 96 rls/cs, 4.00" length sheet size	CS	712		$ -
3	Cascades North River #4064 500 sheets/rl, 96 rls/cs, 4.00" length sheet size	CS	712		$ -
4	Atlas #A250 500 sheets/rl, 96 rls/cs, 4.50" sheet size	CS	634		$ -
5	Bedford Paper #SBT-501 500 sheets/rl, 96 rls/cs, 3.50" length sheet size	CS	712	39.41	$ 28,059.92 -
6	Or Equal (Provide Description)	CS	712		~~$28,059.92~~ -
				Item D - Conventional Size Restroom Tissue Subtotal	$ 28,059.92 -
					PERCENTAGE
				Provide Percentage of Recycled Post Consumer Content of your Product	65 %
				Provide Percentage of Recycled Fiber Content of your Product	100 %

Item E - Multi-Fold Paper Towels					
NO.	**ITEM**	**UOM**	**QTY**	**PRICE**	**EXTENDED PRICE**
1	Georgia Pacific Blue Basic (Previously Acclaim) #20204 250 towels/pk,16 pks/cs, 9.4" x 9.2" sheet	CS	194		$ -
2	Kimberly Clark Scott Essential #01804 250 towels/pk, 16 pks/cs, 9.2" x9.4" sheet	CS	194		$ -
3	Tork USA Premium #MB540A / 420580 250 towels/pk,12 pks/cs, 9" x 10" sheet	CS	194		$ -
4	Cascades Décor #1759 250 towels/pk,16 pks/cs, 9" x 9.5" sheet	CS	194		$ -
5	Tork USA #CB530 250 towels/pk, 16 pks/cs, 10.13" x 12.75" sheet	CS	194		$ -
6	Bedford Paper #MF101 250 towels/pk, 16 pks/cs, 9.25" x 9.50" sheet	CS	194	21.00	$ 4074.00 -
7	Or Equal (Provide Description)	CS	194		$ -
				Item E - Multi-Fold Paper Towels Subtotal	$ 4074.00 -
					PERCENTAGE
				Provide Percentage of Recycled Post Consumer Content of your Product	65 %
				Provide Percentage of Recycled Fiber Content of your Product	100 %

Item F - Perforated Roll Towels					
NO.	**ITEM**	**UOM**	**QTY**	**PRICE**	**EXTENDED PRICE**
1	Wausau Bay West Eco Soft #41090 90 sheets/rl, 30 rls/cs, 11" x 9" sheet	CS	166		$ -
2	Georgia Pacific Blue (formally Preference) #27385 85 sheets/rl, 20 rls/cs, 11" x 8.8" sheet	CS	270		$ -
3	Kimberly Clark Scott #41482 128 sheets/rl, 20 rls/cs, 11" x 8.75"	CS	180		$ -
4	Tork USA Universal #HB1995 210 sheets/rl, 12 rls/cs, 11" x 9" sheet	CS	222		$ -
5	Kruger White Swan #01656 80 sheets/rl, 30 rls/cs, 10.9" x 8.6" sheet	CS	184		$ -
6	Bedford Paper #HHT085 85 sheets/rl, 30 rls.cs, 8" x 11" sheet	CS	194	22.49	$4363.06 -
7	Or Equal (Provide Description)	CS	194		$ -
				Item F - Perforated Roll Towels Subtotal	$4363.06 -
					PERCENTAGE
				Provide Percentage of Recycled Post Consumer Content of your Product	65 %
				Provide Percentage of Recycled Fiber Content of your Product	100 %

Item G - Boxed Facial Tissue (Large)					
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Marcal Sani-Hanks #682 40 sheets/bx, 200 bx/cs, 7.5" sheet size	CS	96		$ -
		OR			
2	Kruger Products White Swan #08500 80 sheets/bx, 135 bx/cs, 8.0" sheet size	CS	72		$ -
		OR			
3	Sani Facial Tissue #MoreX 40 sheets/bx, 200 bx/cs, 7.88" sheet size	CS	96		$ -
		OR			
4	Or Equal (Provide Description) Sani Facial Tissue (move) 2 ply white 40/Box	CS	80	45.00	$ 3600 -
			Item G - Boxed Facial Tissue (Large) Subtotal		$ 3600 -
					PERCENTAGE
			Provide Percentage of Recycled Post Consumer Content of your Product		65 %
			Provide Percentage of Recycled Fiber Content of your Product		100 %

