



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Economic Development Committee Final Regular Meeting Agenda

Tuesday, August 15, 2023

8:30 AM

Room 3500A

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

3.A. [23-2700](#)

Economic Development Committee - Regular Meeting Minutes - June 20, 2023

4. CHAIRWOMAN'S REMARKS - CHAIR LAPLANTE

5. PUBLIC COMMENT

6. GRANT PROPOSAL NOTIFICATIONS

6.A. [23-2468](#)

GPN 048-23: Apprenticeship Expansion Grant PY23 - Illinois Department of Commerce & Economic Opportunity - U.S. Department of Labor - \$125,000. (Human Resources, Workforce Development Division)

6.B. [23-2467](#)

GPN 043-23: Workforce Innovation & Opportunity Act (WIOA) Grant PY23 - Illinois Department of Commerce & Economic Opportunity - U.S. Department of Labor - \$5,151,280. (Human Resources, Workforce Development Division)

7. PRESENTATION

7. A. Impact of the Arts on Economic Development - Jay H. Dick, Senior Director of State & Local Government Affairs, Americans for the Arts

8. OLD BUSINESS

9. NEW BUSINESS

10. ADJOURNMENT



Minutes

421 N. COUNTY FARM
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File #: 23-2700

Agenda Date: 8/15/2023

Agenda #: 3.A.



DU PAGE COUNTY

Economic Development Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, June 20, 2023

8:30 AM

Room 3500A

1. CALL TO ORDER

8:30 AM meeting was called to order by Chair Lynn LaPlante at 8:30 AM.

2. ROLL CALL

Members Galassi and Yoo were late due to JPS running over scheduled meeting time. Member Galassi arrived at 8:34am but was present for all voting. Member Yoo arrived at 8:42am and was not present for voting.

PRESENT	Childress, Covert, LaPlante, and Rutledge
LATE	Galassi, and Yoo

3. APPROVAL OF MINUTES

3.A. [23-2161](#)

Economic Development Committee Minutes - Regular Meeting - Tuesday, April 18, 2023

Attachments: [Economic Development Committee - Regular Meeting Minutes - April 18, 2023](#)

RESULT:	APPROVED
MOVER:	Sadia Covert
SECONDER:	Michael Childress
AYES:	Childress, Covert, Galassi, LaPlante, and Rutledge
LATE:	Yoo

4. CHAIRWOMAN'S REMARKS - CHAIR LAPLANTE

Chair Lynn LaPlante welcomed Lisa Schvach, workNet DuPage, and Teresa O'Brien, Choose DuPage, and thanked them for presenting at the meeting.

5. PUBLIC COMMENT

No public comments were offered.

6. GRANT PROPOSAL NOTIFICATIONS

RESULT:	APPROVED AND SENT TO FINANCE
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6.A. [23-2162](#)

GPN 031-23: Workforce Innovation & Opportunity Act Statewide Rapid Response Grant PY23 - Illinois Department of Commerce & Economic Opportunity - U.S. Department of Labor - \$500,000. (Human Resources, Workforce Development Division).

Attachments: [GPN 031-23 - WIOA 1E 21-651006 - FINAL](#)

MOVER:	Lynn LaPlante
SECONDER:	Sheila Rutledge

7. CHANGE ORDERS

7.A. [ED-CO-0002-23](#)

Amendment to Purchase Order 6160-0001 SERV, issued to Dell Marketing L.P., for an increase to the existing service level Microsoft Office 365 Government Licenses, for Workforce Development Division, for an increase of \$13,905.50, for a new contract total of \$51,026.29.

Attachments: [Change Order](#)
[Decision Memo](#)
[Quote](#)
[Vendor Ethics Placeholder](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Kari Galassi

8. RESOLUTIONS

8.A. [FI-R-0152-23](#)

Acceptance and Appropriation of the Illinois Department of Commerce and Economic Opportunity 1E Rapid Response Grant PY21, Inter-Governmental Agreement No. 21-651006, Company 5000, Accounting Unit 2840, \$500,000. (Human Resources)

Attachments: [Reso1-21-651006-Budget Attach I](#)
[21-651006-Grant Agreement\\$500000-ATTACHMENT II Redacted](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sadia Covert
SECONDER:	Michael Childress
AYES:	Childress, Covert, Galassi, LaPlante, and Rutledge
LATE:	Yoo

8.B. [FI-R-0153-23](#)

Approval of issuance of payments by DuPage County to various training providers through the Illinois Department of Commerce and Economic Opportunity 1E Rapid

Response Grant PY21, Inter-Governmental Agreement No. 21-651006, in the amount of \$328,000.

Attachments: [List of Approved Training Providers](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sadia Covert
SECONDER:	Michael Childress
AYES:	Childress, Covert, Galassi, LaPlante, and Rutledge
LATE:	Yoo

9. PRESENTATION

9.A. workNet DuPage - Lisa Schvach, PY22 Summary & New Program Year Allocation

Lisa Schvach, Executive Director of workNet DuPage, provided a recap of a successful PY22 and spoke to the new program year allocation and goals for PY23. Questions were taken from committee members.

9.B. Choose DuPage Update - Greg Bedalov

Teresa O'Brien, Choose DuPage, gave the Members a summary of the Regional Business Outlook Meeting that was held earlier in the month.

10. OLD BUSINESS

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

With no further business, the meeting was adjourned at 9:11AM.



Grant Proposal Notifications

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File #: 23-2468

Agenda Date: 8/15/2023

Agenda #: 6.A.



