



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

PW 2/20
FI+OB 2/27

Date: Feb 9, 2024

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 5312SERV	Original Purchase Order Date: Jun 8, 2021	Change Order #: 2	Department: Public Works
Vendor Name: Commonwealth Edison Company		Vendor #: 10023	Dept Contact: Drew J. Cormican
Background and/or Reason for Change Order Request:	Due to the Carbon-Free Energy Resource Adj, a contract increase is needed to pay bills through the end of the contract. Increase line 1 2000-2555-53210 by \$287,500.00 and increase line 3 by \$12,500.00. Increase contract total by \$300,000.00.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$1,168,000.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$1,168,000.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$300,000.00
E	New contract amount (C + D)	\$1,468,000.00
F	Percent of current contract value this Change Order represents (D / C)	25.68%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	25.68%
DECISION MEMO NOT REQUIRED		

- Cancel entire order
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED

- Increase (greater than 29 days) contract expiration from: _____ to: _____
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source see below _____
- OTHER - explain below:

2000-2555-53210 FY24 \$287,500.00 and 2000-2665-53210 FY24 \$12,500.00

<u>DJE</u>		<u>2/9/24</u>	<u>SC</u>		<u>2/9/24</u>
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
			<u>[Signature]</u>		<u>2-13-2024</u>
Buyer		Date	Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date