Item H - Boxed Facial Tissue (Large)					
1	Wausau Bay West Eco Soft #13000 100 sheets/bx, 30 bxs/cs, 8" sheet size	CS	24		$ -
		OR			
2	Georgia-Pacific Preference #48100 100 sheets/bx, 30 bxs/cs, 8" sheet size	CS	24		$ -
		OR			
3	Kruger Products White Swan #08301 100 sheets/bx, 30 bxs/cs, 7.4" sheet size	CS	24		$ -
		OR			
4	Cascades North River #4082 100 sheets/bx, 30 bxs/cs, 7.5" sheet	CS	24		$ -
		OR			
5	Georgia Pacific #GP47410 100 sheets/bx, 30 bxs/cs, 8.00" sheet	CS	24	19.50	$ 468.00 -
		OR			
6	Or Equal (Provide Description)	CS	24		$ -
			Item H - Boxed Facial Tissue (Large) Subtotal		$ 468.00 -
					PERCENTAGE
			Provide Percentage of Recycled Post Consumer Content of your Product		65 %
			Provide Percentage of Recycled Fiber Content of your Product		100 %

Item I - Hard Roll Paper Towels					
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Kleenex #11090 White 1 ply, 8" x 600', 6 rls/cs, 3,600 ft/cs	CS	3,400		$ -
			OR		
2	Georgia Pacific #280-55 Pref Ultra White 1 ply, 7.87" x 600', 12 rls/cs, 7,200 ft/cs	CS	1,728		$ -
			OR		
3	Kruger Embassy Supreme #01240 White 1 ply, 8" x 600', 6 rls/cs, 3,600 ft/cs	CS	3,400		$ -
			OR		
4	Bedford Paper #HWTW552 White 1 ply, 7.81" x 800', 6 rls/cs, 4,800ft/cs	CS	3,400	5/8 26.75 ~~26.00~~	$ 90,950.00 ~~88,400~~ -
				Item I - Hard Roll Paper Towels Subtotal	$ ~~88,400~~ 90,950.00 -
					PERCENTAGE
				Provide Percentage of Recycled Post Consumer Content of your Product	65 %
				Provide Percentage of Recycled Fiber Content of your Product	100 %
				GRAND TOTAL	$ 280,789.18 -

GRAND TOTAL ITEMS
(In words) Two hundred and eighty thousand seven hundred and eighty nine 18/100

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X Signature on File President
(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 3 day of OCTOBER AD, 2022

Signature on File

My Commission Expires: 12/17/2025

OFFICIAL SEAL
MARIA E ROMERO
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires Dec. 17, 2025

SEAL

SECTION 9 - MANDATORY FORM
FURNISH & DELIVER PAPER PRODUCTS (RESTROOM TISSUE, PAPER TOWELS, ETC.) 22-112-FM

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Valdes LLC		
Main Business Address	667 Chaddick Dr.		
City, State, Zip Code	Wheeling, IL, 60090		
Telephone Number	847-657-6000	Email Address	shahir.ahmed@valdessupply.com
Bid Contact Person	Shahir Ahmed		

The undersigned certifies that he is:

☒ the Owner/Sole Proprietor ☐ a Member authorized to sign on behalf of the Partnership ☐ an Officer of the Corporation ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Shahir Ahmed
(President or Partner)

____
(Vice-President or Partner)

____
(Secretary or Partner)

____
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, ______, ____, and ___ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Valdes LLC	NAME	Valdes LLC
CONTACT	Shahir Ahmed	CONTACT	Shahir Ahmed
ADDRESS	667 Chaddick Dr.	ADDRESS	667 Chaddick Dr.
CITY ST ZIP	Wheeling, IL, 60090	CITY ST ZIP	Wheeling, IL, 60090
TX	847-657-6000	TX	847-657-6000
FX	N/A	FX	N/A
EMAIL	Shahir.Ahmed@Valdessupply.com	EMAIL	Shahir.Ahmed@Valdessupply.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
EAST CAMPUS DuPage County Facilities Management 421 North County Farm Road Wheaton, IL 60187 TX: (630) 407-5700 EMAIL: FMAccountsPayable@dupageco.org		**EAST CAMPUS** DuPage County Various Locations Wheaton, IL 60187 TX: (630) 407-5705 EMAIL: mary.ventrella@dupageco.org	
WEST CAMPUS DuPage County Care Center 400 North County Farm Road Wheaton, IL 60187 TX: (630) 784-4273		**WEST CAMPUS** DuPage County Care Center 421 North County Farm Road Wheaton, IL 60187 TX: (630) 784-4273 EMAIL: vinit.patel@dupageco.org	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE)

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

Required Vendor Ethics Disclosure Statement

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	22-112-FM
COMPANY NAME:	Valdes LLC
CONTACT PERSON:	Shahir Ahmed
CONTACT EMAIL:	shahir.ahmed@valdessupply.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Shahir Ahmed Signature: Signature on File

Title: President Date: 09/25/2025

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Technology Requisition $30,000 and Over

File #: TE-P-0018-25 **Agenda Date:** 11/4/2025 **Agenda #:** 6.G.