Grant Proposal Notification

GPN Number: 048-23
(Completed by Finance Department)

Date of Notification: 07/18/2023
(MM/DD/YYYY)

Parent Committee Agenda Date: 08/15/2023
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 07/17/2023
(MM/DD/YYYY)

Name of Grant: Apprenticeship Expansion Grant PY23

Name of Grantor: IL Dept of Commerce & Economic Opportunity

Originating Entity: Department of Labor
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Human Resources-Workforce Development Division

Department Contact: Lisa Schvach, Director or Workforce Devt. Div (955-2066)
(Name, Title, and Extension)

Parent Committee: Economic Development

Grant Amount Requested: \$ 125,000.00

Type of Grant: Formula
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: Yes No

Source of Grant: Federal State Private Corporate

If Federal, provide CFDA: 17.285

If State, provide CSFA: 420-30-3163



Grant Proposal Notification

1. Justify the department’s need for this grant.

The purpose of this grant is to support an integrated business service team that will help create or expand Registered Apprenticeship Programs (RAPs) in DuPage County. Grant activities will include coordinating employer outreach and communication of apprenticeship models, supporting local partners and stakeholders, and coordinating and expanding services to employers, job seekers, and workers in DuPage County.

2. Based on the County’s Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Imperative 5: Foster continued growth of the DuPage Economy

5.1. Ensure that DuPage County residents have the competitive skills necessary to create and maintain a high quality workforce.

The grant will allow the DuPage County-Workforce Development Division to provide assistance to DuPage County businesses to improve their apprenticeship program.

3. What is the period covered by the grant?

07/01/2023 to: 06/30/2024
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. _____ and _____
(MM/YY) (Duration)

4. Will the County provide “seed” or startup funding to initiate grant project? (Yes or No)

No

4.1. If yes, please identify the Company-Accounting Unit used for the funding _____

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront)

5.2. After expenditure of costs (reimbursement-based)



Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) Yes

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary \$121,052.00 Percentage covered by grant 51%

6.1.2. Total fringe benefits \$37,966.00 Percentage covered by grant 51%

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): No

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

Other WIOA grant under 5000-2840

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? _____
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? _____

6.3.1.2. What Company-Accounting Unit(s) will be used? _____

6.3.1.3. Total annual salary _____

6.3.1.4. Total annual fringe benefits _____

7. Does the grant allow for direct administrative costs? (Yes or No) No

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project _____

7.1.2. Percentage of direct administrative costs covered by grant _____

7.1.3. What percentage of the grant total is the portion covered by the grant _____

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 36%

9. Are matching funds required? (Yes or No): No

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? _____

9.1.2. What is the dollar amount of the County's match? _____

Grant Proposal Notification

- 9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? _____
10. What amount of funding is already allocated for the project? \$0.00
- 10.1. If allocated, in what Company-Accounting Unit are the funds located? _____
- 10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): No
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$125,000.00



Grant Proposal Notifications

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File #: 23-2467

Agenda Date: 8/15/2023

Agenda #: 6.B.



Grant Proposal Notification

GPN Number: 043-23
(Completed by Finance Department)

Date of Notification: 07/06/2023
(MM/DD/YYYY)

Parent Committee Agenda Date: 08/15/2023
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 06/23/2023
(MM/DD/YYYY)

Name of Grant: Workforce Innovation & Opportunity Act (WIOA) PY23

Name of Grantor: IL Dept of Commerce & Economic Opportunity

Originating Entity: Department of Labor
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Human Resources-Workforce Development Division

Department Contact: Lisa Schwach, Director or Workforce Devt. Div (955-2066)
(Name, Title, and Extension)

Parent Committee: Economic Development

Grant Amount Requested: \$ 5,151,280.00

Type of Grant: Formula
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: Yes No

Source of Grant: Federal State Private Corporate

If Federal, provide CFDA: 17.258,17.259,17.278

If State, provide CSFA: 420-30-0076



Grant Proposal Notification

1. Justify the department’s need for this grant.

Provide training assistance to unemployed and underemployed residents of DuPage County to acquire or upgrade their skills to become employed. This will be done through 3 funding streams, namely Adult, Dislocated Worker and Youth.

2. Based on the County’s Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Imperative 5: Foster continued growth of the DuPage Economy

5.1. Ensure that DuPage County residents have the competitive skills necessary to create and maintain a high quality workforce.

The grant will allow the DuPage County-Workforce Development Division to provide training assistance to DuPage County residents to better qualify for job opportunities in in-demand skills and retain employment.

3. What is the period covered by the grant?

07/01/2023 to: 06/30/2025
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. _____ and _____
(MM/YY) (Duration)

4. Will the County provide “seed” or startup funding to initiate grant project? (Yes or No)

No

4.1. If yes, please identify the Company-Accounting Unit used for the funding _____

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront)

5.2. After expenditure of costs (reimbursement-based)



Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) Yes

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary \$1,578,019.00 Percentage covered by grant 100%

6.1.2. Total fringe benefits \$487,762.00 Percentage covered by grant 100%

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): No

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

Other WIOA grant under 5000-2840

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? _____
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? _____

6.3.1.2. What Company-Accounting Unit(s) will be used? _____

6.3.1.3. Total annual salary _____

6.3.1.4. Total annual fringe benefits _____

7. Does the grant allow for direct administrative costs? (Yes or No) Yes

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project \$515,126.00

7.1.2. Percentage of direct administrative costs covered by grant 100%

7.1.3. What percentage of the grant total is the portion covered by the grant 10%

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 60%

9. Are matching funds required? (Yes or No): No

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? _____

9.1.2. What is the dollar amount of the County's match? _____

Grant Proposal Notification

- 9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? _____
10. What amount of funding is already allocated for the project? \$0.00
- 10.1. If allocated, in what Company-Accounting Unit are the funds located? _____
- 10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): No
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$5,151,280.00