AWARDING RESOLUTION ISSUED TO
VERIZON WIRELESS
FOR WIRELESS TABLET AND MACHINE-TO-MACHINE SERVICES
FOR SHERIFF, DEPARTMENT OF TRANSPORTATION,
STORMWATER, AND PUBLIC WORKS
(CONTRACT TOTAL AMOUNT $33,510.00)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq*.) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for wireless tablet and machine-to-machine services; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the State of Illinois Master Contract #CMS793372P, the County of DuPage will contract with Verizon Wireless; and

WHEREAS, the Technology Committee recommends County Board approval for the issuance of a contract to Verizon Wireless, for wireless tablet and machine-to-machine services, for the period of November 16, 2025 through September 30, 2026, for Sheriff, Department of Transportation, Stormwater, and Public Works.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for wireless tablet and machine-to-machine services, for the period of November 16, 2025 through September 30, 2026, for Sheriff, Department of Transportation, Stormwater, and Public Works, be, and it is hereby approved for issuance of a contract by the Procurement Division to Verizon Wireless, 254 Congress Dr., New Lenox, IL 60451, for a contract total amount not to exceed $33,510.00, per contract pursuant to the State of Illinois Master Contract #CMS793372P.

Enacted and approved this 12th day of November, 2025 at Wheaton, Illinois.

____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: ______________________________

JEAN KACZMAREK, COUNTY CLERK

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2466	RFP, BID, QUOTE OR RENEWAL #: State of IL Master Contract #C	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $33,510.00
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: NOV 4, 2025	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $33,510.00
	CURRENT TERM TOTAL COST: $33,510.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM

Vendor Information		*Department Information*	
VENDOR: Verizon Wireless	VENDOR #: 10597	DEPT: IT	DEPT CONTACT NAME: Joe Bulaga
VENDOR CONTACT: Jeremy Timm	VENDOR CONTACT PHONE: 847-946-3125	DEPT CONTACT PHONE #: 630-407-5151	DEPT CONTACT EMAIL: Joseph.Bulaga@dupagecounty.gov
VENDOR CONTACT EMAIL: jeremy.timm@verizon.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Wireless tablet and machine-to-machine services using pricing on the State of Illinois Master Contract #CMS793372P.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The Verizon wireless data services associated with this request are used by DOT, Stormwater, Public Works, and Sheriff. The primary use with the data services is in the M2M connectivity for the monitoring of traffic intersections for DOT and Stormwater locations across the County. There are also department engineers using Verizon data services on their tablets to collect and send information while working in the field. There are no voice services associated with this service.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Purchase in compliance with Governmental Joint Purchasing ACT, 30 ILCS 525/2 (State of Illinois Master Contract #CMS793372P).
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Staff recommends we continue using Verizon Wireless data service to maintain business continuity. 2) Discontinue service and migrate to another provider, which would impact business continuity.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

Send Purchase Order To:		*Send Invoices To:*	
Vendor: Verizon Wireless	Vendor#: 10597	Dept: IT	Division:
Attn: Jeremy Timm	Email: jeremy.timm@verizon.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 254 Congress Dr.	City: New Lenox	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60451	State: IL	Zip: 60187
Phone: 847-946-3125	Fax:	Phone: 630-407-5037	Fax:
Send Payments To:		***Ship to:***	
Vendor: Verizon Wireless	Vendor#: 10597	Dept: IT	Division:
Attn:	Email:	Attn: Joe Bulaga	Email: Joseph.Bulaga@dupagecounty.gov
Address: P.O. Box 25505	City: Lehigh Valley	Address: 421 N. County Farm Road	City: Wheaton
State: PA	Zip: 18002-5505	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5151	Fax:
Shipping		**Contract Dates**	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 16, 2025	Contract End Date (PO25): Sep 30, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Wireless Services - Sheriff	FY25	1000	4400	53260		140.00	140.00
2	1	EA		Wireless Services - Stormwater	FY25	1600	3000	53260		645.00	645.00
3	1	EA		Wireless Services - DOT - Highway	FY25	1500	3510	53260		905.00	905.00
4	1	EA		Wireless Services - Public Works	FY25	2000	2665	53260		1,000.00	1,000.00
5	1	EA		Wireless Services - Public Works	FY25	2000	2555	53260		1,000.00	1,000.00
6	1	EA		Wireless Services - Public Works	FY25	2000	2640	53260		500.00	500.00
7	1	EA		Wireless Services - Sheriff	FY26	1000	4400	53260		1,385.00	1,385.00
8	1	EA		Wireless Services - Stormwater	FY26	1600	3000	53260		6,420.00	6,420.00
9	1	EA		Wireless Services - DOT - Highway	FY26	1500	3510	53260		9,015.00	9,015.00
10	1	EA		Wireless Services - Public Works	FY26	2000	2665	53260		4,000.00	4,000.00
11	1	EA		Wireless Services - Public Works	FY26	2000	2555	53260		5,500.00	5,500.00
12	1	EA		Wireless Services - Public Works	FY26	2000	2640	53260		3,000.00	3,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 33,510.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to Sarah Godzicki & Joe Bulaga and copy both when emailing PO to vendor. Please add "First Invoice Allowed" date of 11/01/2025.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

STATE OF ILLINOIS
CONTRACT AMENDMENT

The undersigned Agency and Vendor, Cellco Partnership dba Verizon Wireless, (the Parties) agree that the following shall amend the Contract referenced herein. All terms and conditions set forth in the original Contract, not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Amendment shall prevail.

IN WITNESS WHEREOF, the Agency and the Vendor cause this Amendment to be executed on the dates shown below by representatives authorized to bind the respective PARTIES.

VENDOR

Vendor Name: Cellco Partnership d/b/a Verizon Wireless	Address: One Verizon Way, Basking Ridge NJ 07920
Signature: Signature on File	Phone: 240-280-3561
Printed Name: Clifton G. Miller	Fax: NA
Title: Sr. Director – Contract Management	Email: Clifton.Miller@verizonwireless.com
Date: 09/04/2025	

STATE OF ILLINOIS

Procuring Agency: Department of Innovation and Technology	Phone:
Street Address: 120 W Jefferson Street	ALL NOTICES TO: Email: DoIT.ITPO.Communications@lllinois.gov and DoIT.GeneralCounsel@lllinois.gov
City, State ZIP: Springfield, IL 62702	
Official Signature: Signature on File	Date: 09/25/2025
Printed Name: Brandon Ragle	
Official's Title: Acting Secretary	
Legal Signature: Signature on File	Date: 09/24/2025
Legal Printed Name: Radhika Lakhani	
Legal's Title: General Counsel	
Fiscal Signature: Signature on File	Date: 09/24/2025
Fiscal's Printed Name: Mary Feagans	
Fiscal's Title: Chief Fiscal Officer	

Reviewed as to legal clause sufficiency: WAW 9/4/25

STATE USE ONLY **NOT PART OF CONTRACTUAL PROVISIONS**

PBC# 22037605 Project Title JPMC Verizon Wireless Voice, Data, Equip

Contract # CMS793372P Procurement Method (IFB, RFP, Small, etc): RFP

IPB Ref. # 22037605 IPB Publication Date: 12/11/2015 Award Code: B

Subcontractor Utilization? X Yes ☐ No Subcontractor Disclosure? X Yes ☐ No

Funding Source JPMC Obligation # 9100000592

CPO 33 – General Counsel Approval:

Signature Printed Name Date

1. **CONTRACT DESCRIPTION** (including Original Purchase Order or Contract Number): The Illinois Department of Innovation and Technology and Cellco Partnership dba Verizon Wireless are amending Contract# P-4622/ CMS793372P, JPMC Verizon Wireless Voice, Data, Equipment, a contract to provide wireless voice and data services and equipment..

2. **CHANGE ORDER**: Is this amendment a change order as defined in 30 ILCS 500/1-15.12 and 720 ILCS 5/33E?

☒ Yes ☐ No

3. **DESCRIPTION OF AMENDMENT** (Check all that apply, complete blanks and explain as necessary):

3.1. The completion date will be ☒ extended, ☐ shortened or ☐ remain the same.

3.1.1. Original completion date: October 3, 2025.

3.1.2. Revised completion date: October 2, 2026.

3.2. The method of determining compensation (e.g., hourly rate, fixed fee, etc.) will ☒ stay the same.

3.3. The cost will be ☐ increased, ☐ decreased or ☒ remain the same.

3.4. The supplies or services to be provided will ☒ stay the same.

3.5. Subcontractors are being ☐ added, ☐ deleted, or ☒ remain the same.

3.5.1. All contracts with the subcontractors identified above must include the Standard Illinois Certifications.

3.5.2. If the annual value of any of the subcontracts is more than $100,000, then the Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.

3.5.3. If the subcontractor is registered in the Illinois Procurement Gateway (IPG) and the Vendor is using the subcontractor's Standard Illinois Certifications or Financial Disclosures and Conflicts of Interest from the IPG, then the Vendor must also provide a completed IPG Active Registered Vendor Disclosure (formerly named Forms B) for the subcontractor.

3.5.4. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor will be required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract. Any subcontracts entered into prior to award of the Contract are done at the Vendor's and subcontractor's risk.

4. **EFFECTIVE DATE OF AMENDMENT**: Last Date of Execution.

STATE OF ILLINOIS
TAXPAYER IDENTIFICATION NUMBER

I certify that:

The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

I am a U.S. person (including a U.S. resident alien).

- If you are an individual, enter your name and SSN as it appears on your Social Security Card.
- If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
- If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the D/B/A on the business name line and enter the owner's SSN or EIN.
- If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
- For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name: Cellco Partnership

Business Name: dba Verizon Wireless

Taxpayer Identification Number:

Social Security Number:

or

Employer Identification Number : 22-3372889

Legal Status (check one):

☐ Individual	☐ Governmental
☐ Sole Proprietor	☐ Nonresident alien
☒ Partnership	☐ Estate or trust
☐ Legal Services Corporation	☐ Pharmacy (Non-Corp.)
☐ Tax-exempt	☐ Pharmacy/Funeral Home/Cemetery (Corp.)
☐ Corporation providing or billing medical and/or health care services	☐ Limited Liability Company (select applicable tax classification)
☐ Corporation NOT providing or billing medical and/or health care services	☐ D = disregarded entity
	☐ C = corporation
	☐ P = partnership

Signature of Authorized Representative: Signature on File

Date: 09/04/2025

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	119-448DOIT-ADMIN-P-4622
COMPANY NAME:	Cellco Partnership d/b/a Verizon Wireless
CONTACT PERSON:	Jeremy Timm
CONTACT EMAIL:	jeremy.timm@verizonwireless.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☑ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE
None to the best of our knowledge.				

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☑ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:
http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Clifton Miller, Jr. Signature: Signature on File

Title: Senior Director - Contract Management Date: October 10, 2025

Public Works Requisition under $30,000

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2677 **Agenda Date:** 11/4/2025 **Agenda #:** 10.B.

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $15,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 11/04/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $22,500.00
	CURRENT TERM TOTAL COST: $7,500.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM

Vendor Information		*Department Information*	
VENDOR: Menards	VENDOR #: 10851	DEPT: Public Works	DEPT CONTACT NAME: Drew Cormican
VENDOR CONTACT:	VENDOR CONTACT PHONE:	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: drew.cormican@dupagecounty.gov
VENDOR CONTACT EMAIL:	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
DuPage County Public Works is seeking a contract till the end of the FY25 fiscal year with Menards totaling $22,500. Year-to-Date spend as of the end of October was roughly $14,500.00.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
A contract was not anticipated at the beginning of the fiscal year, but due to competitive pricing and product variety, a contract to continue utilizing Menards for a wide variety of products is being requested.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
PER 55 ILCS 5/5-1022 'COMPETITIVE BIDS' (C) NOT SUITABLE FOR COMPETITIVE BIDDING

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

Send Purchase Order To:		*Send Invoices To:*	
Vendor: Menards	Vendor#: 10851	Dept: Public Works	Division: Public Works
Attn:	Email:	Attn: Magda	Email: pwaccountspayable@dupagecounty.gov
Address:	City:	Address: 7900 S. Rt 53	City: Woodridge
State:	Zip:	State: Illinois	Zip: 60517
Phone:	Fax:	Phone: 6309857400	Fax:
Send Payments To:		*Ship to:*	
Vendor: Same as Above	Vendor#: Same as Above	Dept: Same as Above	Division: Same as Above
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 4, 2025	Contract End Date (PO25): Nov 30, 2025
Contract Administrator (PO25): Drew Cormican			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Misc parts as needed	FY25	2000	2555	52200		1,000.00	1,000.00
2	1	EA		Misc parts as needed	FY25	2000	2555	52250		3,000.00	3,000.00
3	1	EA		Misc parts as needed	FY25	2000	2665	52200		1,000.00	1,000.00
4	1	EA		Misc parts as needed	FY25	2000	2665	52250		2,500.00	2,500.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 7,500.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. DO NOT ENCUMBER FUNDS.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☐ Vendor Ethics Disclosure Statement